

Board of County Commissioners of Lincoln County
Agenda for January 24, 2018

9:00 Call to order and Pledge of Allegiance

9:00 Conference call with Jennifer Kovarik from the Colorado Center for Community Development to discuss plans regarding the fairgrounds

10:00 Kevin Stansbury, Lincoln Community Hospital CEO, to meet with the Board of County Commissioners

10:30 Rick Ashcraft, District 3 Road Foreman, to discuss annual and sick leave concerns

11:00 Richard Johnson, Public Health Director, to discuss the Sub-Region Coordinator

1. Approve the minutes from the January 9, 2018 meeting
2. Review the December, 2017, Statement of Revenues and Expenditures for County General, Public Health, Capital Projects, Conservation Trust, E911, Landfill, Library, Lodging/Tourism, Road and Bridge and Individual Road Districts
3. Review the December, 2017, Reports from the Colorado Counties Casualty and Property Pool and the County Workers' Compensation Pool
4. Discuss the 2018 Local Match provided to Eastern Colorado Services for the Developmentally Disabled
5. Discuss potential options for fencing at the Landfill
6. County Commissioner reports
7. County Administrator's report
8. Old business
9. New business

The Board of Lincoln County Commissioners met at 9:00 a.m. on January 24, 2018. The following attended: Chairman Doug Stone, Commissioners Ed Schiffers and Steve Burgess, County Administrator Jacob Piper, and Clerk to the Board Corinne M. Lengel.

Land Use Administrator Trey James and CSU Extension Agent Travis Taylor were present when Chairman Stone called the meeting to order, and he asked Mr. James to lead the Pledge of Allegiance.

The group briefly discussed plans for the buildings at the fairgrounds, and then a call was placed to Jennifer Kovarik from the Colorado Center for Community Development for further discussion. Ms. Kovarik said that Jason, a CU student, was with her for the conference call as well. Mr. Taylor had provided the Master Plan put together by the CU College of Architecture and Planning back in the spring of 2013. Ms. Kovarik said she remembered the project, and Mr. Burgess said that since he was not a commissioner at the time, he had not realized when he requested the conference call that the Plan had already been done. The group discussed a few details of the project, including possible dates for implementation, and then Ms. Kovarik agreed to meet the commissioners at the fairgrounds on the afternoon of January 30.

At 10:00 a.m., Lincoln Community Hospital CEO Kevin Stansbury met with the Board to give a brief report on activities at the hospital. With him were Rachel Smith and CFO David Usher. Ms. Smith has taken over the jail services from Shelley Cochran and reported that they are putting together monthly invoices for services rendered and that they hope to provide better support of the behavioral health services. She stated that the main cost is detox patients, so they are researching a practice used by larger hospitals where they give those inmates/patients muscle relaxants. It is a much cheaper alternative to constantly taking those patients back to the hospital. Mr. Stansbury put in that the cost would be included in the county's monthly invoice, and Ms. Smith added that Ben's Family Pharmacy is willing to package all of those medications in a single dose. Captain Yowell told her he'd approved Ben's Family Pharmacy for 2018. Dr. Nicole Hood will also provide dental services for inmates. As for the jail food service, the hospital dietician believes it is a service that the hospital can provide to the county as well. They believe they can offer quality meals, and increasing the quantity will help drive the cost down. The meals would be prepared at the jail, and no changes in staff would be required.

Mr. Stansbury informed the Board that LCH can provide all behavioral health services to the county as they no longer use Centennial Mental Health. Northeast Mental Health is refusing to pay the hospital for transports to the city because LCH is not a member of Centennial, but Mr. Stansbury said they have been arguing over it.

Mr. Stansbury also discussed RAE (Regional Accountable Entities) and Public Health, thanking the commissioners for choosing Richard Johnson as the director. Goals of the USDA grant recently awarded for telemedicine are to provide in-home monitoring services, and primary, urgent, and follow-up care. Since there is a matching fund requirement, they hope to obtain other grants from the NextFifty fund and a Colorado Health Foundation Grant.

