

Board of County Commissioners of Lincoln County
Agenda for November 6, 2012

The meeting will be held in the Land Use and County Administrator's Office

9:00 Call to order and Pledge of Allegiance

9:00 Bart O'Dwyer with Structures Unlimited to discuss performing a water test on a portion of the roof over the Sheriff's Office to find the source of a leak

1. Approve the minutes from the October 31, 2012 meeting
2. Review the Community Development Block Grant (CDBG) Financial Status and Employment reports for the quarter ending September 30, 2012
3. Review and sign a letter to Robert Todd with the Office of Economic Development and International Trade requesting that CDBG contract #09-085 be extended through January 31, 2014
4. County Commissioners reports
5. County Administrator's report
6. County Attorney's report
7. Old business
 - a. Work on 2013 budget
8. New business
9. Approve additional expense vouchers

The Board of Lincoln County Commissioners met at 9:00 a.m. on November 6, 2012. The following attended: Chairman Steve Burgess, Commissioners Gary Beedy and Ted Lyons, County Administrator Roxie Devers, and acting Clerk to the Board Lisa M. Crawford. Clerk of the Board Corrine M. Lengel was absent and excused.

Chairman Burgess called the meeting to order and led the Pledge of Allegiance. Bart O'Dwyer with Structures Unlimited was scheduled to meet with the commissioners to discuss performing a water test on a portion of the roof over the Sheriff's Office to find the source of a leak; however, he was held up at a previous engagement and rescheduled for later in the day.

Land Use Administrator John DeWitt joined the meeting to present a letter from the Director of Emergency Management, Division of Homeland Security and Emergency Management, informing its mitigation partners of funds available to interested parties for a Disaster Mitigation Grant. He explained that the funds would be intended for different types of natural hazard mitigation projects. Mr. DeWitt went on to say that it would be a 75%-25% contribution. After a brief discussion, all commissioners agreed not to take advantage of the grant at this time.

Commissioner Lyons then made a motion to approve the minutes from the meeting held on October 31, 2012, as submitted. Mr. Beedy seconded the motion and it carried unanimously.

The Community Development Block Grant Financial Status and Employment reports for the quarter ending September 30, 2012, were then reviewed, and Mr. Beedy made a motion to approve them. Mr. Lyons seconded the motion and it carried unanimously.

Next, Ms. Devers passed around the Community Development Block Grant Contract #09-085 for review. She explained that Mary Jo Downey of Prairie Development has asked that it be extended from January 31, 2013, through January 31, 2014. Mr. Beedy made a motion to sign the contract, Mr. Lyons seconded the motion, and it passed unanimously.

Mr. Beedy began the commissioners' reports by stating he had attended the ETPR meeting in Limon on the 5th of November, along with the other commissioners and Ms. Devers.

Commissioner Lyons advised the Board that he had been to the landfill on Saturday, November 3, and then toured some of the county roads near the wind towers to evaluate the noise levels.

Chairman Burgess stated he had attended a Baby Bear Hugs meeting on November 1st and also checked in at the landfill. As Mr. Lyons stated, Mr. Burgess agreed that the landfill was functioning well and had no problems. He advised the Board that the letter to NextEra

requesting a response to the noise issue of the wind towers was delivered and he was advised that they would conduct a test to check the noise levels.

Under new business, Ms. Devers advised the Board that Travis Nall, maintenance worker for the county, had an accident and broke two of his toes. Travis will find out from his doctor later this week if he will need surgery and if so, how much time he will need to take off from his duties. Mr. Burgess commented that in the event he cannot perform his duties, they would need to arrange for back-up for his position, especially in the event of possible snow removal from the county buildings.

Next, Ms. Devers passed around the Public Health Department's October monthly report for review. Public Health Director Sue Kelly was unable to attend the meeting. Ms. Kelly also asked that the commissioners review and sign a contract for Core Services funding which would be used to provide immunizations. Mr. Beedy made a motion to sign the contract, Mr. Lyons seconded the motion, and it passed unanimously.

