

Board of County Commissioners of Lincoln County  
Agenda for January 10, 2017

9:00 Call to order and Pledge of Allegiance

9:00 Troy McCue, Lincoln County Economic Development Corporation Executive Director, to present the LCEDC monthly report

1. Approve the minutes from the January 6, 2017, meeting
2. Review and act upon the 4<sup>th</sup> quarter, 2016, Discharge Monitoring Reports for the county landfill
3. Review the December, 2016, reports from the County Assessor, County Clerk & Recorder, County Sheriff and County Treasurer
4. County Commissioner reports
5. County Attorney's report
6. County Administrator's report
7. Old business
8. New business
9. Approve final expense vouchers for the 2016 budget year

12:00 Adjourn for 2016, followed by swearing in of Commissioner-elect Steve Burgess and incumbent Commissioner Douglas D. Stone

1:15 Call to Order and reorganize for 2017

- a. Elect Chairman and Vice-chairman
- b. Designate public place to post meeting notices pursuant to C.R.S. §24-6-402(2)(c)
- c. Approve appointments and holidays
- d. Set the county's vacation and sick leave policy pursuant to the Lincoln County Personnel Manual
- e. Set the E911 surcharge pursuant to C.R.S. 29-11-103(3)(a)
- f. Approve Lincoln County's investment policy
- g. Appoint the County Administrator as the County Budget Officer pursuant to C.R.S. §29-1-104

1. County Commissioner reports
2. County Attorney's report
3. County Administrator's report
4. Old business
5. New business

The Board of Lincoln County Commissioners met at 9:00 a.m. on January 10, 2017. The following attended: Chairman Greg King, Commissioners Doug Stone and Ed Schiffers, County Administrator Gary Ensign, County Attorney Stan Kimble, Clerk to the Board Corinne M. Lengel, and commissioner-elect Steve Burgess.

Chairman King called the meeting to order and led the Pledge of Allegiance.

Mr. Stone made a motion to approve the minutes from the meeting held on January 6, 2017, as submitted. Mr. Schiffers seconded the motion, which carried unanimously.

Economic Development Corporation Executive Director Troy McCue met with the Board at 9:10 a.m. to give his monthly report. The Corporation is working on an RFP process to develop donated land for housing that fits in with Limon's Strategic Plan. The town hopes to work with a developer in order to obtain affordable housing development in the area.

Mr. McCue worked diligently over the holidays to develop a housing proposal that he presented to the hospital board. A local Hugo resident partnered with an individual who hopes to develop property south of the courthouse. The plan was to build duplexes and even larger units to house hospital personnel, but the LCH board felt the project was too big and chose to launch a Strategic Plan of their own in regard to housing. Mr. McCue added that LCH has chosen to invest the \$500 annual contribution to Economic Development. Mr. Ensign commented that he'd heard talk in town that people are not happy with government competition since there are individuals in Hugo with rental properties. Those individuals are concerned with the potential loss of their income should housing development drive their business away. Mr. McCue responded that the intention of the Economic Development Corporation is to remain neutral and simply provide any information they can to everyone.

Mr. McCue said he is still working with Frances Maskus on the ADA restrooms in the Karval Community Building. Mr. King asked Mr. Ensign if there had been any word on using Conservation Trust funds to help with the project. Mr. Ensign stated that the property does not belong to the county; therefore, Conservation Trust funds cannot be used.

Mr. McCue reported that he is still working with the company from Spain obtaining the Foreign Trade Zone designation, adding that the application still needs some work but will hopefully be acceptable in the spring. FTZ #293 will become permanent if the company signs on.

Lastly, Mr. McCue said the laydown yard in Genoa will be called Genoa Rail Transfer, and a television special regarding the Genoa Tower will air on Channel 4 News during the first week of February.

After Mr. McCue left, the Board reviewed the 4<sup>th</sup> Quarter, 2016, Discharge Monitoring Reports for the county landfill. The December reports from the County Assessor, Clerk, Sheriff, and Treasurer were also reviewed.

Mr. Stone reported checking roads northeast of Karval the morning of January 9. Later that afternoon, he and Rick Ashcraft checked roads west of State Highway 71.

Mr. Schifferns reported attending the Arriba town board meeting on January 9 and stated it was a good meeting. He also had a call from Jack Cross later in the evening. Mr. Cross said he would like to reconsider being removed from the hospital board and would like to stay on if the commissioners would agree to reappoint him.

Mr. King reported that the District Two road crew had a retirement BBQ for him and Mark McHone on January 9.

Mr. Kimble reported that he still has not heard back from Xcel attorney Abby Kirkbride in regard to the emails concerning the two percent sales/use tax on the transmission line for the Rush Creek wind project. He also received the lease for the bookmobile between the town of Limon and Lincoln County and forwarded it to Mr. Ensign and Limon Town Clerk Chris Snyder for their review. Mr. Ensign said he had forwarded it on to Katie Zipperer as well.

Lastly, Mr. Kimble told Mr. King that it had been a pleasure working with him over the past four years and Mr. Ensign echoed the sentiments.

Mr. King called for old business; Mr. Stone asked if any new information on the extension building at the fairgrounds had developed. Mr. Ensign said he spoke with Dave Frisch with GMS the day before. Mr. Frisch said he'd not heard anything from Travis Taylor, even though he sent him footprints of the project early in December. Mr. Stone said there is a fair board meeting this evening, so he will bring it up to Mr. Taylor if he attends.

