

Board of County Commissioners of Lincoln County

Agenda for May 30, 2012

9:00 Call to order and Pledge of Allegiance

9:05 Robert Elmore with Total Exploration to inform the Board about their seismograph work in the county and to answer questions

10:00 Grounds and Buildings maintenance employee Travis Nall to discuss improvements at the county annex

10:30 Ted Lindtveit, Loss Prevention Specialist with the Casualty and Property Pool, to give an update on the county's and the pool's performance

1. Approve the minutes from the May 17, 2012 meeting
2. Review and act on a Donation Agreement from the Museum of Railway Workers to give the county a flatcar and a mechanical refrigerator car, both Union Pacific cars, for location at the Hugo Union Pacific railroad roundhouse site
3. Review and sign the Victim Assistance and Law Enforcement contract for \$57,862 for the grant period running from July 1, 2012 to June 30, 2013
4. Old business
 - a. Discuss replacement of a portion of the courthouse parking lot
5. New business
6. Approve payroll and expense vouchers

The Board of Lincoln County Commissioners met at 9:00 a.m. on May 30, 2012. The following attended: Chairman Steve Burgess, Commissioners Gary Beedy and Ted Lyons, County Administrator Roxie Devers, and Clerk to the Board Corinne M. Lengel.

Chairman Burgess called the meeting to order and led the Pledge of Allegiance, after which Robert Elmore with Total Exploration met with the Board to inform them of the company's seismograph work in the county. Mr. Elmore introduced Ronnie Ellzy and Benton Dean, explaining that they are working in Lincoln, Kiowa, and Cheyenne counties and their purpose for meeting with the commissioners was to ask permission to cross county roads with their cables. They will have them out for two-to-three weeks, weather permitting, and if the roads need to be graded, they will pull the cables upon the road foreman's request. Mr. Elmore said they will begin surveying in July, and the seismograph crews will be out the first of August and will stay for approximately six weeks. An explanation of the 3-D seismic survey process was given, which consists of five different phases: permitting, surveying, drilling or vibrator; placement of receivers; and recording. Once they have finished, they will clean up and pay for any damages incurred. Mr. Elmore stated the operation will cover a total of 84 square miles in Lincoln County, and they will test all the water wells within the area prior to any drilling or use of the vibrator to determine that all wells are functioning, and at what grade. Afterward, they will complete another test to make sure no damage was done. Geophones will be placed at 165' intervals and all property owners will be notified, as well as the sheriff, prior to the operation beginning. Mr. Elmore concluded by letting the commissioners know that they are merely looking for oil and gas formations and faults, and will not be using the shot-hole method.

Mr. Beedy made a motion to accept the minutes from the meeting held on May 17, 2012, as submitted. Mr. Lyons seconded the motion, which carried unanimously.

Jeremy Bourg with Pine Ridge Oil and Gas, LLC stopped by to inform the Board that he had found a typographical error in one of the Oil and Gas Leases that the commissioners had previously signed, so he submitted a Corrective Oil and Gas Lease which changed the legal description to read: Section 9: Lying South of the C.R.I. and P. Railway, Township 9 South, Range 54 West, 6th P.M. and S2: Section 26, Township 13 South, Range 53 West, 6th P.M. Mr. Beedy made a motion to sign the Corrective Oil and Gas Lease, Mr. Lyons seconded the motion, and it carried unanimously.

At 10:00 a.m., Ted Lindtveit, Loss Prevention Specialist with the Casualty and Property Pool, arrived to meet with the Board to give an update on the county's and the pool's performances. Mr. Burgess called Travis Nall to see if he could come at 10:30 instead of his scheduled time. Mr. Lindtveit informed the commissioners that the past couple of years (2010 and 2011) were both excellent years within the CAPP. He also went over the Loss Ratio Report for the County Workers' Compensation Pool, as well as for the Colorado Counties Casualty Property Pool.

