

# Board of County Commissioners of Lincoln County

Agenda for September 27, 2012

9:00 Call to order and Pledge of Allegiance

9:00 Public Health Director Sue Kelly to present the 2013 budget request and to give her monthly report

10:00 Allen Chapman, Executive Director of County Technical Services, Inc., to discuss replacement of the courthouse roof as a result of the June 2012 hail storm

1. Approve the minutes from the September 18, 2012 meeting
2. Cancel County General check #20995 written on August 31, 2012 to Farm Bureau Insurance for \$58.00 since it should have been written to Farm Bureau
3. Review the August reports of revenues and expenditures for County General, Capital Projects, Conservation Trust, Lodging/Tourism, E911, Landfill, Library, Road & Bridge and the individual road districts
4. Review a Consultation Retainer with Bea Teague for the purpose of inspecting the courthouse roof and decide whether or not to sign it
5. Old business
  - a. Appoint an individual to serve on the Board of Directors of the Republican River Water Conservation District
  - b. Discuss the preliminary 2013 budget
6. New business
7. Approve payroll and expense vouchers

The Board of Lincoln County Commissioners met at 9:00 a.m. on September 27, 2012. The following attended: Chairman Steve Burgess, Commissioners Gary Beedy and Ted Lyons, County Administrator Roxie Devers, and Clerk to the Board Corinne M. Lengel. Will Bublitz with The Limon Leader and Eastern Colorado Plainsman attended from 9:20 a.m. until approximately 10:30 a.m.

Chairman Burgess called the meeting to order and asked Public Health Director Sue Kelly to lead the Pledge of Allegiance. Ms. Kelly then gave her monthly report, beginning with the Community Assessment, or CHAPS, update, stating that Phase IV out of V has begun. A brief description of EPR training regarding regional and local deliverables through CoTrain and COHAN followed, after which Ms. Kelly stated that she has advertised for Patricia Miller's position and has handed out several applications; only two of which have been returned. As for Vital Records, Ms. Kelly said that the transfer from the Clerk's office went well and they have successfully processed one birth certificate and one death certificate/burial permit since implementation. She does want to establish better protocols for emergency response to their office, so will speak with Sheriff Nestor. Ms. Kelly reported that all of the influenza vaccine has been delivered and flu shots are underway, paperwork has been organized to facilitate patient flow and reimbursements, and she has scheduled flu shot clinic days in Karval and Limon, with Hugo to follow shortly. She added that she tried to send in last year's flu shot billings to Medicare, but the username and password had expired, so she has since completed a new application. The Letter of Intent submitted last month for the Healthy Eating/Active Living initiative was not accepted, but Ms. Kelly said she has subsequently attended a grant writing workshop in Limon. She mentioned several meetings that she has either attended or is scheduled to attend, and then added that she will continue discussions with Plains Medical Center for a cooperative agreement around dental screenings, as it appears that PMC will handle the funding in all the schools. Ms. Kelly then discussed several options for the new EPR/full time employee request in her budget, but admitted to having a difficult time of budgeting since she had no idea what she would do until after her interviews. Ideally, she would like to hire a part time EPR person and a full time office manager, but there is a possibility that the EPR person could actually handle the duties of the full time employee, in which case they would be considered a .6FTE for the county and .4FTE for the hospital.

Mr. Burgess commented that he has a hard time adding 1.6 employees to her department and Mr. Lyons asked if there really was a need for it. Ms. Kelly responded that the EPR work is extremely time consuming, and Mr. Beedy reminded them that the commissioners had cut staff at Public Health in 2009, adding that the department's budget was \$292,000 in 2010.

Ms. Devers asked Ms. Kelly how much of the EPR employee will be funded by the state, but she did not know. She will check on it and get back to the commissioners with the figures. Ms. Devers also told her that the Public Health Specialist has its own budget, so Ms. Kelly could reduce hers by \$8,312.

At 10:00 a.m., Allen Chapman, Executive Director of County Technical Services, Inc., met with the Board to discuss replacement of the courthouse roof as a result of the June 2012 hail storm.

Travis Nall was also present for the discussion. Mr. Chapman said that the question seems to be if the integrity of the roof is still structurally sound, and it was his opinion that a professional engineer be hired to investigate it. Mr. Burgess asked if the insurance pool would still pay for any damages on the roof twenty years or more from now, and Mr. Chapman said that if the PE determines there is no structural damage now, but there is another claim later on, the pool will definitely pay to replace the roof. He added that the county will still have coverage at the full value as it did before, even if a leak is discovered later on. He went on to say that their adjuster feels that the roof is structurally sound and that the storm did not compromise the integrity of the roof in any way, so replacing it now will have an impact on the premiums and the overall pool going forward.

Mr. Chapman also informed the Board that he had received the information on Ben Teague, the gentleman the county had considered using as an independent consultant, and CTSI did not approve of him as he is a building inspector, not a professional engineer. He added that they use a couple of different firms with absolutely no ties to them, and it will not cost the county anything, as CTSI will cover it. They then have recourse to recover some of the money if the PE says the roof is structurally sound and then it turns out that it isn't.