Mr. Ensign said he'd also sent the stock contract from Razor Edge to John Palmer, along with the proposal from McCloy Rodeos for stock for the 2017 rodeos at the fair. Mr. Palmer should be bringing the information before the fair board for a comparison, but ultimately, it will be a commissioner decision. The decision needs to be made during the month of February, since the CPRA information has to be submitted that month. Mr. Burgess commented that the commissioners need to push the fact that the fairgrounds is an Enterprise Zone.

There was no new business to discuss, so the commissioners approved the remaining expense vouchers for 2016.

#### COUNTY GENERAL FUND

Correctional Officer I Salary \$3,406.92  
Correctional Officer I Salary \$3,041.97  
Chief Deputy Salary \$3,598.00  
Corporal Salary \$4,117.59  
Road Deputy Salary \$3,460.86  
Road Deputy Salary \$3,100.00

Road Deputy Salary \$3,206.92  
Land Use Admin Salary \$2,726.00  
Treasurer Salary \$3,650.00  
Correctional Officer III Salary \$3,391.20  
Metal Detector Salary \$136.00  
Roundhouse Project Coordinator \$780.00  
Land Use Payout \$3,812.25  
Chief Deputy Salary \$3,238.00  
Administrator Salary \$4,290.00  
Clerk I Salary \$2,466.00  
Road Deputy Salary \$3,340.57  
Clerk I Salary \$2,823.00  
Clerk I Salary \$2,823.00  
Assessor Salary \$3,650.00  
Clerk I Salary \$2,566.00  
Deputy I Salary \$2,808.00  
Driver Examiner Salary \$3,135.00  
Correctional Officer III Salary \$3,053.11  
Metal Detector Salary \$663.00  
Attorney Salary \$2,700.00  
Commissioner Salary \$3,650.00  
Clerk Salary \$3,650.00  
Correctional Officer I Salary \$2,883.83  
Coroner Salary \$825.00  
Correctional Officer I Salary \$4,736.97  
Correctional Officer I Salary \$2,895.23  
Correctional Officer I Salary \$2,823.00  
Fairgrounds Maintenance Salary \$1,600.00  
Correctional Officer I Salary \$3,017.64  
Maintenance Salary \$2,943.00  
Janitor Salary \$2,763.00  
Undersheriff Salary \$3,658.00  
Sheriff Salary \$4,091.67  
VA Service Officer Salary \$433.33  
Corporal Salary \$3,138.50  
Fairgrounds Maintenance Salary \$280.00  
Clerk I Salary \$2,823.00  
Corporal Salary \$3,202.58  
Janitor Salary \$627.75  
Commissioner Salary \$3,650.00  
4-H Program Assistant Salary \$3,297.00  
Weed Coordinator Salary \$3,364.00  
Victim Assistant Salary \$3,123.00  
Office Manager II Salary \$3,126.00

Commissioner Salary \$3,650.00  
Chief Deputy Salary \$3,026.00  
Appraisal Clerk Salary \$2,681.00  
Correctional Officer II Salary \$3,520.00  
Admin Assist Salary \$3,520.00  
Metal Detector Salary \$1,700.00  
Captain Salary \$3,478.00  
Road Deputy Salary \$3,568.60

32747 Adamson Police Products, Supplies \$259.00  
32748 AFLAC, Premiums \$2,411.80  
32749 Justin Allen, Reimbursement \$21.94  
32750 All Pro Forms, Supplies \$1,267.64  
32751 Arrowhead Scientific, Supplies \$72.70  
32752 Auto Chlor, Supplies \$403.50  
32753 Blue Star Police Supply, Badge \$110.50  
32754 Bob Barker, Mattresses \$1,979.37  
32755 John Carver MD, Autopsy \$1,500.00  
32756 Cash Wa, Supplies \$182.19  
32757 CCI, Registration \$100.00  
32758 Century Link, Phone \$66.56  
32759 ChemaTox, Testing \$245.00  
32760 CHP, Insurance \$71,379.32  
32761 Colorado Emergency Management, Conference \$225.00  
32762 CSU Extension, 4<sup>th</sup> Quarter Director Payment \$3,325.00  
32763 Colorado Springs Dodge, Parts \$97.60  
32764 Columbine Valley Police Department, Transport Vehicle \$10,000.00  
32765 Complete Wireless Technologies, Repairs \$927.40  
32766 CCFS, Food \$7,062.20  
32767 Country Plumbing & Heating, Repairs \$2,750.00  
32768 County Sheriffs of Colorado, Dues \$2,688.57  
32769 Cova, Membership \$150.00  
32770 James Covington, Mileage \$129.60  
32771 Digitcom Electronics, IT Service \$75.00  
32772 DJ Petroleum, Fuel \$33.02  
32773 Eastern Colorado Plainsman, Ads \$4,747.54  
32774 Evergreen Systems, IT Service \$406.37  
32775 Evergreen Systems, IT Service \$186.33  
32776 First National Bank Omaha, Charges \$184.00  
32777 First National Bank Omaha, Charges \$1,843.57  
32778 First National Bank Omaha, Charges \$184.00  
32779 First National Bank Omaha, Charges \$1,152.79  
32780 First National Bank Omaha, Charges \$1,670.54  
32781 First National Bank Omaha, Charges \$184.00

