

Board of County Commissioners of Lincoln County  
Agenda for October 6, 2016

8:45 Call to order and Pledge of Allegiance

8:45 Jim Covington, County Treasurer, to present the proposed 2017 Treasurer's Office Budget

9:00 Jeremiah Higgins, County Assessor, to present the proposed 2017 Assessor's Office Budget

9:30 Stan Kimble, County Attorney, to present a proposed agreement for appointment as the county attorney for 2017 and to present the proposed 2017 Attorney's Office Budget

10:00 Travis Taylor, County Director, Ag/4-H Youth Development, to present the proposed 2017 Lincoln County Extension Budget and discuss other extension office matters

10:30 Heike Petersen, Public Health Nurse, to present the agency's September, 2016, report

1. Approve the minutes from the September 30, 2016, meeting
2. Approve the minutes from the October 4, 2016, meeting
3. Review employee timesheets for Land Use Administrator Jeff Coonts, O.E.M./Land Use Administrator John DeWitt and County Administrator Gary Ensign
4. Review the 2017 budget request from the Office of the District Attorney, 18<sup>th</sup>. Judicial District
5. Review and act upon proposed Resolution Number 927, A Resolution Opposing Amendment 69 Appearing on the November 8, 2016, General Election Ballot
6. County Commissioner reports
7. County Attorney's report
8. County Administrator's report
9. Old business
10. New business
11. Approve expense vouchers

The Board of Lincoln County Commissioners met at 8:45 a.m. on October 6, 2016. The following attended: Chairman Greg King, Commissioners Doug Stone and Ed Schifferns, County Administrator Gary Ensign, County Attorney Stan Kimble, and Clerk to the Board Corinne M. Lengel.

Chairman King called the meeting to order and asked County Treasurer Jim Covington to lead the Pledge of Allegiance.

Mr. Covington then presented his 2017 budget request, having increased the part time line item by \$1,000 and reduced the postage line item by \$500. He stated that the cost of the Tyler computer system went down considerably; from \$145,103 to \$36,000, since he and the Assessor's office have completely transferred over to the new system. Mr. King asked how it is working for them and Mr. Covington said it works very well. He also increased his dues and meetings line item by \$600, since the Treasurer's Association will start charging registration fees for their conferences, and the miscellaneous line item was increased by \$400. Mr. Covington decreased the capital outlay line item by \$2,000.

County Assessor Jeremiah Higgins met with the Board at 9:00 a.m. to present his 2017 budget request. His only increases were in employee salaries, based on the one-step cost of living adjustment recommended by the commissioners. Mr. Higgins did request a replacement vehicle for the 2000 Chevy pickup that the department currently drives, stating that he would prefer to purchase a smaller, 4-whl drive SUV since they rarely need to haul anything, but do drive in rough terrain on occasion. He provided a quote from Limon Auto Solutions in the amount of \$26,750 for a 2015 Jeep Grand Cherokee Laredo with 22,000 miles on it.

Mr. King asked if he intended to trade in the old vehicle and Mr. Higgins stated he didn't know if the Board would rather give it to another department since the trade-in value won't be much on it. He added that it does only have 96,154 miles on it so is still in fairly good shape, except that it does have a different kind of tire on it that he doesn't like.

After Mr. Higgins left, Mr. Ensign presented the proposed agreement for Stan Kimble to act as the county attorney in 2017. Mr. Kimble said the only change was the cost of living adjustment resulting in an annual salary of \$25,200. For the most part, he is generally able to stay within the eighteen hours per month allowed by the contract; however, he does occasionally go over that designated amount. Additional hours are charged at \$100 per hour and that amount will not increase.

Mr. Stone made a motion to approve the agreement between the Board of County Commissioners and Stan M. Kimble to act as county attorney in 2017, at a rate of \$2,100 per month for eighteen hours of service. Additional hours will be paid at \$100/hr. Mr. Schifferns seconded the motion, which carried unanimously.

The Board then reviewed the proposed budget for the County Attorney for 2017. The group discussed that the addition of \$10,000 under the contingent litigation line item would probably be a good idea.

Mr. Schifferns asked that the minutes from the meeting held on September 30, 2016, be corrected to show that he had not participated in the interview of a potential county employee. Mr. Stone made a motion to approve the minutes from the meeting held on September 30, 2016, as corrected. Mr. Schifferns seconded the motion, which carried unanimously.

Mr. Schifferns made a motion to approve the minutes from the meeting held on October 4, 2016, as submitted. Mr. Stone seconded the motion, which carried unanimously.

The Board reviewed employee time sheets for Land Use Administrator Jeff Coonts, OEM/Land Use Administrator John DeWitt, County Administrator Gary Ensign, and Public Health Director Sue Kelly.

The Board reviewed the proposed nonexclusive license agreement between Lincoln County and Nighthawk Production, LLC. Mr. Kimble stated that when he talked to Ryan Sullivan, he said they would move the pipeline out of the county right-of-way in the areas where it isn't possible to remain in the right-of-way. They will obtain easements from private landowners in those instances.

Mr. Schifferns made a motion to sign the Nonexclusive License Agreement between Lincoln County and Nighthawk Production, LLC, for the purpose of locating a saltwater disposal gathering system, a waterflood distribution system, a produced gas-gathering system, and a fuel gas distribution system in and around the county road right-of-way in County Roads 35 and 4B. Mr. Stone seconded the motion, which carried unanimously.

