

Board of County Commissioners of Lincoln County
Agenda for March 29, 2019

9:00 Call to order and Pledge of Allegiance

10:00 Patricia Phillips, Human Services Director, to present the Department of Human Services monthly report

1. Approve the minutes from the March 28, 2019 meeting
2. Review and act upon a contract from Spectrum General Contractors regarding the Hugo Roundhouse Phase II project
3. Review and act upon a Credit Limit Change Request for Captain Michael Yowell with the Lincoln County Sheriff's Office
4. County Commissioner reports
5. County Attorney's report
6. County Administrator's report
7. Old business
8. New business
9. Approve additional payroll and expense vouchers if necessary

The Board of Lincoln County Commissioners met at 9:00 a.m. on March 29, 2019. The following attended: Chairman Ed E. Schifferns, Commissioners Steve Burgess and Doug Stone, County Administrator Jacob Piper, County Attorney Stan Kimble, and Clerk to the Board Corinne M. Lengel. Juliet Lundy with the Eastern Colorado Plainsman/Limon Leader attended as well.

Chairman Schifferns called the meeting to order and asked Mr. Piper to lead the Pledge of Allegiance.

Emergency Manager Ken Stroud arrived in time for the Pledge, and Roxie Devers and Gary Lewman joined the meeting shortly after that.

Mr. Stone made a motion to approve the minutes from the meeting held on March 28, 2019, as submitted. Mr. Burgess seconded the motion, which carried unanimously.

Mr. Stroud explained the policy he'd presented to the commissioners the previous day to Mr. Stone, and then Mr. Burgess made a motion to adopt the Lincoln County Emergency Management Policy. Mr. Stone seconded the motion, which carried unanimously.

Mr. Stroud left, and Roxie Devers came to the table to discuss a contract from Spectrum General Contractors regarding the Hugo Union Pacific Railroad Roundhouse Phase II project. Mr. Burgess asked if she remembered back several years when K.C. Electric offered to put electricity in the roundhouse for free. She said she did remember but that it was no longer the case. The Tourism Board notified RPI about putting in electricity as well, but RPI members felt there was no need to do it now and pay the monthly fee when they were still such a long way from needing electricity in the building.

Mrs. Devers said there were a few items on the documents that needed changing, such as the fact that she was still listed as the county administrator and also as the owner in a couple of places. She let Mr. Piper know that he would need to obtain Builder's Risk insurance for the amount of the contract and to check that the liability insurance amounts agreed with the CTSI summary that the company sends out. The contract indicates that they would like the Notice to Proceed for April 8, so Mr. Piper would also need to send that to them. Mrs. Devers added that it was important because the Notice determines the official date of the project and that it would be the date they would use to begin counting the 360 days. The pre-construction meeting with CDOT will take place at the Aurora office on April 8.

Since there were amendments to the contract, Mr. Piper asked if the Board should wait to sign it until Spectrum made the changes. Mrs. Devers said the commissioners could agree to have Mr. Schifferns sign it as soon as Spectrum submitted the corrected document, so Mr. Burgess made a motion to allow the chairman to sign the agreement with Spectrum General Contractors for Phase II of the roundhouse contingent upon the contractor amending the contract. Mr. Stone seconded the motion, which carried unanimously.

At 9:30 a.m., Sheriff Tom Nestor, Undersheriff Gordon Nall, and Captain Michael Yowell stopped in at Mr. Piper's request to discuss one of the department's transport vehicles. The sheriff said it broke down outside of Limon after a transport the previous day, so he would need to see if Chris Monks could go and pick it up. They have several prisoners to transport out-of-state fairly soon, so they would need to get the Expedition fixed as quickly as possible or find something else.

Mr. Burgess said they'd discussed getting something new, and the sheriff stated that Tom Anderson was coming to discuss the value of trade-ins later in the day. It would cost between \$10,000 and \$12,000 to put in a cage if they found a different vehicle. Sheriff Nestor said he had other options; such as, reaching out to another agency to see if they had any transport cars for sale, fixing the Expedition, or buying something else. Limon Auto Solutions has a twelve-passenger van for sale, but it's around \$26,000. With the additional cost of the cage, they would be looking at over \$30,000 again, although they might be able to find a cheaper cage.

Captain Yowell put in that they do far more transports than they used to, and a couple of weeks ago they had to take six prisoners at one time. The undersheriff agreed that they have the vehicle running all the time anymore. Mr. Schifferns asked how long it would take to get one and commented that he was concerned with officer safety. Sheriff Nestor said it could take a while, so getting the van from Limon Auto would be the quickest. Even so, it could take a month or better to have it adequately equipped.