32782 First National Bank Omaha, Charges \$184.00  
32783 First National Bank Omaha, Charges \$311.67  
32784 First National Bank Omaha, Charges \$86.28  
32785 First National Bank Omaha, Charges \$38.93  
32786 First National Bank Omaha, Charges \$60.36  
32787 First National Bank Omaha, Charges \$605.00  
32788 First National Bank Omaha, Charges \$28.33  
32789 First National Bank Omaha, Charges \$339.51  
32790 First National Bank Omaha, Charges \$200.00  
32791 First National Bank Omaha, Charges \$99.00  
32792 First National Bank Omaha, Charges \$391.50  
32793 First National Bank Omaha, Charges \$244.00  
32794 Galls, Equipment \$909.97  
32795 Great West Life & Annuity, Deferred Comp \$2,185.00  
32796 Hillyard/Denver, Supplies \$1,529.14  
32797 Hoffman Drug, Washing Machines \$1,274.90  
32798 Jefferson County, Services \$698.85  
32799 Rich Johnson, Coroner Assist \$20.00  
32800 KCCHHS, 4<sup>th</sup> Quarter Health Agreement \$2,270.50  
32801 Stan Kimble PC, Supplies \$412.02  
32802 Greg King, Mileage \$126.00  
32803 LAWS, Vehicle Decals \$810.00  
32804 Limon Leader, Ads \$437.68  
32805 Lincoln County Treasurer, Postage \$12,850.00  
32806 LCH, Medical Contract \$19,693.33  
32807 Lincoln County Road & Bridge, Fuel \$2,462.04  
32808 Lincoln County Clerk, Reimbursement \$21.96  
32809 Andy Lorensen, Mileage \$144.00  
32810 Kristopher Lukins, Coroner Assist \$10.00  
32811 Marshall & Swift Boeckh, Books \$984.15  
32812 Matthew Bender, Literature \$67.08  
32813 Midwest Radar, Certifications \$400.00  
32814 Muzzle Unlimited, Supplies \$855.00  
32815 Neve's Uniforms, Uniforms \$547.84  
32816 Parker Newbanks, Reimbursement \$148.57  
32817 Sean Nielson, Coroner Assist \$75.00  
32818 Lisa Nielson, Coroner Assist \$85.00  
32819 Osborne's, Hams \$2,362.62  
32820 Parmer's Automotive, Repairs \$69.95  
32821 PayFlex, Cafeteria Plan \$1,173.33  
32822 PayFlex, Fee \$100.00  
32823 Postmaster, Stamps \$94.00  
32824 Postmaster, Postage \$480.00  
32825 Pronghorn Country Ace \$12.99

32826 Public Trustee Association, Dues \$200.00  
32827 PX Direct, Supplies \$249.00  
32828 Quill, Supplies \$2,729.13  
32829 Quill, Supplies \$92.55  
32830 Ed Schiffers, Mileage \$184.95  
32831 SEI Private Trust Company, Retirement \$9,102.15  
32832 Southland Medical, Supplies \$268.99  
32833 SS Heating & A/C, Repairs \$470.78  
32834 Staats, Supplies \$309.40  
32835 Stamp Fulfillment Services, Supplies \$290.25  
32836 Doug Stone, Mileage \$179.55  
32837 Sunny Communications, Radio \$1,920.00  
32838 Timekeeping Systems, Repairs \$95.00  
32839 Treasurer of Lincoln County, State Withholding \$5,446.00  
32840 Treasurer of Lincoln County, Federal Withholding \$15,519.21  
32841 Treasurer of Lincoln County, FICA Withholding \$25,010.70  
32842 Treasurer of Lincoln County, 4<sup>th</sup> Quarter Unemployment \$1,207.35  
32843 Triad Computer Services, Computer Update \$836.37  
32844 Tyler Technologies, Software \$192.00  
32845 UPS, Postage \$10.96  
32846 US Postal Service, Postage \$274.50  
32847 Verizon Wireless, Phone \$34.58  
32848 Verizon Wireless, Phone \$4,376.41  
32849 Waxie Sanitary, Supplies \$399.05  
32850 Western Detention, Supplies \$112.08  
32851 Xerox, Lease \$721.91  
32852 XESI, Supplies \$313.98  
32853 Cynthia Yowell, Postage \$7.05  
  
32878 Blue Tarp, Maintenance \$99.99  
32879 BrainSell, IT Service \$123.75  
32880 Colorado Wildland Fire & Incident Management, Conference \$70.00  
32881 CCFS, Food \$7,089.44  
32882 DirecTV, Television \$111.98  
32883 Eastern Colorado Bank, Fees \$600.00  
32884 ESRTA, Phone \$2,328.64  
32885 ESRTA, Phone \$43.28  
32886 VOID  
32887 Ed's Towing, Storage Fee \$65.00  
32888 Farm Gas, Fuel \$12.00  
32889 First National Bank of Hugo, Fees \$51.60  
32890 Hugo Lumber, Repairs \$309.56  
32891 KC Electric, Utilities \$5,577.70  
32892 LCH, Testing \$75.00

32893 Lincoln County Road & Bridge, Fuel \$2,812.90  
32894 Postmaster, Postage \$86.00  
32895 Quill, Supplies \$450.23  
32896 Travis Taylor, Mileage \$226.35  
32897 Waxie Sanitary, Supplies \$299.30  
32898 Witt Boys, Supplies \$338.16  
32899 Witt Boys, Parts \$23.94  
32900 Youngs, Supplies \$139.72