The commissioners then reviewed the Treasurer's report and decided to sign the remaining monthly expense vouchers for October before calling County Attorney Stan Kimble for his report.

Mr. Kimble was then called in order for him to join the meeting via teleconference. He informed the Board that he had sent his report through an email and would have no further business to bring to the Board at this time. In his report, he informed the commissioners that he had received a call from Mr. Withington the end of the previous week asking what had been done about his grievance with the noise level of wind towers near his property. Mr. Kimble told him that a letter had been delivered to NextEra requesting a response be made to the noise issue. Mr. Withington was satisfied with that response.

Mr. Burgess then asked for a decision on purchasing a new pressure washer at the county landfill. After a call to NAPA, and reviewing their options, Mr. Beedy motioned to purchase the Geyser Pressure Washer for \$2,750.00 from NAPA in Limon. Mr. Lyons seconded the motion and it passed unanimously.

A call to Mr. O'Dwyer was made to find out when he would be coming to the courthouse to discuss the leak in the roof at the Sheriff's office. He stated he would come later in the afternoon. It was decided that Mr. Burgess and Ms. Devers would meet with him once he arrived.

Next, the commissioners continued work on the 2013 budget. Chairman Burgess began discussions with the subject of the step increase for county employees. As previously

discussed, the option of increasing the salary levels for employees to a 2-step increase versus a 1-step increase was decided and approved by all commissioners. They also agreed to lower the property tax credit from 14 mills to 12 mills, and after further discussion regarding the proposed GIS project, it was decided not to approve funding for the project at this time. All other budgets were reviewed and approved and, then the Board approved the remaining expense vouchers for the month of October 2012.

COUNTY GENERAL FUND

Chief Deputy Salary \$3,058.00
Commissioner Salary \$2,920.00
Corporal Salary \$2,773.96
Correctional Officer I Salary \$2,453.04
Commissioner Salary \$2,920.00
Correctional Officer I Salary \$2,573.28
Clerk I Salary \$2,016.00
Treasurer Salary \$3,650.00
Deputy Clerk I Salary \$2,403.00
Administrator Salary \$4,230.00
Land Use Admin Salary \$2,276.00
Correctional Officer III Salary \$3,177.96
Deputy Clerk Salary \$2,535.00
Janitorial Salary \$1,171.50
Road Deputy Salary \$2,970.15
Correctional Officer I Salary \$2,519.16
Assessor Salary \$3,650.00
Clerk I Salary \$2,066.00
Deputy I Salary \$2,308.00
Driver Examiner Salary \$2,403.00
Fairgrounds Manager Salary \$1,250.00
Metal Detector Salary \$240.00
Correctional Officer I Salary \$2,538.84
Attorney Salary \$1,750.00
Road Deputy Salary \$2,952.67
Clerk Salary \$3,650.00
Commissioner Salary \$3,650.00
Correctional Officer I Salary \$2,343.00
COG Driver Salary \$206.94
Undersheriff Salary \$3,178.00
Maintenance Salary \$2,643.00
Correctional Officer I Salary \$2,932.44
Corporal Salary \$2,723.63

Coroner Salary \$825.00
Sheriff Salary \$4,091.67
VA Service Officer Salary \$383.33
Correctional Officer I Salary \$2,570.36
Deputy Clerk Salary \$2,775.00
Correctional Officer I Salary \$2,568.76
Correctional Officer III Salary \$2,824.84
Part Time Salary \$1,152.00
Victim's Assistant Salary \$2,523.00
Weed Coordinator Salary \$2,764.00
Office Mgr II Salary \$2,676.00
Part Time Salary \$348.75
4-H Program Assistant Salary \$3,072.00
Chief Deputy Salary \$2,576.00
Metal Detector Salary \$840.00
Captain Salary \$3,118.00
Appraisal Clerk Salary \$2,116.00
Janitor Salary \$1,261.50
Chief Deputy Salary \$3,118.00
Correctional Officer II Salary \$3,066.21
Road Deputy Salary \$2,620.00
Admin Assist Salary \$3,040.00
Metal Detector Salary \$1,477.50
Road Deputy Salary \$2,887.90

