

Board of County Commissioners of Lincoln County  
Agenda for September 17, 2018

9:00 Call to order and Pledge of Allegiance

9:00 Travis Taylor, Lincoln County CSU Extension Director, to present the Lincoln County Extension Office 2019 Preliminary Budget

1. Approve the minutes from the September 12, 2018 meeting
2. Review the employee time sheets for County Administrator Jacob Piper, Land Use Administrator Fred Lundy, Landfill Manager Mickey Jaques, Office of Emergency Management Director Ken Stroud, and Public Health Director Jobeth Mills
3. Review the August, 2018, reports from the County Assessor, County Clerk & Recorder, County Sheriff, and County Treasurer
4. Review the August, 2018 Statement of Revenues and Expenditures for County General, Public Health, Capital Projects, Conservation Trust, E911, Landfill, Library, Lodging/Tourism, Road and Bridge and Individual Road Districts
5. Review the August, 2018 reports from the Colorado Counties Casualty and Property Pool and the County Workers Compensation Pool
6. Review and act upon an Employee Credit Card Request for Jessica Wargo, Lincoln County Victims Advocate
7. Review and act upon an Employee Credit Card Request for Shonda Yowell, Lincoln County Human Services Caseworker
8. Review and act upon a Proclamation Request for the National Apprenticeship Week
9. Review and act upon a State of Colorado Grant Agreement for the Colorado Opportunity Scholarship Initiative
10. County Commissioners' reports
11. County Attorney's report
12. County Administrator's report
13. Old Business
14. New Business

The Board of Lincoln County Commissioners met at 9:00 a.m. on September 17, 2018. The following attended: Chairman Doug Stone, Commissioner Steve Burgess, County Administrator Jacob Piper, County Attorney Stan Kimble, Clerk to the Board Corinne M. Lengel, and Juliet Lundy with the Eastern Colorado Plainsman and Limon Leader. Commissioner Ed Schiffers arrived at approximately 10:00 a.m.

Chairman Stone called the meeting to order and asked CSU Extension Director Travis Taylor to lead the Pledge of Allegiance. Mr. Taylor then presented his 2019 budget request stating that the only increases are in the salaries, overtime since it is related directly to the hourly rate, and travel line items. He decreased the miscellaneous line item slightly. Kit Carson County CSU Extension Agent Mick Livingston is retiring, so the reason for raising the travel line item was to compensate for lower hotel rates that Mr. Livingstone could get when they traveled to various meetings together. Mr. Taylor said Mr. Livingstone also used his vehicle on occasion, so there would be that added expense as well.

Mr. Taylor informed the Board that there are rumors of putting a 4-H Extension Agent back in Lincoln County again but commented that CSU should contribute the full funding and make it a full-time position.

Mr. Burgess had asked Mr. Taylor to put together a list of panels needed for the new building since they've torn down the majority of the old barns and sheds at the fairgrounds. Because the new building is 150' x 150', twelve-foot panels will not divide equally. Mr. Taylor suggested buying ten-foot panels instead. They will need an additional fifty-two small animal pens for hogs, goats, and sheep to go along with the forty they already have, and thirty-two ten-foot panels for the cow/calf pens. The exterior fence would take sixty ten-foot panels to go around the perimeter. Mr. Burgess said there are quite a few out there already, but Mr. Taylor said he spoke with John Palmer who told him not to count on those for the pavilion. They will also need 120' of double-tie rail and a place to stall six or eight horses for the royalty and other events like the Round Robin. Mr. Burgess suggested they use the taller panels, and Mr. Taylor told him they do have some taller ones that they could utilize as well. The existing silver panels can be used to construct the show ring.

Mr. Stone asked about the small animal scales and whether or not they would use a portable or pit scale. Mr. Taylor said they still have the beef scale that they could weigh cattle, sheep, and goats on like they did this year, and use the other one to weigh the hogs. Mr. Burgess said they could use the portable scale for the sheep and goats, and Mr. Taylor stated he'd refinished the floor on the pit scale at one time, and there isn't anything underneath it. It might be an option to use it on the concrete or the dirt and build an alley to it. He said he'd have to check into it more, but he guessed that a new digital scale would run between \$5,000 and \$6,000. Mr. Burgess asked if it had to be digital or if that could be something to work for in the future. Mr. Taylor thought they could hold off on it.

