

Board of County Commissioners of Lincoln County

Agenda for March 29, 2013

9:00 Call to order and Pledge of Allegiance

9:00 Land Use Administrator/Emergency Manager John DeWitt to discuss a grant approved to purchase an AED for the county's mobile EOC and to give the Land Use Board's decision on the development permit application submitted by Dale Day for a single family residence

10:00 Human Services Director Colette Barksdale to give her monthly report

1. Approve the minutes from the March 28, 2013 meeting
2. Review and sign the Task Order Contract documents for a \$19,741.08 tobacco grant awarded to Lincoln County Public Health
3. Review and sign a Budget Modification of \$2,036 for additional funding for the Immunization contract for Lincoln County Public Health
4. Review and act on the paperwork for a 2007 Ford ambulance obtained by the Limon Ambulance Service
5. County Commissioners' reports
6. County Administrator's report
7. County Attorney's report
8. Old business
9. New business
10. Approve additional expense vouchers if necessary

The Board of Lincoln County Commissioners met at 9:00 a.m. on March 29, 2013. The following attended: Chairman Ted Lyons, Commissioners Greg King and Doug Stone, County Administrator Roxie Devers, Clerk to the Board Corinne M. Lengel from 9:00 a.m. until 10:30 a.m., and Deputy Clerk Lisa Crawford from 10:30 a.m. until noon. County Attorney Stan Kimble attended from 11:30 a.m. until noon, and Will Bublitz with The Limon Leader and Eastern Colorado Plainsman attended the entire meeting.

Chairman Lyons called the meeting to order and asked Land Use Administrator John DeWitt to lead the Pledge of Allegiance, after which Mr. DeWitt presented a quote from AED Authority for an AED LIFEPAK 1000 3-wire defibrillator in the amount of \$2,525 for the county's mobile EOC. Mr. DeWitt explained that he had obtained a \$5,000 grant through CDPHE, so the equipment would be fully funded, although it would have to be purchased first and then the bill submitted for reimbursement.

Mr. Stone made a motion to approve the purchase of an AED LIFEPAK 1000 defibrillator for the county's mobile EOC in the amount of \$2,525. Mr. King seconded the motion, which carried unanimously.

Mr. DeWitt reported that the Land Use Board approved the development permit application submitted by Dale Day for a single-family residence, with the requirement of an ISDS permit, which Mr. Day has already obtained, and also that he has completed mapping of the hazardous materials facilities in the county.

After Mr. DeWitt left, Mr. King made a motion to approve the minutes from the meeting held on March 28, 2013, once the following corrections were made: change "with Vickie Maxon" to "for Vickie Maxon", and add "per band". Mr. Stone seconded the motion, which carried unanimously.

Mr. King made a motion to approve the Task Order Contract documents for a \$19,741.08 tobacco grant awarded to Lincoln County Public Health. Mr. Stone seconded the motion, which carried unanimously.

The Board reviewed a Budget Modification of \$2,036 for additional funding of the Immunization Contract for Lincoln County Public Health, and Mr. Stone made a motion to approve the document. Mr. King seconded the motion, which carried unanimously.

Paperwork for a 2007 Ford ambulance obtained by the Limon Ambulance Service was reviewed; Ms. Devers stating that the paperwork was all in order and the vehicle will have to be licensed as an ALS unit and permitted through August 2013, when the other ambulance licenses come up for renewal. Mr. Stone made a motion to approve the paperwork for the 2007 Ford ambulance, Mr. King seconded the motion, and it carried unanimously.

Mr. King reported on the Fairgrounds Vision Committee meeting that he and Mr. Stone attended the previous evening, stating that there were approximately twenty people there;

most of them from the Hugo area. They had an interesting discussion and went over some wish lists, most of which included taking out the three buildings south of the steer barn and replacing them with a multi-purpose building of some kind. There was also discussion concerning searching for funding to put in a lift station or hooking into the sewer system somehow, and Mr. King commented that there is still a rather big division between the traditionalists and those who want to expand or improve the fairgrounds.

