

Board of County Commissioners of Lincoln County  
Agenda for August 31, 2018

- 9:00 Call to order and Pledge of Allegiance
- 9:00 John Mohan, Lincoln County Maintenance, to discuss plumbing in the Lincoln County Jail
- 9:30 Conference call with Dana Mumey, Senior Human Resource Specialist for County Technical Services Inc., regarding personnel policy
- 10:00 Patricia Phillips, Human Services Director, to present the Department of Human Services monthly report
- 11:00 Troy McCue, Lincoln County Economic Development Corporation Executive Director, to present the LCEDC monthly report
- 11:30 Tom Lee, Hugo Town Mayor, to discuss a request for the Colorado Department of Transportation to install a street light at the corner of Highway 40/287 and 9<sup>th</sup> Ave. Hugo, CO

1. Approve the minutes from the August 30, 2018 meeting
2. Review and act upon an Agreement for Construction of the new Lincoln County Fairgrounds Building with Structures Unlimited, Inc.
3. County Commissioner reports
4. County Attorney's report
5. County Administrator's report
6. Old business
7. New business
8. Approve additional payroll and expense vouchers if necessary

The Board of Lincoln County Commissioners met at 9:00 a.m. on August 31, 2018. The following attended: Chairman Doug Stone, Commissioners Ed Schiffers and Steve Burgess, County Administrator Jacob Piper, County Attorney Stan Kimble, and Clerk to the Board Corinne M. Lengel. Juliet Lundy with the Eastern Colorado Plainsman and Limon Leader attended as well.

Chairman Stone called the meeting to order and led the Pledge of Allegiance.

John Mohan met with the Board at 9:00 a.m. to discuss the plumbing at the county jail. He is figuring out the problems and system and said that he had to order about \$650 in additional supplies. Mr. Mohan asked if it would be a problem if he scrapped the metal as there is quite a bit of brass left over from what he had to replace. The commissioners gave him permission to scrap the remaining material, and he said he didn't want there to be any question if someone saw him hauling it off.

Mr. Schiffers made a motion to approve the minutes of the meeting held on August 30, 2018, as submitted. Mr. Burgess seconded the motion, which carried unanimously.

The Board reviewed an Agreement for Construction with Structures Unlimited, Inc. for the new building at the Lincoln County Fairgrounds. Mr. Burgess made a motion to approve the agreement, Mr. Schiffers seconded the motion, and it carried unanimously.

Mr. Stone reported that he'd divided most of his time since the last meeting checking roads or going by the fairgrounds. He checked roads on August 17 and Twenty-first and stopped at the fairgrounds on the Twentieth. He and Mr. Burgess looked for the gas line at the fairgrounds on August 22 and marked out where the new building would go. They were supposed to meet at the First Inn Gold on August 23, but the other parties canceled it and rescheduled for August 28, so he went by the fairgrounds. Mr. Stone checked roads that afternoon and again on the Twenty-ninth with Rick Ashcraft.

Mr. Burgess reported getting a call from Jeremiah Higgins on August 17 about water over County Road 32. On the Eighteenth, Mr. Burgess checked the pipe on County Road 3J. He went by the fairgrounds on August 20 and also picked up some posts for the Limon Heritage Museum. He stopped by the fairgrounds again on August 21 and talked to Bruce Walters as well. Mr. Burgess said that he and Mr. Stone decided they should move the gas line at the fairgrounds on August 22, which will occur on September 10. They've had problems finding lumber to rebuild the deck of a lowboy trailer in District 2, but Hugo Lumber said they could get some, so he ordered it. He also contacted CTSI about a personnel matter. Mr. Burgess reported stopping by the landfill on August 23 and the fairgrounds on August 27. District 2 hauled eighty-six loads of fill dirt that day and another twenty loads on the Twenty-eighth. Mr. Burgess attended the meeting at the First Inn Gold on August 28 and reported that Landfill Manager Mick Jaques was also there. Mr. Jaques was adamant that the company sort the loads first before bringing the debris to the landfill. Mr. Burgess picked up the Structures Unlimited contract on August 29 and brought it to Mr. Piper. He spoke with Lucas Hohl earlier this

morning about the pop machines in the courthouse lobby. Mr. Hohl told him he was having the machines pulled because he could no longer make enough money on them. Mr. Burgess said that Patrick Leonard takes care of the machine at the sheriff's office and wondered if they should ask him if he'd like to do something in the courthouse as well. Mr. Stone said he'd talk to him.

