

Board of County Commissioners of Lincoln County
Agenda for February 27, 2018

9:00 Call to order and Pledge of Allegiance

9:30 Kevin Meza, Administrator with CompuSys, to discuss matters regarding the Lincoln County Pension Plan

10:30 John Mohan, Lincoln County Maintenance, to discuss painting within the Lincoln County Combined Courts

1. Approve the minutes from the February 16, 2018 meeting
2. Review the monthly management report from the First National Bank of Omaha
3. Review and act upon an Employee Credit Card Request for Ashley Erwin, Lincoln County Treasurer's Office Employee
4. Old business
5. New business
6. Approve payroll and expense vouchers

The Board of Lincoln County Commissioners met at 9:00 a.m. on February 27, 2018. The following attended: Chairman Doug Stone, Commissioners Ed Schifferns and Steve Burgess, County Administrator Jacob Piper, and Clerk to the Board Corinne M. Lengel.

Chairman Stone called the meeting to order and led the Pledge of Allegiance.

Mr. Schifferns asked for two corrections to the minutes from the meeting held on February 16, 2018: that Alex Flores had asked him about fire aid and that they are replacing the cement bridge with a cement pan or culverts. Mr. Burgess had also submitted a minor correction via email to add a missing word. Mr. Burgess made a motion to approve the minutes of the meeting held on February 16, 2018, as corrected. Mr. Schifferns seconded the motion, which carried unanimously.

The Board reviewed the monthly management report from the First National Bank of Omaha, and then County Treasurer Jim Covington stopped in when they were discussing the request for a credit card for his employee. Mr. Schifferns made a motion to approve a county credit card with a \$500 limit for Ashley Erwin. Mr. Burgess seconded the motion, which carried unanimously.

At 9:30 a.m., General Manager Kevin Meza and Pension Administrator Jeannie Singer with CompuSys called to discuss the county pension plan. The company could take over issuing the handful of checks that are written each month unless the county preferred to continue doing it, or the payments could be made through direct deposit, which the company would also actually prefer. They would charge a monthly fee of \$500 to administer the plan. Copy and phone charges would not be included, nor would checks, but Mr. Meza said that it would likely be less than an additional \$50 per month. Mr. Piper wanted to know how the seven outstanding employees who have not yet received their payments from the current retirement company, United, would be handled if United doesn't get it done. CompuSys will reach out to those employees and have them file new forms if United is uncooperative in the transition. Mr. Meza asked if the county attorney were involved in the discussions at all, as there may be a 60-day termination clause in the contract with United. He added that they could undoubtedly contact United for the initial changeover, but legal usually has better luck. Mr. Stone asked for a bit of background on the company, and Mr. Meza said they have been in business since the early 70's and currently employ fifteen people in their Aurora office. The corporate office in Utah. Mr. Covington, who had stayed for the discussion, asked if the county would be billed monthly if CompuSys were to process monthly ACH payments for the handful of retirees who currently receive checks. Mr. Meza said it would be no additional charge; they like to take care of their customers, particularly those who are local. Mr. Burgess noted that United has said it will take six-to-eight months to process new retiree paperwork and asked if CompuSys had better statistics than that. Ms. Singer spoke up to say that they strive to help and serve the employees and would guess that it would be no more than three weeks, once the paperwork was filed, to have the first payment to the retiree. Mr. Schifferns asked if that were stated in the contract anywhere, and Mr. Meza said they could certainly put it in. Mr. Burgess also asked about filing the GASB reports. Although Mr. Meza does not provide actuarial services, he did say that they

would be happy to give the county's data to whoever the actuary is and could recommend a couple. He added that since they do in-house IT, they can make sure that the data is GASB compliant. Once CompuSys receives the information on the outstanding employees, Ms. Singer said it would take about a month for them to process the payments. Mr. Piper wanted to know if employees would have the option to track their own retirement through reports or how that would be handled. Mr. Meza said there are annual reports, but if an employee wanted to, they could certainly contact Ms. Singer who could work with them.

Mr. Piper asked what the process would be to start the conversion. Mr. Meza stated that the key component is the data from the current retirement company. The county will need to reach out to the administrator, either Mr. Piper or the county attorney, and find out what they need to make the transition. CompuSys needs all the payroll data for current employees so that they have something to build on. Mr. Meza added that the SPD and plan document should indicate what the interest rate is and, if not, they would need approval from the county of what interest rate needs to be applied.

Lastly, Mr. Piper asked if the county would need to complete the paperwork for new retirees or if the retirees would work directly with CompuSys themselves. Mr. Meza felt it would be best to set up an 800 phone number for employees to use to contact them. He added that they would use secure email as well. CompuSys would still give the county the information regarding retiring employees for reporting purposes.

Mr. Meza said he would be in the office the following day if the Board had any other questions once they speak with the county attorney.

Mr. Stone called for old business, and Mr. Burgess said they need to start planning on where to dig the new cell at the landfill. It seems that the proposed location of the new wells will not work. Mr. Burgess also addressed an email from a county resident regarding the building at the fairgrounds and the fact that it should be an indoor roping arena.

Mr. Schifferns asked if there had been any updates on Andy Lorensen's question regarding having retirement taken from his coroner pay, but Mr. Piper said he hadn't had a chance to contact anyone yet.

At 10:30 a.m., John Mohan met with the Board to discuss the painting request on the courts' side of the courthouse. He measured the areas that need painting and determined there will be 6,381 square feet of wall space to cover. Mr. Mohan estimates needing at least five five-gallon buckets of paint, which cost \$105 each at Hugo Lumber. He may need an additional gallon or so to finish it out and will do the work on the weekends. Mr. Burgess said he would like to pay Mr. Mohan overtime rather than give him comp time, as he probably could never use all the comp time. Mr. Schifferns made a motion to have John Mohan purchase paint at Hugo Lumber to paint the courts' side of the courthouse on the weekends and to pay him overtime at time and a half to do so. Mr. Burgess seconded the motion, which carried unanimously.

Mr. Mohan discussed several other issues at the jail with the plumbing, stating that he'd had help from the town of Hugo, Bill Christie, and Chris Solze, and none of them had charged for their assistance. He added that he would be working on it later today and the rest of the week.

The commissioners approved the February payroll and expense vouchers for the month and then, with no further business to come before the Board, the meeting was adjourned until 9:00 a.m. on February 28, 2018.

Corinne M. Lengel, Clerk to the Board

Doug Stone, Chairman