Mr. Lyons attended the hospital board meeting the previous evening and stated that there had been quite a lengthy discussion between Dr. Fox and Dr. Olson and the fact that they are booked with patients until May due to the federal government requirements for electronic medical record-keeping. Apparently, codes are supposed to be entered into the computer on the same day that patients are seen, which creates a huge backlog. They had discussed the possibility of hiring a scribe; someone who could follow them around taking notes and then transcribe and enter the data into the computer.

Mr. King wanted to know if the hospital board has plans to recruit more physicians, to which Mr. Lyons responded that he believes they are constantly recruiting.

Mr. King also reported that he'd stopped and looked at the new dozer after the previous day's meeting, and Mr. Lyons added that he had checked on oil wells.

Ms. Devers reported receiving a call from Renee Kissel requesting a reduction of fairgrounds usage fees of \$1,000 from \$1,500 for the Hi Plains FCC Chapter of Christian Cowboys' Rodeo Bible Camp. She explained that the commissioners have honored the request for the past couple of years due to the fact that they are a non-profit organization and they work with kids. Mr. King made a motion to approve the rate of \$1,000 for use of the fairgrounds for the Hi Plains FCC Chapter Christian Cowboys' Rodeo Bible Camp. Mr. Stone seconded the motion, which carried unanimously.

COG bus driver Vicki Miller would like for the Board to consider her father, Lawrence Grindstaff, as a back-up bus driver. Ms. Devers said that Ms. Miller really doesn't work that many hours and has never needed a back-up person in the time she has worked for the county, and even if she did, Keith Caulkins is still designated in that capacity. She added that it would cost the county money to have Mr. Grindstaff attend the CPR/First Aid classes and the mandatory drug screening, and the Board agreed not to hire another back-up COG bus driver at this time.

Katie Zipperer sent information to Ms. Devers regarding advertising the stops the bookmobile makes in the local newspapers. She has three different schedules; one for January through May, one for June through August, and another for September through December. Running the ad three times per year would cost roughly \$375. The commissioners agreed to allow Ms. Zipperer to run the "clip and save" ad for a period of time to see if readership increases. They asked that reports be submitted to the Board outlining that information.

Ms. Devers gave the group an update on the roundhouse roof, explaining a little about the issues that arose with the General Contractor who was required to self-perform a minimum of thirty percent when the project was being completed. That requirement included materials, and Ms. Devers said that there were constant problems with the foremen providing inadequate supervision of the sub-contractors, as well as there being several foremen who were never consistently on site at all. She informed the commissioners that she had drafted a letter to Clark Roberts with the Department of Transportation requesting that the requirement for the general contractor to self-perform a minimum of 30% of the work be increased to 80%. She, the engineer, and the architect have been discussing what may happen with the next phase of the project—the doors and windows—if the change is not made. Ms. Devers said that those items are not standard items and a contractor is needed who has a vested interest in the project and will provide a foreman to supervise the work on a continuous basis, not intermittently when it can be worked around other projects.

Mr. Stone made a motion to sign a letter to Clark Roberts with the Department of Transportation requesting that the requirement for the general contractor to self-perform a minimum of 30% of the work on the doors and windows of the Hugo Union Pacific Railroad Roundhouse be increased to 80%. Mr. King seconded the motion, which carried unanimously.

Finally, Ms. Devers said that she was hoping the Karval Water Users issue had been taken care of as Ann Lopkoff with CWPDA had told her if she didn't hear anything by Thursday it most likely had been solved, and she hadn't heard anything further.

