

Board of County Commissioners of Lincoln County
Agenda for February 8, 2017

9:00 Call to order and Pledge of Allegiance

1. Approve the minutes from the January 31, 2017, meeting
2. Review employee timesheets for Land Use Administrator Jeff Coonts, County Administrator Gary Ensign, Office of Emergency Management Director Richard Johnson and Public Health Director Sue Kelly
3. Review and act upon an Intergovernmental Agreement for a Regional Planning Commission for Transportation Planning
4. Review a cost estimate for items required under Compliance Order on Consent #16-12-19-01 for the Lincoln County Landfill as prepared by American Environmental Consulting, L.L.C.
5. Review a written proposal for gutter and downspout deicing improvements for the Lincoln County Courthouse Complex as prepared by GMS, Incorporated, Consulting Engineers
6. County Commissioner reports
7. County Attorney's report
8. County Administrator's report
9. Old business
10. New business
11. Approve expense vouchers

The Board of Lincoln County Commissioners met at 9:00 a.m. on February 8, 2017. The following attended: Chairman Doug Stone, Commissioner Ed Schifferns, County Administrator Gary Ensign, County Attorney Stan Kimble, and Clerk to the Board Corinne M. Lengel. Commissioner Steve Burgess was absent and excused.

Chairman Stone called the meeting to order and asked Mr. Ensign to lead the Pledge of Allegiance.

Mr. Schifferns made a motion to approve the minutes from the meeting held on January 31, 2017, as submitted. Mr. Stone seconded the motion, which carried.

The Board reviewed employee time sheets from Land Use Administrator Jeff Coonts, County Administrator Gary Ensign, OEM Director Richard Johnson, and Public Health Director Sue Kelly.

After reviewing an Intergovernmental Agreement for a Regional Planning Commission for Transportation Planning, Mr. Schifferns made a motion to approve the IGA. Mr. Stone seconded the motion, which carried.

The commissioners reviewed a cost estimate for items required under Compliance Order on Consent #16-12-19-01 for the Lincoln County Landfill as prepared by American Environmental Consulting, LLC. They agreed to act on it at their next meeting, which would give Mr. Burgess some time to review it as well.

Mr. Ensign produced a written proposal for gutter and downspout de-icing improvements for the Lincoln County Courthouse complex as prepared by GMS, Incorporated, Consulting Engineers. He stated there is definitely an issue that needs to be addressed at some point, and everyone agreed it would be most logical to do it when the parking lot is replaced.

Mr. Schifferns reported receiving a call from Jay Jolly regarding a road sign that had disappeared on Highway 71 and County Road 2G. Chris Monks will get it replaced. On February 2, Mr. Schifferns attended the hospital board meeting. They elected officers, Greg King was sworn in as the new board member, they are still looking at options for repairing/replacing the hospital, they want to change the look of their invoices, and they reported that the response time for Colorado Access is thirty minutes in comparison to Centennial Mental Health's two hours. He commented that they also want to ask the county for a screen for their transport car. On February 7, Mr. Schifferns attended the Republican reorganization meeting.

Mr. Stone reported talking with Rick Ashcraft on February 1. They'd had some road signs run over and stolen on the west end of his district, so he reported it to Undersheriff Gordon Nall. The new truck arrived in Hugo late in the afternoon of February 6, so Rick came and picked it up. Mr. Stone checked roads north of Karval that day. He stopped at the Karval shop on February 7 to look at the new truck. The crew had it hooked up and ready to haul gravel. He, too, attended the Republican reorganization meeting that evening.

Mr. Kimble reported that he'd reviewed the CodeRED contract and had several concerns with switching to something else at this time. The contract is a three-year, non-exclusive, non-transferable license, so unless the county were to give thirty days' notice prior to the automatic renewal of the contract, it may have to honor the remainder of the contract. Since there are two other counties involved, Mr. Kimble was worried about what would happen to them if Lincoln County dropped out. He added that he could certainly contact CodeRED and see what they would have to say if the Board felt it was worth changing. If not, he said he would be happy to let Sheriff Nestor and OEM Director Rich Johnson know what he had learned. Mr. Ensign said that neither Lincoln nor Kit Carson County has the iPAWS feature, which is the biggest concern at this point. He assumed that both counties would work on that. Mr. Kimble said he would put together a short memo to the Board, sheriff, and OEM director.