21452 AFLAC, Premiums \$1,509.21
21453 Larra Atwater, Queens Luncheon \$535.62
21454 Auto-Chlor, Supplies \$295.35
21455 Gary Beedy, Mileage \$284.40
21456 Behavioral Interventions, Maintenance Contract \$115.63
21457 Steve Burgess, Mileage \$393.06
21458 Colo Department of Revenue, Garnishment \$150.00
21459 CMH, Contributions \$2,476.25
21460 CHP, Insurance \$53,450.10
21461 Colo Custom Ware, Computer Lease \$5,771.00
21462 County Wide Diesel Repair, Labor \$145.32
21463 Curian Clearing, Retirement \$6,798.99
21464 John DeWitt, Fuel \$81.60
21465 Express Toll, Toll Fee \$19.50
21466 Eastern Colo Plainsman, Ad \$532.72
21467 ECCOG, Quarterly Membership \$2,710.25
21468 Evergreen Systems, IT \$647.74
21469 Family Support Registry, Garnishment \$200.00

21470 First Bankcard, Charges \$733.56
21471 First Bankcard, Charges \$70.17
21472 First Bankcard, Charges \$284.02
21473 First Bankcard, Charges \$634.17
21474 First Bankcard, Charges \$902.42
21475 First Bankcard, Charges \$11.88
21476 First Bankcard, Charges \$5.20
21477 First Bankcard, Charges \$.30
21478 First Bankcard, Charges \$86.68
21479 Giddy Up Inc, Uniforms \$492.79
21480 Great West Life & Annuity, Deferred Comp \$2,890.00
21481 Hart InterCivic, Election Programming & Ballots \$6,086.20
21482 Hart's Auto Supply, Supplies \$314.76
21483 KCCHHS, Quarterly Pmt \$2,078.00
21484 Corinne Lengel, Judges' Training \$24.13
21485 Limon Leader, Subscription \$637.68
21486 Lincoln Cnty Treasurer, Expenses \$1,710.92
21487 LCH, Med Services \$91.00
21488 LCH, Contract \$8,333.32
21489 Ted Lyons, Mileage \$180.40
21490 Neve's Uniforms, Uniforms \$700.00
21491 PayFlex, Cafeteria Plan \$1,279.58
21492 PayFlex, Fees \$100.00
21493 PMC, Med Services \$57.50
21494 Plotter Supplies, Paper \$118.20
21495 Precinct Police Products, Shirts \$223.74
21496 Progressive 15, Membership \$200.00
21497 PTS of America, Transport \$437.80
21498 Quill, Supplies \$1,518.95
21499 Quill, Supplies \$849.13
21500 Roundhouse Preservation Inc, Refund \$100.00
21501 Amy Seymour, Travel \$87.84
21502 Shawn Smith Construction, Labor \$1,449.75
21503 Sunny Communications, Radio \$100.00
21504 Les Swanson, Supplies \$31.31
21505 Town of Hugo, Utilities \$2,163.65
21506 Treasurer of Lincoln County, State Withholding \$4,064.00
21507 Treasurer of Lincoln County, Federal Withholding \$11,690.82
21508 Treasurer of Lincoln County, FICA \$18,093.25
21509 Clint Tweden, Travel \$43.00
21510 UPS, Shipping \$28.40
21511 Verizon, Communications \$126.27
21512 Waxie Sanitary, Supplies \$1,093.12

