

Board of County Commissioners of Lincoln County
Agenda for January 9, 2018

8:00 Call to order and Pledge of Allegiance

8:30 Juliet Lundy to meet with the Lincoln County Board of County Commissioners

9:00 Troy McCue, Lincoln County Economic Development Corporation Executive Director, to present the LCEDC monthly report

1. Approve the minutes from the January 5, 2018 meeting
2. Review the December, 2017, reports from the County Assessor, County Clerk & Recorder, County Sheriff and County Treasurer
3. Review and Act Upon the Lincoln County Credit Card Policy
4. Review and Act Upon the 2018 pay schedule
5. County Commissioner reports
6. County Attorney's report
7. County Administrator's report
8. Old business
9. New business
10. Approve final expense vouchers for the 2017 budget year

12:00 Adjourn for 2017

1:00 Call to Order and reorganize for 2018

- a. Elect Chairman and Vice-Chairman
- b. Designate public place to post meeting notices pursuant to C.R.S. §24-6-402(2)(c)
- c. Approve appointments and holidays
- d. Set the county's vacation and sick leave policy pursuant to the Lincoln County Personnel Manual
- e. Set the E911 surcharge pursuant to C.R.S. 29-11-103(3)(a)
- f. Approve Lincoln County's investment policy
- g. Appoint the County Administrator as the county Budget Officer pursuant to C.R.S. §29-1-104

1. County Commissioner reports
2. County Attorney's report
3. County Administrator's report
4. Old business
5. New business

The Board of Lincoln County Commissioners met at 8:00 a.m. on January 9, 2018. The following attended: Chairman Doug Stone, Commissioners Ed Schifferns and Steve Burgess, County Administrator Jacob Piper, County Attorney Stan Kimble, and Clerk to the Board Corinne M. Lengel.

Chairman Stone called the meeting to order and asked Mr. Schifferns to lead the Pledge of Allegiance.

District 1 and Shop Foreman Chris Monks met briefly with the Board to discuss several items. Mr. Kimble had sent a letter to John Lupo and Jerry Kelly regarding work done on County Road 2W by District 1 on December 21 and 22, 2017. He had included a bill in the amount of \$8,424.00, which Mr. Monks had provided to him. Mr. Kimble said he had not heard anything back from Xcel Energy or either Mr. Lupo or Mr. Kelly yet.

The group discussed fuel prices, and Mr. Monks stated that he'd spoken with Chester at the Flagler Co-op who suggested they lock in the current price of \$2.20 per gallon for at least three loads; one per district. He suggested that if prices continue to rise, they should lock in another three loads the end of January and again in February. They generally get a total of nine loads; three per district, which amounts to approximately 60,000 gallons. The Board told Mr. Monks to go ahead and lock in the price for three loads now.

Mr. Monks also informed the Board that the Outback bus will no longer be in Arriba as the bus driver had some medical problems and will be out on leave for a while. The new bus driver, Ron Ruhoff, is moving to Genoa and would like to keep the bus at the county shop in Hugo. Mr. Burgess said that if he decides to leave the bus in Genoa, it needs to be locked up in the north yard at the county shop.

Mr. Monks left and Mr. Burgess made a motion to approve the minutes from the meeting held on January 5, 2018, as submitted. Mr. Schifferns seconded the motion, which carried unanimously.

The Board reviewed the December 2017 reports from the Assessor, Clerk & Recorder, Sheriff and Treasurer, as well as the new Lincoln County Credit Card Policy. Mr. Burgess made a motion to adopt a resolution implementing the Lincoln County Credit Card Policy. Mr. Schifferns seconded the motion, which carried unanimously.

At a regular meeting of the Board of County Commissioners of Lincoln County, Colorado held in Hugo, Colorado on January 9, 2018 there were present:

Douglas D. Stone, Chairman	Present
Ed E. Schifferns, Vice Chairman	Present
Steve Burgess, Commissioner	Present
Stan Kimble, County Attorney	Present
Corinne Lengel, Clerk of the Board	Present

Jacob Piper, County Administrator

Present

when the following proceedings, among others, were had and done, to-wit:

RESOLUTION #961 It was moved by Commissioner Burgess and seconded by Commissioner Schifferns to adopt the following resolution:

Lincoln County Credit Card Policy

WHEREAS, the Credit Card Policy states authority, responsibilities, reasons for termination of credit card, and procedure for lost, stolen, or compromised county credit cards. A new Agreement to Accept will require signature by all current county credit cardholders and all future county credit card holders.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Lincoln County that the attached Credit Card Policy of Lincoln County is hereby adopted and effective as of January 9, 2018.

Upon roll call the vote was:

Commissioner Schifferns, Yes; Commissioner Burgess, Yes; Commissioner Stone, Yes.

The Chairman declared the motion carried and so ordered.

Board of County Commissioners
of Lincoln County

ATTEST:

Clerk of the Board

At 8:30 a.m., Juliet Lundy met with the Board to discuss the reason she was not hired for the janitor’s position. She stated that her reputation is at stake, and since she has never had any problems with confidentiality issues in past positions, she would like to clarify who had made statements regarding such. Mr. Stone told her the county courthouse is unusual in that the courts are located within the county building and there were departments on that side of the building that had indicated they would be uncomfortable with her cleaning their offices due to confidentiality issues. Ms. Lundy didn’t understand why anyone would say such a thing and wondered if it were more of a personal issue rather than a professional one. She added that it was humiliating to be hired for a job and then to have the offer rescinded.