Mr. Burgess asked if the county could get something in writing that the roof can be replaced at any time if they decide not to replace it now, and Mr. Chapman said that they would absolutely put it in writing for future boards of commissioners. He added that he would be the first person to tell the Board to replace the roof if there is structural damage, but not if there isn't.

Mr. Lyons asked about the type of steel that would be used, as what is 24-gauge steel today may not be the equivalent of 24-gauge steel when the roof was first put on the building. Mr. Chapman responded that it would be whatever material is available now, and most likely would not be the quality it was twenty years ago. He added that they could come back once the PE has a determination, or else hold a conference call at that time. Mr. Lyons added that he definitely doesn't want to spend money unnecessarily. He went on to say that it would be helpful if the professional engineer could tell them where the leak in the jail is coming from also and Mr. Chapman said they could look into it.

Mr. Burgess said that they may also need to replace only a particular section of the roof and Mr. Chapman told him they should do whatever the PE recommends once he has made his inspection.

Mr. Devers asked what the county should do if the estimates for the repairs or replacement of items on the adjuster's list were higher than what the pool was going to pay out for the vehicles and the air conditioning units. Mr. Chapman said they would adjust their figures if necessary and the pool will pay the difference when the bills come in.

After answering a few other questions, Mr. Chapman's final comment was that CTSI will send a letter stating that the county has not jeopardized the coverage for any subsequent damage on the courthouse roof if the current commissioners decide not to replace the roof at this time.

While Travis Nall was still there, Mr. Burgess asked him if he has, or knows of someone who has, a scissor lift, as Julie Joffe would like to clean the baffles at the Ellis Allen building. Travis said he thought Plains Heating and Air Conditioning has one, so he will call Leon Kelly and ask what the cost would be to rent it.

Ms. Devers asked Travis if he had considered whether or not he wants to do the office painting at the annex, and he responded that since they always seem to have problems contracting with someone, he will paint the Extension Office during business hours, but will need to wait until the winter months, possibly on weekends, to paint the Public Health offices. He added that the sidewalk looks good at the annex.

Mr. Beedy made a motion to approve the minutes from the meeting held on September 18, 2012, as submitted. Mr. Lyons seconded the motion, which carried unanimously.

Mr. Beedy also made a motion to cancel County General fund check #20995 in the amount of \$58.00, written on August 31, 2012, to Farm Bureau Insurance, as it should have been written to Farm Bureau.

The Board reviewed the August reports of revenues and expenditures for the County General, Capital Projects, Conservation Trust, Lodging/Tourism, E911, Landfill, Library, and Road & Bridge funds, as well as the individual road districts.

Also reviewed was a Consultation Retainer with Ben Teague for the purpose of inspecting the courthouse roof. The Board agreed not to sign the document.

Mr. Burgess called for old business and Mr. Lyons said he'd heard back from James Bledsoe about serving on the Board of Directors of the Republican River Water Conservation District, and said he would be interested in serving. Mr. Lyons made a motion to appoint James Bledsoe to the Board of Directors of the Republican River Water Conservation District. Mr. Beedy seconded the motion, which carried unanimously.

Ms. Devers said that Affordable Exteriors will be out the week of October 11 to work on the annex roof, and he will have color samples for the Board to choose from.

Mr. Lyons said that he had read the revised 1041 regulations sent to them by County Attorney Stan Kimble and still had several questions and felt uncomfortable with adopting them. Mr. Burgess said that the hearing at the following day's meeting could still be continued if they feel they are not ready to adopt the regulations, and reminded him that they could be amended at any time even if they are adopted. Mr. Beedy added that simply having the 1041s in place will at least bring more discussion to the table where now there is no means of that.

As for new business, Mr. Burgess said that Prairie Development Corporation board member Myron Sams is moving out of the county, and recommended Justin Fisher as his replacement.

Justin said he would speak with Mike Bass, and it was decided that they could make the appointment in January when the other board appointments are made.

Discussion of the 2013 preliminary budget ensued, Mr. Burgess stating that he was extremely concerned with the increases that were made, particularly to Road & Bridge. Mr. Beedy agreed, stating that over the past couple of years, they have consistently moved mills from the General fund to cover the Road & Bridge fund, and he felt they should try to cut it back down for sustainability.

After some consideration, the following changes were made: Maintenance of Oiled Roads was decreased to \$600,000; Special Oil Projects was reduced to \$75,000; Bridge Construction was reduced to \$835,000; Bridge Maintenance was increased to \$100,000; the Not Specifically Identified line item of \$170,000 was completely removed; and the Capital Outlay/Equipment line item was reduced to \$542,000. Making the changes helped to return at least three mills to the County General fund.

Mr. Burgess asked how the others felt about the promotion for Public Health employee Pat McHone, and Mr. Beedy said he felt the promotion is warranted.

Mr. Burgess also asked about Julie Joffe's list of fairgrounds improvements that she submitted with her budget, and Mr. Beedy said he would be inclined to approve a specific amount, but that he would not want to get into approving individual lists within a budget.

The Board approved the September 2012 payroll and expense vouchers for the month and then, with no further business to come before the Board, the meeting was adjourned until 9:00 a.m. on September 28, 2012.

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Corinne M. Lengel, Clerk to the Board

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Steve Burgess, Chairman