

Board of County Commissioners of Lincoln County  
Agenda for June 18, 2018

- 9:00 Call to order and Pledge of Allegiance
- 9:00 George Ehlers, Member Services Specialist/IT Manager for KC Electric Association, to discuss lighting concerns for the new fairgrounds building
- 10:00 Kevin Stansbury, Lincoln Community Hospital CEO, to present a monthly update for the Lincoln Community Hospital
- 1:00 John Palmer, Lincoln County Fairgrounds Manager, to discuss a potential project for the Lincoln County Fairgrounds to be funded by Conservation Trust Fund dollars
- 2:00 Trey James, Lincoln County Land Use Administrator, to discuss a land use matter
1. Approve the minutes from the May 31, 2018, meeting
  2. Approve the minutes from the June 7, 2018, meeting
  3. Approve the minutes from the June 12, 2018, meeting
  4. Review the employee time sheets for County Administrator Jacob Piper, Land Use Administrator Trey James, Landfill Manager Mickey Jaques, Office of Emergency Management Director Ken Stroud, and Public Health Director Richard Johnson
  5. Review the May, 2018, reports from the Colorado Counties Casualty and Property Pool and the County Workers' Compensation Pool
  6. Review the May, 2018, reports from the County Assessor, County Clerk & Recorder, County Sheriff, and County Treasurer
  7. Review the May, 2018, Statement of Revenues and Expenditures for County General, Public Health, Capital Projects, Conservation Trust, E911, Landfill, Library, Lodging/Tourism, Road and Bridge and Individual Road Districts
  8. Review and act upon a letter to Dave Stone, Town of Limon Manager, regarding the waiver of an impact report for the annexation of CDOT right of way into the town of Limon
  9. Review and act upon a letter of support to Karval Water Users, Inc. regarding upgrading the Karval water system
  10. Review and act upon a request to permit a new ambulance for the Lincoln Community Hospital Transport Service
  11. Review and act upon a request from the Hugo Improvement Partnership to waive the fee for renting the fairgrounds for the Colorado Prairie Music Festival
  12. County Commissioner reports
  13. County Attorney's report
  14. County Administrator's report
  15. Old business
  16. New business

The Board of Lincoln County Commissioners met at 9:00 a.m. on June 18, 2018. The following attended: Chairman Doug Stone, Commissioners Ed Schiffers and Steve Burgess, County Administrator Jacob Piper, and Clerk to the Board Corinne M. Lengel. County Attorney Stan Kimble was absent and excused.

Chairman Stone called the meeting to order and asked Mr. Piper to lead the Pledge of Allegiance.

Member Services Specialist/IT Manager for KC Electric Association George Ehlers met with the commissioners to discuss lighting concerns for the new fairgrounds building. Fairgrounds Manager John Palmer attended the discussion as well. Mr. Ehlers said that if the Board wanted pole-monitored LED lighting, they would need to contact a lighting company who would decide the layout and measure the footage required for the project. With LED lights, getting the proper lumens is the key, which Mr. Ehlers said the lighting company would be able to help determine. The better the lumens, the better the rebate from Tri-State. 5,000 lumens will cover approximately fourteen-to-sixteen square feet. Mr. Ehlers gave an example of another project where the lights they purchased were \$160 apiece; their rebate was \$80 each. LED lights are also much more energy efficient, and Mr. Ehlers said if set up right, they would eliminate any shadows.

John Palmer asked if they could replace the bulbs, and Mr. Ehlers said it was possible, as there are no ballasts inside LED lights. Tri-State does rebates for new installations, retrofitting, and repairs. He offered to do a study on efficiency ratings if the county chose to go with a pole-mounting, commercial lighting retrofit, and it would most likely show a cost savings within a year to a year-and-a-half. They won't do a rebate on the labor, so it would only be for material costs.

Mr. Burgess said they also want to replace the lighting at the Ellis Allen building and the rodeo arena and asked if it would be best to do it all at once. Mr. Ehlers responded that if they want to do it as one project, they can, but he would need the quotes as soon as possible once they had them so that he could turn the information into Tri-State for the rebate.

Mr. Stone said they would put the project out for bid, and Mr. Ehlers said that the bid packet should include stipulations that the electrician would consult with the lighting company. Mr. Palmer wanted to know if the lighting company would sub-contract for an electrician, and Mr. Ehlers said that many companies have electricians that they use. Local electricians who might wish to submit a bid wouldn't be the lighting experts; they would only perform the labor.