Mr. Kimble explained that there had not been much information received from that side of the building, other than that it may have stemmed from a past court case. Unfortunately, the county needed a service person, so the courts, DA, probation, and public defender had to be taken into consideration since they occupy a portion of the building. He added that the commissioners understood that she didn't really have a right to defend herself, and the whole situation was very discouraging for them as well.

Ms. Lundy wanted to know if it would be acceptable for her to speak with the DA about it, and Mr. Kimble told her the Board certainly couldn't stop her. He suggested that she could request a records search by filing a CORA request and cited 24-6-500, C.R.S. He added that otherwise, he really couldn't tell her which department to start with.

Ms. Lundy stated that there is now a blemish on her character, which she holds very dear, and asked if the Board would clear her name if she found out it was all a misunderstanding. The commissioners agreed that was fair.

After Ms. Lundy had gone, the Board reviewed the 2018 pay schedules and optional changes implemented by Mr. Piper based on previous discussions regarding discrepancies in the levels and steps. Mr. Piper provided several different options, explaining that there are five employees currently on Levels 5 and 6 that would be affected by any modifications. No matter how he adjusted things, there always seemed to be a problem with one of the scenarios. He felt the best option would be wait until the next budget cycle and try to make the corrections at that time, since several of the employees are due a step raise this year. If changes are made now, those employees will be forced to begin their climb over again. He added that another option that he hadn't considered earlier would be to add a level for road foremen, which would be the three current employees' one time promotion.

Mr. Burgess felt it should be done now and made a motion to correct the 2018 40-hr week pay scale using Option 4 of Mr. Piper's suggestions, effective January 2018. At that time, Troy McCue arrived for his 9:00 a.m. appointment, so Mr. Burgess tabled his motion. Joe Kiely also joined the meeting.

Lincoln County Economic Development Director Troy McCue briefly went over his December 2017 report and then stated he wanted to discuss Project Badger, a warehousing distribution center possibility, in detail. Although purely coincidental that the name of the project is Project Badger, Mr. McCue said the company, which cannot be legally named until any state tax incentives are official, is looking to locate in the town of Limon. They do need a local match, which was what Mr. McCue was meeting with the Board to discuss. The location is ideal for this type of company and is especially good for local businesses; there would be no competition, since it is strictly a distribution center. Mr. McCue stated they would use minimal water, except for fire suppression, and would also not require much natural gas or electricity. They have thoroughly worked out the infrastructure costs with the town, Black Hills Energy, and Mountain View Electric Association. If tax incentives are obtained from the county, the company could conceivably be located outside the city limits, although their ideal location is within the city

limits of Limon. They have, however, designed it so that they have another place in mind if they cannot obtain their first choice for location, which would not invalidate the tax incentives.

Joe Kiely spoke up to say that from the town's viewpoint, one of the main priorities is to attract primary jobs to the community, that would be the case with this company as they estimate hiring ten full time head of household employees. Mr. McCue said there was no guarantee those employees would be local, and Mr. Kiely added that the public cost is extremely hard to estimate. However, they need to consider that although the estimated total public cost over a period of ten years seems quite high, the overall return on the investment and community economic impact could reach over \$12 million. Mr. McCue put in that if the county can just attract one distribution center, others may follow.

Project Badger is requesting the following incentive package: real property tax rebate for four years of operation in the amount of 70% of real property taxes paid, personal property tax rebate for four years of operation in the amount of 40% of personal property taxes paid, and 70% off of any sales tax paid on equipment purchased in the county for the first four years. An estimate for the above incentive is \$102,728 over a four year period. Mr. McCue had done some research on what property taxes would be on the 64,000 square foot facility and learned from the assessor's office that it would be approximately \$65,000 per year. He asked for a decision by January 18 and no later than January 22. Since the Board will not meet again until January 22, Mr. Burgess said they would discuss it later in the day.

Mr. Kiely asked if the Board would like an update on the town of Limon's Grand Plan and scheduled an appointment for January 22.

Before leaving, Mr. McCue said that there would be a meeting in Hugo the following evening to discuss building codes.

Mr. Burgess then stated he would like to rescind his motion regarding the 2018 pay schedules, adding that he felt it would be better to work on it some more and possibly do it the following year. Ms. Lengel put in that if they waited until budget time, they could complete all the proper paperwork for the one-time promotions if that was what they chose to do.

Mr. Schifferns made a motion to approve the 2018 pay schedules. Mr. Burgess seconded the motion, which carried unanimously.

Mr. Burgess reported that District 2 was still doing some crack-sealing, and he and Mr. Schifferns had attended the CDOT meeting in Akron the previous day. The state is hoping to put a ballot initiative on the November ballot to increase taxes either by one-half or one percent. Mr. Burgess also reported that he had finally gotten hold of Carlos Gutierrez who said he will not bid on the landfill fencing project because he doesn't have insurance. Mr. Stone suggested advertising for it.

Mr. Schifferns reported attending the CDOT meeting with Mr. Burgess the previous day.

Mr. Stone reported taking some insurance papers to Rick Ashcraft and checking roads south of Karval on January 8.

