

Board of County Commissioners of Lincoln County
Agenda for January 8, 2019

9:00 Call to order and Pledge of Allegiance

9:00 Stephen Hodges, Regional Sales Manager for Titan LED Lighting Solutions, to present a lighting study on the Lincoln County Courthouse

1. Approve the minutes from the December 28, 2018, meeting
2. Review employee timesheets for County Administrator Jacob Piper, Land Use Administrator Fred Lundy, Landfill Manager Mickey Jaques, Office of Emergency Management Director Ken Stroud and Public Health Director Jobeth Mills
3. Review the December, 2018, reports from the County Assessor, County Clerk & Recorder, County Sheriff and County Treasurer
4. County Commissioner reports
5. County Attorney's report
6. County Administrator's report
7. Old business
8. New business
9. Approve final expense vouchers for the 2018 budget year

12:00 Adjourn for 2018, followed by swearing in of incumbent Commissioner Ed Schifferns and other Elected Officials

1:15 Call to Order and reorganize for 2019

- a. Elect Chairman and Vice-chairman
- b. Designate public place to post meeting notices pursuant to C.R.S. §24-6-402(2)(c)
- c. Designate a representative for the County Health Pool
- d. Approve appointments and holidays
- e. Set the county's vacation and sick leave policy pursuant to the Lincoln County Personnel Manual
- f. Set the E911 surcharge pursuant to C.R.S. 29-11-103(3)(a)
- g. Approve Lincoln County's investment policy
- h. Appoint the County Administrator as the County Budget Officer pursuant to C.R.S. §29-1-104

1. County Commissioner reports
2. County Attorney's report
3. County Administrator's report
4. Old business
5. New business

The Board of Lincoln County Commissioners met at 9:00 a.m. on January 8, 2019. The following attended: Chairman Doug Stone, Commissioners Ed Schifferns and Steve Burgess, County Administrator Jacob Piper, County Attorney Stan Kimble, and Clerk to the Board Corinne M. Lengel. Juliet Lundy with the Eastern Colorado Plainsman and Limon Leader attended until after the swearing-in of the elected officials.

Chairman Stone called the meeting to order and led the Pledge of Allegiance.

Others in attendance for the 9:00 a.m. lighting discussion were Ron Pittmann with Accord Electric and county maintenance man John Mohan. Stephen Hodges, Regional Sales Manager for Titan LED Lighting Solutions, then presented a lighting study his company completed on the Lincoln County courthouse complex. Titan specializes in commercial and industrial facilities mainly in rural areas and leads the industry in the maximum amount of light output. They are proud of what they do and keep only the best LEDs for their company to sell. Mr. Hodges said that when they receive their supplies of LEDs from the manufacturer, they examine every bulb to make sure they are of high quality and sell those that aren't to other companies. Warranty is an integral part of Titan's business, and they rely on recommendation and referral for future clientele. The equipment in the proposal Mr. Hodges brought to the Board, although totaling \$154,165.72, should last the county 102,000 hours, or 39.9 years. In addition, their calculations for cost savings to the county based on current kWh costs were over \$3,000 per month.

Warranty is also crucial to the company. Mr. Hodges said that while many hardware stores offer a five-year warranty, they often only allow for about three hours of usage per day. Other manufacturers require that at least fifteen percent of a bulb fails before it is covered under warranty, while Titan covers their LEDs if even one of the 99 bulbs in the linear fails. Mr. Hodges went over the benefits of LED lighting, including security features and facility usage. He stated that the courtrooms need better lighting for security reasons; warmer, orange-colored lights are better in nursing homes and hospitals, while brighter, cool-colored lighting is recommended in offices and schools. He added that although John Mohan is very conscientious of conserving energy, the courthouse still uses 41,962 kWh per month; 30,732 of which is lighting. He believed that Titan could reduce that to 9,168 kWh per month, which would equate to a savings of over \$2,700 per month.

Mr. Hodges provided a demonstration of how virtually indestructible the LEDs appeared to be and then told the group that Titan offers what they call green funding. They will finance the project, and the commissioners could pick the terms of repayment. Mr. Hodges recommended that the county not make a payment for at least sixty days after the installation, which would give the Board time to appreciate how much money the county would save after two months of paying electric bills.

Mr. Hodges said that he'd worked with George Ehlers at K.C. Electric Association regarding the Tri-State rebates, as Titan was doing work at the Kiowa County courthouse and jail. They looked at the county's fairgrounds arena as well. He also mentioned the hospital, stating that Titan could make a dramatic difference there, and they wouldn't have to begin repayment right

away if they took advantage of the green funding. When Mr. Burgess asked if the courthouse complex project would qualify for the prescriptive rebate through Tri-State, Mr. Hodges told him that he' already included the \$5,655.04 rebate in the calculation.

Mr. Burgess wanted to know how disruptive the project would be to county offices. Mr. Pittmann spoke up and said that Accord Electric is bonded and insured, so they could work whenever it would best benefit the county, even if that meant nights or weekends. The project would take approximately 300 hours, and Mr. Pittmann said they shouldn't need more than two weeks to complete it. They would not replace all the fixtures or lenses but would remove and clean and replace them as part of the bid.

Mr. Burgess wanted to know the interest rate, and Mr. Hodges said it would be an unsecured loan with no down payment and a 5.5% interest rate. Mr. Schiffers asked if there were a discount for paying cash, and Mr. Hodges said there was a discount of 2%.

When Mr. Burgess asked if Titan could provide an estimate on lighting for the new building at the fairgrounds, Mr. Hodges said he'd be happy to go and look at it and put together a quote.

