

Board of County Commissioners of Lincoln County
Agenda for August 30, 2019

9:00 Call to order and Pledge of Allegiance

10:00 Patricia Phillips, Human Services Director, to present the Department of Human Services monthly report

1. Approve the minutes from the August 29, 2019 meeting
2. Review the Five-Year Replacement Cost Update/Financial Assurance for the Lincoln County Landfill
3. Review and act upon the Lincoln County, Colorado Consolidated Cost Allocation Plan and Indirect Cost Rate for the Year Ended December 31, 2018
4. County Commissioner reports
5. County Attorney's report
6. County Administrator's report
7. Old business
8. New business
9. Approve additional expense vouchers if necessary

The Board of Lincoln County Commissioners met at 9:00 a.m. on August 30, 2019. The following attended: Vice-chairman Steve Burgess, Commissioner Doug Stone, County Administrator Jacob Piper, County Attorney Stan Kimble, and Clerk to the Board Corinne M. Lengel. Chairman Ed E. Schiffers was absent and excused.

Mr. Burgess called the meeting to order and asked Mr. Kimble to lead the Pledge of Allegiance.

Mr. Stone made a motion to approve the minutes from the meeting held on August 29, 2019, as submitted. Mr. Burgess seconded the motion, which carried.

The Board reviewed the five-year Replacement Cost Update/Financial Assurance for the Lincoln County Landfill. Mr. Piper said that approximate closing costs would be a little over \$564,000, and the county would either have to obtain insurance or budget a percentage of that amount. The county's fund balance is high enough that the coverage is not required. Mr. Piper said that they budget around \$250,000, so it's over forty percent. He added that he couldn't find where the county had submitted the update since 2012.

The Board agreed to wait for Human Services Director Pat Phillips before acting on the Cost Allocation Plan, so Mr. Burgess called for commissioner reports.

Mr. Stone reported stopping by the county shop on August 19. The road crew was busy mowing. He got a call from a resident on August 20 who asked that the crew not mow so short where his stubble field was. Mr. Stone talked with Rick Ashcraft and let him know. He also talked with Rick again on August 21. Mr. Stone participated in the Maglock walk-through with Mr. Burgess later that day. No electricians showed up for it, so he and Mr. Burgess looked over the applications for the janitor position. On August 22, Mr. Stone went by the county shop and checked several roads. He stopped at the shop again on the Twenty-eighth and spoke with Rick Ashcraft about buying a crack-sealer and posthole digger for a tractor. They might also consider purchasing a road grader next year.

Mr. Burgess reported that on August 15, he met with Bruce Walters to discuss what the road crew would do while Mr. Walters was on vacation. He called Mrs. Lengel on August 16 to ask about ordering flowers for the funeral service of a county employee's family member. Mrs. Lengel said that Roxie Devers did it in the past, so Mr. Burgess contacted Mr. Piper. Shop secretary Kris Smith called him on August 19 asking for a truck at the cemetery north of Genoa.

Mr. Burgess met with the insurance adjuster in Genoa on August 20. The adjuster suggested they have a certified mechanic look over the Mack truck engine and start it for the first time since the accident. He didn't know if the frame was twisted or not. Mr. Burgess talked with Chris Monks, who in turn spoke to Randy from Byers. His suggestion was to have the truck frame checked first, and if it couldn't be straightened out, they would have to total it. Mr. Burgess attended the Economic Development meeting at Mountain View Electric on August 21. He also did the walk-through for the magnetic door locks that day. Since no one showed up, he and Mr. Stone told Mr. Piper to contact Leo Hurtado to see if he would give a price for the

installation. They reviewed the janitor applications and agreed to interview all six applicants. Mr. Burgess reported that he spoke with Ena Cordova from CTSI regarding the insurance on the truck. They will pay for towing it for the frame inspection. Mr. Burgess let Chris Monks know so he could set up a time after they get the radio and other items removed. Also on the Twenty-first, Mr. Burgess went by the landfill and discussed their tractor. He also had a call from a resident commending the county for purchasing the scales at the landfill; the party felt it was a good investment. They had three inches of rain north of Genoa on August 19, so he went out and looked at the roads. Most of the damage was on County Road 4T east of County Road 29, County Road 4C, and County Road 4D. He had the road crew haul gravel on the Twenty-second to fix the bad spots.

On August 22, Mr. Burgess measured the fenders on the Ranco trailer for the replacement. He gave Chris the measurements to that he could place an order. Chris told him that he'd found a company in Denver that could check the frame on the Mack truck. Mr. Burgess, Mr. Piper, and Land Use Administrator Fred Lundy met with Senator Cory Gardner at the Rush Creek II wind farm. They discussed wind energy and some other issues, such as transmission lines and farm economy. State Representatives Jerry Sonnenberg and Rod Pelton were also there. Ed Schiffers called Mr. Burgess to discuss District 1 trading tractors with the fairgrounds, which the commissioners addressed in the August 29 meeting.

Mr. Burgess came to the courthouse on August 23 and signed the certifications for the Assessor's office regarding the assessed valuations. Doug Copey notified him that his firm would be unable to perform a pre-audit for the county. Gary Beedy contacted him and asked for the cost of the new show barn, so he asked Mr. Piper to get him the information.