Mr. Kimble reported that he had already discussed the letter he sent to Xcel Energy about the damage on and subsequent repair to County Road 2W. If the fines don't get paid and they have to resort to acting against the bond, Mr. Kimble said they may need eye witness testimony. He stressed the importance of keeping good records and asked Mr. Piper to ensure that Chris Monks is documenting everything.

Mr. Kimble also reported that he had read the jail food contract discussed at the last meeting. It can be terminated on December 7, so the next step is to try and work things out, which it seems they are trying to do. He added that if that doesn't work, they will move on to the next step in the process.

In reading the minutes from the previous meeting, Mr. Kimble said he noticed that Mr. Stone had looked at the Patel property. He will give Mr. Stone a copy of the Order allowing the county to go onto the property and clean it up, and stated it would be nice if a sheriff's deputy could be on site as well. He wasn't sure if a deputy could be spared for two full days but felt that even a portion of the time would be helpful. He asked Mr. Stone to keep track of the time and effort spent and equipment used and to do it by the least cost method. When the work is complete, he will file a Bill of Costs with the court and Patels, and if there is no objection, the amount will be added to the property tax rolls. Currently, someone does hold a Tax Lien Sale Certificate on the property for back taxes, but that party may be happy to pay the additional amount to have the property cleaned up. Mr. Kimble will take a copy of the Order to Sheriff Nestor and asked Mr. Stone to let him know when they are going to start the clean-up.

Lastly, Mr. Kimble said he is still waiting to hear if Mr. James got the certified mail receipt on the Howard property.

An attorney from Grand Junction, Larry Beckner, is helping with the formation of the Genoa and Hugo fire protection district. The first step is that a Service Plan will have to be approved by the commissioners who are deemed with the task of determining if it is financially feasible.

Mr. Piper updated the Board regarding appointments for the next three commissioner meetings and then stated he'd received a recommendation of committee members from the 18th Judicial District for the Juvenile Service Planning Committee. Kristi Grothe with Centennial Mental Health was recommended as the regional operations director, and Andy Lorensen with Lincoln County DHS was recommended as the Child Welfare supervisor. Mr. Burgess suggested they approve the appointments with the others in the afternoon session.

Mr. Burgess asked if Mr. Piper had the 2018 budget finalized, as Chris Monks had said he didn't have a copy yet. Mr. Piper said it would be completed in the next few days.

There was no new business to discuss, so the commissioners approved the remaining expense vouchers for 2017.

COUNTY GENERAL FUND

Correctional Officer III Salary \$3,394.03
Correctional Officer I Salary \$3,436.14
Chief Deputy Salary \$3,658.00
Corporal Salary \$3,591.84
Commissioner Salary \$4,745.00
Road Deputy Salary \$3,747.63
Correctional Officer I Salary \$1,966.68
Road Deputy Salary \$3,469.93
Treasurer Salary \$3,650.00
Correctional Officer I Salary, \$3,206.20
Road Deputy Salary, \$3,527.68
Metal Detector Salary \$986.00
Roundhouse Coordinator Salary \$170.63
Chief Deputy Salary \$3,298.00
Administrator Salary \$4,350.00
Clerk I Salary \$2,566.00
Road Deputy Salary \$3,220.00
Clerk I Salary \$2,943.00
Clerk I Salary \$2,883.00
Assessor Salary \$3,650.00
Driver Examiner Salary \$2,955.00
Deputy I Salary \$2,858.00
Driver Examiner Salary \$7,843.82
Correctional Officer III Salary \$3,651.61
Land Use Administrator Salary \$3,238.00
OEM Salary \$1,619.00
Attorney Salary \$4,015.00
Clerk Salary \$3,650.00
Part Time Assistant Salary \$774.00
Coroner Salary \$825.00
Correctional Officer I Salary \$3,017.64
Correctional Officer I Salary \$3,386.42
Part Time Fairground Salary \$56.00
Maintenance Salary \$3,003.00
Part Time Fairground Salary \$98.00
Janitor Salary \$2,523.00
Undersheriff Salary \$3,778.00
Correctional Officer I Salary \$2,920.32
Sheriff Salary \$4,091.67
VA Service Officer Salary \$450.00

Corporal Salary \$3,751.01
Fairgrounds Manager Salary \$1,650.00
Administrative Assistant Salary \$3,040.00
Clerk I Salary \$2,883.00
Victim Assistant Salary \$3,183.00
Corporal Salary \$3,463.52
Janitor Salary \$472.50
Commissioner Salary \$3,650.00
4-H Program Assistant Salary \$3,397.00
Weed Coordinator Salary \$3,424.00
Office Manager II Salary \$3,176.00
Commissioner Salary \$4,745.00
Correctional Officer I Salary \$2,977.38
Chief Deputy Salary \$3,076.00
Metal Detector Salary \$680.00
Appraisal Clerk Salary \$2,731.00
Correctional Officer II Salary \$3,734.14
Admin Assist Salary \$3,640.00
Metal Detector Salary \$1,122.00
Captain Salary \$3,538.00
Road Deputy Salary \$3,428.28