Mr. Kimble, who'd been reading the disclaimers on the proposal, asked if deficiencies in a customer's existing electrical system were common and costly to the county if the company found there to be some. Mr. Pittmann responded that there shouldn't be any problems with such a new building as the courthouse, but at that, fixing things might only require a five-or-ten dollar part.

Mr. Kimble also asked if Mr. Hodges had a copy of the warranty agreement, as he'd like to read it. Mr. Hodges said he'd email it to Mr. Piper. All of the interior lightings would carry a warranty for five years or 102,000 hours. In the first year, the company would send someone out right away if there were a problem, but Mr. Hodges said they'd also teach Mr. Mohan how to diagnose any issues. They could then overnight a replacement part to the county, and he would be able to fix it.

Mr. Kimble asked if the proposal were the final contract, but Mr. Hodges told him it was only a preliminary quote; however, the price wouldn't change.

Mr. Burgess wanted to know what they did with the old bulbs that they took out, and Mr. Hodges said they would be the county's responsibility to sell or give away. Mr. Pittman put in that they would separate the good bulbs from the bad when they removed them. Some places recycle them, but because of the mercury issue, there might be a problem with the ballasts. Mr. Hodges recommended the county sell them on eBay or see if a local school would want to sell them as a fundraiser.

Mr. Burgess said that Mr. Hodges should push it more with the hospital, and Mr. Hodges said he'd need a full year of utility bills before they could do an assessment.

The Board thanked Mr. Hodges and Mr. Pittman for their time and said they would discuss it in further detail and let them know their decision.

When the group left, Mr. Burgess made a motion to approve the minutes from the meeting held on December 28, 2018, as submitted. Mr. Schiffers seconded the motion, which carried unanimously.

The Board reviewed employee timesheets from the administrator, land use administrator, landfill manager, OEM director, and public health director, as well as the December 2018 reports from the Assessor, Clerk, Sheriff, and Treasurer.

Mr. Stone called for commissioner reports, and Mr. Burgess reported that District 2 tried to haul gravel on December 31, but the belly dump froze up, so they had to quit. He also talked to Chris Monks that day about trading in their MACK truck. On January 2, Mr. Burgess and Bruce Walters set up a meeting with Honnen Equipment for January 7. He participated in a Prairie Development Conference call as well. They traded the MACK truck on January 3 for a 2012 unit with 19,600 miles and 6,800 hours on it. The company gave them \$32,000 for the old one. Mr. Burgess talked with Chris Monks and Bruce Walters on January 4 and stated that Blair Site Development was hauling clean-filtered dirt from somewhere down by Punkin Center to the county's landfill. The county was happy to have it for cover at the landfill, but Mr. Burgess wondered where they were getting it. Mr. Burgess and Mr. Walters met with a representative from Honnen Equipment on January 7 and hoped the company would make some adjustments on several different invoices the district received. Mr. Burgess said he talked to Bart O'Dwyer and learned that Structures Unlimited poured the columns for the new building at the fairgrounds.

Mr. Stone reported that District 3 got two inches of snow on December 31. He checked roads northwest of State Road 71 on January 3 hoping to find out where Blair Site Development was hauling the dirt from that they were taking to the landfill, but he didn't find anything. Mr. Stone checked roads south of Karval on January 5 and met with Rick Ashcraft on January 7. The road crew hauled dirt to County Road 109 where the shoulders were steep to help with mowing and traveler safety. He also checked roads in the northern portion of the district. Earlier this morning, Mr. Stone stopped by the fairgrounds to check on the progress of the new building.

Mr. Schiffers reported getting a call on January 1 regarding the Bode/Brent land dispute. He told the caller that the commissioners hadn't changed their opinions on anything, and the case was a civil matter. He talked with Chris Monks on January 2 about equipment repairs and year-end issues. Two of his road crewman and two from District 2 will attend MSHA training this week. He attended the hospital board meeting on January 3, reporting that Lincoln Park is doing well again and the revenue in December was \$1.79 million. The hospital board elected new officers. Colleen Luft is the president; Keith James and Lori Coonts are co-vice-presidents, and Gary Ensign is the new secretary. Mr. Schiffers commented that the hospital has to write-off 25% of their revenue, and their YTD income was \$66,000. LCH CEO Kevin Stansbury called him on January 7 to say that the bank was reviewing the county's MOU agreement but that

they probably wouldn't be ready to discuss it by today's meeting. Lastly, Mr. Schifferns said that Chris Monks and Mortensen Construction were looking at County Road 2W to make sure the road width is correct, among other things. He also stopped by the fairgrounds earlier this morning to check on the new building.

Mr. Kimble reported that Land Use Administrator Fred Lundy had him look over an application from Cheyenne Ridge for a transmission line permit. They want to tie on to Xcel's station. Mr. Schifferns commented that Chris Monks told him he didn't think they planned to use County Road 2W but would go to Flagler or Kit Carson instead.

Mr. Kimble also informed the Board that Captain Yowell sent him the contract with Southern Health Partners, and there was an excellent indemnification clause in it. However, SHP wanted the county to provide the same type of language. Mr. Kimble explained that a governmental entity couldn't do so, and SHP had no problem changing the verbiage.

