

Board of County Commissioners of Lincoln County
Agenda for November 29, 2018

9:00 Call to order and Pledge of Allegiance

9:00 Darcy Janssen, Northeast Regional EPR, to provide a regional EPR update

1. Approve the minutes from the November 19, 2018 meeting
2. Review and act upon a request for an employee credit card for Darcy Jansen, Northeast Regional EPR
3. Review the monthly management report from the First National Bank Omaha
4. Discuss an appointment to the vacancy on the Hospital Board
5. Old Business
6. New Business
7. Approve payroll and expense vouchers

The Board of Lincoln County Commissioners met at 9:00 a.m. on November 29, 2018. The following attended: Chairman Doug Stone, Commissioners Ed Schifferns and Steve Burgess, County Administrator Jacob Piper, and Clerk to the Board Corinne M. Lengel. County Attorney Stan Kimble attended from 9:30 a.m. until 11:15 a.m. and Juliet Lundy with the Eastern Colorado Plainsman/Limon Leader attended until approximately 10:30 a.m.

Chairman Stone called the meeting to order and asked Mrs. Lundy to lead the Pledge of Allegiance.

The commissioners then met as the Lincoln County Board of Health with Northeast Regional EPR Director Darcy Janssen and OEM Director Ken Stroud. Mrs. Janssen said that she was recently asked by Public Health Director Jobeth Mills when she intended to retire. The question came as a result of financial issues brought to Mrs. Mills' attention by Lincoln Community Hospital nurses looking for different employment and her desire to assist them with possibly providing jobs at Public Health. Mrs. Janssen explained that her position and the requirement attached to it may not have been clearly presented to Mrs. Mills. She had not yet spoken to Mrs. Mills and stated she wanted to bring the issue to the Board's attention first.

Mrs. Janssen provided a handout outlining the organization of the Northeast Colorado Public Health Emergency Preparedness and Response (EPR) program; the Colorado Department of Public Health and Environment, Office of Emergency Preparedness and Response Division assigns regional EPR staff positions. They are set up based on the recognized Homeland Security Regions in Colorado, and Lincoln County is one of eleven counties in the Northeast Region. There are six regional staff members in the region, four planning generalists, and two regional epidemiologists. Mrs. Janssen is one of the four planning generalists. The positions were all vetted at the state level and approved by directors across the Northeast Region and included stringent training and educational requirements. Regional staff members must spend at least five years working in the emergency preparedness and response field, complete Incident Command training certification, be able to travel across the region and provide guidance and assistance during emergency events, and be the conduit to the state in identifying planning, training, and equipment gaps. They must also understand the financial part of EPR and how it ties to the annual contract and scope of work deliverables and have a role in the regional and state Health Care Coalition.

Mrs. Janssen explained that EPR is broad and cumbersome and encompasses all aspects of Public Health, and when she decides to vacate her position, there is a regional process for her replacement. She wants to make sure there is a qualified candidate to take her place, which will take time. She added that EPR and emergency management are very alike, and both programs serve each other well. Mrs. Janssen felt it would benefit Lincoln County moving forward if EPR and OEM could be a standalone arm of Public Health, which would offer continuity and give Mrs. Mills the opportunity to learn more about the program.

Lincoln County will host basic ICS courses in January, and Mrs. Janssen stated that Mrs. Mills would have to take classes up to the 400 level. Lincoln, Kit Carson, Cheyenne, and some of the

neighboring southern counties were invited to attend. A medical surge exercise is set to take place next March, which will involve all five southeast counties and the eleven northeast counties all on the same day.

Mrs. Janssen also informed the Board that she applied for a grant through the Health Care Coalition to assist the Medical Reserve Corps Volunteer project. They will receive \$10,000 to help volunteers in all three counties; Kit Carson, Cheyenne, and Lincoln.

Mr. Stroud asked Mrs. Janssen to explain how she came to be in Lincoln County, and Mrs. Janssen said that CDPHE assigned several positions in the regions so that all parts of the state would be covered. Her position takes care of Kit Carson, Cheyenne, and Lincoln counties. In the beginning, duties were split among the counties, but as time passed and people moved into other jobs, the regional director became a contract position through the state. Mrs. Janssen said it was Lincoln County's turn to have the EPR director on site since Kit Carson and Cheyenne counties have already had the opportunity. She added that she spends some time in each county every week and that there is a lot of accountability where the grant dollars are concerned.

Mr. Piper asked Mrs. Janssen if she wanted to discuss agenda item number two, a request for a county credit card. She responded that she does not turn in receipts for meals but does ask for reimbursement on mileage and hotel rooms. She has always used her personal credit card in the past but recently found out she can't use the tax-exempt certificate if she does that. Mrs. Janssen added that she wouldn't need more than a \$500 limit.

Mr. Burgess asked Mr. Stroud for a report on the 911 Authority Board. Mr. Stroud said he hadn't brought the figures with him, but the board approved three expenditures at their last meeting: the annual maintenance contract on the Viper system, a device similar to a clock system recommended by CenturyLink that will save on service calls, and a small amount for a CenturyLink service call to install the equipment. The 911 board also re-elected their officers for the coming year.