Mr. Ehlers repeated that expediency is the key once the county accepts a bid and has invoices, as he would have 180 days to submit the rebate request to Tri-State.

The Board wanted to know where to find a lighting company, and Mr. Ehlers said he could give them contact information for the company that did the Cheyenne Wells School. He added that he would neither recommend for or against the company, but he could provide the

information. He cautioned the commissioners to make sure everything was included in the bid so that both the lighting company and the electrician knew what to expect.

Mr. Palmer asked if it wouldn't make more sense to designate one person to decide what the bid needed, such as Travis Taylor. Mr. Burgess said it just needs to be done right.

Mr. Ehlers said the design engineer should have enough knowledge of the lights for the building but might not for the arena. He added that he would make a copy of their lighting rules so the company could follow the guidelines.

Mr. Burgess felt they should concentrate on the new building and skip the arena for the time being. Mr. Ehlers explained that if they were not going to do all the projects at once, they would only be eligible for one significant commercial rebate per year and to keep that in mind. He added that he could sit down with someone from the lighting company once the county chose one and discuss the rebate provisions with them.

When Mr. Ehlers left, Mr. Burgess asked if they could discuss agenda item number eleven (a request from HIP to waive the fairgrounds rental fees for the Prairie Music Festival) with Mr. Palmer while he was there. They agreed to move his 1:00 p.m. appointment as well since they were ahead of schedule.

Mr. Palmer said that the commissioners have reduced rental fees for the Ranch Rodeo in the past, and he believed the Demo Derby as well. The Rodeo Bible Camp group that rented the fairgrounds the previous weekend felt guilty about only paying \$1,000, so they paid \$1,500. Mr. Palmer wasn't sure how much the demolition derby pays since he never sees that money. Representatives of the Ranch Rodeo come to the commissioners each year before their event and ask for a waiver. They pay \$750 instead of the required \$1,000. Mr. Palmer said he did get a damage deposit of \$1,000 from HIP, which he has not yet returned to them because they never paid the rental fee. Mrs. Lengel said she researched minutes and found where Mr. Palmer told Mrs. Thelen on March 30 that the cost would be \$1,000. Mr. Burgess said he felt they should stick with that.

Mr. Palmer asked if he should have the demolition derby group fill out the same form that HIP had to fill out since it is a large event that isn't actually county-sponsored. The Board agreed that he should.

As for the potential project at the fairgrounds funded by the Conservation Trust Fund, Mr. Palmer provided a list of proposed improvements to the Ellis Allen building regarding displaying exhibits during the fair. They would like to purchase room dividers, display shelves, bookcases, clothing racks, a display case, and a pipe/drape kit totaling \$12,220.12. Mr. Palmer could also use more tables and another chair rack, so requested a total of \$15,000 from the fund.

Mr. Piper said there was \$65,000 budgeted for 2018, and Mr. Burgess made a motion to allow Mr. Palmer to spend up to \$15,000 from the Conservation Trust Fund for equipment for the Ellis Allen building. Mr. Schifferns seconded the motion, which carried unanimously.

Mr. Palmer left, and Mr. Schifferns made a motion to approve the minutes from the meetings held on May 31, June 7, and June 12, as submitted. Mr. Burgess seconded the motion, which carried unanimously.

The Board reviewed employee time sheets for County Administrator Jacob Piper, Land Use Administrator Trey James, Landfill Manager Mickey Jaques, Emergency Manager Ken Stroud, and Public Health Director Richard Johnson. Also reviewed were the May 2018 reports from the Colorado Counties Casualty and Property Pool and the County Workers' Compensation Pool.

At 10:00 a.m., Lincoln Community Hospital CEO Kevin Stansbury met with the Board to give his monthly update. They are still working with Sheriff Nestor and Captain Yowell on a solution for the food service at the jail, but so far the sheriff's budget amount doesn't cover the hospital's costs. The medical care is going well; however, they will need to have a different nurse replace the one who is currently providing the service, as she plans to retire. Mr. Stansbury was proud to report two consecutive months running "in the black" and said the year-to-date revenue is still behind, but they are doing much better. There are still billing issues, but they see improvement there as well. They continue to work with Colorado Health Network for telemedicine, focusing primarily on mental health services. They would like to extend those services to Eads, Cheyenne Wells, and Burlington as well. Centennial Mental Health just isn't working for them anymore. Next Fifty has advanced them another \$100,000 for the mobile clinic that they hope to get off the ground in September. As for their Strategic Plan, their relationship with Medicaid is much better, and they've seen quite a bit of progress with them. They are also working on global budgeting.