Mr. Kimble said he wished to discuss the issues with Lincoln Community Hospital, and Mrs. Lundy asked if she should leave the meeting. Mr. Kimble felt that word was already out that the hospital asked the county for a million dollars, so he had no problem with her attending the discussion. He stated that LCH attorney Brian Betner asked if the county would consider extending the term of the million dollar loan to six years instead of five with no payment due in the first year. Repayment would begin in year two with the balloon payment due in the final year. Mr. Betner assumed the hospital received four checks from the county each year from the taxes generated by the 2.5 discretionary mills the county gives them, but he wasn't sure of that. No one knew how the taxes were disbursed, and the commissioners felt they might need to ask the county treasurer. Mr. Betner told Mr. Kimble it seemed that the hospital board would agree to the new terms, but then Mr. Stansbury received a letter yesterday from the Chief Banking Officer with Farm Credit of Southern Colorado. Mr. Kimble said he'd forwarded the letter to the commissioners via email early this morning and asked if they'd received it. Mr. Piper made copies of the letter, and while the group read it, Mrs. Lundy offered to see if Jim Covington were available to join the meeting. Mr. Kimble said it appeared that Farm Credit believed that bonds were issued using the discretionary 2.5 mills as security. No one remembered the commissioners signing anything to that effect, and Mr. Kimble said if it were the case, it would have happened several years ago when they built the new clinic.

County Treasurer Jim Covington joined the meeting, and Mr. Burgess asked him how he disburses tax dollars to the hospital. Mr. Covington responded that the county collects taxes throughout the month and then he allocates the monies on the last day of the month either by check or ACH. By law, tax monies must be distributed by the Tenth of the month following collection.

Mr. Burgess said that someone needed to find the paperwork if the commissioners signed something, and Mr. Kimble said that Mr. Betner should contact Farm Credit. He offered to call Mr. Betner when he left the meeting.

Mr. Piper reported speaking with Bill Noyce the previous day about the county's overall investment portfolio for 2018. All funds experienced a loss, but the biggest hit came in the fourth quarter. The conservative fund was down 2.87% for the year; 1.88% in the fourth quarter. The moderate fund declined 7.24% overall and 5% in the last quarter, and the aggressive fund took a hit of 11%; 8.62% in the fourth quarter. Mr. Noyce did tell him that he was starting to see a little rebound already. Mr. Piper mentioned that the county was considering a 457 retirement plan to Mr. Noyce who seemed not to like the idea much at all. He said he thought the county tried that at one time and it didn't work out.

Mr. Piper also informed the Board that the county would receive the marijuana grant that the sheriff spoke to the commissioners about at a previous meeting. The grant award was for approximately \$9,000.

There was no new business to discuss, so the commissioners approved the remaining expense vouchers for 2018.

COUNTY GENERAL FUND

Road Deputy Salary \$3,548.66
Correctional Officer III Salary \$3,160.00
Chief Deputy Salary \$3,838.00
Corporal Salary \$3,505.95
Commissioner Salary \$4,745.00
Road Sergeant Salary \$3,712.60
Road Deputy Salary \$3,628.00
Treasurer Salary \$3,650.00
Correctional Officer I Salary \$3,210.12
Road Deputy Salary, \$3,901.60
Metal Detector Salary \$1,360.00
Chief Deputy Salary \$3,478.00
Clerk I Salary \$2,908.00
Road Deputy Salary \$3,628.00
Correctional Officer I Salary, \$1,619.91
Clerk I Salary \$3,063.00
Deputy I Salary \$3,220.00
Assessor Salary \$3,650.00
Driver Examiner Salary \$3,135.00
Deputy I Salary \$3,008.00
Correctional Officer III Salary \$3,619.36
Part Time Indexer Salary \$346.50
Correctional Officer I Salary \$3,145.96
Attorney Salary \$2,897.50
Clerk Salary \$3,650.00
Coroner Salary \$825.00

Clerk I Salary \$2,516.00
Land Use Administrator Salary \$3,298.00
Correctional Officer I Salary \$3,274.85
Correctional Officer I Salary \$3,274.20
Janitor Salary \$2,943.00
Maintenance Salary \$3,306.48
Part Time Fairgrounds Salary \$203.00
Undersheriff Salary \$3,898.00
Correctional Officer I Salary \$3,579.05
Sheriff Salary \$4,091.67
VA Service Officer Salary \$500.00
Corporal Salary \$3,472.54
Fairgrounds Manager Salary \$2,000.00
Administrator Salary \$4,410.00
Clerk I Salary \$3,063.00
Corporal Salary \$3,491.40
Janitor Salary \$812.50
Commissioner Salary \$3,650.00
4-H Program Assistant Salary \$3,497.00
Part Time Victim Assistant Salary \$277.78
Weed Coordinator Salary \$3,544.00
Office Manager II Salary \$3,326.00
Commissioner Salary \$4,745.00
OEM Salary \$1,679.00
Correctional Officer I Salary \$3,469.43
Correctional Officer I Salary \$2,883.00
Chief Deputy Salary \$3,226.00
Appraisal Clerk Salary \$2,881.00
Part Time Victim Assistant Salary \$277.78
Victim Assistant Salary \$3,303.00
Surveyor Salary \$119.17
Correctional Officer II Salary \$3,760.00
Correctional Officer I Salary \$3,450.40
Admin Assist Salary \$3,760.00
Metal Detector Salary \$1,241.00
Captain Salary \$3,718.00
Road Deputy Salary \$3,693.10

38198 AFLAC, Premiums \$3,010.08
38199 All Pro Forms, Supplies \$1,291.79
38200 Auto Chlor, Supplies \$195.45
38201 Bob Barker, Supplies \$401.19
38202 BrainSell, Payroll Update \$462.50
38203 Steve Burgess, Mileage \$139.95