Mr. Kimble also reported requesting information pertaining to experts on solar energy via the County List Serve. He got two responses, one from Weld County and the other from Adams County. Weld County suggested he contact Richard Miller with Clean Energy Collective. Mr. Kimble had searched the company and said he has a lot of engineering background and experience. Adams County suggested contacting their sustainability coordinator, Julia Ferguson, who has worked on several Adams County projects. He added that he could contact both parties and ask what they would charge to come out and speak with the commissioners. Mr. Stone said that would be fine as long as they are unbiased or could do an independent study, and Mr. Schifferns added that they definitely need someone who knows what to look for. The commissioners agreed Mr. Kimble should contact both parties.

Mr. Kimble said he had also reviewed the documents from Mr. Ensign regarding the Limon Clinic and was still gathering information.

Mr. Ensign had nothing to report and Mr. Stone called for old business.

Mr. Schifferns asked if the county would be required to appoint a surveyor if the new legislation passes. Mr. Kimble said that most other counties do have a surveyor, which is an elected position with a four-year term. Mr. Schifferns asked if a surveyor would settle land disputes. Mr. Kimble said they would for the county but not for individuals. Mr. Schifferns also asked if it could be an on-call position rather than full time, and Mr. Kimble said he would do some research.

Mr. Schifferns also asked about the new law regarding number of allowable marijuana plants, wanting to know if Mr. Kimble had any further information. Mr. Kimble said they are still in a waiting period for now as the sheriff wants a cap put on the allowable number, but it is difficult to figure out where that fits into regulations. They would most likely be added into the county's land code, but then the Land Use Administrator would have to handle enforcement, which they don't want to do. He added that passage of the new legislation may solve the county's problem.

There was no new business so the commissioners approved the remaining expense vouchers for the month of January 2017.

COUNTY GENERAL FUND

Correctional Officer I Salary \$3,305.62
Correctional Officer I Salary \$3,156.46
Chief Deputy Salary \$3,658.00
Corporal Salary \$3,676.05
Commissioner Salary \$3,290.79
Road Deputy Salary \$4,031.68
Road Deputy Salary \$4,222.36
Road Deputy Salary \$3,469.93
Land Use Salary \$2,776.00
Treasurer Salary \$3,650.00
Correctional Officer III Salary \$3,714.91
Metal Detector Salary \$1,241.00
Chief Deputy Salary \$3,298.00
Administrator Salary \$4,350.00
Clerk I Salary \$2,516.00
Road Deputy Salary \$3,432.40
Clerk I Salary \$2,883.00
Clerk I Salary \$2,883.00
Assessor Salary \$3,650.00
Clerk I Salary \$2,616.00
Deputy I Salary \$2,858.00
Driver Examiner Salary \$3,195.00
Correctional Officer III Salary \$3,500.95
OEM Salary \$1,619.00
Metal Detector Salary \$697.00
Attorney Salary \$2,550.00
Commissioner Salary \$1,118.53
Clerk Salary \$3,650.00
Correctional Officer I Salary \$3,889.83
Coroner Salary \$825.00
Correctional Officer I Salary \$3,501.42
Correctional Officer I Salary \$3,889.83
Fairgrounds Maintenance Salary \$1,650.00
Correctional Officer I Salary \$2,976.23
John Mohan, Maintenance Salary \$3,003.00
Janitor Salary \$2,523.00
Undersheriff Salary \$3,778.00
Sheriff Salary \$4,091.67
VA Service Officer Salary \$450.00

Corporal Salary \$3,658.22
Fairground Maintenance Salary \$85.50
Clerk I Salary \$2,883.00
Corporal Salary \$4,317.26
Janitor Salary \$567.00
Commissioner Salary \$3,650.00
4-H Program Assistant Salary \$3,347.00
Weed Coordinator Salary \$3,424.00
Victim Assistant Salary \$3,183.00
Office Manager II Salary \$3,176.00
Commissioner Salary \$4,409.32
Chief Deputy Salary \$3,076.00
Appraisal Clerk Salary \$2,731.00
Correctional Officer II Salary \$3,640.00
Admin Assist Salary \$3,640.00
Metal Detector Salary \$969.00
Captain Salary \$3,538.00
Road Deputy Salary \$3,664.32

