

Board of County Commissioners of Lincoln County
Agenda for March 28, 2019

- 9:00 Call to order and Pledge of Allegiance
- 9:30 Ken Stroud, Lincoln County Emergency Management Director, to present a Lincoln County Emergency Management Policy
- 10:00 Troy McCue, Lincoln County Economic Development Corporation Executive Director, to present the LCEDC monthly report
- 10:30 Lincoln County Tourism Board to discuss budgetary matters
1. Approve the minutes from the March 18, 2019 meeting
 2. Review the January and February, 2019, reports from the County Assessor
 3. Review the monthly management report from the First National Bank Omaha
 4. Review and act upon a lease agreement between Lincoln County and Robert Safranek
 5. Review and act upon a contract between James Martin with Evergreen Systems & Technology, and Lincoln County for Information Technology services and Website Design management
 6. Review 7-day and 28-day concrete strength tests performed by W.W. Enterprises concerning the concrete for the new Lincoln County show barn
 7. Discuss the Public Health and Extension Office's cleaning
 8. New Business
 9. Old Business
 10. Approve payroll and expense vouchers

The Board of Lincoln County Commissioners met at 9:00 a.m. on March 28, 2019. The following attended: Chairman Ed E. Schifferns, Commissioners Steve Burgess and Doug Stone (from 10:20 a.m.), County Administrator Jacob Piper, and Clerk to the Board Corinne M. Lengel. Karval High School student Bradyn Fox and his Civics teacher, Kim Whetzel, attended until 11:50 a.m., and Juliet Lundy with the Eastern Colorado Plainsman/Limon Leader attended until noon.

Chairman Schifferns called the meeting to order and asked Mr. Burgess to lead the Pledge of Allegiance.

Mr. Schifferns said he didn't receive the minutes on his email and would like time to read them before approving them, so he and Mr. Burgess reviewed the January and February Assessor reports. While Mr. Burgess reviewed the monthly management report from the First National Bank of Omaha, Mr. Schifferns read the minutes.

Mr. Burgess made a motion to approve the minutes from the meeting held on March 18, 2019, as submitted. Mr. Schifferns carried the motion, which carried.

At 9:30 a.m., Emergency Manager Ken Stroud met with the Board to present the Lincoln County Emergency Management Policy, which he said appears to satisfy the Division of Homeland Security. The budget issues were taken care of with an explanatory phone call, and the adoption of the policy should be the last step. Mr. Piper asked if it would need updating every year, but Mr. Stroud said he would update it on an as-needed basis; the main concern was that the county has a policy on file. The commissioners tabled approving the policy until Mr. Stone could look it over, and Mr. Stroud said he would stop by the following day.

Mr. Stroud informed the Board that he is still working on the MOU with Big Sandy Amateur Radio, Inc. and would send it to Mr. Kimble for his review once they approve it.

After Mr. Stroud left, Mr. Burgess made a motion to approve the annual lease agreement with Robert Safranek for 240 acres near the county landfill at the cost of \$960. Mr. Schifferns seconded the motion, which carried.

Mr. Piper informed the Board that the only change to James Martin's annual contract was the adjustment to his mileage rate to make it match the county employee rate. Mrs. Lengel explained that she planned to discuss the Statewide Internet Portal Authority (SIPA) at the next department head meeting, which is a company that designs and manages websites for many agencies across the state. It is free to governments, and they also provide email services for a fraction of what the county currently pays Eastern Slope Rural Telephone Association. She asked if Mr. Martin's contract reflected that the county might go another direction and no longer use his website management services. Mr. Piper said that it did and that Mr. Martin is paid hourly to manage the website. Mr. Burgess made a motion to sign the contract between the county and Evergreen Systems and Technology, LLC, for IT services and website management. Mr. Schifferns seconded the motion, which carried.