38204 Burlington Ford, Parts \$73.96
38205 Lorilei Case, Stipend \$277.78
38206 CenturyLink, Phone \$66.56
38207 ChemaTox, Testing \$192.00
38208 CHP, Insurance \$83,952.68
38209 CSU, Postage \$13.43
38210 Complete Wireless Technologies, Radio Servicing \$1,630.00
38211 FNB Omaha, Charges \$901.40
38212 FNB Omaha, Charges \$834.06
38213 FNB Omaha, Charges \$105.00
38214 FNB Omaha, Charges \$183.02
38215 FNB Omaha, Charges \$203.62
38216 FNB Omaha, Charges \$386.86
38217 FNB Omaha, Charges \$366.08
38218 FNB Omaha, Charges \$500.00
38219 FNB Omaha, Charges \$119.40
38220 FNB Omaha, Charges \$99.99
38221 FNB Omaha, Charges \$118.46
38222 FNB Omaha, Charges \$182.00
38223 FNB Omaha, Charges \$10.51
38224 Ben Galloway MD, Autopsies \$7,375.00
38225 Great West Life & Annuity, Deferred Comp \$3,220.00
38226 Interstate Battery, Parts \$131.56
38227 Jefferson County, Services \$546.00
38228 Rynea Kissel, Reimbursement \$1,796.54
38229 Limon Leader, Ad \$274.38
38230 LCH, AEDS \$9,570.00
38231 LC Road & Bridge, Fuel \$187.63
38232 LCH, Contract \$10,138.16
38233 LCH, Inmate Medical \$3,806.40
38234 Kris Lukins, Coroner Assist \$120.00
38235 Marshall & Swift, Books \$1,014.15
38236 Midwest Radar, Certification \$400.00
38237 Sean Nielson, Coroner Assist \$245.00
38238 Lisa Nielson, Coroner Assist \$70.00
38239 DA 18th Judicial District, 4th Qtr Pmt \$31,737.50
38240 PayFlex, Cafeteria Plan \$1,387.66
38241 PayFlex, Fee \$100.00
38242 Pitney Bowes, Lease \$412.62
38243 Quill, Supplies \$1,603.58
38244 Reserve Account, Postage \$6,900.00
38245 Dale Rostron, Coroner Assist \$75.00
38246 Ed Schiffers, Mileage \$72.00
38247 SEI Private Trust, Retirement \$9,540.78

38248 Staats, Supplies \$447.60
38249 State of Colorado, MV Postage \$239.75
38250 Doug Stone, Mileage \$109.80
38251 Matthew Thelen, Pants \$120.17
38252 Town of Genoa, Lease \$400.00
38253 Treasurer of Lincoln County, State Withholding \$6,155.54
38254 Treasurer of Lincoln County, Federal Withholding \$14,927.54
38255 Treasurer of Lincoln County, FICA Withholding \$27,658.46
38256 Treasurer of Lincoln County, 4th Qtr Unemployment \$1,363.27
38257 Tyler Technologies, Software Review \$187.50
38258 UPS, Postage \$19.08
38259 Verizon Wireless, Phone \$404.64
38260 Xerox, Lease \$268.83
38261 Xerox, Lease \$691.06
38262 XESI, Contract \$280.54

38324 Black Hills Energy, Utilities \$2,928.64
38325 BrainSell, IT Support \$231.25
38326 CCCA, Dues \$724.50
38327 Colorado Forensics Canines, Training \$625.00
38328 Colorado 4H Foundation, Dues \$160.00
38329 CASP, Dues \$50.00
38330 Colorado ICC, Training \$400.00
38331 Colorado Dept of Public Safety, Transport \$1,452.12
38332 CCFS, Contract \$8,499.42
38333 COVA, Dues \$150.00
38334 CPRA, Fee \$125.00
38335 CSG Systems, Supplies \$595.10
38336 DirecTV, TV \$129.98
38337 DJ Petroleum, Fuel \$196.43
38338 E&C Auto Glass, Repairs \$450.00
38339 ESRTA, Phone \$2,303.77
38340 ESRTA, Phone \$46.43
38341 FNBH, Fee \$50.40
38342 FNB Omaha, Charges \$183.93
38343 FNB Omaha, Charges \$169.76
38344 FNB Omaha, Charges \$110.68
38345 Hillyard, Supplies \$1,493.32
38346 Hugo Lumber, Supplies \$305.85
38347 KC Electric, Utilities \$5,741.71
38348 Stan M Kimble, Reimbursement \$424.83
38349 Limon Leader, Ads \$147.00
38350 LC Road & Bridge, Fuel \$3,669.73
38351 The Emmitt Linnebur Family Trust, Reimbursement \$54.77

38352 Osborne's, Supplies \$2,454.91
38353 John Palmer, Reimbursement \$100.00
38354 Virgil Peterson, Reimbursement \$132.62
38355 Quill, Supplies \$897.61
38356 rfarmer, Hospital Cash-flow Evaluation \$7,150.00
38357 UPS, Postage \$1.14
38358 Viaero Wireless, Phone \$43.79
38359 Witt Boys, Parts \$44.97
38360 Witt Boys, Parts \$354.61
38361 Xerox, Lease \$93.52
38362 Xerox, Lease \$374.80