32912 Eastern Region County Clerk, Dues \$100.00

32913 Black Hills Energy, Utilities \$3,199.59  
32914 Deluxe, Supplies \$828.15  
32915 Denver Health, Medical \$28.28  
32916 Evergreen Systems, IT Service \$312.33  
32917 Hugo Lumber, Repairs \$33.48  
32918 Greg King, Mileage \$13.50  
32919 Osborne's, Supplies \$22.84  
32920 Xerox, Lease \$145.35

#### ROAD AND BRIDGE

Road Crew Salary \$2,943.00  
Road Foreman Salary \$3,484.00  
Road Crew Salary \$3,183.00  
Road Crew Salary \$2,943.00  
Mechanic Salary \$3,392.00  
Road Crew Salary \$2,703.00  
Road Crew Salary \$3,123.00  
Road Crew Salary \$2,823.00  
Road Crew Salary \$3,123.00  
Road Crew Salary \$2,823.00  
Road Crew Salary \$2,763.00  
Road Crew Salary \$2,823.00  
Road Crew Salary \$3,063.00  
Road Crew Salary \$3,243.00  
Road Crew Salary \$3,003.00  
Road Crew Salary \$3,003.00  
Road Crew Salary \$2,943.00  
Road Foreman Salary \$3,424.00  
Road Crew Salary \$2,823.00  
Road Foreman Salary \$3,824.00  
Road Crew Salary \$3,063.00  
Road Crew Salary \$2,943.00

Road Crew Salary \$3,003.00  
Road Crew Salary \$2,823.00  
Road Crew Salary \$2,823.00  
Road Crew Salary \$3,243.00  
Shop Secretary Salary \$3,183.00  
Road Crew Salary \$2,823.00

32689 21<sup>st</sup> Century, Parts \$3,029.94  
32690 AFLAC, Premiums \$1,282.59  
32691 Black Hills Energy, Utilities \$411.77  
32692 Blue Tarp, Supplies \$179.21  
32693 Charles Brewer, Gravel \$1,135.00  
32694 CHP, Insurance \$48,871.25  
32695 Clinton Clark, Gravel \$1,755.00  
32696 Corporate Billing, Parts \$59.20  
32697 County Wide Diesel Repair, Services & Parts \$3,645.45  
32698 Division of Reclamation Mining & Safety, Permit \$323.00  
32699 Drive Train Industries, Parts \$796.44  
32700 Raymond Endersen, Gravel \$783.00  
32701 Faris Machinery, Parts \$428.00  
32702 Farm Gas, Fuel \$2,549.14  
32703 Flagler Cooperative, Fuel \$18,396.00  
32704 Town of Genoa, Water \$111.50  
32705 Great West Life & Annuity, Deferred Comp \$2,480.00  
32706 Honnen Equipment, Parts \$37.30  
32707 Interstate Batteries, Parts \$219.90  
32708 J&S Contractors, Supplies \$933.59  
32709 Judd Kravig, Gravel \$91.00  
32710 McCormick Excavation, Road Oil \$12,000.00  
32711 MVEA, Utilities \$672.28  
32712 Newman Traffic Signs, Signs \$1,156.15  
32713 PayFlex, Cafeteria Plan \$15.00  
32714 SEI Private Trust Company, Retirement \$4,558.89  
32715 Snap On Tools, Tools \$17.05  
32716 Sunrise, Supplies \$50.00  
32717 Treasurer of Lincoln County, State Withholding \$2,088.00  
32718 Treasurer of Lincoln County, Federal Withholding \$5,431.09  
32719 Treasurer of Lincoln County, FICA Withholding \$12,861.00  
32720 Treasurer of Lincoln County, 4<sup>th</sup> Quarter Unemployment \$760.34  
32721 United States Welding, Equipment Rental \$60.60  
32722 Vance Brothers, Road Oil \$14,289.50  
32723 Wagner, Repairs \$3,421.81  
32724 Wagner, Vehicle \$63,276.12  
32725 Wingfoot, Tires \$4,802.90

32854 Blue Tarp, Parts \$63.98  
32855 Corporate Billing, Parts \$2,992.30  
32856 DJ Petroleum, Fuel \$8,676.76  
32857 ESRTA, Phone \$359.25  
32858 Farm Gas, Fuel \$61.83  
32859 First National Bank Omaha, Charges \$184.00  
32860 Flagler Cooperative, Fuel \$13,646.10  
32861 Honnen Equipment, Repairs \$517.76  
32862 Hugo Lumber, Supplies \$41.31  
32863 Interstate Batteries, Parts \$248.14  
32864 J&S Contractors, Grader \$3,390.00  
32865 KC Electric, Utilities \$296.68  
32866 McCormick Excavation, Road Oil \$2,270.46  
32867 Ravenkamp Land LLC, Gravel \$5,184.00  
32868 Terminix, Services \$465.60  
32869 Witt Boys, Parts \$1,494.81

32921 A&E Tire, Tires \$702.68  
32922 Alsco, Equipment Rental \$81.95  
32923 Black Hills Energy, Utilities \$1,172.07  
32924 Blue Tarp, Parts \$45.76  
32925 County Wide Diesel Repair, Repairs \$4,136.25  
32926 First National Bank Omaha, Charges \$184.00  
32927 Flagler Cooperative, Fuel \$24,305.33  
32928 Town of Genoa, Water \$111.50  
32929 Town of Hugo, Water \$75.00  
32930 Hugo Lumber, Supplies \$40.93  
32931 Karval Water Users, Water \$70.00  
32932 LCH, Testing \$12.00  
32933 Motion & Flow, Parts \$18.84  
32934 Postmaster, Postage \$47.00  
32935 United States Welding, Equipment Rental \$62.32