An update on the Eastern Plains Health Consortium included that they established a Colorado Not-for-Profit Corporation, filed for 501 (c) (3) designation, and hope to reach their goals for material costs, staffing and quality measures. They have received positive feedback regarding a \$500,000 Colorado Health Foundation grant.

The hospital is continuing to work with Limon's Grand Plan and the ambulance service, as they have been in discussions regarding the latter and hope to provide a better working relationship in the future. Mr. Stansbury commented that where you live shouldn't determine if you live, so the goal is to provide more ALS coverage in the highest populated area of the county.

While admitting that 2017 was a bad year for the hospital financially, Mr. Stansbury stated that they are getting stronger and they have identified that one of the weakest links is the billing department. Mr. Usher spoke up to say that Medicaid currently owes the hospital \$1.8 million in gross revenue, and even though they are receiving \$50,000 per week, they are having trouble allocating the funds to the proper patients. Mr. Stansbury added that everyone at the state knows about the problem but many rural hospitals are suffering because of it.

Lastly, Mr. Stansbury stated that they are in the process of renaming the hospital to Lincoln Community Health and provided several new logo options for the Board to see.

At 10:30 a.m., District 3 Road Foreman Rick Ashcraft met with the Board to discuss annual and sick leave concerns. District 1 and Shop Foreman Chris Monks and Shop Secretary Kris Smith also attended the discussion. Mr. Ashcraft said he simply didn't understand why an employee had lost some of his annual leave and wanted clarification on the policy. Mr. Piper provided copies of the county personnel policy referencing sick and annual leave. Mr. Monks explained that the hire date and anniversary date are the same thing, unless Mr. Ashcraft were referring to payroll. Mr. Ashcraft said he was not concerned with payroll, only annual leave. Ms. Smith stated that she had made a mistake on her ledger sheets regarding the employee's time, but had since corrected it and the employee had not lost thirteen hours of annual leave like they thought he had. It was explained that annual and sick leave are accrued based on hours worked per week and number of years of longevity. Mr. Monks ended the conversation by saying that they keep accurate records at the shop of their employees' annual and sick leave, and each employee has to review it and sign off on it at the end of the year.

Mr. Monks also provided the annual HUTF report for commissioner signature. Mr. Burgess made a motion to sign the annual HUTF report, Mr. Schiffers seconded the motion, and it carried unanimously.

Mr. Monks said he recently purchased three loads of fuel for \$2.19 per gallon and wanted to know if the commissioners wanted him to get more. They agreed to another nine loads.

At 11:00 a.m., Public Health Director Richard Johnson met with the Board to discuss the Sub-Region Coordinator. Darcy Janssen accompanied him and explained that Cheyenne, Kit Carson, and Lincoln counties are a sub-region with one regional coordinator. They are looking to move

the position to Lincoln County, making it the fiscal agent, which would bring \$10,000 to \$20,000 into the county. Cheyenne County Public Health Director Linda Roth will be retiring in February. She provided a recommendation that the current contract and budget be transferred to Lincoln County for the remainder of the 2017-2018 grant year and continued through the 2018-2019 contract. CDPHE Office of Emergency Preparedness and Response Director Dane Matthew supports the new structure as well. Ms. Janssen will bring over twenty years of EPR experience with her, as well as seats on the Regional Health Care Coalition and the Northeast Region Homeland Security boards. Mr. Johnson put in that it is time for Lincoln County to host the position, and Ms. Janssen added that everything will be handled through CTSI.

Mr. Burgess made a motion to relocate OEPR Regional Staff to Lincoln County prior to March 1, 2018. Mr. Schiffers seconded the motion, which carried unanimously.

Ms. Janssen stated that she will monitor each of the county's deliverables and will move throughout the region each week. She will not charge mileage to her home county, which will be Lincoln, and she will need no equipment as she has her own. Ms. Janssen said that she could start as early as February 1 if everything works out. Mr. Schiffers wanted to know how long she might be able to keep the position in Lincoln County, and Ms. Janssen said that the contract is a federal contract that will need to be renewed on July 1, 2019. If the funding goes away her position will as well.