33008 AFLAC, Premiums \$2,411.80
33009 Auto Chlor, Supplies \$163.90
33010 Bob Barker, Supplies \$334.03
33011 Steve Burgess, Reimbursement \$206.90
33012 Jason Case, Supplies \$58.94
33013 Cash Wa, Supplies \$71.67
33014 CCI Public Lands, Dues \$150.00
33015 Center for Education & Employment Law, Renewal \$159.00
33016 Century Link, Phone \$66.56
33017 ChemaTox, Testing \$580.00
33018 CHP, Insurance \$69,776.52
33019 Clinton Clark, Mileage \$27.00
33020 Colorado Counties Casualty & Property Pool, 2017 CAPP Contribution \$50,000.00
33021 CCA, Dues \$390.00
33022 CCI, Dues \$12,000.00
33023 CAA, Dues \$520.00
33024 Colorado Department of Revenue, Garnishment \$100.00
33025 County Workers' Compensation Pool, Contribution \$12,000.00
33026 Jim Covington, Mileage \$122.85
33027 Denver Health, Inmate Medical \$18,439.26
33028 Denver Health, Inmate Medical \$122.10
33029 Digitcom Electronics, Repairs \$430.45
33030 DJ Petroleum, Fuel \$33.52
33031 Eastern Colorado Plainsman, Ads \$400.44
33032 ECCOG, 1st Quarter Dues \$3,000.00

33033 ECSDD, Local Match \$10,295.00
33034 Evergreen Systems, IT Service \$253.28
33035 First National Bank Omaha, Charges \$341.36
33036 First National Bank of Hugo, Fees \$35.00
33037 First National Bank Omaha, Charges \$21.68
33038 First National Bank Omaha, Charges \$99.63
33039 First National Bank Omaha, Charges \$218.49
33040 First National Bank Omaha, Charges \$424.94
33041 First National Bank Omaha, Charges \$396.58
33042 First National Bank Omaha, Charges \$209.95
33043 First National Bank Omaha, Charges \$25.35
33044 First National Bank Omaha, Charges \$1,190.53
33045 First National Bank Omaha, Charges \$49.94
33046 First National Bank Omaha, Charges \$7.35
33047 Flatland Services, Repairs \$1,000.00
33048 Great West Life & Annuity, Deferred Comp \$2,185.00
33049 Hoffman Drug, Supplies \$139.86
33050 InfoRad, IT Service \$52.00
33051 Mark James, Mileage \$13.50
33052 Rich Johnson, Coroner Assist \$75.00
33053 Juvenile Assessment Center, Contribution \$2,415.36
33054 Corinne Lengel, Mileage \$82.80
33055 Limon Leader, Ads \$271.84
33056 Lincoln County Clerk, Registration \$10.98
33057 Lincoln County Economic Development, Sponsorship \$44,392.00
33058 Kris Lukins, Coroner Assist \$250.00
33059 Mark's, Supplies \$128.23
33060 Paul Martin, Mileage \$12.60
33061 Matthew Bender, Literature \$13.61
33062 Meier Custom Embroidery, Signs \$30.00
33063 Chris Monks, Mileage \$14.40
33064 Neve's, Supplies \$9.99
33065 Lisa Nielson, Coroner Assist \$165.00
33066 Osborne's, Supplies \$399.48
33067 LaRay Patton, Mileage \$15.30
33068 PayFlex, Cafeteria Plan \$1,513.26
33069 PayFlex, Fees \$712.50
33070 Ports-to-Plains Alliance, Membership \$528.60
33071 Proforce Law Enforcement, Supplies \$759.67
33072 Progressive 15, Membership \$660.00
33073 Quill, Supplies \$394.06
33074 John Reid, Mileage \$48.60
33075 Chip Reid, Mileage \$45.90
33076 Dale Rostron, Coroner Assist \$125.00