Due to the addition of Dr. Brianna Fox at Gordon Clinic, among other things, Mr. Stansbury said they are running out of room there. They were approached to lease another building in Hugo, and he wanted the commissioners to know that before they heard it on the street. He said they are only weighing their options at this time.

Mr. Stansbury and board member Jack Cross met with Tom Lee regarding the possibility of finding land for a new hospital, should that ever happen. There is a forty-acre plot north of Hugo that could be available, but Mr. Lee would prefer they reserve the property that the city owns west of the high school. He felt there would be approximately ninety acres there. The hospital board asked Mr. Stansbury to lay it out and continue dialogue with the town. He also showed the Board pictures of how the new logo would look on an ambulance.

Lastly, Mr. Stansbury said the complaints regarding billing have decreased, and since collections continue to rise it seems evident that something is working. He asked the commissioners to send people his way if they hear further objections about it.

Mr. Piper asked Land Use Administrator Trey James to change his appointment time from 2:00 p.m. and meet with the Board early to discuss a land use matter. While waiting for Mr. James, the Board reviewed the May 2018 reports from the County Assessor, Clerk & Recorder, Sheriff, and Treasurer.

Mr. James arrived at 10:30 a.m. and said he'd received a phone call from the Reclamation Specialist with the Colorado Oil & Gas Conservation Commission (COGCC) regarding someone living in a camper on a well site and dumping sewage into the ground. The area, one of the old Pine Ridge well sites out at Mosher's, has a high water table. Mr. James called Kelly Alvarez who recommended that the sheriff issue a Cease and Desist Order as soon as possible. Mr. James said that there is not a permitted septic system on the property, and to his knowledge, no one has contacted the person living there. The commissioners agreed that Mr. James should contact County Attorney Stan Kimble.

Mr. Burgess brought up the subject of the cow/calf pairs getting out onto a resident's property northeast of Limon, stating that if the cattle owner isn't overstocking, he isn't violating the county's zoning regulations. The resident has contacted Mr. Burgess again, indicating that the calves keep getting out and coming around her house, but since Colorado is a fence-out state, Mr. Burgess said he didn't think there was anything the commissioners could do. The Board felt it was a matter for the courts, and Mr. James stated they could always contact the brand inspector to see if he could do anything to help.

The Board reviewed the May 2018 Statements of Revenues and Expenditures for the County General, Public Health, and Road & Bridge funds, as well as for the individual road districts.

Mr. Burgess made a motion to sign a letter waiving the impact report for the annexation of CDOT right-of-way into the town of Limon. Mr. Schiffers seconded the motion, which carried unanimously.

Mr. Schiffers made a motion to sign a letter of support to Karval Water Users, Inc. regarding upgrading the Karval water system. Mr. Burgess seconded the motion, which carried unanimously.

Mr. Burgess made a motion to approve the permit for a new ambulance for the Lincoln Community Hospital Transport Service. Mr. Schiffers seconded the motion, which carried unanimously.

The Board reviewed the request from Hugo Improvement Partnership to waive the fee for renting the fairgrounds for the Prairie Music Festival. Mr. Burgess made a motion to deny the request based on the minutes of the meeting held on March 30, 2018, in which Fairgrounds Manager John Palmer told Judy Thelen that the fee would be \$1,000. Mr. Schiffers seconded the motion, which carried unanimously.

Mr. Burgess reported that he's been talking to Mark McMullen about putting Cells 2 and 3 together at the landfill, and Mr. McMullen will speak with someone at the state to see what they can do. Mr. Burgess attended summer conference on June 4, 5, and 6, and he and Mr. Schifferns stopped in Denver to pick up some truck parts on their way home on the Sixth. He came to the commissioner meeting where they approved vouchers and completed the walk-through of the fairgrounds and discussed the new building on June 7. On June 9 he got a call from Mr. Stone about Richard Johnson's resignation, and on the Eleventh, he checked roads north of Genoa. Mr. Burgess reported attending the commissioner meeting on June 12 where they interviewed and subsequently hired the new public health director Jobeth Mills. They also got the MACK truck back from Sterling that day, and he received a call from VAPP Construction in Atwood, Kansas, asking about the fairgrounds building. He went to the Baby Bear Hugs meeting in Yuma on June 13 and reported that County Highway 63 looks good with the new chip seal on it. They will apply the second coat this week. Mr. Burgess attended the Centennial Mental Health meeting on June 14 and the county picnic on June 15. He also took a complaint that no one has cleaned up the burned debris of the Preferred Hotel yet, and the complainant felt it was because the county is charging too much to dump it at the landfill.