#### CAPITAL PROJECTS

32744 Dellenbach Motors, Pickup \$34,699.00  
32745 Korf Continental, Van \$23,208.00

#### E911

32746 Century Link, Phone \$245.83

32901 Century Link, Phone \$245.83

## LANDFILL

Operator Salary \$3,003.00  
Manager Salary \$3,424.00  
Landfill Salary \$322.00

32726 American Environmental Consulting, Services \$1,399.35  
32727 CHP, Insurance \$2,830.22  
32728 MVEA, Utilities \$88.17  
32729 SEI Private Trust Company, Retirement \$433.83  
32730 Treasurer of Lincoln County, State Withholding \$265.00  
32731 Treasurer of Lincoln County, Federal Withholding \$789.78  
32732 Treasurer of Lincoln County, FICA Withholding \$1,032.60  
32733 Treasurer of Lincoln County, 4<sup>th</sup> Quarter Unemployment \$61.59  
32734 Wagner, Parts \$4,372.02

32905 DJ Petroleum, Fuel \$2,109.53  
32906 ESRTA, Phone \$81.70  
32907 Farm Gas, Fuel \$153.25  
32908 Hugo Lumber, Supplies \$8.26  
32909 Lincoln County Road & Bridge, Fuel \$48.72  
32910 Osborne's, Supplies \$120.86  
32911 Witt Boys, Parts \$923.65

32937 American Environmental Consulting, Engineering \$801.94

## LIBRARY

Bookmobile Salary \$527.56  
Bookmobile Salary \$970.83

32741 Treasurer of Lincoln County, Federal Withholding \$0.26  
32742 Treasurer of Lincoln County, FICA Withholding \$229.26  
32743 Treasurer of Lincoln County, 4<sup>th</sup> Quarter Unemployment \$14.09

32902 DJ Petroleum, Fuel \$100.62  
32903 Office Works, Supplies \$7.92  
32904 Viaero Wireless, Phone \$32.50

32938 Demco, Supplies \$235.66  
32939 Office Works, Supplies \$25.47  
32940 Smart Apple Media, Books \$424.95  
32941 TEI Landmark, Books \$160.77  
32942 Katie Zipperer, Reimbursement \$15.00

## LODGING & TOURISM

32735 Danielle Dascalos, Marketing \$956.25  
32736 Town of Hugo, Park Materials \$1,934.52  
32737 LCH, Promotion \$1,667.00  
32738 Rob's Septic, Rental \$67.50  
32739 Techno Graphics, Marketing \$3,813.27  
32740 Your Community Foundation, Theater Support \$839.00

## PUBLIC HEALTH AGENCY

Nurse Salary \$3,447.00  
Doctor Salary \$75.00  
EPR Coordinator/Office Manager Salary \$2,776.00  
Nurse Salary \$2,814.00  
WIC Educator Salary \$2,581.00  
Part-time Tobacco Educator \$610.00

32672 AFLAC, Premiums \$180.83  
32673 Ben's Family Pharmacy, Fee \$163.00  
32674 CDPHE, Certificates \$181.25  
32675 Century Link, Phone \$174.38  
32676 CHP, Insurance \$3,211.70  
32677 Eastern Colorado Plainsman, Renewal \$23.00  
32678 Tracy Grimes, Rent \$530.00  
32679 Hoffman Drug, Supplies \$62.73  
32680 Hugo Postmaster, Postage \$47.00  
32681 Lewan & Associates, Copies \$43.38  
32682 Lincoln County Road & Bridge, Fuel \$40.15  
32683 Quill, Supplies \$511.96  
32684 SEI Private Trust Company, Retirement \$594.28  
32685 Treasurer of Lincoln County, State Withholding \$390.00  
32686 Treasurer of Lincoln County, Federal Withholding \$971.29  
32687 Treasurer of Lincoln County, FICA \$1,862.46  
32688 Treasurer of Lincoln County, 4<sup>th</sup> Quarter Unemployment \$116.42

32870 ESRTA, Phone \$265.64  
32871 First National Bank Omaha, Charges \$89.58  
32872 First National Bank Omaha, Charges \$75.00  
32873 First National Bank Omaha, Charges \$204.98  
32874 KCCHHS, WIC Services \$789.11  
32875 Lincoln County Road & Bridge, Fuel \$31.92  
32876 Osborne's, Supplies \$103.70  
32877 Witt Boys, Parts \$28.34

32936 Lewan & Associates, Copies \$57.23

HUMAN SERVICES ADMINISTRATIVE FUND

Child Support Admin Salary \$3,117.00  
Child Support Admin III Salary \$2,688.00  
Council Representative Salary \$324.24  
Income Maintenance Tech II Salary \$2,743.00  
Caseworker II Salary \$3,924.00  
Caseworker III Salary \$3,979.00  
Accounting Clerk V Salary \$3,062.00  
Admin Assistant Intern Salary \$2,416.36  
Caseworker I Salary \$3,356.00  
IMT IV Salary \$3,062.00  
Assistance Pmts Supervisor V Salary \$3,525.00  
Child Welfare Supervisor Salary \$4,403.00  
Child Welfare Supervisor Salary \$4,403.00  
Admin Assistant Intern Salary \$2,404.78  
Director Salary \$5,547.00  
Caseworker IV Salary \$3,808.00  
CKLECC Coordinator Salary \$1,352.15  
IMT V-Fraud Investigator Salary \$89.49  
CKLECC Council Coordinator Salary \$1,206.51