21513 Witt Boys, Supplies \$58.91

21514 Xerox, Lease \$853.10

21538 Black Hills Energy, Utilities \$961.70

21539 CBM Food Service, Meals \$7,763.59

21540 Colo Assessor's Assoc, Dues \$520.83

21541 County Sheriff's of Colorado, Dues \$2,688.57

21542 DirecTV, Television \$89.99

21543 DJ Petroleum, Fuel \$65.52

21544 DocuTek, Supplies \$650.00

21545 ESRTA, Telephone \$1,813.09

21546 Giddy Up Inc, Supplies \$235.91

21547 Hugo Lumber, Supplies \$1,494.27

21548 Jefferson Cnty Treasurer, Coroner's Services \$440.00

21549 Jim's Refrigeration, Repairs \$469.90

21550 KC Electric, Utilities \$6,195.66

21551 Russell Lengel, Equipment Delivery \$176.40

21552 Lincoln Cnty Rd & Bridge, Vehicle Maintenance \$585.93

21553 Lincoln Cnty Rd & Bridge, Fuel \$4,828.31

21554 NE Safety & Fire Equipment, Inspection \$1,581.37

21555 Zane Nestor, Coroner Assist \$50.00

21556 Norstar Industries, Truck Maintenance \$4,118.59

21557 Osborne's, Supplies \$90.56

21558 Plains to Peaks EMT Srvcs, Equipment \$800.00

21559 PMC, Dental Srvcs \$189.00

21560 Precinct Police Products, Shirts \$123.16

21561 Pronghorn Ace, Lease \$67.96

21562 Quill, Supplies \$54.88

21563 Travis Taylor, Travel \$117.60

21564 US Foods, Supplies \$1,172.50

21565 Vern's TV, Supplies \$51.98

21566 Witt Boys, Parts \$344.96

21567 Witt Boys, Parts \$203.85

ROAD & BRIDGE

Road Crew Salary \$2,643.00

Road Crew Salary \$2,343.00

Road Crew Salary \$2,202.96

Road Crew Salary \$2,643.00

Road Crew Salary \$2,463.00

Road Crew Salary \$2,283.00

Road Crew Salary \$2,583.00

Road Crew Salary \$2,463.00
Road Crew Salary \$2,343.00
Road Crew Salary \$2,463.00
Road Crew Salary \$2,523.00
Road Crew Salary \$2,763.00
Road Crew Salary \$2,343.00
Road Crew Salary \$2,403.00
Road Crew Salary \$2,283.00
Road Crew Salary \$2,523.00
Road Foreman Salary \$4,844.00
Road Crew Salary \$2,403.00
Road Crew Salary \$2,463.00
Road Crew Salary \$2,403.00
Road Crew Salary \$2,343.00
Road Crew Salary \$2,703.00
Road Foreman Salary \$3,004.00
Shop Secretary Salary \$2,583.00
Mechanic Salary \$2,912.00
Road Crew Salary \$2,734.20

21422 AFLAC, Premiums \$247.01
21423 AlSCO, Equipment \$58.95
21424 Alternative Revenue Systems, Garnishment \$510.42
21425 Black Hills Energy, Utilities \$178.41
21426 CHP, Insurance \$28,880.80
21427 Colo Equipment, Parts \$1,653.03
21428 County Wide Diesel Repair, Repairs \$1,404.68
21429 Curian Clearing, Retirement \$3,889.28
21430 DJ Petroleum, Fuel \$28,245.13
21431 Family Support Registry, Garnishment \$662.00
21432 Fleet Charge Advantage, Parts \$322.63
21433 Forward Edge, Physicals \$34.50
21434 Great West Life & Annuity, Deferred Comp \$2,510.29
21435 Town of Hugo, Water \$118.00
21436 Interstate Billing, Parts \$196.36
21437 Karval Water, Water \$167.24
21438 Kiewit, Road Oil \$4,698.12
21439 Limon Chrysler Dodge Jeep Inc, Parts \$49.96
21440 LCH, Physicals \$48.00
21441 LKQ Truck Parts, Parts \$876.37
21442 Martin Marietta Materials, Road Oil \$1,895.81
21443 MHC Kenworth, Supplies \$71.40
21444 Michigan State Disbursement, Garnishment \$405.50

21445 MVEA, Utilities \$291.26
21446 Osborne's, Supplies \$31.67
21447 Treasurer of Lincoln County, State Withholding \$1,872.00
21448 Treasurer of Lincoln County, Federal Withholding \$4,907.43
21449 Treasurer of Lincoln County, FICA \$8,973.58
21450 Wagner Equipment, Supplies \$13,185.75
21451 Xerox, Lease \$32.55