35456 AFLAC, Premiums \$2,957.82
35457 All Pro, Supplies \$1,271.63
35458 Auto-Chlor, Supplies \$65.20
35459 William Benzel, Professional Services \$582.50
35460 Big R Limon, Supplies \$1,143.94
35461 BrainSell, IT Service \$87.50
35462 Steve Burgess, Mileage \$130.50
35463 Cash Wa, Supplies \$219.69
35464 CCTA-Western Division, Dues \$50.00
35465 CenturyLink, Phone \$66.56
35466 CHP, Insurance \$73,612.92
35467 CSU Extension, Supplies \$10.83
35468 CCFS, Contract \$7,467.29
35469 Barbara Dole, Supplies \$50.00
35470 Express Toll, Travel \$3.58
35471 Evergreen Systems, IT Service \$124.66
35472 Family Support Registry, Garnishment \$743.00
35473 First National Bank Omaha, Charges \$282.00
35474 First National Bank Omaha, Charges \$70.00
35475 First National Bank Omaha, Charges \$188.00
35476 First National Bank Omaha, Charges \$188.00
35477 First National Bank Omaha, Charges \$500.00

35478 First National Bank Omaha, Charges \$567.74
35479 First National Bank Omaha, Charges \$188.00
35480 First National Bank Omaha, Charges \$302.00
35481 First National Bank Omaha, Charges \$39.35
35482 First National Bank Omaha, Charges \$154.88
35483 First National Bank Omaha, Charges \$212.00
35484 First National Bank Omaha, Charges \$209.00
35485 First National Bank Omaha, Charges \$182.00
35486 First National Bank Omaha, Charges \$33.90
35487 The Great Outdoors Gun Shop, Supplies \$3,737.25
35488 Great West Life & Annuity, Deferred Comp \$3,730.00
35489 Hoffman Drug, Supplies \$70.62
35490 Hugo Lumber, Supplies \$51.74
35491 Jefferson County, Services \$1,600.00
35492 Stan Kimble, Supplies \$834.56
35493 The Lighthouse, Supplies \$349.00
35494 Limon Leader, Ads \$28.56
35495 LCH, Contract \$18,382.77
35496 LC Road & Bridge, Fuel \$27.30
35497 Marshall & Swift/Boeckh, Supplies \$644.20
35498 MLR Enterprises, IT Services \$718.80
35499 Parker Newbanks Jr, Reimbursement \$222.02
35500 Osborne's, Supplies \$25.25
35501 PayFlex, Cafeteria Plan \$1,513.34
35502 PayFlex, Fee \$100.00
35503 Pitney Bowes, Lease \$412.62
35504 Quill, Supplies \$711.68
35505 Quill, Supplies \$372.95
35506 Saul's Creek Engineering, Recording Equipment \$11,350.00
35507 Ed Schiffers, Mileage \$144.00
35508 SEI Private Trust, Retirement \$9,465.12
35509 State of Colorado, January MV Renewals \$185.16
35510 Doug Stone, Mileage \$147.60
35511 Town of Genoa, Rent \$400.00
35512 Treasurer of Lincoln County, State Withholding \$5,632.00
35513 Treasurer of Lincoln County, Federal Withholding \$18,108.36
35514 Treasurer of Lincoln County, FICA Withholding \$26,693.82
35515 Treasurer of Lincoln County, Unemployment \$1,292.68
35516 Triple C Communications, Equipment \$2,442.36
35517 Tyler Technologies, IT Renewal \$192.00
35518 Verizon Wireless, Phone \$4,429.71
35519 Keith Westfall, Surveyor Salary \$119.00
35520 Witt Boys, Parts \$128.01
35521 Xerox, Lease \$731.72

35522 XESI, Supplies \$319.98

35584 Justin Allen, Reimbursement \$440.30
35585 Black Hills Energy, Utilities \$2,735.98
35586 Blue Tarp, Supplies \$670.80
35587 Bob Barker, Supplies \$785.31
35588 ChemaTox, Testing \$290.00
35589 County Sheriffs of Colorado, Dues \$2,688.57
35590 COVA, Dues \$150.00
35591 James Covington, Rental \$140.00
35592 Deluxe, Supplies \$968.90
35593 DirecTV, TV \$121.98
37594 DJ Petroleum, Fuel \$82.39
35595 Eastern Colorado Bank, Fees \$600.00
35596 ESRTA, Phone \$2,343.23
35597 ESRTA, Phone \$46.92
35598 Eastern Region County Clerks, Dues \$100.00
35599 Evergreen Systems, IT Service \$79.33
35600 First National Bank of Hugo, Fees \$49.60
35601 First National Bank Omaha, Charges \$927.41
35602 First National Bank Omaha, Charges \$100.00
35603 First National Bank Omaha, Charges \$44.08
35604 First National Bank Omaha, Charges \$532.35
35605 First National Bank Omaha, Charges \$31.87
35606 Ben Galloway MD, Autopsies \$5,900.00
35607 Hoffman Drug, Supplies \$28.74
35608 Hugo Lumber, Supplies \$378.80
35609 KC Electric, Utilities \$5,580.78
35610 KCCHHS, Agreement \$2,270.50
35611 Limon Leader, Ads \$400.92
35612 LCH, Services \$2,100.80
35613 LC Road & Bridge, Fuel \$2,542.49
35614 LC Extension Fund, Conference \$160.00
35615 Gordon Nall, Reimbursement \$2,246.38
35616 Sean Nielson, Coroner Assist \$40.00
35617 Office Works, Furniture \$4,051.82
35618 Osborne's, Supplies \$1,991.29
35619 Quill, Supplies \$1,147.98
35620 Dale Rostron, Coroner Assist \$20.00
35621 Christine Schinzel, Travel \$5.40
35622 Transwest, Parts \$87.95
35623 Waxie Sanitary, Supplies \$959.49
35624 Witt Boys, Parts \$477.22
35625 Witt Boys, Parts \$134.84