The group discussed electricity and water needs for the new building as well, and then Mr. Piper commented that it was possible that Conservation Trust funds would cover the panels

since fencing is an allowable expense. He will contact the state when the county has a fixed cost for the items needed and determine their definition of fencing. Mr. Kimble put in that whatever their definition of fencing is will control the expenditure.

The Sale Committee purchased a new speaker system this year, but Mr. Taylor said they might want to add a couple of speakers. However, it might not be necessary. He didn't feel that a permanent speaker system would be a good idea due to exposure to the elements.

Mr. Schifferns arrived at that time, and Mr. Taylor visited for a few more minutes and then left.

Mr. Burgess made a motion to approve the minutes of the meeting held on September 12, 2018, as submitted. Mr. Schifferns seconded the motion, which carried unanimously.

The Board approved the employee time sheets for the county administrator, land use administrator, landfill manager, emergency manager, and public health director. Also reviewed were the August 2018 reports from the Assessor, Sheriff, and Treasurer. Mrs. Lengel stated that the Clerk's report wasn't complete due to the DRIVES motor vehicle conversion. The reports are still not working correctly, so the office is not balanced yet.

The commissioners reviewed the August 2018 Statements of Revenues and Expenditures for the County General, Public Health, Capital Projects, Conservation Trust, E911, Landfill, Library, Lodging/Tourism, and Road & Bridge funds, as well as for the individual road districts. Also reviewed were the August 2018 reports from the Colorado Counties Casualty and Property Pool and the County Workers' Compensation Pool.

Mr. Burgess made a motion to approve a county credit card with a \$1,000 credit limit for Lincoln County Victim Assistant Jessica Wargo. Mr. Schifferns seconded the motion, which carried unanimously.

Mr. Schifferns made a motion to approve a county credit card with a credit limit of \$1,000 for DHS Caseworker Shonda Yowell. Mr. Burgess seconded the motion, which carried unanimously.

The Board reviewed a Proclamation Request for the National Apprenticeship Week but agreed that Mr. Piper should gather more information before they made a decision of whether or not to adopt a resolution.

Mr. Burgess made a motion to approve a State of Colorado Grant Agreement for the Colorado Opportunity Scholarship Initiative. Mr. Schifferns seconded the motion, which carried unanimously.

Mr. Schifferns reported attending the hospital board meeting on September 6 and the fair board meeting on September 11. He said they discussed the bleachers and then referred to Mr. Stone, who said John Palmer booked the ninja event for two days next year. He also

reserved the bounce houses and asked that everyone think of other food vendors if possible because they were short on food the night of the demo derby. Mr. Schiffers continued his report by saying he'd checked roads after the CDOT meeting on September 12 and attended the Eastern TPR meeting in Akron on September 14. He and Mr. Stone also picked up some tires in Yuma.

Mr. Stone reported looking at Keith James' rotational grazing on September 4. He went by the shop on the Fifth. John Rowe will come out and look at one of their road graders as they are thinking about trading it in next year. There are quite a few sandburs in the areas where the fires were this past year, which was something Mr. Stone noted while checking roads on September 9. They moved the gas line at the fairgrounds on the Tenth. He attended the Workers' Comp meeting at the courthouse on September 11 and the fair board meeting later that night. He came to the CDOT/commissioner meeting on September 12 and went to the CHP meeting with Mr. Piper on September 13. Mr. Piper stated that the health insurance went up three percent in 2018. The 2019 projected increase is 5.2%, but because the number of claims were down this year, it may only be around 3.5%. He added that one of the disadvantages to leaving the health pool would be the possibility of not being able to get back in at a later date if the county had a history of too many claims. Mr. Stone concluded his report by saying he had also attended the Eastern TPR meeting in Akron on September 14.