33077 Saul's Creek Engineering, License & Support \$4,500.00
33078 Ed Schifferns, Mileage \$175.05
33079 SEI Private Trust Company, Retirement \$9,258.90
33080 SS Heating & A/C, Repairs \$75.00
33081 State of Colorado DPA Accounting, January Renewals \$181.44
33082 Doug Stone, Mileage \$107.55
33083 TestCountry.com, Supplies \$160.90
33084 Town of Hugo, Water \$1,803.46
33085 Treasurer of Lincoln County, State Withholding \$5,474.00
33086 Treasurer of Lincoln County, Federal Withholding \$17,141.31
33087 Treasurer of Lincoln County, FICA Withholding \$25,355.96
33088 Verizon Wireless, Phone \$89.46
33089 Xerox, Lease \$622.53
33090 Town of Hugo, Water \$82.50

33122 Black Hills Energy, Utilities \$3,409.29
33123 Blue Tarp, Supplies \$115.97
33124 BrainSell, IT Service \$175.00
33125 CCFS, Food \$7,019.18
33126 Country Plumbing & Heating, Repairs \$250.00
33127 CPRA, Fee \$125.00
33128 Denver Health, Inmate Medical \$1,760.62
33129 DirecTV, Television \$119.98
33130 DJ Petroleum, Fuel \$95.11
33131 Drivers License Guide, Guide \$195.50
33132 ESRTA, Phone \$2,327.31
33133 ESRTA, Phone \$43.11
33134 Ed's Towing, Storage \$65.00
33135 First National Bank of Hugo, Fee \$49.60
33136 Hugo Lumber, Repairs \$339.01
33137 Hugo Postmaster, Box Rent \$36.00
33138 KC Electric, Utilities \$5,932.28
33139 LCH, Testing \$75.00
33140 Lincoln County Road & Bridge, Fuel \$2,474.66
33141 Lincoln County Extension Fund, Dues \$260.00
33142 Lincoln County Extension Fund, Reimbursement \$28.46
33143 Lincoln County Road & Bridge, Fuel \$292.96
33144 Kris Lukins, Coroner Assist \$10.00
33145 Neve's, Supplies \$10.95
33146 Osborne's, Supplies \$270.48
33147 Prairie Development Corporation, Contract \$18,300.00
33148 Quill, Supplies \$507.82
33149 Razors Edge Livestock, Contract \$1,000.00
33150 State of Colorado DPA Accounting, February Renewals \$194.55

33151 Travis Taylor, Travel \$145.80
33152 TAC, Dues \$50.00
33153 Vern's TV, Supplies \$41.97
33154 Waxie Sanitary, Supplies \$475.47
33155 Xerox, Lease \$263.83

ROAD AND BRIDGE

Road Crew Salary \$3,003.00
Road Foreman Salary \$3,544.00
Road Crew Salary \$3,303.00
Road Crew Salary \$3,003.00
Mechanic Salary \$3,452.00
Road Crew Salary \$2,763.00
Road Crew Salary \$3,183.00
Road Crew Salary \$2,883.00
Road Crew Salary \$3,183.00
Road Crew Salary \$2,883.00
Road Crew Salary \$2,823.00
Road Crew Salary \$2,883.00
Road Crew Salary \$3,123.00
Road Crew Salary \$3,363.00
Road Crew Salary \$3,063.00
Road Crew Salary \$3,063.00
Road Crew Salary \$3,003.00
Road Foreman Salary \$5,263.79
Road Crew Salary \$2,883.00
Road Foreman Salary \$3,884.00
Road Crew Salary \$3,123.00
Road Crew Salary \$3,003.00
Road Crew Salary \$3,063.00
Road Crew Salary \$2,883.00
Road Crew Salary \$2,883.00
Road Crew Salary \$3,363.00
Shop Secretary Salary \$3,243.00
Road Crew Salary \$2,883.00
Road Foreman \$2,440.32

32961 AFLAC, Premiums \$1,276.74
32962 ALSCO, Equipment Rental \$81.95
32963 Cody Chambers, Travel \$276.20
32964 CHP, Insurance \$48,869.45
32965 Clinton Clark, Gravel \$447.50
32966 Colorado Counties Casualty & Property Pool, Contribution \$78,668.00