Mr. Schifferns reported that he attended CCI conference on June 4-6 and spoke with Mr. Stone about Richard Johnson on the Ninth. He talked to Randy Harreld about the roof on the grandstands at the fairgrounds, not knowing at the time that Bart O'Dwyer was also interested in the project. The tin is coming off the south side. They also need to do some work on the rabbit barn. Mr. Schifferns missed the hospital board meeting but attended the commissioner meeting on June 12. He checked roads on June 14 and attended the county picnic on the Fifteenth. District One road crews have started tearing down the bridge at Clifford, and they will be there all week.

Mr. Stone reported that he also attended the CCI conference. Rich Johnson called, and he stopped and talked to him on the Sixth. He came to Hugo for the commissioner meeting and fairgrounds site visit on June 7, checked roads and went by the county shop on June 11, and attended the Colorado East Community Action Agency meeting on June 12. DHS Director Patricia Phillips and Tricia Borns were there to discuss the Holiday Basket Program and the possibility of CECAA taking it over. Although happy to help, they do not have enough people to take it over completely. Mr. Stone also attended the commissioner meeting on June 12. On the Thirteenth, he and Rick Ashcraft checked roads and an area southwest of Highway 71 where they need to replace some pipe and cut down and clean up some trees. He checked on the road crew overlaying some oil patches on the south end of County Road 109 on June 14.

John Mohan stopped in to discuss the issues he had with the cast iron pipe in the plumbing at the jail. Two weeks ago, two of the cell pods flooded due to a crack in the sewer pipe. Mr. Mohan had to cut out a nine-foot section of pipe and replace it with PVC pipe. He would like to contact Chris or Jess Solze to see if they know of someone who has a small jetting system. He suggested seeing if Bill Christie could run his camera through the pipes to see how much build-up there is. If they could clean out the rust and build-up, Mr. Mohan thought it would be a tremendous help. He felt it wouldn't hurt to check all of the pipes in the courthouse complex.

Sheriff Nestor proposed cutting it all out, but Mr. Mohan said that would be a massive project as they would have to move the inmates, cut the concrete, and then replace the pipe. Mr. Burgess told him to contact Bill Christie.

Mr. Schifferns asked if it would benefit the county to buy a jetting machine, but Mr. Mohan didn't think they would get enough use out of it. He believed cleaning the pipes out would last for quite a while, and Mr. Burgess said it might be best to schedule maintenance on them every five years.

Mr. Piper reported that the next step with the retirement company was to get the GASB68 report done. The proposal from GRS Retirement Consulting (the firm that recommended the county's new retirement company, CompuSys), was for almost \$12,000. It would cost more the first year since no one has done it for so long, but future years would be cheaper. Mr. Burgess made a motion to approve the \$11,500 proposal from GRS Retirement Consulting to complete the GASB68 report. Mr. Schifferns seconded the motion, which carried unanimously.

Mr. Piper asked the commissioners to complete his six-month employee evaluation, as he was eligible for a step raise at the end of the month.

Mr. Stone called for old business, and Mr. Burgess said that Roy Brossman was interested in salvaging the old buildings they intend to tear down at the fairgrounds and asked if the county were going to bid the project. Mr. Burgess didn't think the commissioners intended to pay someone a lot of money to take time to sort through the materials that individual wanted to salvage. Donn Witzel had told them he'd take \$150 per hour to tear everything down. Also, Mr. Burgess said that he'd talked to Chris Monks about putting a hydraulic tamping plate on their backhoe. Chris said they checked on buying a machine several years ago, but it was cost-prohibitive to do so.

Mr. Burgess said he'd seen an article in the newspaper that someone in Aurora had paid the town of Limon \$5,000 as part of the Foreign Trade Zone, and he wanted to know if the county should get part of that money since it played a significant role in the formation of the FTZ. The group felt he should discuss it with Joe Kiely.

Lastly, Mr. Burgess said that the sheriff's department has an old van that they don't use anymore, and he wondered if it were time to gather together a list of vehicles to sell again. The sheriff will have more after the first of the year.

There was no old business to discuss, so Mr. Stone adjourned the meeting until 9:00 a.m. on June 28, 2018.

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Corinne M. Lengel, Clerk to the Board

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Doug Stone, Chairman