35626 Xerox, Lease \$114.56
35627 Xerox Financial Services, Lease \$475.00
35628 XESI, Lease \$40.00

ROAD AND BRIDGE

Road Crew Salary \$3,003.00
Road Foreman Salary \$3,544.00
Road Crew Salary \$3,303.00
Road Crew Salary \$3,003.00
Mechanic Salary \$3,452.00
Road Crew Salary \$2,823.00
Road Crew Salary \$3,183.00
Road Crew Salary \$2,943.00
Road Crew Salary \$3,243.00
Road Crew Salary \$2,943.00
Road Crew Salary \$2,883.00
Road Crew Salary \$2,943.00
Road Crew Salary \$3,243.00
Road Crew Salary \$3,063.00
Road Crew Salary \$3,063.00
Part Time Road Crew Salary \$2,763.00
Road Crew Salary \$2,883.00
Road Foreman Salary \$3,884.00
Road Crew Salary \$3,123.00
Road Crew Salary \$3,063.00
Road Crew Salary \$3,123.00
Road Crew Salary \$2,883.00
Road Crew Salary \$2,823.00
Road Crew Salary \$3,363.00
Shop Secretary Salary \$3,303.00
Road Crew Salary \$2,883.00
Road Foreman Salary \$3,424.00
Road Crew Salary \$2,763.00

35409 21st Century, Parts \$110.20
35410 4 Rivers, Equipment \$509.95
35411 Ace Irrigation, Bridge Supplies \$11,579.90
35412 A&E Tire, Tire \$6,481.40
35413 AFLAC, Premiums \$1,373.33
35414 Black Hills Energy, Utilities \$318.29
35415 CHP, Insurance \$57,127.79
35416 Corporate Billing, Parts \$869.27
35417 Harold Eichman, Gravel \$3,195.00

35418 Bob Eikerman, Gravel \$1,237.50
35419 First National Bank Omaha, Charges \$188.00
35420 First National Bank Omaha, Charges \$207.28
35421 First National Bank Omaha, Charges \$188.00
35422 First National Bank Omaha, Charges \$331.03
35423 Flagler Cooperative, Fuel \$35,843.50
35424 Forward Edge, Testing \$69.00
35425 Town of Genoa, Rent \$400.00
35426 Great West Life & Annuity, Deferred Comp \$2,245.00
35427 Charles Hoffman, Gravel \$1,431.00
35428 J&S Contractors, Parts \$331.50
35429 McCormick Excavation, Road Oil \$75,269.36
35430 MHC Kenworth, Parts \$616.89
35431 MVEA, Utilities \$389.88
35432 PayFlex, Cafeteria Plan \$15.00
35433 Quill, Supplies \$204.41
35434 Ravenkamp Land, Gravel \$3,095.00
35435 Rocky Mtn Air Solutions, Rental \$60.60
35436 SEI Private Trust, Retirement \$4,660.14
35437 Treasurer of Lincoln County, State Withholding \$2,273.00
35438 Treasurer of Lincoln County, Federal Withholding \$5,865.35
35439 Treasurer of Lincoln County, FICA Withholding \$13,095.24
35440 Treasurer of Lincoln County, Unemployment \$791.68
35441 Wagner, Parts \$1,139.29

35541 21st Century, Parts \$1,897.54
35542 Ace Irrigation, Parts \$2,571.05
35543 ALSCO, Rental \$70.95
35544 Blue Tarp, Supplies \$43.46
35545 Collie Land, Gravel \$360.00
35546 Corporate Billing, Parts \$291.65
35547 DJ Petroleum, Fuel \$4,730.20
35548 ESRTA, Phone \$374.95
35549 Evergreen Systems, IT Service \$97.00
35550 Flagler Cooperative, Fuel \$16,100.00
35551 James Hubbard, Reimbursement \$15.50
35552 Hugo Lumber, Supplies \$19.78
35553 J&S Contractors, Parts \$2,877.00
35554 KC Electric, Utilities \$315.95
35555 Office Works, Supplies \$112.41
35556 Plains Heating, Supplies \$90.00
35557 Postmaster, Postage \$98.00
35558 Quill, Supplies \$169.95
35559 Stone Communication, Repairs \$806.50

35560 Vance Brothers, Road Oil \$31,668.00
35661 Wagner, Repairs \$3,500.64
35662 Witt Boys, Parts \$1,049.90
35563 Witt Boys, Parts \$26.44

CAPITAL PROJECTS

35523 AutoClear, X-Ray Machine \$18,350.00

E911

35524 CenturyLink, Contract \$43,627.19
35525 Town of Genoa, Rent \$400.00

35583 CenturyLink, Phone \$235.15

LANDFILL

Operator Salary \$3,123.00
Part Time Clerk Salary \$770.50
Manager Salary \$3,484.00