32967 Colorado Department of Revenue, Garnishment \$639.99
32968 Colorado Department of Revenue, Garnishment \$611.00
32969 Corporate Billing, Parts \$426.24
32970 County Workers' Compensation Pool, Contribution \$94,768.00
32971 Division of Reclamation Mining & Safety, Permits \$1,437.00
32972 Dragon ESP, Parts \$357.00
32973 Drive Train, Parts \$241.40
32974 Fleet Charge Advantage, Parts \$75.45
32975 Great West Life & Annuity, Deferred Comp \$2,480.00
32976 James Hubbard, Travel \$59.96
32977 Judd Kravig, Gravel \$266.50
32978 MVEA, Utilities \$946.09
32979 Osborne's, Supplies \$145.83
32980 PayFlex, Cafeteria Plan \$15.00
32981 Donald Price, Travel \$78.07
32982 Jerry Protsman, Travel \$89.70
32983 SEI Private Trust Company, Retirement \$4,494.05
32984 Treasurer of Lincoln County, State Withholding \$2,301.00
32985 Treasurer of Lincoln County, Federal Withholding \$6,045.75
32986 Treasurer of Lincoln County, FICA Withholding \$13,792.10

33092 A&E Tire, Tires \$3,818.34
33093 Division of Reclamation Mining & Safety, Permit \$646.00
33094 Dragon Esp, Parts \$380.27
33095 Duerst, Parts \$73.55
33096 ESRTA, Phone \$356.45
33097 First National Bank Omaha, Charges \$364.00
33098 Fleet Charge, Supplies \$118.43
33099 Forward Edge, Testing \$201.25
33100 Honnen Equipment, Parts \$561.62
33101 Hugo Lumber, Supplies \$39.96
33102 KC Electric, Utilities \$356.42
33103 LCH, Testing \$24.00
33104 MacDonald Equipment, Parts \$1,177.33
33105 Quill, Supplies \$205.29
33106 Steel Corner, Supplies \$124.52
33107 Sunrise, Supplies \$190.55
33108 Wagner, Parts \$3,410.81
33109 Witt Boys, Parts \$1,138.16