The commissioners reviewed seven-day and 28-day concrete strength tests performed by W.W. Enterprises for the new show barn. The tests exceed the required limits of 3,500 pounds by over 1,000, and Mr. Burgess was pleased with the outcome. He'd also received a proposal from Structures Unlimited, Inc. for drainage pipe, freight, labor, and installation based on a study completed by W.W. Enterprises. Mr. Burgess said he would prefer to wait and discuss it when Mr. Stone could be part of the conversation, and they tabled the subject.

Mr. Burgess said he'd also like to table discussion concerning the cleaning of the annex building until Mr. Stone returned.

At 10:00 a.m., Lincoln County Economic Development Corporation Executive Director Troy McCue and VISTA Volunteer James Dingwall met with the Board to present the monthly report. The next workshop with the municipalities for the Action Plan will take place between April 15 and April 22. Mr. Dingwall said they'd like to meet with the commissioners again during one of their last monthly meetings, and Mr. Piper suggested 11:00 a.m. on April 30. Mr. Dingwall promised to send information out to the Board beforehand.

Mr. McCue reported that they had an excellent first Census 2020 County Steering Committee meeting the previous day at the courthouse with respectable attendance. The thought is if the Census works with community groups, people are more likely to participate, which will provide more accurate numbers. Census numbers are significant because they play into federal funding, genealogy and historical family information, and how many U.S. Congressmen would represent a particular area. They are calling themselves the Complete Count Committee and will focus on outreach to and education of county residents. Mr. McCue said that Census 2010 missed almost 1,000 residents of Lincoln County, which in turn meant losing out on a sizable amount of federal funding. One of the barriers in the past was the number and content of the Census questions, but most people should get a short version of only eleven questions on the 2020 Census. Those questions will be less invasive and will not ask for the participant's income or some of the more personal information asked on previous Census questionnaires.

They've finalized the Wausau Supply tax deferral incentive agreements and await their signatures. Mr. McCue said EDC hosted the annual meeting the previous day with 40 people attending, and Roger Thompson and Jamie Schoeneman of Wausau were the guest speakers. Mr. Thompson indicated they would put up the 60,000 square foot building first, and then if the growth occurs as expected, they would add another 60,000 square feet in about five years. They could eventually use up about 240 acres. Wausau is a building supply company out of Wisconsin. Groundbreaking for the building will take place on April 11 at 10:00 a.m.

Viaero is doing quite a bit of cable work around the Limon area and intends to lay cable under I-70 at the Microtel and come up in the Market Place Subdivision. Mr. McCue commented that the hotels are excellent revenue producers for broadband companies.

Mr. McCue said there is another potential project underway but that he couldn't say much more about it other than the BNSF is behind it and that it could supply another wind tower

company with the means for development in Lincoln County. He added that it might also be the first time that the county would use the Foreign Trade Zone.

Everything is going well for NM Koch Company, the Native American craft supply company doing business out of the old Limon-Chrysler building, and Mr. McCue asked if one of the commissioners would be available to attend a real estate meeting with the Hi-Plains Bank on April 12 regarding housing in Lincoln County. Lastly, the EDC board approved Mr. McCue to pursue his certification to become a Certified Economic Developer, which would bring more validity to his efforts as well as give him much more knowledge in areas where he feels he is lacking. The certification process would take over a year, and EDC agreed to split the cost with him. Mr. Burgess put in that the EDC board felt it would be very beneficial for Mr. McCue to obtain his certification.

At 10:30 a.m., Apryl Huelskamp and Dan Merewether, members of the Lincoln County Tourism Board, met with the commissioners to discuss budget matters. Mrs. Huelskamp stated that while the Limon Chamber and the town of Limon began working on the Grand Plan, they decided to replace the welcoming signs on each end of town. The Chamber intends to pay for the one on the east end of town, but officials would like help from the Tourism Board for the sign on the west end. It is quite expensive due to the rock base and masonry, so LCTB agreed to pay for half of it; \$20,000. Mrs. Huelskamp went on to say that they wanted to be forthcoming and let the commissioners know that they planned to help pay for a sign, but that they are concerned there wouldn't be enough revenue to help everyone else that might ask for assistance throughout the year. They budgeted income of \$165,000 in 2018 but actually brought in around \$180,000 according to their treasurer, Steve Beedy. The 2019 budget is \$145,000, but they would like to increase it to \$165,000 to help with the signs.