21522 Diamond Advantage, Parts \$188.18
21523 Division of Reclamation Mining & Safety, Permit \$352.00
21524 DJ Petroleum, Fuel \$30,033.54
21525 ESRTA, Telephone \$260.64
21526 Farm Gas, Propane \$69.00
21527 Farmers New Holland, Parts \$247.56
21528 Hugo Lumber, Supplies \$46.49
21529 Interstate Battery, Parts \$439.80
21530 Interstate Billing, Supplies \$271.94
21531 Karval Water, Water \$140.40
21532 KC Electric, Utilities \$168.46
21533 United States Welding, Parts \$229.95
21534 Witt Boys, Parts \$516.69

LANDFILL

Operator Salary \$2,403.00
Part Time Salary \$456.78
Manager Salary \$2,824.00

21403 CHP, Insurance \$2,021.17
21404 Curian Clearing, Retirement \$352.83
21405 Alco, Supplies \$49.61
21406 MVEA, Utilities \$41.92
21407 Osborne's, Supplies \$51.58
21408 Treasurer of Lincoln County, State Withholding \$202.00
21409 Treasurer of Lincoln County, Fed Withholding \$552.44
21410 Treasurer of Lincoln County, FICA \$755.94

21518 DJ Petroleum, Fuel \$580.40
21519 ESRTA, Telephone \$66.01
21520 Hugo Lumber, Supplies \$51.00

LIBRARY

Bookmobile Salary \$487.00

Bookmobile Salary \$850.68

21411 DEMCO, Book Repairs \$165.29

21412 Lookout Books, Books \$523.82

21413 Smart Apple Media, Books \$382.18

21414 Treasurer of Lincoln County, FICA \$177.89

21415 Viaero Wireless, Communications \$60.95

21312 DJ Petroleum, Fuel \$173.52

LODGING & TOURISM

21416 Advanced Small Business Marketing, Web Design \$3,216.35

21417 John LaBorde, Photos \$410.00

21418 Limon Chamber of Commerce, Promotions \$2,500.00

21419 Town of Limon, Golf Course Ads \$5,925.00

21420 Mile Save Shopper, Ads \$560.95

21421 Techno-Graphics, Photo Maintenance \$662.50

PUBLIC HEALTH AGENCY

Doctor Salary \$50.00

Receptionist/Educator Salary \$968.50

Nurse Salary \$3,540.00

WIC Educator Salary \$2,016.00

Receptionist/Educator Salary \$1,400.74

21384 All American Publishing, Advertising \$100.00

21385 Baby Bear Hugs, Membership \$100.00

21386 Century Link, Telephone \$162.28

21387 CHP, Insurance \$1,144.70

21388 CDPHE, Security Paper \$74.75

21389 Curian Clearing, Retirement \$136.08

21390 Evergreen Systems, IT \$40.00

21391 First Bankcard, Charges \$50.08

21392 Tracy Grimes, Rent \$500.00

21393 Gulf South Medical, Lab Testing \$190.19

21394 Lewan & Associates, Lease \$28.90

21395 Lincoln Cnty Treasurer, Expenses \$43.64

21396 Lincoln County Rd & Bridge, Fuel \$73.64

21397 PLAK Smacker, Supplies \$100.09
21398 Treasurer of Lincoln County, State Withholding \$289.00
21399 Treasurer of Lincoln County, Federal Withholding \$775.82
21400 Treasurer of Lincoln County, FICA \$1,060.71