CAPITAL PROJECTS

32987 Stalker Radar, Equipment \$2,617.50

33110 Meyer & Sams, Professional Services \$2,215.75

E911

33111 Century Link, Phone \$245.83

LANDFILL

Operator Salary \$3,063.00

Manager Salary \$3,484.00

Landfill Salary \$605.13

32999 CHP, Insurance \$2,830.22

33000 CDPHE, Fees \$967.15

33001 Town of Hugo, Water \$50.00

33002 MVEA, Utilities \$139.41

33003 SEI Private Trust Company, Retirement \$441.93

33004 SE&EC Recycling Association, Fees \$1,297.95

33005 Treasurer of Lincoln County, State Withholding \$269.00

33006 Treasurer of Lincoln County, Federal Withholding \$809.20

33007 Treasurer of Lincoln County, FICA Withholding \$1,094.28

33115 American Environmental Consulting, Consulting \$2,743.98

33116 DJ Petroleum, Fuel \$1,197.90

33117 ESRTA, Phone \$80.39

33118 Lincoln County Road & Bridge, Fuel \$45.70

33119 LCH, Testing \$12.00

33120 Osborne's, Supplies \$88.80

33121 Witt Boys, Parts \$313.16

LIBRARY

Bookmobile Salary \$680.71

Bookmobile Salary \$1,004.33

32991 Brodart, Lease \$3,162.00

32992 Demco, Supplies \$231.08

32993 Limon Memorial Library Board, Rent \$2,200.00

32994 TEI Landmark, Books \$160.52

32995 Treasurer of Lincoln County, State Withholding \$7.00

32996 Treasurer of Lincoln County, Federal Withholding \$15.15

32997 Treasurer of Lincoln County, FICA Withholding \$257.80

32998 Viaero Wireless, Phone \$32.50

33113 DJ Petroleum, Fuel \$70.72

33114 Smart Apple, Books \$623.25

LODGING & TOURISM

32988 Danielle Dascalos, Marketing \$731.25

32989 LCH, Marketing \$3,158.13

32990 Your Community Foundation, Improvements \$1,013.60

33112 Techno Graphics, Promotion \$3,300.00

PUBLIC HEALTH AGENCY

Doctor Salary \$75.00

EPR Coordinator/Office Manager Salary \$1,619.00

Nurse Salary \$3,685.88

WIC Educator Salary \$2,631.00

Nurse Salary \$3,497.00

Part-time Tobacco Educator Salary \$646.37

32943 AFLAC, Premiums \$180.83

32944 CDPHE, Certificates \$320.00

32945 Century Link, Phone \$174.44

32946 CHP, Insurance \$3,211.70

32947 Evergreen Systems, IT Service \$115.00

32948 First National Bank Omaha, Charges \$74.08

32949 First National Bank Omaha, Charges \$40.05

32950 Tracy Grimes, Rent \$530.00

32951 Hoffman Drug, Supplies \$29.52

32952 KCCHHS, Services \$4,484.91

32953 Limon Leader, Renewal \$23.00

32954 Osborne's, Supplies \$153.16

32955 Patsy's Catering, Training \$230.00

32956 Quill, Supplies \$48.36

32957 SEI Private Trust Company, Retirement \$522.94

32958 Treasurer of Lincoln County, State Withholding \$380.00

32959 Treasurer of Lincoln County, Federal Withholding \$985.71

32960 Treasurer of Lincoln County, FICA \$1,839.70

33091 Witt Boys, Parts \$35.47

HUMAN SERVICES ADMINISTRATIVE FUND

Child Support Admin Salary \$3,227.00

Child Support Admin III Salary \$2,743.00

Income Maintenance Tech II Salary \$2,798.00
Caseworker III Salary \$3,824.00
Accounting Clerk V Salary \$3,117.00
Admin Assistant Intern Salary \$1,003.60
Caseworker I Salary \$3,889.00
IMT IV Salary \$3,117.00
Assistance Pmts Supervisor V Salary \$3,635.00
Child Welfare Supervisor Salary \$4,458.00
Caseworker II Salary \$3,739.00

Child Welfare Supervisor Salary \$4,458.00
Admin Assistant Intern Salary \$1,003.60
Director Salary \$5,602.00
Caseworker IV Salary \$4,043.00

67345 ESRTA, Phone \$761.21
67346 Farm Gas, Fuel \$258.58
67347 Frontier Telephone, Phone \$370.00
67348 Hugo Lumber, Supplies \$11.97
67349 Lexis Nexis, Subscription \$50.00
67350 Lincoln County Road & Bridge, Fuel \$258.78
67351 Mile Saver Shopper, Ad \$27.00
67352 Osborne's, Supplies \$36.47
67353 Office Works, Supplies \$58.05
67354 Scranton Specht & Associates, Legal \$9,561.00
67355 Arapahoe County Sheriff Office, Services \$46.00
67356 Century Link, Phone \$152.32
67357 County Workers' Compensation Pool, Insurance \$481.00
67358 Eastern Colorado Plainsman, Ads \$65.00
67359 First National Bank Omaha, Charges \$258.78
67360 First National Bank Omaha, Charges \$54.94
67361 First National Bank Omaha, Charges \$548.53
67362 First National Bank Omaha, Charges \$374.73
67363 First National Bank Omaha, Charges \$74.51
67364 First National Bank Omaha, Charges \$74.19
67365 First National Bank Omaha, Charges \$55.99
67366 Tracy Grimes, Rent \$400.00
67367 Limon Leader, Ads \$57.00
67368 Hoot Owl Technologies, IT Services \$55.80
67369 Lincoln County DHS, Reimbursement \$2,060.55
67370 Lincoln County Treasurer, Rent \$1,882.00
67371 Northeast Colorado Child Care Resource, Contract \$4,614.20
67372 Osborne's, Supplies \$12.85
67373 Office Max, Supplies \$114.04

67374 Office Works, Supplies \$81.39
67375 Rose Padilla, Contract \$125.00
67376 Scranton Specht & Associates, Legal \$4,085.17
67377 Viaero Wireless, Phone \$89.70
67378 Xerox, Lease \$217.11
67379 Lincoln County Treasurer, Withholdings \$14,099.22
67380 CHP, Insurance \$24,567.19
67381 SEI Private Trust Company, Retirement \$3,283.94
67382 Great West Life & Annuity, Deferred Comp \$1,275.00
67383 PayFlex, Cafeteria Plan \$300.00
67384 AFLAC, Premiums \$738.66

With no further business to come before the Board, the meeting was adjourned until 9:00 a.m. on February 15, 2017.

Corinne M. Lengel, Clerk to the Board

Doug Stone, Chairman