

Board of County Commissioners of Lincoln County

Agenda for August 31, 2012

9:00 Call to order and Pledge of Allegiance

9:00 Human Services Director Colette Barksdale to give her monthly report

10:00 Public Health Director Sue Kelly to give her monthly report and discuss billing contracts

10:30 Weed Coordinator Wayne Shade to discuss the weed truck

1. Approve the minutes from the August 30, 2012 meeting
2. Commissioner reports
3. County Attorney's report
4. Old business
5. New business
6. Approve additional expense vouchers

The Board of Lincoln County Commissioners met at 9:00 a.m. on August 31, 2012. The following attended: Chairman Steve Burgess, Commissioners Gary Beedy and Ted Lyons, and acting Clerk to the Board Lisa M. Crawford. County Administrator Roxie Devers and Clerk to the Board Corinne Lengel were both absent and excused. County Attorney Stan Kimble attended the meeting at 11:00 a.m.

Chairman Burgess called the meeting to order and led the Pledge of Allegiance. Human Services Director Colette Barksdale, along with Robert Kraxberger, then joined the meeting to give their monthly report. Ms. Barksdale brought Sherri Hansen, the new account clerk in her department, to meet the commissioners. After Sherri left, Ms. Barksdale advised the commissioners that the CKLECC (Cheyenne/ Kiowa/ Lincoln Early Childhood Council) had hired Melissa Huff to take the part-time position of coordinator in the Limon office. She then passed around the time sheets for her employees and explained the new format of the computer form. Mr. Burgess asked about the program caseloads and Ms. Barksdale stated that overall the caseloads for the county are down.

Ms. Barksdale then stated that she and Mr. Beedy had attended the Colorado Works allocation meeting in which allocation cuts were discussed and she explained some ideas she was working on to present to the committee. Before leaving the meeting, she advised the Board that she had made a plan to keep track of the mileage of her department vehicles and designate certain vans to certain employees to keep the mileage down on the newer vehicles. She will have the county shop check her department vans to decide which one will need to be replaced in the future.

Commissioner Lyons motioned to approve the minutes from August 30, 2012, as submitted, and Mr. Beedy seconded the motion, which carried unanimously.

Mr. Burgess then asked if Rob Boyd had been contacted to ask if he would serve on the Republican watershed committee. Mr. Beedy then made a call to Mr. Boyd, but was unsuccessful in contacting him during the meeting. Mr. Beedy will keep trying to get in touch with him.

Next, Mr. Burgess passed around the bids that were received for the contract to replace the roofs at the annex and the Victim's Advocate building. They discussed one bid in particular that was received from out of state in which they would like the business to supply some local references. A call was placed to the company to ask for local projects they could see to evaluate their work. Mr. Beedy placed the call and left a message with the business owner.

Commissioner Burgess then called Sheriff Tom Nestor to join the meeting and bring the bids he had received for the replacement of the flooring in the control room in the Sheriff's office. When Sheriff Nestor arrived, he presented two bids and discussed the option of using laminate flooring versus re-carpeting. He explained that this area had been re-carpeted at least three times that he knew of and it keeps wearing out because of the heavy traffic and chairs in that area. The commissioners all agreed the laminate flooring would be the best option, but would

rather wait on a decision until they can see some of the same type of flooring that has been used in other establishments.

At 10:00 a.m., Public Health Director Sue Kelly gave her monthly department report. She had several contracts for review and started with the approved Task Order Contract Waiver for the WIC Program. She advised the Board that the money Lincoln County will receive from the grant has been reduced from last year and, as a result, the hours that Dee Kaster spends in Lincoln County will be reduced from 25 to 18. She explained that Patricia McHone will take on some of the duties that Ms. Kaster had been doing in our county. Mr. Beedy made a motion to approve the WIC Program Contract, Mr. Lyons approved the motion, and it carried unanimously.

Next, Ms. Kelly presented the Memorandum of Understanding between Lincoln County Public Health and Centennial Mental Health Center. Mr. Beedy motioned to approve the MOU, Mr. Lyons seconded the motion, and it carried unanimously.

Ms. Kelly then presented the MOU between Lincoln County Public Health and Kit Carson County Health & Human Services for their rental portion of the Limon office. The MOU states they will pay Lincoln County Public Health \$250.00 for the office to provide NFP services to Lincoln county residents. Commissioner Lyons made a motion to sign the MOU, Mr. Beedy seconded the motion, and it carried unanimously.

Ms. Kelly then talked about contracting with Blue Cross/ Blue Shield and also HMO Colorado in order to bill for immunizations and flu shots to those clients who have insurance. She explained that she would like to do this as a courtesy to those clients who come into her department and have insurance rather than turn them away. She also explained that she was looking into signing up with a program called RIZO, which would allow her to apply for money for her department if she has signed on with at least two insurance companies. Mr. Burgess expressed his concern of taking away the business from the hospital and clinic. Ms. Kelly assured him that it would be a courtesy only and that she would not advertise it, but would like to have it available for those clients with the insurance when they come into her office. Mr. Beedy moved to sign the provider agreements with HMO Colorado and Blue Cross/Blue Shield. Commissioner Lyons seconded the motion and it passed unanimously.

Lastly, Ms. Kelly explained that she would like to advertise for a full time position to replace Patricia Miller who is currently working part time. She felt that the position warranted full time rather than part time and that there was plenty of work to keep the employee busy. Mr. Burgess suggested she advertise the position and evaluate the responses. Before she left the meeting, she advised the Board that she would not be present at the budget meeting on September 18, as she will be out of town. She will meet with County Administrator Roxie Devers at a later date to finalize her budget.

At 10:30 a.m., Weed Coordinator Wayne Shade met with the commissioners to discuss the upcoming service appointment for the weed truck. He will be taking the truck to Auburn, Washington for the three-year servicing agreement. He discussed the wear and tear of the

truck and felt that there are some weather-related cracks that need to be repaired. Commissioner Burgess asked if there was a motion to approve the money to service the truck. Mr. Lyons motioned to approve the funds for the trip and servicing of the truck, Mr. Beedy seconded the motion, and it carried unanimously.

County Attorney Stan Kimble joined the meeting at 11:00 a.m. He updated the commissioners on the 1041 hearing and had concerns with Chapter 3 in which he suggested adding a waiver for existing water projects and pipelines. After some discussion, it was decided that he will make the change and email it to the commissioners so that they can review it before making a final decision at the next board meeting on September 7, 2012. Mr. Burgess then asked Mr. Kimble about obtaining a Performance Bond to use when they contracted outside work for county projects. In particular, he had one that they considered using for the upcoming roofing project on the courthouse. Mr. Kimble stated he thought they were good ideas and he felt it would be beneficial to obtain one for the project.

After Mr. Kimble left, the business owners that submitted a bid for replacing the annex and Victim's Advocate building roofs returned Mr. Beedy's call. They supplied the commissioners with the names of two projects they had completed, but one was in Kansas. The commissioners decided they would continue evaluating the bids at the next meeting.

With no further business brought before the Board, Mr. Burgess adjourned the meeting and until September 7, 2012, at 9:00 a.m.

Lisa Crawford, Acting Clerk to the Board

Steve Burgess, Chairman