Mrs. Janssen and Mr. Stroud left, and the commissioners reconvened as the Board of County Commissioners.

Mr. Burgess made a motion to approve the minutes from the meeting held on November 19, 2018, as submitted. Mr. Schiffers seconded the motion, which carried.

Mr. Burgess also made a motion to approve a county credit card with a \$500 limit for EPR Director Darcy Janssen. Mr. Schiffers seconded the motion, which carried unanimously.

The Board reviewed the monthly management report from the First National Bank of Omaha, and then County Treasurer and Public Trustee Jim Covington met with the Board to present his 2019 Public Trustee's budget in case the Board had questions, since he will not be available on

December 7. He will advertise it and have his deputy present it officially to the commissioners next week.

After Mr. Covington left, Mr. Kimble and the Board briefly discussed the hospital's proposal scheduled for the following day.

Weed Coordinator Wayne Shade stopped in to ask the Board about requesting bids for chemicals. He said they had tried it a couple of times in the past. He wanted the commissioners to know that he doesn't want anything bigger than a thirty-gallon drum, and he wants the drums sealed when delivered. Mr. Stone told him that Chad Maranville asked for the opportunity to bid, and Mr. Shade said he would write something up. He added that he didn't want to be obligated to take the chemical if they end up not needing as much as anticipated, and currently they can send back any unopened containers, which he would also still like to be able to do.

After Mr. Shade left, Mr. Burgess made a motion to appoint Gary Ensign to the hospital board to fill the vacancy left by Tony Lyons, effective immediately. Mr. Schiffers seconded the motion, which carried unanimously.

As for old business, Mr. Stone provided information from Douglas County Commissioner Lora Thomas regarding the formation of the 23rd Judicial District.

The only new business was a request from Mr. Burgess that Mr. Piper does not schedule individual appointments with the commissioners in future meetings until 10:00 a.m. He felt they should have some time to discuss things among themselves before meeting with people if there was a need. Mr. Stone and Mr. Schiffers agreed, and Mr. Piper said he would see what he could do about 2019.

At 1:30 p.m., Sheriff Tom Nestor, Undersheriff Gordon Nall, and Jail Captain Michael Yowell met with the Board to discuss the inmate medical contract with the hospital or future company. First, Mr. Stone provided the information from Commissioner Thomas regarding the proposed 23rd Judicial District. Sheriff Nestor said that he didn't see a benefit or a detriment at this point but didn't believe the push to form the new district would go anywhere. He stated that there would be a potential loss of resources should Arapahoe County no longer be a part of the district and asked Captain Yowell to voice his opinion. The captain said that while there may be a potential loss of resources in losing Arapahoe County, they might gain resources used by them as well. He added that the amount of crime wouldn't change and a lot would have to happen behind the scenes, such as the appointment of commissions and boards.

The sheriff said he received a call the previous day from the hospital and they would like the county to reconsider them as the provider for inmate medical services at the jail. Since he had already started the bidding process, Sheriff Nestor said he felt the hospital should have to bid for the contract as well. He added that if they do come in as the lowest bidder though, they would have to make several changes. While other companies are most likely more expensive

and LCH is the most convenient, it would only be worth awarding the local entity the contract if they make improvements to their current practices.

Undersheriff Nall spoke up and said that they were good for a while, especially when the nurse assigned to the jail stayed there and put in her required thirty-two hours each week. Lately, however, the nurse runs back and forth from the jail to the hospital because the latter is short-handed. He felt the hospital hadn't fulfilled its contract for the past three years. Sheriff Nestor added that his office used to get itemized lists of expenditures, but they no longer get those, so he has no idea what they are paying for each month. They've discussed it with the hospital staff several times, but nothing has changed.

Mr. Burgess asked if the county could hire a nurse to work full time at the jail and have the providers come in when necessary, but Sheriff Nestor thought the county would then assume the liability. They used to have both a nurse and an LPN, but the sheriff said the hospital changed that as well. He felt that inmate medical services are a huge liability that they need to focus on, mainly since inmates seem to have medical issues on a daily basis.

The sheriff had bad news regarding the court security grant; they denied the request for a full-time person to provide courthouse security. He will re-apply for the next fiscal year's grant in March but won't ask for the full time person as there isn't any funding for it. He will need to fill the part-time slot left by Shane Johnson so has asked another party if he is interested.

When asked if he'd received word regarding the marijuana grant, Sheriff Nestor said that applications close tomorrow so he would let the commissioners know when he heard something. He will also keep them informed regarding bids for the inmate medical services.

Mr. Piper asked if he should increase that line item in the jail budget since the commissioners will adopt the 2019 budget on December 7. The sheriff said he hoped to keep the hospital on as the provider but to increase the line item by \$20,000. Mr. Burgess said they could always supplement it if necessary.

The commissioners approved the November payroll and expense vouchers and then, with no further business to come before the Board, Mr. Stone adjourned the meeting until 9:00 a.m. on November 30, 2018.

Corinne M. Lengel, Clerk to the Board

Douglas D. Stone, Chairman