Mr. Burgess reported talking to Brad Gilchrist on September 3, and he assured him the Howard trailer would be out that week. He met with his road crew and new employee on September 4 and explained to the latter that there would be no negative time or makeup days allowed. He also informed him that Mr. Walters is the supervisor so everything should go through him in the future. Mr. Burgess brought the bookmobile to Hugo for repairs and checked on debris removal at the 1<sup>st</sup> Inn Gold. They didn't haul any of the loads to the Lincoln County Landfill, and Mr. Burgess had no idea where Mr. Witzel took them. Mr. Burgess attended the COG meeting in Burlington on September 5 and the Baby Bear Hugs meeting on September 6 after the commissioner meeting. Mike Vaughn called him with a quote for a Case-IHC tractor as he would like to get rid of the CAT that is giving them problems. The road crew finally completed installation of nine four-foot pipes in the three-mile section on County Road 3J in District 2. Paul Jenkins called Mr. Burgess after attempting to contact Mr. Stone on September 7. He voiced his concerns with the new pumping station going in and then commended the county for the excellent shape of the county roads. Mr. Burgess attended the Workers' Comp meeting on September 11 and the CDOT/commissioner meeting on September 12. He also went to Denver with Bruce Walters to pick up the MACK truck. They discussed re-districting at the Centennial Mental Health meeting in Limon on September 13, and that afternoon Mr. Burgess went to Kiowa for the Pedal the Plains kickoff meeting. He attended the Eastern TPR meeting in Akron on September 14 and drove the shuttle bus for the Pedal the Plains event in Limon on Saturday the Fifteenth.

Mr. Kimble reported that the Howard matter was taken care of and he would file a report with the court. He is also trying to find a good example of a personnel manual so the county can

update the existing one again. He commented that it needs to be revised periodically anyway and then said he had nothing else to report.

Mr. Burgess asked Mr. Kimble if the county could give away the steel at the landfill since the gentleman from Kansas said it is not worth enough for him to come and pick it up anymore. Donn Witzel would take it, but Mr. Burgess asked if they could offer it to locals first or if there would be a liability to the county of any kind. Mr. Kimble said as long as the county's insurance carrier allowed it and the party signed a waiver, it should be fine. Mr. Stone agreed they should give it to whoever would remove it from the landfill if the county can get approval from CTSI.

Mr. Burgess said the state was supposed to come out last Friday and start drilling the monitoring wells at the landfill. Mark McMullen called Mr. Piper and said he would come out while the wells were drilled, which might take about a week. Mr. Burgess called Alan Chubbuck who said they'd already drilled one well and were coming back this afternoon. He understood that Mr. McMullen planned to come out as well. Mr. Burgess then called Mr. McMullen and left a message.

Mr. Piper reported speaking with the Kit Carson County Assistant Administrator about the way they handle their employee health insurance. They have saved approximately two million dollars over six years by having the employees pay their deductibles and reimbursing them. The employee would have to obtain an account through Anthem with a login and would then be responsible for submitting their Explanation of Benefits (EOB) to the county each time they saw a physician. The county would create a spreadsheet and keep track of the payments and then reimburse the employees through a voucher system. Mr. Schifferns thought that would generate quite a bit more work for someone on the county level.

Mark McMullen called back at that time to say he planned to come out later in the day to check on the monitoring well drilling at the landfill. Mr. Burgess asked about placing one of the wells further south. Mr. McMullen said the state should have gone over the locations with the commissioners, although sometimes they put the wells wherever they have to. Technically, they are supposed to be within 150 meters of the waste limit boundary, which is approximately 450 feet.

Discussion returned to the health insurance, and Mr. Piper said that another of his concerns was what changing the process would do to out-of-network deductibles. He added that it could save the county quite a bit of money, but he wanted to make sure it wouldn't hurt any of the other benefits. Mrs. Lengel commented that it could potentially be a financial burden to employees as well, particularly if they submitted their voucher at the first of the month after the commissioners had already approved the accounts payable for that period. Mr. Burgess stated it might be something to study on and work into gradually. He added that it wouldn't happen in 2019 as the budget process was already underway.

Mr. Stone called for old business, and Mr. Schiffers asked if the ad to sell the county vehicles was in the papers yet. Mr. Piper said he submitted it but hadn't checked to see if it was there yet.

Mr. Piper stated that Emergency Manager Ken Stroud is still in the process of getting bids to build an office space in the sheriff's office, and it appeared it might cost around \$3,000.

As for new business, Mr. Burgess asked about adopting a resolution supporting Proposition 110, which is the ballot initiative that the town of Limon and several others are endorsing. Mr. Piper said he'd check with Dave Stone to see what the town did.

The commissioners discussed several 2019 legislative issues and then, with no further business to come before the Board, Mr. Stone adjourned the meeting until 9:00 a.m. on September 19, 2018, at which time the commissioners will hold the annual budget hearings.

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Corinne M. Lengel, Clerk to the Board

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Douglas D. Stone, Chairman