Mr. Burgess felt that the town needs the signs and said he would approve the expenditure, but that they would have to watch the revenue closely throughout the year.

Mr. Piper said the estimated fund balance at the end of 2018 was \$46,000 because they used \$75,000 from their fund balance. It was \$75,000 at the end of 2017, which was an accurate figure. However, that didn't take into account any additional revenue brought in during the last quarter of 2018. Mrs. Huelskamp said the final quarter of the year is when they receive the most income.

Mr. Burgess asked what they anticipated their biggest upcoming expenses to be. Mrs. Huelskamp listed advertising for the Heritage Museum, fireworks for the Fourth of July, the Ranch Rodeo, other smaller rodeos, and the concerts. There will be a little bit of savings since there will no longer be a demolition derby during the fair, which the Tourism Board contributed to, but Mrs. Huelskamp said the town might be back with more requests as they work through the Grand Plan. In that case, they might have to set a limit for this year. Mr. Burgess reiterated that they would need to keep a close eye on their expenditures. They might have to cut off expenses later in the year to remain within their budget.

Before they left, Mrs. Huelskamp said they'd met with HIP, HEDG, and EDC about how they could help with the roundhouse. She added that there wasn't much the Tourism Board could do at this time, but maybe they could provide more assistance later on. Mr. McCue put in that locals might be more willing to make donations if they could begin using at least the outside of the roundhouse for events.

At 11:00 a.m., District 1 Road Foreman Chris Monks stopped in to discuss road signs. They've discussed replacing county road signs over the years and have moved toward the reflective numbers and letters. His district has replaced about 80%, and District 3 has done around 65%. Mr. Burgess said he didn't know how many District 2 replaced. Mr. Monks said the state put up some new combined signs along Highway 287 that have the road sign placed above the stop sign, which would require fewer posts. Mr. Stone asked if the current posts wouldn't work for the new signs, but Mr. Monks said that the new ones are much bigger and heavier but are also much easier to read. He added that if they didn't want to purchase new signs, the other option was to take down the current signs and clean off the old letters and numbers and replace them. It would be a significant investment, so the Board agreed that the road foremen should figure out how many signs they would need to replace and get an estimate on the cost.

Mr. Burgess asked Mr. Piper to set up an appointment with all three road foremen at the mid-April meeting so they could discuss the I-70 milling project and how they were going to split the costs.

Mr. Burgess also brought up that the Land Use Board members weren't receiving large packets of information on upcoming projects before their meetings like they had in the past. Land Use Administrator Fred Lundy said that it was not a condition in the land use regs. Mr. Burgess asked if they should add it with the requirement that the company requesting the project would have to provide the documents to the land use board members well in advance of their meetings. The Board agreed that it would be a good idea to change the regulations and asked Mr. Piper to have Mr. Lundy write something up.

Mr. Monks also told the commissioners that he locked in the price of \$2.19 per gallon on three more loads of fuel for 2020.

The Board reviewed the proposal from Structures Unlimited, Inc. for the drainage work on the new show barn. Mr. Burgess made a motion to accept the \$25,110 bid for 500' storm drains 12" SDR 35 connected to fourteen downspouts, freight, and labor from Structures Unlimited, Inc. Mr. Stone seconded the motion, which carried unanimously.

The Board discussed the cleaning proposal from Pat McHone to clean the annex building. Mr. Stone made a motion to hire Pat McHone to clean the annex building four hours per week at \$16.75 per hour starting April 1, 2019. Mr. Burgess seconded the motion, which carried unanimously.

The commissioners approved the March 2019 payroll and expense vouchers for the month, and then at 2:50 p.m., Mr. Schifferns adjourned the meeting until 9:00 a.m. on March 29, 2019.

Corinne M. Lengel, Clerk to the Board

Ed E. Schifferns, Chairman