Mr. Schifferns reported receiving a call from a person wanting a road graded. He told the party the road was actually in District 2 and to call Mr. Burgess. Mr. Burgess said that he'd passed the information along to Bruce Walters. On August 21, Mr. Schifferns took pictures of the scale at Furniture Row and wanted to talk to someone, but there was no one around. He also went by the fairgrounds and the county shop where he looked at the new electronic message board. Mr. Schifferns stopped at the sheriff's office to talk to Sheriff Nestor and went by the landfill as well. Mr. Burgess called him on August 22 about the soft spots at the fairgrounds, and they all attended the meeting at the First Inn Gold on August 28. He talked to Chris Monks about some problems they're having with roads flooding.

At 9:30 a.m., the commissioners held a conference call with CTSI Senior Human Resources Specialist Dana Mumey regarding the county's personnel policy. A Road & Bridge employee was docked hours this month because he didn't have enough sick or vacation time, and Mr. Burgess wanted to know if there was a way to withhold the insurance benefit if the practice continued. Ms. Mumey said he could be written up and disciplined, but the county could not legally withhold or charge him for his health insurance. If they informed the employee he could have no more time off until he earned more, and he took time off anyway, they could rightfully suspend him. Ms. Mumey explained that the supervisor could also cut the employee's hours to below the minimum required to receive the insurance benefit.

Mr. Kimble commented that the county's personnel policy might need updating, but if there are provisions for disciplinary actions within the policy, the county would need to follow the document. He added that the supervisor would need to keep a carefully written log of all issues if further action were required, as documentation was the key.

Mr. Burgess asked Ms. Mumey if he should inform the employee or if the road supervisor should do it, and Ms. Mumey said that the commissioner should not be involved. Mr. Kimble added that the supervisor needed to spell it out for the employee up front and let him know what the county expected of him and what would happen if the habit continued.

At 10:00 a.m., Human Services Director Patricia Phillips met with the Board to give her monthly report. She provided the July financial report and employee timesheets, the Income Maintenance, Child Welfare, and monthly director's reports, and gave an update on her new employees. Shonda Yowell is the new caseworker, but she won't be able to carry a caseload until she completes three or more months of training. Samantha Winterberg will take the Case Aide position, and they plan to train her to take on-call referrals. Amy Seymour is taking on Foster Care and Adoption, and Larissa Lukins and Melissa Gossett will absorb Kelly Johnson's

cases until Miss Yowell completes her training. Miss Winterberg will not start full-time until Mrs. Johnson leaves, which will be at the end of September.

Mrs. Phillips asked for an executive session, but once Mrs. Lundy left, Mr. Kimble asked what she would classify the content of her discussion as. Mrs. Phillips said she wanted to inform the Board of a specific party and events that have occurred should the person attempt to contact the commissioners because of their authority. The case didn't meet the criteria of a Citizen's Review case, and Mr. Kimble stated that the judge would be the fact-finder in the matter. It appeared to him that the person was trying to go around the court process and get sympathy elsewhere, but they would have to go through the proper procedures. Mrs. Phillips said the party doesn't understand that and has gone to the state, to which Mrs. Phillips filed a written response. Mr. Kimble advised the Board that they should do nothing if approached by the party. If anything were to come from the courts regarding specific county employees, the commissioners could then become involved and investigate, but until then, they should stay out of it.