At 10:00 a.m., Human Services Director Colette Barksdale met with the Board to give her monthly report. Julie Witt, LEAP specialist, accompanied her. Ms. Barksdale had the commissioners sign the employee time sheets and presented the financial reports, then asked Ms. Witt to give the staff report on the Low Energy Assistance Program (LEAP). Ms. Witt showed the commissioners the application and explained that assistance is based on household size and monthly income. Other criteria include whether or not the applicant is responsible for the heating costs of their home and valid identification.

Mr. King asked if an applicant can get assistance for both electric and gas if they have forced air heat, but Ms. Witt said that they cannot; the primary heat source is the only source that assistance can be given for. Ms. Barksdale put in that wood has been considered a source for those who burn wood, but the state has passed some rules requiring that they check with the Assessor's office to ensure that the applicant does indeed have wood burning methods for heating their home. Ms. Witt went on to say that the number of applicants is down by approximately thirty-five this year compared to last year and has no idea what the reason is. Finally, she said that Energy Outreach Colorado can give up to \$1,800 for furnace replacement as long as the furnace has been red-flagged.

Ms. Witt stayed while Ms. Barksdale explained a little bit about CKLECC – the Cheyenne, Kiowa, Lincoln Early Childhood Council, which Ms. Witt has now become the coordinator for since Melissa Huff resigned. Ms. Barksdale asked that the commissioners sign an amended

Intergovernmental Agreement as Cheyenne County requested some changes to the language; such as updating the year of the contract, and making it an automatic renewal of three years each July to coincide with the funding cycle. She added that they have spent roughly \$10,000 of the \$25,000 they received in July, so they will be underspent in that line item.

Mr. King made a motion to sign the amended CKLECC IGA, Mr. Stone seconded the motion, and it carried unanimously.

At that time, Ms. Lengel left the meeting and Deputy Clerk Lisa Crawford took over the minutes.

Ms. Barksdale further explained how the allocations are distributed and the fact that she has a proxy for the commissioners at the meetings that she attends so that she can give input from Lincoln County. She also explained her part in Project School Supply and wanted the Board to know that the letters will go out in April, and then informed the commissioners that Robert Kraxberger is working on getting estimates for the replacement of a county van.

Ms. Barksdale explained the funding for placing kids out of home, stating that the IV-E waiver means that funding will be available for preventative measures instead of placing kids outside of their home. She will be asking the commissioners for support and signing applications for funding as time goes on, but wanted them to be aware that they may be receiving e-mails requesting such support and would appreciate it if they would give it.

Finally, Ms. Barksdale mentioned upcoming trainings regarding Differential Response and Child Welfare investigations.

There was no old or new business, so while the group waited for Mr. Kimble to arrive, Mr. Stone, Mr. King, and Ms. Devers took a tour of the roundhouse.

When they returned, Mr. Kimble reported that he would like to invite Jeff Kwolkoski with Wave Engineering to come out to a commissioner meeting and explain his report regarding the noise meter readings of the wind tower near Gary Withington's. He would like permission to send a copy of Mr. Kwolkoski's report to Mr. Withington, and then set up a meeting with the two of them and NextEra to go over the results of the decibel readings on the wind turbine. The commissioners agreed to set up a meeting sometime in the month of April.

Mr. Kimble also advised the Board that County Assessor Jeremiah Higgins was served with a subpoena regarding a family in Prowers County who is involved in a dispute over mineral rights in Lincoln County. Mr. Kimble is looking into a way to address the situation without Mr. Higgins actually having to appear in court, such as sending them recorded documents. He said he may be able to accompany Mr. Higgins to court if it does come down to that, but he will keep the commissioners updated on what occurs.

The Board asked Mr. Kimble about providing extension cords to kids showing their livestock at the fair and everyone agreed that the participants should provide their own extension cords. The commissioners are really not concerned with it at this point.

With no further business to come before the Board, the meeting was adjourned until 9:00 a.m. on April 8, 2013.

Corinne M. Lengel, Clerk to the Board

Lisa Crawford, Deputy Clerk to the Board

Ted Lyons, Chairman