Mr. Burgess stated that Blue Book value on the Dodge Ram pickup was \$10,500, which should help. They also have a 2011 Chevy Tahoe and the 2012 Expedition. Sheriff Nestor said they might be able to make it to the end of the year depending on what the mechanic finds wrong with the Expedition. He added that he would do some further checking.

While the group was there, Mr. Schifferns said they would increase the captain's credit limit on his county credit card. Mr. Burgess made a motion to increase Michael Yowell's credit limit to \$2,000. Mr. Stone seconded the motion, which carried unanimously.

Sheriff Nestor said he had a company contact him that provides low-cost fuel cards, which he thought might be a good idea for the transport cars. That way, deputies could stop at any gas station for fuel and he wouldn't have to issue a credit card to each employee. The card would only work at the pump. The commissioners agreed it was a good idea.

Mr. Stone asked if they'd had any luck hiring a nurse for the jail yet. Captain Yowell told him there are two that are interested and the company they are using currently is treating them well. They secured some medication free of charge recently because the drug company is sponsoring it.

The officers left, and Gary Lewman invited the Board to attend the Emergency Preparedness Clinic on April 13 at the Douglas County Fairgrounds. The Douglas-Elbert County Horse Council

is sponsoring the event that will focus on how to evacuate horses and other pets during a disaster or emergency.

Mr. Lewman left, and Mr. Schifferns called for commissioner reports.

Mr. Burgess reported talking with Brenda Howe at the landfill about signs and weighing on March 18 after the commissioner meeting. He asked her to set up a meeting with Mr. Piper for her and Mick Jaques to discuss the landfill. He attended a Resources Unlimited meeting on March 19 and talked with Travis Taylor about the fairgrounds. He gave Mr. Taylor some screening material to take to the fair board meeting. They used two road crewman and a backhoe from District 2 to lay out the wash racks at the fairgrounds. Mr. Burgess attended the Economic Development Corporation meeting on March 20, and on March 21, he picked up the final bill for the fairgrounds and an estimate for pipework from Structures Unlimited. He also got an updated bid for the electrical work on the new show barn. They have McCormick stripping the topsoil off of the Gaede Pit. Due to snow on March 23, they called road crewmen out in the afternoon. Mr. Burgess also took a call from a farmer about the condition of the roads. They plowed snow the morning of March 24, and he toured roads on March 25. He got prices for chipping rock of \$52 per ton and felt they have enough to do what jobs they need to this year. He participated in a walk-through of the show barn on March 26. Carlos Leonard will install the water lines, and the town of Hugo helped tap into the mainline for feeder lines. The Limon school offered their metal bleachers to the county, so all three commissioners went to look at them and agreed they could use the bleachers in the show barn. The school would like help tearing down the announcer stand, so the Board agreed to do that for them. They also asked for a small monetary contribution if possible, which the commissioners will discuss at a later date. On March 27, they poured nineteen yards of concrete at the fairgrounds for the wash racks, dug test holes looking for gravel, and put in a new culvert on County Road 3J and County Road 24. Mr. Burgess also attended the Economic Development dinner that evening. He talked with Mick Jaques about the compactor on March 28, and CAT had not been out to put the shims in yet.

At 10:00 a.m., Robert Kraxberger with Human Services arrived to give the monthly report for the department in place of Director Patricia Phillips. The Board reviewed financial statements and employee time sheets, as well as the Income Maintenance, Child Welfare, and director's monthly reports.

After reviewing the documents and Mr. Kraxberger commenting that the only changes were the dates, Mr. Stone made a motion to approve the Option Letter to Extend/Renew and the National Family Caregiver Support Services Contract between East Central Council of Local Governments' Senior Services Program and Lincoln County Department of Human Services. Mr. Burgess seconded the motion, which carried unanimously.

Mr. Kraxberger left, and Emergency Manager Ken Stroud stopped back in to inform the Board that he received confirmation that the grant to purchase the additional electronic message board made it through the first phase of the process, although they wanted to know if the

county would be willing to provide a 20% match. Mr. Stone made a motion to approve a 20% match for the portable electronic message board. Mr. Burgess seconded the motion, which carried unanimously.