67293 CWFC, Membership \$20.00  
67294 Farm Gas, Fuel \$259.55  
67295 Lincoln County Road & Bridge, Fuel \$272.35  
67296 Osborne's, Supplies \$2.69  
67297 Rocky Mountain Microfilm, Services \$199.50  
67298 USPS, Postage \$86.00  
67299 Witt Boys, Parts \$38.67  
67300 Debra Klapperich, Travel \$95.98  
67301 Century Link, Phone \$152.56  
67302 County Workers Compensation Pool, Insurance \$6,119.00  
67303 ESRTA, Phone \$772.77  
67304 Eastern Colorado Plainsman, Ads \$183.00  
67305 Evergreen Technology, IT Service \$432.34  
67306 Fast & Friendly, Client \$52.58  
67307 First National Bank Omaha, Charges \$47.63  
67308 First National Bank Omaha, Charges \$70.40  
67309 First National Bank Omaha, Charges \$142.07  
67310 First National Bank Omaha, Charges \$116.48  
67311 First National Bank Omaha, Charges \$54.94  
67312 First National Bank Omaha, Charges \$272.56

67313 First National Bank Omaha, Charges \$26.39  
67314 First National Bank Omaha, Charges \$134.77  
67315 First National Bank Omaha, Charges \$192.36  
67316 First National Bank Omaha, Charges \$68.21  
67317 First National Bank Omaha, Charges \$31.58  
67318 First National Bank Omaha, Charges \$10.00  
67319 First National Bank Omaha, Charges \$378.65  
67320 IEBT, Testing \$388.50  
67321 Limon Leader, Ads \$285.00  
67322 Lincoln County DHS, Reimbursement \$1,201.26  
67323 Lincoln County Treasurer, 4<sup>th</sup> Quarter Unemployment \$499.06  
67324 Lincoln County Sheriff Department, Services \$49.00  
67325 NADA, Guides \$115.00  
67326 Office Max, Supplies \$27.84  
67327 Osborne's, Supplies \$9.38  
67328 Rose Padilla, Contract \$158.75  
67329 Sharon Pearson, CKLECC \$300.00  
67330 Carol Spady, CKLECC \$1,472.97  
67331 Sunrise, Supplies \$180.26  
67332 Patsy Thompkins, Catering \$200.00  
67333 Verizon Wireless, Phone \$638.22  
67334 Viaero Wireless, Phone \$89.86  
67335 Xerox, Lease \$210.18  
67336 Haley Smith, Travel \$232.20  
67337 Lincoln County Treasurer, Withholdings \$15,199.95  
67338 CHP, Insurance \$24,567.19  
67339 SEI Private Trust Company, Retirement \$3,214.20  
67340 Great West Life & Annuity, Deferred Comp \$1,275.00  
67341 PayFlex, Cafeteria Plan \$300.00  
67342 AFLAC, Premiums \$738.66  
67343 Lincoln County Treasurer, Rent \$1,882.00  
67344 Tracy Grimes, Rent \$385.00

With no further business to come before the Board in 2016, the meeting was adjourned until 1:15 p.m. on January 10, 2017.

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Corinne M. Lengel, Clerk to the Board

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Greg King, Chairman

The re-organization meeting of the Board of Lincoln County Commissioners reconvened at 1:15 p.m. on January 10, 2017. The following attended: Commissioners Doug Stone, Ed Schifferns and Steve Burgess, County Administrator Gary Ensign, Clerk to the Board Corinne M. Lengel, and County Treasurer Jim Covington.

Commissioner Doug Stone called the meeting back to order and asked for nominations for chairman for 2017. Mr. Schifferns made a motion to appoint Doug Stone as the chairman of the board for 2017. Mr. Burgess seconded the motion, which carried unanimously. Mr. Stone asked for nominations for vice-chairman and Mr. Burgess nominated Mr. Schifferns, who nominated Mr. Burgess. Mr. Burgess made a motion to appoint Mr. Schifferns as the vice-chairman of the board for 2017. Mr. Stone seconded the motion, which carried with Mr. Stone and Mr. Burgess voting in favor and Mr. Schifferns voting against.

Mr. Burgess made a motion to designate the official notice board for the Board of County Commissioners as that which is located in the lobby hallway of the county courthouse. Mr. Schifferns seconded the motion, which carried unanimously.

The commissioners set meeting dates through the end of April 2017 and then discussed the appointments and holidays for 2017. Mr. Burgess asked Mr. Schifferns to address the fact that Jack Cross did not want to be replaced on the hospital board when he had said he did. Mr. Schifferns stated that Mr. Cross felt the board needed to maintain experience as much as possible and that he hadn't realized the reappointment was coming up so soon. Mr. Stone commented that he felt Mr. Cross should not be replaced if he didn't want to be, so Brenda Higgins' name was removed from the list and replaced with that of Jack Cross. Mr. Stone thought that Ephron Brent's name should be removed from the list of Land Use Board of Adjustment members since he is already on the Land Use Board, which rarely meets. Mr. Stone said Bill Craig did agree to serve on the Land Use Board, and Mr. Covington asked that the First National Bank of Denver be removed from the list of Official Banks. With no further changes to be made, Mr. Burgess made a motion to approve the following list of appointments and holidays for 2017. Mr. Schifferns seconded the motion which carried unanimously.

