

Board of County Commissioners of Lincoln County  
Agenda for February 27, 2019

- 9:00 Call to order and Pledge of Allegiance
- 9:30 Fred Lundy, Land Use Administrator, to discuss the February 21, 2019 Land Use Board meeting
- 10:00 Jobeth Mills, Public Health Director, to present the January 2019 Public Health Agency's monthly report
- 11:00 Katie Zipperer, Lincoln County Bookmobile Director, to discuss the supplemental appropriation for the 2018 Lincoln County Library Fund Budget
1. Approve the minutes from the February 19, 2019 meeting
  2. Review the January, 2019, Statement of Revenues and Expenditures for County General, Public Health, Capital Projects, Conservation Trust, E911, Landfill, Library, Lodging/Tourism, Road and Bridge and Individual Road Districts
  3. Review the monthly management report from the First National Bank Omaha
  4. Old Business
  5. New Business
  6. Approve payroll and expense vouchers

The Board of Lincoln County Commissioners met at 9:00 a.m. on February 27, 2019. The following attended: Chairman Ed E. Schifferns, Commissioners Steve Burgess and Doug Stone, County Administrator Jacob Piper, and Clerk to the Board Corinne M. Lengel. Juliet Lundy with the Eastern Colorado Plainsman/Limon Leader attended until 11:20 a.m.

Chairman Schifferns called the meeting to order and asked Mr. Piper to lead the Pledge of Allegiance.

Mr. Stone made a motion to approve the minutes from the meeting held on February 19, 2019, as submitted. Mr. Burgess seconded the motion, which carried unanimously.

The Board reviewed the January 2019 Statements of Revenues and Expenditures for the County General, Public Health, Capital Projects, Conservation Trust, E911, Landfill, Library, Lodging/Tourism, and Road & Bridge funds, as well as for the individual road districts. The commissioners also reviewed the monthly management report from the First National Bank of Omaha.

At 9:30 a.m., Land Use Administrator Fred Lundy met with the Board to discuss information from the February 21, 2019, Land Use Board meeting. Approved at the meeting were Development Permit #18-09; the transmission line for the Cheyenne Ridge wind energy project and Development Permit #19-01 for a single-family home in Foxx Mesa. Mr. Lundy said the board approved the transmission line with several conditions, but there was no opposition to the project at all. The county should expect to collect approximately \$109,000 in use tax on the roughly \$5 million the company will pay for materials.

There's also rumor that another company, Bronco Plains, might be working on a transmission line project as well, although Mr. Lundy said they hadn't filed any paperwork yet. Mr. Schifferns asked if there'd been any more interest in putting solar energy in the county, but Mr. Lundy said he'd heard nothing specific.

Mr. Lundy asked for Mr. Schifferns' signature on a Request for Utility, Pipeline, and Miscellaneous Road Way Crossings or Easements application for the town of Arriba. Since allowing the cutting of a paved road is against county policy, Mr. Lundy created a form to keep on file. Mr. Burgess made a motion to make a one-time exception to county policy and allow the cutting of a paved county road (County Road 43—aka County Highway 63—between Lincoln Avenue and Colorado Avenue in Arriba) to put in a fire hydrant. Mr. Stone seconded the motion, which carried unanimously.

Mr. Burgess asked if anything in the county road policy specified the shape a road had to be in before the county would take it over. Mr. Lundy said he'd check into it.

Mr. Stone wanted to know if Mr. Lundy had any further information from Tim Taconi regarding his landlocked piece of property up north, but Mr. Lundy said he had not heard from him. Mr. Stone also asked if any new oil well permits were coming in, but Mr. Lundy said he'd only done

three so far this year. Lastly, Mr. Stone asked what was going on out by the microwave tower south of Hugo as there were several new electrical poles on the east side of the road, but Mr. Lundy did not know.

Mr. Lundy left, and Mr. Schiffers called for old business. Mr. Burgess provided information regarding catwalks for the new scales at the landfill, stating that they would cost a little over \$1,100 each. He felt they would also want to pour some concrete or put in a sidewalk, and that new signs were a must. Mr. Burgess also handed out his draft of the new landfill rates, which he'd told the others he would put together. The Board will review the document and discuss it again later.

Jim Shideler called Mr. Burgess and asked if the county would allow him to write a check for the electrical project at the fairgrounds instead of providing a performance bond if the county awarded the bid to Shideler Electric. Mr. Piper said they should discuss it in more detail with Mr. Kimble the next day.

At 10:00 a.m., the commissioners convened as the Lincoln County Board of Health when Public Health Director Jobeth Mills arrived to give her monthly report. First, Mrs. Mills asked for signatures on the Family Planning Memorandum of Understanding with Kit Carson County and an updated Environmental Health Agreement.

Mr. Burgess made a motion to approve the Contract Amendment to the Family Planning MOU between Lincoln and Kit Carson counties. Mr. Stone seconded the motion, which carried unanimously.

Mr. Stone made a motion to approve the updated Environmental Health Agreement. Mr. Burgess seconded the motion, which carried unanimously.