Mr. Stone reported attending the fair board meeting on March 19. The next meeting is at the fairgrounds on May 14. He talked with the fair board members about the electricity, and they and Travis Taylor said that they should go with 30 amps instead of 20 amps. Mr. Stone called Mr. Burgess, and they agreed to see if the electrician would amend his bid to increase the amps based on the fair board's recommendation. Travis Taylor also asked if the job description for the new Extension Director was okay, and let Mr. Stone know they would conduct interviews on June 1. Leesa McCue offered to do free rabies vaccinations one day during the fair. Mr. Stone went by the county shop on March 20 where they were working on a snowplow and signs. On the Twenty-first, he took the panels he picked up in La Junta to the fairgrounds. Mr. Burgess, Bruce Walters, and Chris Monks helped unload them. Mr. Stone reported talking to Rick Ashcraft on March 25 about picking up chipping rock when the train brought it in. He attended the Republican Lincoln Day Dinner that evening. The commissioners did a walk-through of the fairgrounds on March 26 and learned that the Limon School would give them their metal bleachers, so they went to look at them. District 3 crack-sealed that day and the following day. Mr. Stone also checked roads on the Twenty-seventh.

Mr. Burgess made a motion to accept the Change Order on the contract from Daniel Electric, Inc. for \$3,813 to change the 20 amp breakers and boxes in the new show barn to 30 amps. Mr. Stone seconded the motion, which carried unanimously. The total new bid was \$49,719.50.

Mr. Schifferns reported attending the fair board meeting on March 19. He checked roads on March 22 and took a complaint about muddy roads on March 24. Mr. Schifferns attended the Republican Lincoln Day Dinner on March 25. He received a complaint about the Colorado East Community Action Agency not following through on their deliveries, so he took care of that on March 26. District 2 did some crack-sealing on County Road 109 on March 28.

Mr. Kimble reported that they gave Mortensen and Xcel until May 1 to complete the repairs on County Road 2W. Mortensen said they would begin work on April 15, even though Chris Monks said the frost was out of the road and they could start sooner. John Lupo is aware that the bond won't be released until the county is satisfied with the condition of County Road 2W.

Regarding the Mauna/Timeless Tower issue, Mr. Kimble hadn't heard back from Mr. Hagans to schedule a meeting with the commissioners. Mr. Kimble added that the wording in the agreement implies the county takes care of the equipment, but the structure is Mr. Hagans' responsibility.

Mr. Kimble said he received a fully-executed Tri-Party Supplemental Agreement from the hospital and presented it for the record. He also briefed the commissioners on the land dispute up north, an email he received from the La Plata County Attorney regarding proposed legislation regarding landfills, and a recent court case where a county employee acted too far

outside the scope of his job duties so was not covered by the Governmental Immunity Act. Mr. Stone asked if counties that declared themselves “sanctuary” could be sued. Mr. Kimble said although many horror stories are going around, signing the resolution was more of a statement than anything. He commented that several large cities have created “sanctuary cities” because of immigration.

Mr. Piper reported that Pat McHone accepted the commissioners’ proposal for cleaning the annex. Chris Monks called him to say that he hadn’t heard anything recently regarding the repairs to County Road 2W. Although they fixed the signs, they haven’t picked up the rocks that are coming to the surface. Mr. Piper asked if it would be best for Mr. Monks to discuss the issue with Mr. Kimble, but the Board agreed that Chris should call Mr. Schifferns instead of Mr. Piper.

At 11:00 a.m., courthouse janitor Jodi Mohan met with the Board to discuss cleaning issues. Mr. Burgess excused Mrs. Lengel and Mrs. Lundy. After Mrs. Mohan left, Mr. Burgess wanted the record to reflect that the commissioners told her she would have to check in with the administrator daily and work at least four hours per day in the courthouse during normal business hours. The Board will re-evaluate the situation on April 17, as Mr. Burgess will not be available to attend the meeting on April 8.

Mr. Schifferns called for old business, and Mr. Burgess provided a revised version of the new landfill rates and then asked for updates on the health insurance and retirement issues. Mr. Piper said they were both on his to-do list for the following week, but the health insurance options he discussed last year might not be as good as they sounded at the time, and he didn’t want employees to lose benefits.

Mr. Burgess said they would have to address the retirement problem soon since three months of the year were already gone. Mr. Piper said he hoped to send all the information to the actuarial next week, and then it would most likely take another month for them to get everything back to him. Increasing the county’s share of the monthly contribution helped quite a bit, but Mr. Piper felt they also might need to require that the employee percentage increase with new hires. The wording in the plan document is outdated, and some of the policies need changing as well.

The Board approved a few additional expense vouchers, and then at 11:58 a.m., Mr. Schifferns adjourned the meeting until 9:00 a.m. on April 8, 2019.

Corinne M. Lengel, Clerk to the Board

Ed E. Schifferns, Chairman