ROAD AND BRIDGE

Road Crew Salary \$3,183.00
Road Foreman Salary \$3,664.00
Road Crew Salary \$3,423.00
Road Crew Salary \$3,183.00
Mechanic Salary \$3,632.00
Road Crew Salary \$3,363.00
Road Crew Salary \$3,363.00
Road Crew Salary \$3,063.00
Road Crew Salary \$3,063.00
Road Crew Salary \$3,363.00
Road Crew Salary \$3,183.00
Road Crew Salary \$2,883.00
Road Crew Salary \$3,183.00
Part Time Road Crew Salary \$1,670.24
Road Crew Salary \$2,943.00
Road Crew Salary \$3,063.00
Road Foreman Salary \$4,064.00
Road Crew Salary \$3,183.00
Road Crew Salary \$3,243.00
Road Crew Salary \$3,063.00
Road Crew Salary \$2,943.00
Road Crew Salary \$3,483.00
Shop Secretary Salary \$3,423.00
Road Crew Salary \$3,003.00
Road Foreman Salary \$3,544.00
Road Crew Salary \$2,943.00
Road Crew Salary \$2,943.00

38145 Ace Irrigation, Culverts \$12,103.04
38146 A&E Tire, Tires \$2,220.24
38147 AFLAC, Premiums \$1,280.90

38148 Alsc0, Equipment Rental \$76.01
38149 Black Hills Energy, Utilities \$457.30
38150 Blue Tarp, Supplies \$377.94
38151 Charles Brewer, Gravel \$1,561.50
38152 CHP, Insurance \$47,424.34
38153 Corporate Billing, Parts \$547.88
38154 FNB Omaha, Charges \$1,140.59
38155 FNB Omaha, Charges \$576.00
38156 Flagler Cooperative, Fuel \$33,166.97
38157 Town of Genoa, Lease \$400.00
38158 Goodyear Tire, Tires \$3,342.66
38159 Great West Life & Annuity, Deferred Comp \$1,820.00
38160 Groove, Parts \$245.76
38161 Charles Hoffman, Gravel \$4,066.00
38162 Interstate Battery, Parts \$245.44
38163 Judd Kravig, Gravel \$1,395.00
38164 Limon Leader, Ads \$85.30
38165 Martin Marietta, Road Oil \$16,829.42
38166 MHC Kenworth, Supplies \$1,331.00
38167 Newman, Signs \$485.34
38168 PayFlex, Cafeteria Plan \$20.00
38169 Robert Safranek, Gravel \$3,159.00
38170 SEI Private Trust, Retirement \$5,077.56
38171 Stone Oil, Fuel \$1,663.30
38172 Structures Unlimited, Repairs \$8,500.00
38173 Sunrise, Supplies \$50.00
38174 Treasurer of Lincoln County, State Withholding \$2,416.18
38175 Treasurer of Lincoln County, Federal Withholding \$4,948.51
38176 Treasurer of Lincoln County, FICA Withholding \$12,968.20
38177 Treasurer of Lincoln County, 4th Qtr Unemployment \$792.13
38178 Wagner, Parts \$1,036.94
37179 Wagner, Lease \$28,887.66

38291 A&E Tire, Parts \$71.40
38292 Bruckner, Lease \$37,000.00
38293 Corporate Billing, Parts \$771.32
38294 DJ Petroleum, Fuel \$5,328.25
38295 ESRTA, Phone \$369.22
38296 Flagler Cooperative, Fuel \$31,806.35
38297 Town of Genoa, Water \$106.50
38298 Hugo Lumber, Supplies \$32.49
38299 Imco Trailer, Repairs \$1,440.20
38300 Karval Water Users, Water \$45.00
38301 KC Electric, Utilities \$297.55

38302 Kois Equipment, Parts \$655.70
38303 McCormick Excavation, Road Oil \$1,636.80
38304 MVEA, Utilities \$575.12
38305 OJ Watson, Parts \$156.43
38306 Postmaster, Postage \$100.00
38307 Pro Ag, Supplies \$10.40
38308 Safety Kleen, Equipment Rental \$288.98
38309 Stone Oil, Fuel \$932.50
38310 Vance Brothers, Road Oil \$4,758.00
38311 Wagner, Parts \$2,570.22
38312 Witt Boys, Parts \$3,296.29

CAPITAL PROJECTS

38313 Sunny Communications, Radios \$2,335.00

E911

38263 CenturyLink, Phone \$18,066.41
38264 Town of Genoa, Lease \$400.00

38314 CenturyLink, Phone \$224.45

LANDFILL

Operator Salary \$3,243.00
Part Time Clerk Salary \$1,308.00
Manager Salary \$3,604.00

38275 CHP, Insurance \$3,005.22
38276 MVEA, Utilities \$66.44
38277 SEI Private Trust, Retirement \$462.18
38278 Treasurer of Lincoln County, State Withholding \$304.70
38279 Treasurer of Lincoln County, Federal Withholding \$712.26
38280 Treasurer of Lincoln County, FICA Withholding \$1,247.74
38281 Treasurer of Lincoln County, 4th Qtr Unemployment \$71.98

38318 CDPHE, Fee \$926.73
38319 ESRTA, Phone \$126.15
38320 Farm Gas, Fuel \$518.25
38321 Hugo Lumber, Supplies \$8.45
38322 Osborne's, Supplies \$44.94
38323 Witt Boys, Parts \$298.65

LIBRARY

Bookmobile Salary \$792.39
Bookmobile Salary \$1,037.83

38269 Lookout Books, Books \$123.50
38270 TEI Landmark Audio, Postage \$13.27
38271 Treasurer of Lincoln County, State Withholding \$12.19
38272 Treasurer of Lincoln County, Federal Withholding \$13.82
38273 Treasurer of Lincoln County, FICA \$280.04
38274 Treasurer of Lincoln County, 4th Qtr Unemployment \$16.73
38315 DJ Petroleum, Fuel \$60.48
38316 FNB Omaha, Charges \$47.61
38317 Hoffman Drug, Supplies \$35.84