Ms. Janssen left, and Mr. Johnson stated that he'd received an email from Cathy White with CDPHE that stated the county had been granted the five-year waiver regarding the director. She will contact him to let him know what he will need to do to meet CDPHE requirements.

He had also hired Sue Kelly to complete the CHAPS Health Assessment Plan and wanted to know if it would be possible to pay her as a part time employee for approximately one year rather than through a contract. She would work no more than fourteen hours a week, more likely closer to seven hours. Mr. Burgess made a motion to hire Sue Kelly as a part time employee working seven-to-fourteen hours per week to help complete the CHAPS Health Assessment Plan. Mr. Schiffers seconded the motion, which carried unanimously. Mr. Burgess cautioned that Ms. Kelly is not a long-term solution and Mr. Johnson would need to look for other employees to fill the open positions. Mr. Johnson explained that he, Mr. Stone, and Sheriff Nestor had completed interviews of two EM/EPR applicants and Ken Stroud was hired for that position. He will start on January 30.

Mr. Schiffers made a motion to approve the minutes from the meeting held on January 9, 2018, as submitted. Mr. Burgess seconded the motion, which carried unanimously.

The Board reviewed the December 2017 Statements of Revenues and Expenditures for the County General, Public Health, Capital Projects, Conservation Trust, E911, Landfill, Library, Lodging/Tourism, and Road & Bridge funds, as well as the individual road districts. Also reviewed were the December 2017 reports from the Colorado Counties Casualty and Property Pool and the County Workers' Compensation Pool.

Mr. Piper stated that the request for the 2018 Local Match provided to Eastern Colorado Services for the Developmentally Disabled was higher than the budgeted amount of \$10,500. After a brief discussion, Mr. Burgess made a motion to approve the budgeted amount of \$10,500 as the local match to ECSDD. The motion died for lack of a second.

Mr. Schifferns stated he felt it was a good program and made a motion to approve the requested amount of \$11,896 as the 2018 Local Match provided to ECSDD. Mr. Burgess seconded the motion, which carried unanimously. The Board agreed that it may warrant asking the organization before the next budget cycle if they had an idea what their request would be for 2019. That way, the county could avoid being over-budget in that particular line item.

Mr. Burgess had gotten some information regarding the fence at the landfill from Ross Hilzer with Red Feather Fence Company out of Simla. He had not yet provided a quote for the project but recommended purchasing materials locally. Mr. Burgess had figured the cost of materials to be approximately \$10,300. Mr. Hilzer said he would have a bid to the county by January 30. Mr. Burgess did tell him he is required to provide his own insurance.

Mr. Schifferns reported calling one of the parties involved in the land dispute up north on January 11. He asked if the party had ever been contacted by the deputy DA, but he had not been. He checked roads on January 16 and reported that District 1 fixed a water break at the fairgrounds, and the road crew has been hauling gravel. He talked to Chris Monks on January 18, and Mortensen will haul the old culverts off for them. On January 19, Mr. Schifferns attended the hospital grant award ceremony and checked roads in the afternoon. He spoke with Mr. Stone and Mr. Burgess on the Twenty-first about the blizzard.

Richard Johnson came back to ask for the Board's approval on the Kit Carson and Lincoln County Public Health Service Agreement for Environmental Health/Consumer Protection and the Family Planning and WIC Service Agreement. Mr. Burgess made a motion to sign the Kit Carson County and Lincoln County Public Health Family Planning and WIC Service Agreement for the period of January 1, 2018, through December 31, 2018. Mr. Schifferns seconded the motion, which carried unanimously.

Mr. Schifferns made a motion to sign the Kit Carson and Lincoln County Public Health Service Agreement for Environmental Health/Consumer Protection for the period of January 1, 2018, through December 31, 2018. Mr. Burgess seconded the motion, which carried unanimously.

After Mr. Johnson left, Mr. Schifferns continued with his report, stating that he talked to Chris Monks again about the road conditions and closure of I-70 on January 22. He spoke with Chris again on Tuesday and learned that the snow plowing had gone well and Chris had ordered a load of rock. He also had a request to attend a meeting regarding the formation of the new fire district.