#### **APPOINTMENTS FOR 2017**

County Attorney

Stan Kimble

Official Banks

(Other than those delineated to the right, any other qualified financial institution within the State of Colorado and within a 150 mile radius of the Lincoln County Treasurer's Office in Hugo, Colorado.)

First National Bank of Hugo  
Equitable Savings & Loan  
ColoTrust  
Csafe  
High Plains Bank  
Eastern Colorado Bank  
First Financial Equity Corp  
Colorado Statewide Investment

Program (CSIP)  
SIGMA Financial Corporation

County Physician

Dr. John Fox

Public Health Specialist  
Fairgrounds Manager

Kelly Alvarez  
John Palmer

Veterans' Service Officer

Parker Newbanks, Jr.

Shop Foreman  
Road Foremen  
District #1  
District #2  
District #3

Chris Monks  
  
Chris Monks  
Bruce Walters  
Rickie Ashcraft

Jail & Juvenile Officer

Tom Nestor

Official Newspaper

Limon Leader

Hospital Board – 7 Members – 5 Year Term

2018  
2019  
2020  
2020  
2021  
2022  
2022

Greg King  
Colleen Luft  
Lucas Hohl  
Linda Orrell  
Lorie Coonts  
Jack Cross  
Keith James

Fair Board – 9 Members – 3 Year Term

2018  
2018  
2018  
2019  
2019  
2019  
2020  
2020  
2020

John Higgins  
Ed B. Schifferns  
Mike Vaughn  
Wendy Simmons  
LaRay Becker-Patton  
Chip Reid  
Clinton Clark  
Richard Hoefler  
April Hollowell

Land Use Board – 9 Members – 3 Year Term

|                |               |
|----------------|---------------|
| 2018           | Ephron Brent  |
| 2018           | James Bledsoe |
| 2018           | John Higgins  |
| 2019           | John Reid     |
| 2019           | Chris Monks   |
| 2019           | Paul Martin   |
| 2020           | Bill Craig    |
| 2020           | Curtis Dutro  |
| 2020           | Mark James    |
| Jeffrey Coonts | Secretary     |

Land Use Board of Adjustment – 3 Year Term

|      |                         |
|------|-------------------------|
| 2018 | Jamie Clark             |
| 2019 | Sid Yoder               |
| 2020 | Robert Boyd             |
| 2020 | Jim Mannis              |
| 2020 | Adam Nuss               |
| 2020 | Paul Jenkins, Alternate |

Weed Board – 9 Members – 3 Year Term

|      |                       |
|------|-----------------------|
| 2018 | Scott Ravenkamp       |
| 2018 | Robert W. Raines, Jr. |
| 2018 | David Riemenschneider |
| 2019 | Terry Saffer          |
| 2019 | Todd Thompson         |
| 2019 | Wade Hollowell        |
| 2020 | Shelby Britten        |
| 2020 | Jamie Clark           |
| 2020 | Tom LeValley          |

E911 Authority Board – 5 Members – 2 Year Term

|      |                 |
|------|-----------------|
| 2018 | Ken Stroud      |
| 2018 | Patrick Leonard |
| 2019 | Jack Cross      |
| 2019 | Diane Kimble    |
| 2019 | Mark McHone     |

Bookmobile Board – 5 Members – No Term Limit

Maria Root  
Cleta Hiner-Felzien  
Pam Brown  
Cherry Stogsdill  
Lisa Miller

Prairie Development Corporation – 2 Members – 2 Year Term

|        |                 |
|--------|-----------------|
| 1/2019 | Robert Safranek |
| 1/2019 | Steve Burgess   |

Tourism Board – 5 Members – 2 Year Term

|        |                 |
|--------|-----------------|
| 1/2018 | Steve Beedy     |
| 1/2018 | Linda Orrell    |
| 1/2019 | Tim Andersen    |
| 1/2019 | Apryl Huelskamp |
| 1/2019 | Dan Merewether  |

Karval Community Cemetery District Board of Directors

|            |                  |
|------------|------------------|
| 12/31/2017 | Vernon Stone     |
| 12/31/2019 | Dennis Kravig    |
| 12/31/2021 | Cherry Stogsdill |

Representatives for:

|   |                             |
|---|-----------------------------|
| Baby Bear Hugs                                      | Steve Burgess               |
| Bookmobile  | Steve Burgess               |
| Centennial Mental Health                            | Steve Burgess               |
| Colorado East Community Action Agency               | Doug Stone                  |
| County Health Pool                                  | Doug Stone                  |
|   | Gary Ensign - Alternate     |
| East Central Council of Local Governments           | Steve Burgess               |
| ECCOLG Economic Development Board Member            | Gary Beedy                  |
| Eastern CO. Services for the Dev. Disabled          | Heike Petersen              |
| EMS and RETAC                                       | Steve Burgess               |
|   | Richard Johnson - alternate |
|   | Gary Ensign – Alternate     |
| Foreign Trade Zone                                  | Steve Burgess               |
| Judicial Review Board for 18 <sup>th</sup> District | Steve Burgess               |
| Land Use  | Jeffrey Coonts              |

|                                       |                               |
|---------------------------------------|-------------------------------|
| Lincoln Community Hospital            | Ed Schifferns                 |
| Lincoln County Fair Board             | Doug Stone & Ed Schifferns    |
| Lincoln County Human Services Liaison | Doug Stone                    |
| Ports-to-Plains                       | Steve Burgess                 |
| Resources Unlimited                   | Ed Schifferns & Steve Burgess |
| RETAC Pre-hospital                    | Mark Morrison                 |
| Southeast & East Central Recycling    | Ed Schifferns                 |
| Transit Advisory Committee            | Steve Burgess                 |