Mrs. Mills finished her report, and then the Board adjourned as the Lincoln County Board of Health at 10:25 a.m. and took a short break.

At 10:29 a.m., the Board reconvened as the Board of Lincoln County Commissioners. Courthouse maintenance man John Mohan stopped in to ask for a few minutes of the Board's time. He stated that due to an increase in job duties, such as quite a bit of plumbing work at the jail and the recent courthouse lighting project, he felt he deserved a raise. He and Mr. Piper discussed it somewhat, and since he's saved the county quite a bit of money in plumbing costs over the years, they agreed that a one-time, two-step promotion wouldn't be unreasonable.

Mr. Mohan said that he has ten boxes of used four-foot lightbulbs from the lighting project, which equates to 240 bulbs. He also has four or five cases of new T-8 and T-12 U-shaped bulbs that he no longer needs. A few county employees have asked about the used lightbulbs, so the commissioners agreed they would sell them for \$1 each or \$10 for a box of 24. Mr. Mohan said he didn't know of anyone who uses the others. Mr. Burgess suggested donating them to local churches, and then said he wondered if the shops would be able to use them.

At 10:48 a.m., the Board met with Lincoln County Bookmobile Director Katie Zipperer about the supplemental appropriation to her 2018 budget. She explained that the majority of the over-expenditure was because of the additional hours they spent cataloging materials they purchased through the Growing Readers Together grant that didn't cover salary as an expense. They still haven't completed that process. Also, she said there were several mistakes on her ledger reports throughout the year where expenditures were incorrectly debited from certain line items. Mrs. Zipperer added that she didn't receive the October and November reports until December, and had she seen the reports, she wouldn't have made some of the other purchases that she made. When she commented that before she turned in her December bills, the last report received was from July, Mrs. Lengel asked if she could bring Will Garlow in to address the accusations.

Mr. Garlow explained to the commissioners that he was mailing Mrs. Zipperer's general ledger sheets to her personal post office box but that it appeared she wasn't receiving them. The two just recently agreed to begin emailing the reports instead. He provided her with paper copies that she'd asked for, and Mrs. Zipperer said they'd been trying to get the issue resolved. Mr. Burgess asked Mr. Garlow if he would be sure to include the "Delivery Receipt" and "Read Receipt" in the future when he emailed the reports to Mrs. Zipperer, and Mr. Garlow said he would. Mr. Burgess told him if it ended up that she still wasn't getting them, he'd be happy to drop them off to her in Limon. Mrs. Lengel put in that Mrs. Zipperer should receive every report mid-month about the same time as the commissioners did, so if she didn't get it by the end of that month, she should call the office to find out if there was a problem.

Discussion returned to John Mohan's request for a raise after Mrs. Zipperer left. Mr. Piper said that if the Board agreed to the promotion now, Mr. Mohan would lose out on his step raise in September as the adjustment would also change his anniversary date. So they could either give him the one-time, two-step increase of \$120 per month or wait until September and give him \$180 per month. The commissioners agreed they should ask Mr. Mohan which he would prefer, so Mr. Piper called and asked him to come back to the meeting.

While waiting for Mr. Mohan, Mr. Burgess said that he, Chris Monks, and Bruce Walters agreed to hire a previous Road & Bridge employee to run a loader during the Castle Rock Construction I-70 project. According to CTSI, it would be acceptable if the employee stays on the job site operating only the loader. Mr. Burgess said he would work the month of May and probably part of June and would not receive health insurance or other benefits. They also agreed to rent a 966 CAT loader from Wagner Equipment for use during the project to avoid tying up their only other loader.

John Mohan came back to discuss his salary increase and agreed to wait until September. Mr. Burgess made a motion to grant John Mohan a one-time, two-step promotion effective September 1, 2019, and to include his regular step raise for a total increase of \$180 per month. Mr. Stone seconded the motion, which carried unanimously.

Mr. Burgess asked how much comp time he'd earned while working on the lighting project, and Mr. Mohan said he'd have to figure it out. He did turn in 15.5 hours of overtime for February that included the rest of the painting in the courts, and he added that he planned to take some time off when they finished replacing the lighting.

Mr. Schifferns called for other business, and Mr. Burgess asked if anyone had heard anything more from Ronny Farmer regarding the hospital's financial statements. No one had, and Mr. Burgess added that even though the hospital is required to use accrual accounting, they should still have to provide reports that show income when they receive it, since their profit/loss statements don't mean anything until the end of the year. He felt the hospital needed to provide more cash-basis information to the commissioners every month.

Mr. Stone asked Mr. Piper if he'd heard anymore regarding the cleaning at the annex building. Mr. Piper said he requested a proposal from Pat McHone but never got anything from her.

The Board approved the February payroll and several expense vouchers for the month, and then at 12:50 p.m., Mr. Schifferns adjourned the meeting until 9:00 a.m. on February 28, 2019.

---

Corinne M. Lengel, Clerk to the Board

---

Ed E. Schifferns, Chairman