LODGING & TOURISM

38265 Danielle Dascalos, Promotion \$806.25
38266 HIP, Fall Festival \$1,000.00
38267 Limon Chamber of Commerce, Ads \$750.00
38268 LCH, Promotion \$1,667.00

PUBLIC HEALTH AGENCY

Lindsey Blackwelder, Part Time Tobacco Educator Salary \$765.63
John Fox, Doctor Salary \$100.00
Darcy Janssen, EPR Coordinator Salary \$4,250.00
Kelly Linnebur, Office Manager Salary \$3,015.00
Patricia McHone, WIC Educator Salary \$3,255.00
Jobeth Mills, Director Salary \$3,528.00
Heike Petersen, Part Time Nurse Salary \$752.50
Ken Stroud Sr., EPR Salary \$1,679.00

38180 AFLAC, Premiums \$191.80
38181 CDPHE, Certificates \$165.50
38182 CenturyLink, Phone \$185.05
38183 CHP, Insurance \$5,579.87
38184 FNB Omaha, Charges \$178.39
38185 FNB Omaha, Charges \$161.15
38186 FNB Omaha, Charges \$85.00
38187 Fox's Electric, Repairs \$7,391.37
38188 Great West Life & Annuity, Deferred Comp \$1,225.00
38189 Tracy Grimes, Rent \$530.00
38190 LC Road & Bridge, Fuel \$34.70

38191 Sonia Machuca, Interpreter \$53.00
38192 Henry Schein, Supplies \$115.89
38193 SEI Private Trust, Retirement \$219.72
38194 Treasurer of Lincoln County, State Withholding \$453.16
38195 Treasurer of Lincoln County, Federal Withholding \$858.66
38196 Treasurer of Lincoln County, FICA \$2,633.96
38197 Treasurer of Lincoln County, 4th Qtr Unemployment \$159.26

38282 ESRTA, Phone \$276.82
38283 Eastern Colorado Plainsman, Renewal \$25.00
38284 FNB Omaha, Charges \$292.06
38285 Darcy Janssen, Reimbursement \$946.41
38286 Limon Leader, Renewal \$25.00
38287 Osborne's, Supplies \$16.97
38288 Henry Schein, Supplies \$115.89
38289 Stop & Shop, Supplies \$17.69
38290 Xerox, Lease \$40.06

HUMAN SERVICES ADMINISTRATIVE FUND

Child Support Admin Salary \$3,415.00
Caseworker III Salary \$4,229.00
Financial Administrator Salary \$3,305.00
IMT V Salary \$3,387.00
Assistance Pmts Supervisor V Salary \$3,745.00
Child Welfare Supervisor Salary \$4,887.00
Caseworker III Salary \$4,049.00
Child Support Admin I Salary \$2,853.00
Director Salary \$5,712.00
Income Maintenance Tech II Salary \$2,853.00
Caseworker IV Salary \$4,118.00
Case Aide II Salary \$2,674.00
Caseworker I Salary \$3,195.00

68357 CKLECC, Contract \$1,404.88
68358 CCI, Services \$170.51
68359 Farm Gas, Fuel \$54.00
68360 Flagler News, Ad \$32.00
68361 Jefferson County Sheriff, Services \$50.50
68362 KCC Sheriff Dept, Services \$45.00
68363 Lexis Nexis, Subscription \$50.00
68364 LC Road & Bridge, Fuel \$1,216.75
68365 Office Depot, Supplies \$353.68
68366 Osborne's, Supplies \$17.95

68367 USPS, Postage \$92.00
68368 Witt Boys, Parts \$54.91
68369 ESRTA, Phone \$838.20
68370 Evergreen Systems, IT Services \$33.42
68371 CenturyLink, Phone \$92.24
68372 Fast & Friendly, Client \$134.79
68373 FNB Omaha, Charges \$121.36
68374 FNB Omaha, Charges \$193.81
68375 FNB Omaha, Charges \$104.99
68376 FNB Omaha, Charges \$12.99
68377 FNB Omaha, Charges \$400.43
68378 FNB Omaha, Charges \$549.92
68379 FNB Omaha, Charges \$176.47
68380 FNB Omaha, Charges \$29.00
68381 FNB Omaha, Charges \$261.05
68382 FNB Omaha, Charges \$131.51
68383 FNB Omaha, Charges \$48.45
68384 Tracy Grimes, Rent \$400.00
68385 JD Power, NADA Guides \$137.00
68386 LCDHS, Reimbursement \$915.75
68387 LC Treasurer, 4th Qtr Unemployment \$436.57
68388 LC Treasurer, Rent \$1,882.00
68389 Office Depot, Supplies \$104.70
68390 Prairie Mountain Publishing, Printing \$101.60
68391 Pawnee Mental Health, Services \$150.00
68392 Rose Padilla, Contract \$125.00
68393 Scranton Specht & Associates, Legal \$3,775.00
68394 Client, Refund \$783.00
68395 Verizon Wireless, Phone \$651.97
68396 Viaero Wireless, Phone \$47.59
68397 Xerox, Lease \$175.00
68398 XESI, Lease \$143.43
68399 LC Treasurer, Withholding \$12,634.41
68400 CHP, Insurance \$23,707.43
68401 SEI Private Trust, Retirement \$2,872.37
68402 Great West Life & Annuity, Deferred Comp \$1,535.00
68403 PayFlex, Cafeteria Plan \$300.00
68404 AFLAC, Premiums \$794.69

At 11:56 a.m., with no further business to come before the Board in 2018, Mr. Burgess made a motion to adjourn the meeting until 1:15 p.m. on January 8, 2019. Mr. Schiffers seconded the motion, which carried unanimously.