Human Services Region Citizen Review Panel – 3 Year Term

1/2020

Linda Messer

The following list of holidays was approved for 2017:

|   |                        |
|---|------------------------|
| January 16, 2017                        | Martin Luther King Day |
| February 20, 2017                       | President's Day        |
| May 29, 2017                            | Memorial Day           |
| July 4, 2017                            | Independence Day       |
| September 4, 2017                       | Labor Day              |
| October 9, 2017                         | Columbus Day           |
| November 11, 2017 (Observed 11/10/2017) | Veterans Day           |
| November 23 and 24, 2017                | Thanksgiving           |
| December 25, 2017                       | Christmas Day          |
| January 1, 2018                         | New Year's Day         |

Mr. Burgess made a motion to set the county's vacation and sick leave policy for 2017, according to the personnel policy adopted on January 1, 2014. Mr. Schifferns seconded the motion, which carried unanimously.

Mr. Schifferns made a motion to set the E-911 surcharge at \$.70, per 29-11-103 (3) (a), C.R.S. Mr. Burgess seconded the motion, which carried unanimously.

County Treasurer Jim Covington presented the Lincoln County Investment Policy, explaining that it had not changed from last year. Mr. Schifferns made a motion to adopt the Lincoln County Investment Policy for 2017. Mr. Burgess seconded the motion, which carried unanimously.

Mr. Burgess made a motion to appoint the Lincoln County Administrator as the budget officer who will complete the preparation of the 2018 budget, pursuant to 29-1-104 C.R.S. Mr. Schifferns seconded the motion, which carried unanimously. Ms. Lengel asked if there would be a resolution, and Mr. Ensign said there did not need to be.

Mr. Stone and Mr. Schifferns had nothing further to report, but Mr. Burgess said he'd set up an appointment with the road crew at the Genoa shop for the following day.

Mr. Ensign had no more to report, so Mr. Stone called for old business. Ms. Lengel said she had found the digital camera that she had promised to give to the landfill, and Mr. Burgess took it to give to them. The group discussed that they would need to provide a computer as well, and Mr. Ensign said he had one they could have. Ms. Lengel also stated that her old hard drive would still be in good shape if James Martin would wipe the data from it, and Mr. Covington stated that he may have something as well. Discussion ensued regarding the data and information that would need to be kept at the landfill in the future, and Mr. Burgess asked that the Board meet with Mick Jaques and Allen Chubbuck at the end of the month. Mr. Ensign scheduled them for January 31.

As for new business, Mr. Burgess asked the other commissioners what the county's equipment/vehicle policy is, specifically in relation to which road crew members are allowed to take vehicles home. Mr. Stone said that he allows his equipment operators and the road foreman to take a vehicle home in District Three. Mr. Schifferns said that he does the same in his district.

Secondly, due to the commitment last fall to purchase two new road graders in District Two, Mr. Burgess stated that he will be unable to make any other large equipment purchases in 2017. District Two has a total of five road graders, which he is not sure is necessary, even though his district has more miles of oiled roads than either of the other two districts. He asked for guidance on whether or not he should contact John Deere and see if they would take one of the graders back, stating that the main problem is that he would be out the trade-in cost on the old grader. Another issue, he stated, was the fact that buying two graders in the same year would mean that they would most likely need to be replaced at the same time, which was something he felt the county had always tried to avoid. Mr. Schifferns asked if he could sell one of the old road graders and keep the new one, especially if the hours are getting high on one of them. Mr. Burgess stated he could certainly speak with someone at John Deere and see. Mr. Schifferns added that he would talk to Chris Monks and see if District One may be in the market for a new road grader; they currently have no debt regarding equipment. Mr. Burgess added that if the fifth road grader is actually necessary based on road miles, the county will need to allocate more money to that district in the future.

Mr. Covington asked if it is feasible to have more equipment on the north end of the county than down south, based on the difference in soil. Mr. Stone said the soil in District Three is more sandy and, therefore, easier to manage. There is more clay on the northern end of the county and they also typically receive more moisture. Mr. Covington said that he thought the county had a five-or-ten-year plan at one time, in regard to equipment purchases, and Mr. Burgess agreed. Mr. Covington added that knowing ahead of time what large purchases may be coming helps with how he plans the county's investments.

Mr. Stone told Mr. Burgess that he may be able to sell one of the old graders and get around \$140,000 out of it, and Mr. Burgess said that first he would speak to someone at John Deere.

With no further business to come before the Board, the meeting was adjourned until 9:30 a.m. on January 25, 2017, when the commissioners will meet with 18<sup>th</sup> Judicial District Attorney George Brauchler and Chief Judge Carlos Samour.

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Corinne M. Lengel, Clerk to the Board

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Doug Stone, Chairman