On August 26, Mr. Burgess spoke with Bruce Walters about upcoming plans for the roads, laying asphalt, hauling gravel, and mowing. They also discussed work that needed to be done on the belly dump trailer. He came to Hugo to get the information that Gary Beedy wanted and took it to him. He also checked roads north of Genoa. Mr. Burgess called CTSI about the Mack truck—they were having a problem getting information for a new cab. Chris Monks had the information, however, and the price ranged from \$6,000 to \$13,300.

Mr. Burgess went by the landfill on August 27. Their tire changing machine hasn't worked for over a year, so he did some research on it to find a new one. He talked with the insurance adjuster who will have an estimate done shortly. The new cab is three-to-four weeks out. On August 28, Mr. Burgess talked with Bruce Walters about the trailers they want to trade in. He also got a call the previous day regarding the concert tickets he'd given to Baby Bear Hugs that ticket-takers didn't honor the night of the concert. He said he'd speak with Gillian Laycock with CPAM about it.

Mr. Kimble reported that he'd read the minutes from the previous meeting concerning funding for the Karval Water Users, and Greg Etl felt the county didn't need the help of the Colorado Water Resources and Power Development Authority. Mr. Kimble liked Mr. Etl's idea of forming an improvement district and said he could summarize the differences of each area if the Board

wanted him to. Mr. Kimble said he would be unable to attend the meeting on September 6 and asked if there was anything on the agenda that would require his attention. Mr. Piper said that Lincoln Community Hospital CEO Kevin Stansbury was on the schedule and requesting a resolution, but he wasn't sure why it was necessary. Mr. Kimble told him he'd find out. He added that he would also not make it to the September 30 meeting.

Mr. Piper reported receiving an email concerning the county's retirement plan. Steve Rickels, the plan attorney will handle the changes. Mr. Burgess said he talked with Jim Covington about it a little bit as well.

Mr. Burgess called for old business and asked how the magnetic door lock project was coming along. Mr. Piper told him that Leo Hurtado was working on a bid.

Mr. Burgess said that it appeared that the hospital was delaying the county's annual audit, which was unacceptable. Their auditor won't finalize the hospital's audit until the bank releases their previous loan. Mr. Burgess offered to speak with Kevin Stansbury next week.

As for new business, Mr. Burgess provided a quote for \$1,350 from Derek Weaver Co., Inc. for a tire changer for the landfill. Mr. Piper will order it and have it shipped there. Mr. Burgess said he'd asked Chris Monks if they needed one for the county shop also.

The Board approved additional expense vouchers for August.

At 10:00 a.m., Human Services Director Pat Phillips met with the commissioners to present the monthly report for the department. The Board reviewed the financial statements for July, along with the employee timesheets and the Income Maintenance, Child Welfare, and Director's reports.

Mrs. Phillips then provided the annual close-out information, stating that the Adult Protection overage went to other counties because DHS isn't allowed to retain the excess funds. She added that the caseworkers weren't coding their hours correctly in Y-time, so it wasn't all captured. They will do a better job of using their funds this year. No other counties wanted to purchase Lincoln County's remaining Child Care funds, so they returned over \$69,000 to the state. Mrs. Phillips said they plan to help out the Country Living Learning Center daycare in Hugo with approximately \$17,000. They also intend to utilize some of the new allocations to help train staff and for CLEKC outreach and workshops. DHS retained a little over \$68,000 in Colorado Works/TANF to ensure they had enough to cover their Child Welfare. Mrs. Phillips said they can keep up to \$100,000, which they still have in reserves. They overspent Core Services by \$70,253.51, but the state made them whole through surplus from other counties. Child Welfare was also overspent, but mitigation funds cleared that up for them. Lastly, the County Admin/HCPF, which is how the department administers food stamps and Medicaid, was also overspent. Mrs. Phillips said the state pulls the excess from their monthly reimbursement, and they currently owe about \$7,000. She went on to say that it happens every year, but every year the state cuts the allocation in each county. It doesn't necessarily mean the state is taking

the money away; it just means the county share increases. Mrs. Phillips added that they try and estimate how much they will overspend and then add it to their county budget request each year.

Mrs. Phillips went over the SFY 2019/2020 allocations with the Board, stating that the county is in charge of where the incentive dollars go.

Mrs. Phillips reviewed the Consolidated Cost Allocation Plan and Indirect Cost Rate for the year ended December 31, 2018, from the county auditor. Mr. Stone made a motion to sign the Cost Allocation Plan, and Mr. Burgess seconded the motion, which carried.

Mr. Burgess asked Mrs. Phillips if they needed to monitor the County Admin costs more closely, and the director responded that she needed to sit down with her bookkeeper and see if they couldn't cost more of it off to another program. She added that she would work with her employees more to make sure they were logging their hours better and coding everything correctly. She offered to bring the commissioners monthly reports for those particular expenditures, which they appreciated.

Mrs. Phillips left, and the commissioners agreed they had no other business to discuss. Mr. Burgess adjourned the meeting at 10:45 a.m. The next meeting will be at 8:00 a.m. on September 6, 2019.

Corinne M. Lengel, Clerk to the Board

Steve Burgess, Vice-chairman