At 10:30 a.m., Grounds and Buildings maintenance employee Travis Nall met with the Board to discuss improvements at the county annex. He explained that weeds have grown up between

the sidewalk that was replaced last fall and the curb, and wanted to know if the commissioners would like to put in grass or rock, stating that sod, rental of a trencher, and a sprinkler system would cost around \$1,200, while rock would run around \$500. Mr. Burgess was not in favor of rock, but also was concerned with keeping grass alive this time of year. Travis said it shouldn't be too difficult and asked if they would prefer to send someone to pick up the sod, or pay the delivery charge. Mr. Burgess suggested checking around to see if the towns were planning on getting a load and possibly splitting it with them if so. Discussion turned to how to pay for the improvements; Conservation Trust funds or maintenance funds.

Mr. Beedy made a motion to spend approximately \$1,200 from the Grounds and Buildings fund to pay for planting sod between the sidewalks and curb at the annex park. Mr. Lyons seconded the motion, which carried unanimously.

Mr. Burgess asked Travis if he had spoken with Shawn Smith about the drainage project at the annex, but he had not. Travis said he would contact him and see if he intended to do it; if not, he felt he may be able to do it himself.

The Board reviewed a Donation Agreement from the Museum of Railway Workers to give the county a flatcar and a mechanical refrigerator car, both Union Pacific cars, for location at the Hugo Pacific railroad roundhouse site. Ms. Devers said she was told the cars could remain in Denver until May 24, 2013, and RPI would prefer they stay at least until the doors and windows are put in the roundhouse. She contacted the insurance carrier and the cars will be covered while in Denver; Lincoln County to include the Museum as an additional insured and the Museum to include Lincoln County as additional insured during that time frame. Ms. Devers was told that the cars are fenced in and secure. RPI will be responsible for getting the cars here to the roundhouse, and Ms. Devers said they intended to see if U.P. would pull them in. Mr. Beedy made a motion to sign the Donation Agreement and to pay \$1.00 for the two U.P. railroad cars. Mr. Lyons seconded the motion, and it carried unanimously.

After review, Mr. Beedy made a motion to sign the Victim Assistance and Law Enforcement contract in the amount of \$57,862 for the grant period running from July 1, 2012, to June 30, 2013. Mr. Lyons seconded the motion, which carried unanimously.

Mr. Burgess called for old business, and discussion turned to the replacement of a portion of the courthouse parking lot. Mr. Burgess said they need a plan and/or timeline for when work is going to begin since the road crews are all busy right now. The other commissioners felt that the road foremen should give their input.

There was no other old business, but Mr. Burgess said he had been looking over the credit card statement before the meeting and was concerned with the fact that there are charges on the Human Services section of the report to a restaurant in Strasburg on May 8, which was the date Ms. Barksdale had told the commissioners she would be reviewing office policies and procedures, including the new policies from the sheriff's office, with her staff. Since Ms.

Barksdale will be meeting with the commissioners to give her monthly report on May 31, Mr. Burgess said they would discuss it with her then.

Mr. Beedy said he'd attended a Retac meeting and they had discussed the counties giving a portion of their county designated funds to cover a raise for Retac Coordinator Kim Schallenberger, since he has not had one for three years. They did vote to give Mr. Schallenberger a three percent raise at the meeting, but the action to spend county subsidy funds required board action. Mr. Lyons made a motion to spend \$2,200 of County Subsidy money to help cover the cost of a pay raise for Kim Schallenberger, as well as to fully fund the Retac budget. Mr. Beedy seconded the motion, which carried unanimously.

Mr. Beedy brought up the fact that the Assessor's office has been sending letters to mineral right owners concerning their mineral lease payments for mineral assessment purposes, and Ms. Devers said the commissioners had received the letter as well. A call was placed to Assessor Jeremiah Higgins to request he come and speak with the Board, but he was at lunch.

Ms. Lengel informed the commissioners that she would be signing the three-year license and support agreement with Hart InterCivic for the voting equipment again for 2013. The fee is a one-time four percent increase, or a four percent increase per year, if signed annually.

The Board approved the May 2012 payroll and expense vouchers for the month, and then, with no further business to come before the Board, the meeting was adjourned until 9:00 a.m. on May 31, 2012.

Corinne M. Lengel, Clerk to the Board

Steve Burgess, Chairman