The re-organization meeting of the Board of Lincoln County Commissioners reconvened at 1:15 p.m. on January 8, 2019. The following attended: Commissioners Doug Stone, Ed Schifferns and Steve Burgess, County Administrator Jacob Piper, Clerk to the Board Corinne M. Lengel, and County Treasurer Jim Covington.

Commissioner Doug Stone called the meeting back to order and dispensed with the Pledge of Allegiance. Mr. Stone then called for nominations for chairman for 2019. Mr. Burgess nominated Ed Schifferns as the chairman of the board for 2019. Mr. Schifferns declined and nominated Mr. Burgess as chairman instead. Mr. Burgess said he did not want to be chairman as he had done it in his previous term of office. After further discussion, Mr. Burgess made a motion to appoint Ed E. Schifferns as chairman of the board for 2019. Mr. Stone seconded the motion, which passed with Mr. Burgess and Mr. Stone voting in favor and Mr. Schifferns voting against.

Mr. Schifferns asked for nominations for vice-chairman, and Mr. Stone made a motion to appoint Mr. Burgess as vice-chairman for 2019. Mr. Burgess seconded the motion, which carried unanimously.

In compliance with 24-6-402 (2) (c), C.R. S., Mr. Stone made a motion to designate the official notice board for the Board of County Commissioners as that located in the lobby hallway of the county courthouse. Mr. Burgess seconded the motion, which carried unanimously.

Mr. Burgess made a motion to designate Doug Stone as the representative to the County Health Pool with Jacob Piper as an alternate. Mr. Stone seconded the motion, which carried unanimously.

The commissioners discussed the appointments and holidays for 2019, Mr. Burgess stating that he would be willing to take Mr. Schifferns' place on the hospital board if he wanted to give it up. Each commissioner stated that there would be disagreement from some constituents, but there would also be others who would agree with the decision. Mr. Piper added that he'd had a couple of comments from people supporting the idea as well, and the group agreed that Mr. Burgess should become the commissioner to attend the hospital board meetings.

After reviewing the remaining appointments and holidays, Mr. Burgess made a motion to approve the following list of appointments and holidays for 2019. Mr. Stone seconded the motion, which carried unanimously.

APPOINTMENTS FOR 2019

County Attorney

Stan Kimble

Official Banks

(Other than those delineated to the right,
any other qualified financial institution
within the State of Colorado and within a
150 mile radius of the Lincoln County
Treasurer's Office in Hugo, Colorado.)

First National Bank of Hugo
SIGMA Financial Corporation
Equitable Savings & Loan
ColoTrust
Csafe
High Plains Bank
Eastern Colorado Bank
First Financial Equity Corp
Colorado Statewide Investment
Program (CSIP)

County Physician

Dr. John Fox

Public Health Specialist

Kelly Alvarez

Fairgrounds Manager

John Palmer

Veterans Service Officer

Parker Newbanks, Jr.

Shop Foreman

Chris Monks

Road Foremen

District #1

District #2

District #3

Chris Monks

Bruce Walters

Rickie Ashcraft

Jail & Juvenile Officer

Tom Nestor

Official Newspaper

Limon Leader

Hospital Board – 7 Members – 5 Year Term

2020

2020

2021

2022

2022

2023

2024

Linda Orrell

Gary Ensign

Lorie Coonts

Jack Cross

Keith James

Greg King

Colleen Luft

Fair Board – 9 Members – 3 Year Term

| | |
|------|---------------------|
| 2020 | Clinton Clark |
| 2020 | Richard Hoefler |
| 2020 | April Hollowell |
| 2021 | John Higgins |
| 2021 | Ryan Bush |
| 2021 | Mike Vaughn |
| 2022 | Jonathan Hart |
| 2022 | LaRay Becker-Patton |
| 2022 | Chip Reid |

Land Use Board – 9 Members – 3 Year Term

| | |
|------------|----------------|
| 2020 | Bill Craig |
| 2020 | Curtis Dutro |
| 2020 | Mark James |
| 2021 | Mike McCormick |
| 2021 | James Bledsoe |
| 2021 | Jamie Clark |
| 2022 | John Reid |
| 2022 | Chris Monks |
| 2022 | Paul Martin |
| Fred Lundy | Secretary |

Land Use Board of Adjustment – 3 Year Term

| | |
|------|-------------------------|
| 2020 | Robert Boyd |
| 2020 | Jim Mannis |
| 2020 | Adam Nuss |
| 2020 | Paul Jenkins, Alternate |
| 2021 | Jamie Clark |
| 2022 | Sid Yoder |

Weed Board – 9 Members – 3 Year Term

| | |
|------|-----------------------|
| 2020 | Shelby Britten |
| 2020 | Jamie Clark |
| 2020 | Tom LeValley |
| 2021 | Scott Poss |
| 2021 | Robert W. Raines, Jr. |
| 2021 | David Riemenschneider |
| 2022 | Terry Saffer |
| 2022 | Todd Thompson |
| 2022 | Wade Hollowell |

E911 Authority Board – 5 Members – 2 Year Term

| | |
|------|-----------------|
| 2020 | Sam Emmerling |
| 2020 | Patrick Leonard |
| 2021 | Jack Cross |
| 2021 | Diane Kimble |
| 2021 | Mark McHone |

Bookmobile Board – 5 Members – No Term Limit

Maria Root
 Clea Hiner-Felzien
 Pam Brown
 Cherry Stogsdill
 Lisa Miller

Prairie Development Corporation – 2 Members – 2 Year Term

| | |
|--------|-----------------|
| 1/2021 | Robert Safranek |
| 1/2021 | Steve Burgess |