Mr. Burgess reported attending the fair board meeting on January 9. On January 10, he went to the landfill and spoke with Mick Jaques and also met with Mr. Hilzer regarding fencing. He spoke with Chris Monks about putting up more signs to replace some that are missing, and he also ordered three Uniform Traffic Control manuals, one for each district. He attended Centennial Mental Health on January 11 and met with Economic Development regarding county sales tax on the Sixteenth. He attended Resources Unlimited afterward. On January 17, he spoke with Clinton Clark and gave him plans for the fairgrounds buildings and also spoke to Tom Krushensky with CCOERA. They do not have a defined benefits retirement plan but could help the county set up a 401(k) if the commissioners wanted to. He met with Jim Gunning, who is running for congress, on January 18, and also met with the tourism board. On the Nineteenth, he spoke with Bruce Walters and attended the grant award ceremony for the hospital. He checked roads on January 20 and went to Amarillo for the Ports-to-Plains meeting on January 22.

Mr. Stone attended the fair board meeting on January 9 and reported that the stock contractor will be the same price as last year, the fair board agreed to have Gravity Play provide items for the fair again, and the Tourism Board has scheduled a concert event for June 2. They also agreed to tear down three of the buildings at the fairgrounds. Mr. Stone reported going by the Karval shop on January 11. The transmission went out of the loader and it is still in Pueblo and has not been repaired. An electronic switch also went out of one of their trucks, but it was still under warranty and has been fixed. He sat in on the Emergency Manager interviews with Rich Johnson and Sheriff Nestor on January 16, and they started cleanup of the Patel property on January 17. It took two days but they finished it. He did put together a cost of \$7,900 for the cleanup and will send it to Stan Kimble. Mr. Burgess asked if he wanted to add the landfill fees of \$80 per load for the thirteen loads they hauled there, and the commissioners agreed it should be done. With the additional \$1,040, the total cost to clean up the property was \$8,940. Mr. Stone attended the hospital telemedicine grant award ceremony on January 19, and spoke with Mr. Piper on the Twenty-first regarding the weather and decided on a late start for the courthouse on Monday. He went by the shop again on January 22 and discussed a \$10,000 invoice on the CAT loader with Rick Ashcraft. Mr. Stone said he was under the impression that CAT was going to pay 74% of the cost to fix the loader, so Rick will talk to Chris Monks about it. Mr. Burgess commented that he wouldn't pay anything until the loader is actually fixed.

Mr. Piper reported that he'd spoken to Dave Frisch with GMS, Inc. and asked for an update on the courthouse parking lot. Mr. Frisch explained a lot to him and told him they are currently working on the bid package. Mr. Piper said that he did receive a bill for their geotechnical work, which was almost \$5,000. Mr. Burgess suggested they not pay the bill until the bid is received.

As for the pension plan, Mr. Piper said that he spoke with Leslie Thomson, who works for GRS Retirement Consulting, regarding GASB68. She provided an estimate of \$2,500 to \$9,000 to do the study for the first year, which is an annual study. Mr. Piper said he didn't think it would be that much once she got the first one done. Ms. Thompson recommended CompuSys, which is a company in Denver, to handle the county's retirement plan. When he contacted them, Mr.

Piper was told that the county's plan would be very doable for them. Kevin Meza will put together a bid and said it would be very easy to work with Ms. Thompson regarding the GASB68 study. Mr. Stone wanted to know if there would be a cost to leave the current retirement company, but Mr. Piper said there shouldn't be. He hopes to have more information by the meeting on January 30.

Mr. Stone called for old business and said he had received a call from someone regarding re-districting. Neither of the other commissioner had received the same call.

As for new business, Mr. Burgess would like to trade a CAT 141M road grader with 7,200 hours on it for a side dump trailer, which would cost about \$50,000. He feels he can get between \$75,000 and \$90,000 for the grader.

With no further business to come before the Board, the meeting was adjourned until 9:00 a.m. on January 30, 2018.

Corinne M. Lengel, Clerk to the Board

Doug Stone, Chairman