35532 CHP, Insurance \$2,910.22
35533 Hauling Hass, Recycling \$363.75
35534 MVEA, Utilities \$56.50
35535 SEI Private Trust, Retirement \$445.98
35536 Treasurer of Lincoln County, State Withholding \$272.00
35537 Treasurer of Lincoln County, Federal Withholding \$818.20
35538 Treasurer of Lincoln County, FICA Withholding \$1,128.76
35539 Treasurer of Lincoln County, Unemployment \$66.89
35540 Wagner, Repairs \$36,753.29

35578 CDPHE, Fees \$770.70
35579 ESRTA, Phone \$128.35
35580 Hugo Lumber, Supplies \$21.49
35581 Osborne's, Supplies \$146.02
35582 Witt Boys, Parts \$14.34

LIBRARY

Bookmobile Salary \$749.40
Bookmobile Salary \$1,004.33

35528 Treasurer of Lincoln County, State Withholding \$10.00

35529 Treasurer of Lincoln County, Federal Withholding \$22.02
35530 Treasurer of Lincoln County, FICA Withholding \$268.32
35531 Treasurer of Lincoln County, Unemployment \$15.32

35573 DJ Petroleum, Fuel \$56.61
35574 First National Bank Omaha, Charges \$113.74
35575 Kapco, Supplies \$148.33
35576 Limon Memorial Library Board, Fee \$1,082.47
35577 TEI Landmark Audio, Postage \$12.97

LODGING & TOURISM

35526 Danielle Dascalos, Marketing \$975.00
35527 LCH, Promotion \$1,667.00

PUBLIC HEALTH AGENCY

Doctor Salary \$75.00
EPR Coordinator/Office Manager Salary \$1,649.00
WIC Educator Salary \$2,681.00
Nurse Salary \$3,497.00
Part-time Tobacco Educator \$399.75

35442 AFLAC, Premiums \$180.83
35443 CDPHE, Certificates \$240.50
35444 CenturyLink, Phone \$179.20
35445 CHP, Insurance \$3,303.70
35446 Tracy Grimes, Rent \$530.00
35447 Ham Radio Outlet, Supplies \$217.90
35448 Hugo Postmaster, Postage \$57.00
35449 Lewan & Associates, Copies \$15.80
35450 LC Road & Bridge, Fuel \$35.30
35451 SEI Private Trust, Retirement \$528.33
35452 Treasurer of Lincoln County, State Withholding \$246.00
35453 Treasurer of Lincoln County, Federal Withholding \$626.66
35454 Treasurer of Lincoln County, FICA \$1,250.28
35455 Treasurer of Lincoln County, Unemployment \$74.60

35564 ESRTA, Phone \$266.12
35565 First National Bank Omaha, Charges \$77.08
35566 First National Bank Omaha, Charges \$159.99
35567 Hoffman Drug, Supplies \$62.23
35568 Limon Leader, Ads \$72.75
35569 Sonia Machuca, Interpreter \$89.25

35570 Osborne's, Supplies \$53.89
35571 Quill, Supplies \$497.33
35572 Witt Boys, Parts \$99.99

HUMAN SERVICES ADMINISTRATIVE FUND

Child Support Admin Salary \$3,227.00
Caseworker III Salary \$4,119.00
Accounting Clerk V Salary \$3,117.00
Income Maintenance Tech II Salary \$2,688.00
Caseworker II Salary \$3,794.00
IMT V Salary \$3,117.00
Assistance Pmts Supervisor V Salary \$3,635.00
Child Welfare Supervisor Salary \$4,458.00
Caseworker III Salary \$3,704.00
Child Welfare Supervisor Salary \$4,458.00
Child Support Admin I Salary \$2,688.00
Director Salary \$5,602.00
Caseworker IV Salary \$3,948.00
Part Time Intern Salary \$1,710.00

67833 Eastern Colorado Plainsman, Ads \$105.00
67834 ESRTA, Phone \$813.81
67835 IEBT, Testing \$95.00
67836 Limon Leader, Ads \$225.00
67867 LC Road & Bridge, Fuel \$147.09
67838 LC DHS, Reimbursement \$688.14
67839 Lexis Nexis, Contract \$50.00
67840 Scranton Specht & Associates, Legal \$8,888.50
67841 USPS, Postage \$92.00
67842 Witt Boys, Supplies \$26.43
67843 CenturyLink, Phone \$153.69
67844 CBI, Services \$276.50
67845 First National Bank Omaha, Charges \$306.94
67846 First National Bank Omaha, Charges \$245.63
67847 First National Bank Omaha, Charges \$604.64
67848 First National Bank Omaha, Charges \$41.41
67849 First National Bank Omaha, Charges \$383.68
67850 First National Bank Omaha, Charges \$83.65
67851 First National Bank Omaha, Charges \$14.99
67852 First National Bank Omaha, Charges \$104.98
67853 First National Bank Omaha, Charges \$29.00
67854 First National Bank Omaha, Charges \$63.04
67855 IEBT, Testing \$65.00

67856 NADA Guides, Books \$125.00
67857 LC Sheriff, Services \$35.80
67858 LC DHS Reimbursement \$971.90
67859 Office Works, Supplies \$39.16
67860 Osborne's, Supplies \$41.69
67861 Rose Padilla, Contract \$128.75
67862 Rocky Mtn Microfilm, Services \$199.50
67863 Verizon Wireless, Phone \$613.33
67864 Weld Adolescent Resources, Services \$75,040.10
67865 Xerox, Lease \$255.46
67866 LC Treasurer, Withholding \$13,823.50
67867 CHP, Insurance \$25,265.19
67868 SEI Private Trust, Retirement \$3,096.07
67869 Great West Life & Annuity, Deferred Comp \$1,300.00
67870 PayFlex, Cafeteria Plan \$300.00
67871 Aflac, Premiums \$793.13
67872 LC Treasurer, Unemployment \$456.44
67873 Viaero Wireless, Phone \$47.51

The Board needed further clarification on Project Badger, so a call was placed to Mr. McCue to ask a few additional questions. Once the commissioners were satisfied, they discussed it briefly, and then Mr. Schifferns made a motion to approve the tax incentive application for Project Badger, a warehousing distribution center. Mr. Burgess seconded the motion, which carried unanimously. Mr. Piper contacted Mr. McCue and gave him the news.