Tourism Board – 5 Members – 2 Year Term

| | |
|--------|-----------------|
| 1/2020 | Steve Beedy |
| 1/2020 | Linda Orrell |
| 1/2021 | Tim Andersen |
| 1/2021 | Apryl Huelskamp |
| 1/2021 | Dan Merewether |

Karval Community Cemetery District Board of Directors

| | |
|------------|------------------|
| 12/31/2021 | Cherry Stogsdill |
| 12/31/2022 | Vernon Stone |
| 12/31/2023 | Dennis Kravig |

Representatives for:

| | |
|---|-------------------------------------|
| Baby Bear Hugs | Steve Burgess |
| Bookmobile | Steve Burgess |
| Centennial Mental Health | Steve Burgess |
| Colorado East Community Action Agency | Doug Stone |
| County Health Pool | Doug Stone; Jacob Piper - Alternate |
| East Central Council of Local Governments | Steve Burgess |
| ECCOLG Economic Development Board Member | Gary Beedy |
| Eastern CO. Services for the Dev. Disabled | Cindy Tacha |
| EMS and RETAC | Steve Burgess |
| | Jobeth Mills - Alternate |
| | Jacob Piper – Alternate |
| Foreign Trade Zone | Steve Burgess |
| Judicial Review Board for 18 th District | Steve Burgess |

| | |
|---------------------------------------|-------------------------------|
| Land Use | Fred Lundy |
| Lincoln Community Hospital | Steve Burgess |
| Lincoln County Fair Board | Doug Stone & Ed Schifferns |
| Lincoln County Human Services Liaison | Doug Stone |
| Ports to Plains | Steve Burgess |
| Resources Unlimited | Ed Schifferns & Steve Burgess |
| RETAC Pre-hospital | Mark Morrison |
| Southeast & East Central Recycling | Doug Stone |
| Transit Advisory Committee | Steve Burgess |

Human Services Region Citizen Review Panel – 3 Year Term
1/2020

Linda Messer

The following list of holidays was approved for 2019:

| | |
|--------------------------|------------------------|
| January 21, 2019 | Martin Luther King Day |
| February 18, 2019 | President's Day |
| May 27, 2019 | Memorial Day |
| July 4, 2019 | Independence Day |
| September 2, 2019 | Labor Day |
| October 14, 2019 | Columbus Day |
| November 11, 2019 | Veterans Day |
| November 28 and 29, 2019 | Thanksgiving |
| December 25, 2019 | Christmas Day |
| January 1, 2020 | New Year's Day |

Mr. Stone made a motion to set the county's vacation and sick leave policy for 2019, according to the personnel policy adopted on January 1, 2019. Mr. Burgess seconded the motion, which carried unanimously.

Mr. Stone made a motion to set the E-911 surcharge at \$.70, per 29-11-103 (3) (a), C.R.S. Mr. Burgess seconded the motion, which carried unanimously.

County Treasurer Jim Covington presented the Lincoln County Investment Policy, explaining that it had not changed from 2018. Mr. Burgess made a motion to adopt the Lincoln County Investment Policy for 2019. Mr. Stone seconded the motion, which carried unanimously.

Mr. Stone made a motion to adopt a resolution appointing the Lincoln County Administrator as the budget officer who will complete the preparation of the 2020 budget, per 29-1-104, C.R.S. Mr. Burgess seconded the motion, which carried unanimously.

At a regular meeting of the Board of County Commissioners of Lincoln County, Colorado, held in Hugo, Colorado, on January 8, 2019, there were present:

Ed E. Schifferns, Chairman

Present

| | |
|------------------------------------|------------------|
| Steve Burgess, Vice Chairman | Present |
| Doug Stone, Commissioner | Present |
| Stan Kimble, County Attorney | Absent & Excused |
| Corinne Lengel, Clerk of the Board | Present |
| Jacob Piper, County Administrator | Present |

when the following proceedings, among others, were had and done, to-wit:

RESOLUTION #979 It was moved by Commissioner Burgess and seconded by Commissioner Stone to adopt the following resolution:

WHEREAS, C.R.S. 29-1-104 states that the governing body of each local government shall designate or appoint a person to prepare the budget and submit the same to the governing body; and

WHEREAS, one of the duties of the County Administrator is to act as the budget officer for Lincoln County;

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Lincoln County that the Lincoln County Administrator is designated as the person to prepare the 2020 budget.

Upon roll call the vote was:

Commissioner Schiffers, Yes; Commissioner Stone, Yes; Commissioner Burgess, Yes.

The Chairman declared the motion carried and so ordered.

Board of County Commissioners
of Lincoln County

ATTEST:

Clerk of the Board

Mr. Piper reported that he'd called the county's insurance carrier regarding the workout program that Public Health wants to put on at the fairgrounds and the insurance will cover it under Parks and Recreation.

He also stated that one of the Douglas County Commissioners called to say that the Denver Post was contacting county commissioners in the 18th Judicial District about their opinions of creating a 23rd Judicial District.

Mr. Schifferns called for other new business, and Mr. Stone said that Amber Stum asked him if the Hugo Ambulance needed to change its name before they renew their ambulance license that comes due in March. Mr. Piper said he'd contact Mr. Kimble.

Mr. Burgess said he'd forgotten to report that the trash compactor was taken in for repairs.

At 2:18 p.m., Mr. Burgess made a motion to adjourn the meeting until 9:00 a.m. on January 17, 2019. Mr. Stone seconded the motion, which carried unanimously.

Corinne M. Lengel, Clerk to the Board

Ed E. Schifferns, Chairman