After Mrs. Phillips left, Mr. Kimble reported that he'd stopped by the Howard place, and there is still quite a bit that needs to be cleaned up. He will send another letter as the judge will ask about it soon. Mr. Kimble will inform Mr. Howard that he needs to get it cleaned out or the county will do it and charge him for it. Dale Cochran also has about thirty days to remove his rubbish pile. Mr. Burgess told Mr. Kimble that Mr. Cochran burned the pile, so Mr. Kimble said he'd drive by and check it out. He was under the impression that the fire department put the fire out before the pile burned completely.

Mr. Kimble also reported that the state health department responded to the complaint against Limon Ambulance, and the investigation should soon be complete. He will determine what type of statement to issue once that happens. Mr. Kimble has been helping Emergency Manager Ken Stroud with creating an MOU that ties local emergency responders together somehow, and Public Health Director Jobeth Mills also had him look over the contract with Kit Carson County. Mr. Kimble had nothing else to report.

Mr. Piper provided the updated 40-hour per week pay scale with the changes discussed at the previous day's meeting, and everyone agreed it was much better. Mr. Piper said he'd show it to the department heads after the Workers' Comp meeting next month.

At 11:00 a.m., Economic Development Corporation Executive Director Troy McCue and VISTA Volunteer James Dingwall met with the Board to give the monthly report. They discussed Strategic Planning, and Mr. Dingwall will prepare an online Google survey for a productive planning session. Mr. McCue spoke with Greg Etl, and DOLA will sponsor half of the cost of the General Housing Market Study of \$4,250. EDC will pay the remainder, and the study will cover all county municipalities. Rich and Donna Metcalf are also making progress on their housing efforts. Mr. McCue gave updates on each of the towns, the county, SBDC, and Your Community Foundation activities, and then said that he is awaiting the green light for incentive deployment from the warehouse distribution center. They closed on the property last week.

At 11:30 a.m., Town of Hugo Mayor Tom Lee met with the Board to discuss a request for the Colorado Department of Transportation to install a street light at the corner of Highway 40/287 and 9<sup>th</sup> Avenue. Mr. Lee provided a letter stating that the intersection is not within the corporate limits of the town but is the primary entry to the Lincoln County Fairgrounds and County Road & Bridge shop. The letter included statistics for numbers of events held at the fairgrounds for the past year-and-a-half and a comment that when CDOT re-engineered the road in 1998, there were surely concerns for safety because they put in two lanes for passing at the intersection. The Board agreed to provide a letter of support for the street light, and Mr. Piper said he would prepare it for the meeting on September 6. Mr. Lee would like to give his and the Board's letters to the CDOT representatives at the meeting on September 12.

There was no old business, but Mr. Burgess said he'd called Greg Tacha to ask if he would have the town of Limon trash truck weighed when it was full to get a weight estimate for the landfill in case they purchase a scale.

At that time, Sheriff Tom Nestor and Undersheriff Gordon Nall brought in a quote from Limon Auto Solutions for a 2017 Dodge Journey with 27,579 miles on it. List price was \$19,982, but they agreed to drop it to \$18,700 for the county. The sheriff said that the dealership had the vehicle in Burlington and could get it to them soon if they wanted it. He added that they had nothing comparable at Transwest or Vince's GM Center. Mr. Piper had contacted CTSI, and the county does get to keep the Durango and the \$17,250 check that they sent when they totaled it. Sheriff Nestor said they also have the 2003 Chrysler van, as well as the Durango, that they could sell to help cover the remainder of the cost of the Journey. Depending on what happens during budget time, the undersheriff said that they might also have a 2015 Dodge pickup with 120,000 miles on it that they could sell.

Mr. Burgess made a motion to allow the sheriff to purchase a 2017 Dodge Journey from Limon Auto Solutions for \$18,700 for the Victim's Advocate. Mr. Schiffers seconded the motion, which carried unanimously. Mr. Stone stated that they should get the other two vehicles advertised as soon as possible.

The commissioners approved additional expense vouchers for August, and then, with no further business to come before the Board, Mr. Stone adjourned the meeting until 9:00 a.m. on September 6, 2018.

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Corinne M. Lengel, Clerk to the Board

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Douglas D. Stone, Chairman