With no further business to come before the Board in 2017, the meeting was adjourned until 1:00 p.m. on January 9, 2018.

Corinne M. Lengel, Clerk to the Board

Doug Stone, Chairman

The re-organization meeting of the Board of Lincoln County Commissioners reconvened at 1:00 p.m. on January 9, 2018. The following attended: Commissioners Doug Stone, Ed Schifferns and Steve Burgess, County Administrator Jacob Piper, Clerk to the Board Corinne M. Lengel, and County Treasurer Jim Covington. Lincoln Community Hospital Administrator Kevin Stansbury attended until the appointments were approved.

Commissioner Doug Stone called the meeting back to order and asked Jim Covington to lead the Pledge of Allegiance. Mr. Stone then called for nominations for chairman for 2018. Mr. Schifferns made a motion to appoint Doug Stone as the chairman of the board for 2018. Mr. Burgess seconded the motion, which carried unanimously. He stated Mr. Stone had done an excellent job the previous year and added that if he needed more help to please ask for it. Mr. Stone asked for nominations for vice-chairman, and Mr. Burgess nominated Mr. Schifferns. Mr.

Burgess made a motion to appoint Mr. Schifferns as the vice-chairman of the board for 2018. Mr. Stone seconded the motion, which carried with Mr. Stone and Mr. Burgess voting in favor and Mr. Schifferns voting against.

Pursuant to 24-6-402 (2) (c), C.R. S., Mr. Schifferns made a motion to designate the official notice board for the Board of County Commissioners as that which is located in the lobby hallway of the county courthouse. Mr. Burgess seconded the motion, which carried unanimously.

The commissioners set meeting dates through the end of April and then discussed the appointments and holidays for 2018. Mr. Burgess stated that a request was made to add December 24, Christmas Eve, as a legal holiday since it is a Monday and there is never much activity in the building that day anyway. The appointments were also reviewed; Roxana Devers replaced Lucas Hohl on the hospital board, Ryan Bush replaced Ed B. Schifferns on the fair board, Jamie Clark replaced John Higgins on the land use board, and Scott Poss replaced Scott Ravenkamp on the weed board. With no further changes to be made, Mr. Burgess made a motion to approve the following list of appointments and holidays for 2018. Mr. Schifferns seconded the motion which carried unanimously.

APPOINTMENTS FOR 2018

County Attorney	Stan Kimble
Official Banks (Other than those delineated to the right, any other qualified financial institution within the State of Colorado and within a 150 mile radius of the Lincoln County Treasurer's Office in Hugo, Colorado.)	First National Bank of Hugo SIGMA Financial Corporation Equitable Savings & Loan ColoTrust Csafe High Plains Bank Eastern Colorado Bank First Financial Equity Corp Colorado Statewide Investment Program (CSIP)
County Physician	Dr. John Fox
Public Health Specialist	Kelly Alvarez
Fairgrounds Manager	John Palmer
Veterans Service Officer	Parker Newbanks, Jr.
Shop Foreman Road Foremen	Chris Monks

District #1
District #2
District #3

Chris Monks
Bruce Walters
Rickie Ashcraft

Jail & Juvenile Officer

Tom Nestor

Official Newspaper

Eastern Colorado Plainsman

Hospital Board – 7 Members – 5 Year Term

2019
2020
2020
2021
2022
2022
2023

Colleen Luft
Linda Orrell
Roxana Devers
Lorie Coonts
Jack Cross
Keith James
Greg King

Fair Board – 9 Members – 3 Year Term

2019
2019
2019
2020
2020
2020
2021
2021
2021

Wendy Simmons
LaRay Becker-Patton
Chip Reid
Clinton Clark
Richard Hoefler
April Hollowell
John Higgins
Ryan Bush
Mike Vaughn

Land Use Board – 9 Members – 3 Year Term

2019
2019
2019
2020
2020
2020
2021
2021
2021
Trey James

John Reid
Chris Monks
Paul Martin
Bill Craig
Curtis Dutro
Mark James
Mike McCormick
James Bledsoe
Jamie Clark
Secretary

Land Use Board of Adjustment – 3 Year Term

2019	Sid Yoder
2020	Robert Boyd
2020	Jim Mannis
2020	Adam Nuss
2020	Paul Jenkins, Alternate
2021	Jamie Clark

Weed Board – 9 Members – 3 Year Term

2019	Terry Saffer
2019	Todd Thompson
2019	Wade Hollowell
2020	Shelby Britten
2020	Jamie Clark
2020	Tom LeValley
2021	Scott Poss
2021	Robert W. Raines, Jr.
2021	David Riemenschneider