21535 CDPHE, Fee \$5.75
21536 Dee Kaster, WIC Mileage \$54.40
21537 ESRTA, Telephone \$272.27

CAPITAL PROJECTS

21401 Trimtech, Vehicle Repairs \$1,215.00
21402 WW Enterprises, Concrete \$125.00

21516 WW Enterprises, Correspondence \$25.00

E-911

21517 Century Link, Communications \$296.31

HUMAN SERVICES ADMINISTRATIVE FUND

Director Salary \$5,210.00
Admin Assist IV Salary \$2,438.00
Legal Tech III Salary \$2,558.00
Accountant Salary \$2,457.00
Part Time Salary \$549.30
CKLECC Coordinator Salary \$1,029.22
IMT IV Salary \$2,463.00
Assistance Pmts Supervisor V Salary \$2,975.00
Caseworker III Salary \$3,369.00
Caseworker IV Salary \$3,373.00
Caseworker Supervisor Salary \$4,038.00
Caseworker IV Salary \$3,498.00
Srvcs Administrator Salary \$4,887.00
Caseworker IV Salary \$3,373.00
Caseworker IV Salary \$3,653.00
IMT IV-Fraud Investigator Salary \$1,283.50
Leap Technician Salary \$401.25

64575 Alco, Supplies \$18.48
64576 Dynamics Research, Supplies \$720.00
64577 ESRTA, Communications \$588.64
64578 Farm Gas, Fuel \$124.79
64579 Sherri Hansen, Travel \$73.60
64580 LexisNexis, Process Serve \$50.00
64581 Hugo Lumber, Supplies \$9.03
64582 Jean's Family Kitchen, Meeting \$59.80
64583 Journey's Inc, Fees \$29.42
64584 Office Max, Supplies \$405.97
64585 Osborne's, Supplies \$24.24
64586 Vern's TV, Supplies \$65.64
64587 Witt Boys, Supplies \$4.48
64588 Century Link, Telephone \$109.69
64589 CGHSFOA, Dues \$60.00
64590 Darling Delights, Meeting \$20.48
64591 Evergreen Systems, IT \$114.23
64592 First Bankcard, Charges \$297.36
64593 First Bankcard, Charges \$551.31
64594 First Bankcard, Charges \$79.00
64595 First Bankcard, Charges \$141.00
64596 First Bankcard, Charges \$308.31
64597 First Bankcard, Charges \$10.55
64598 First Bankcard, Charges \$208.95
64599 First Bankcard, Charges \$187.52
64600 First Bankcard, Charges \$27.75
64601 First Bankcard, Charges \$261.47
64602 First Bankcard, Charges \$102.67
64603 Limon Chrysler Dodge Jeep, Supplies \$100.00
64604 Lincoln Cnty Treasurer, Lease \$1,882.00
64605 Lincoln Cnty DHS, Postage \$21.66
64606 Lincoln Cnty DHS, Travel \$246.57
64607 Lincoln Cnty Road & Bridge, Fuel \$624.36
64608 Lincoln Cnty Sheriff's Office, Process Fee \$51.00
64609 NECCCR, Contract Pmt \$5,848.97
64610 Osborne's, Supplies \$77.55
64611 Rose Padilla, Contract Pmt \$225.05
64612 Client/Prov Pmt \$350.00
64613 Client/Prov Pmt \$350.00
64614 Client/Prov Pmt \$350.00
64615 Scranton Specht & Associates, Contract Pmt \$1,639.00
64616 Terminix Processing, Client Pmt \$105.00
64617 Verizon, Communications \$185.11

64618 Viaero, Communications \$40.21
64619 Xerox, Supplies \$65.93

64624 Lincoln Cnty Treasurer, FICA \$12,208.42
64625 Curian Clearing, Retirement \$2,822.23
64626 Great-West Life & Annuity, Liabilities \$1,350.00
64627 PayFlex, Cafeteria Plan \$475.00
64628 AFLAC, Premiums \$231.74
64629 Colette Barksdale, Travel \$382.86
64630 Melissa Gossett, Travel \$92.14
64631 Andrew Lorensen, Travel \$92.00
64632 Lauren Lyons, Travel \$100.00
64633 Mary Lyons, Travel \$49.29
64634 Fast & Friendly Food Marts, Client Pmt \$187.55
64635 CHP, Insurance \$16,746.50

With no further business to come before the Board, Mr. Burgess adjourned the meeting until November 19, 2012, at 9:00 a.m.

Lisa M. Crawford, Acting Clerk to the Board

Steve Burgess, Chairman