E911 Authority Board – 5 Members – 2 Year Term

2019	Jack Cross
2019	Diane Kimble
2019	Mark McHone
2020	Ken Stroud
2020	Patrick Leonard

Bookmobile Board – 5 Members – No Term Limit

Maria Root
 Cleta Hiner-Felzien
 Pam Brown
 Cherry Stogsdill
 Lisa Miller

Prairie Development Corporation – 2 Members – 2 Year Term

1/2019	Robert Safranek
1/2019	Steve Burgess

Tourism Board – 5 Members – 2 Year Term

1/2019	Tim Andersen
1/2019	Apryl Huelskamp
1/2019	Dan Merewether
1/2021	Steve Beedy
1/2021	Linda Orrell

Karval Community Cemetery District Board of Directors

12/31/2019	Dennis Kravig
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12/31/2021
12/31/2022

Cherry Stogsdill
Vernon Stone

Representatives for:

Baby Bear Hugs	Steve Burgess
Bookmobile	Steve Burgess
Centennial Mental Health	Steve Burgess
Colorado East Community Action Agency	Doug Stone
County Health Pool	Doug Stone; Jacob Piper - Alternate
East Central Council of Local Governments	Steve Burgess
ECCOLG Economic Development Board Member	Gary Beedy
Eastern CO. Services for the Dev. Disabled	Heike Petersen
EMS and RETAC	Steve Burgess
	Richard Johnson - Alternate
	Jacob Piper – Alternate
Foreign Trade Zone	Steve Burgess
Judicial Review Board for 18 th District	Steve Burgess
Land Use	Trey James
Lincoln Community Hospital	Ed Schifferns
Lincoln County Fair Board	Doug Stone & Ed Schifferns
Lincoln County Human Services Liaison	Doug Stone
Ports to Plains	Steve Burgess
Resources Unlimited	Ed Schifferns & Steve Burgess
RETAC Pre-hospital	Mark Morrison
Southeast & East Central Recycling	Ed Schifferns
Transit Advisory Committee	Steve Burgess

Human Services Region Citizen Review Panel – 3 Year Term
1/2020

Linda Messer

The following list of holidays was approved for 2018:

January 15, 2018	Martin Luther King Day
February 19, 2018	President's Day
May 28, 2018	Memorial Day
July 4, 2018	Independence Day
September 3, 2018	Labor Day
October 8, 2018	Columbus Day
November 11, 2018 (Observed 11/12/2018)	Veterans Day
November 22 and 23, 2018	Thanksgiving
December 24, 2018	Christmas Eve
December 25, 2018	Christmas Day
January 1, 2019	New Year's Day

Mr. Schifferns made a motion to appoint Kristi Groethe and Andrew Lorensen to the Juvenile Service Planning Committee as requested by the 18th Judicial District. Mr. Burgess seconded the motion, which carried unanimously.

Mr. Burgess made a motion to set the county's vacation and sick leave policy for 2018, according to the personnel policy adopted on January 1, 2014. Mr. Schifferns seconded the motion, which carried unanimously.

Mr. Burgess made a motion to set the E-911 surcharge at \$.70, per 29-11-103 (3) (a), C.R.S. Mr. Schifferns seconded the motion, which carried unanimously.

County Treasurer Jim Covington presented the Lincoln County Investment Policy, explaining that it had not changed from last year. Mr. Schifferns made a motion to adopt the Lincoln County Investment Policy for 2018. Mr. Burgess seconded the motion, which carried unanimously.

Mr. Burgess made a motion to adopt a resolution appointing the Lincoln County Administrator as the budget officer who will complete the preparation of the 2019 budget, pursuant to 29-1-104 C.R.S. Mr. Schifferns seconded the motion, which carried unanimously.

At a regular meeting of the Board of County Commissioners of Lincoln County, Colorado held in Hugo, Colorado on January 9, 2018, there were present:

Douglas D. Stone, Chairman	Present
Ed E. Schifferns, Vice Chairman	Present
Steve Burgess, Commissioner	Present
Stan Kimble, County Attorney	Absent & Excused
Corinne Lengel, Clerk of the Board	Present
Jacob Piper, County Administrator	Present

when the following proceedings, among others, were had and done, to-wit:

RESOLUTION #962 It was moved by Commissioner Burgess and seconded by Commissioner Schifferns to adopt the following resolution:

WHEREAS, C.R.S. 29-1-104 states that the governing body of each local government shall designate or appoint a person to prepare the budget and submit the same to the governing body; and

WHEREAS, one of the duties of the County Administrator is to act as the budget officer for Lincoln County;

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Lincoln County that the Lincoln County Administrator is designated as the person to prepare the 2018 budget.

Upon roll call the vote was:

Commissioner Schifferns, Yes; Commissioner Stone, Yes; Commissioner King, Yes.

The Chairman declared the motion carried and so ordered.

Board of County Commissioners
of Lincoln County

ATTEST:

Clerk of the Board

Mr. Burgess said he felt they should get some clarification at the evening's fair board meeting concerning the new building. He felt they should ask for bids in April or May in order to start construction as soon after the 2018 fair as possible.

With no further business to come before the Board, the meeting was adjourned until 9:00 a.m. on January 22, 2018.

Corinne M. Lengel, Clerk to the Board

Doug Stone, Chairman