The Board reviewed the 2017 budget request from the Office of the District Attorney, 18<sup>th</sup> Judicial District, which increased by \$6,635. Mr. Ensign commented that it seemed a fair amount for the services the county receives.

After reviewing the 3<sup>rd</sup> Quarter 2016 Discharge Monitoring Reports for the county landfill, Mr. Stone made a motion to approve the reports. Mr. Schifferns seconded the motion, which carried unanimously.

Mr. Stone made a motion to adopt a resolution opposing Amendment 69. Mr. Schifferns seconded the motion, which carried unanimously.

At a regular meeting of the Board of County Commissioners of Lincoln County, Colorado, held in Hugo, Colorado, on October 6, 2016, there were present:

Greg King, Chairman	Present
Douglas D. Stone, Vice Chairman	Present

Ed E. Schifferns, Commissioner	Present
Stan Kimble, County Attorney	Present
Corinne Lengel, Clerk of the Board	Present
Gary Ensign, County Administrator	Present

when the following proceedings, among others, were had and done, to-wit:

**RESOLUTION #929** It was moved by Commissioner Stone and seconded by Commissioner Schifferns to adopt the following resolution:

**WHEREAS**, Amendment 69 will appear on the November 8, 2016, general election ballot, which, if approved by the voters, would create ColoradoCare, a health payment system to finance health care for all Colorado residents; and

**WHEREAS**, Amendment 69, as proposed, would replace the current market-based health insurance system with a health care system that will have an initial estimated 25 billion dollar price tag; and

**WHEREAS**, to offset the costs of this proposed system, Amendment 69 would levy an additional 10 percent (10%) tax on payroll, 2/3 of this additional tax to be paid by the employer and 1/3 of this additional tax to be paid by the employee; and

**WHEREAS**, in addition to the increased payroll taxes, Amendment 69 would collect an additional ten percent (10%) from all non-payroll income, to include interest income, dividends, tax refunds, capital gains, sole proprietor business incomes and retirement incomes; and

**WHEREAS**, the projected cost of ColoradoCare will more than double the size of the Colorado state budget with no guarantee of providing adequate funding; and

**WHEREAS**, increased taxes generally negatively affect all working families and businesses and tend to make Colorado far less competitive for employment opportunities and economic growth; and

**WHEREAS**, these proposed payroll and income taxes would be in addition to the current 4.63% state income tax rate, giving Colorado the highest state income taxes in the nation; and

**WHEREAS**, ColoradoCare would not be an agency of the State of Colorado, but would be governed by a 21-member board with no accountability to the Colorado Governor or Legislature and with unilateral power to decide benefits, negotiate prices and reimbursement rates and raise taxes if and when the initial annual revenue proves insufficient; and

**WHEREAS**, ColoradoCare would be exempt from the Taxpayers Bill of Rights, allowing the system costs and taxes to expand unchecked; and

**WHEREAS**, ColoradoCare would cover in-state health care only, forcing Coloradoans to purchase additional insurance when traveling outside of the state; and

**WHEREAS**, Amendment 69, if adopted, would be embedded in Colorado's Constitution, requiring another state-wide vote of Colorado voters to amend or repeal its provisions.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Lincoln County, Colorado, that the Board hereby expresses its opposition to proposed Amendment 69 as being contrary to the best interests of the citizens and taxpayers of Lincoln County and urges voters to reject proposed Amendment 69 when they cast their ballots in the November 8, 2016, election.

Upon roll call the vote was:

Commissioner Schifferns, Yes; Commissioner Stone, Yes; Commissioner King, Yes.

The Chairman declared the motion carried and so ordered.

Board of County Commissioners  
of Lincoln County

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ATTEST:

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Clerk of the Board

After reviewing a resolution certifying costs of prosecuting crimes alleged to have been committed by persons in the custody of the Department of Corrections, Mr. Schifferns made a motion to adopt the resolution. Mr. Stone seconded the motion, which carried unanimously.

At a regular meeting of the Board of County Commissioners of Lincoln County, Colorado held in Hugo, Colorado on October 6, 2016, there were present:

Greg King, Chairman	Present
Douglas D. Stone, Vice Chairman	Present
Ed E. Schifferns, Commissioner	Present
Stan Kimble, County Attorney	Present
Corinne Lengel, Clerk of the Board	Present
Gary Ensign, County Administrator	Present

when the following proceedings, among others, were had and done, to-wit:

**A RESOLUTION CERTIFYING COSTS OF PROSECUTING CRIMES  
ALLEGED TO HAVE BEEN COMMITTED BY PERSONS IN THE CUSTODY  
OF THE DEPARTMENT OF CORRECTIONS**

**RESOLUTION #930** It was moved by Commissioner Schifferns and seconded by Commissioner Stone to adopt the following resolution:

**WHEREAS**, C.R.S. § 16-18-101(3) provides that the Colorado Department of Corrections (CDOC), from annual appropriations made by the general assembly, shall reimburse the county or counties in a judicial district for the costs of prosecuting any crime alleged to have been committed by a person in the CDOC; and

**WHEREAS**, C.R.S. § 16-18-101(3) provides that the county or counties shall certify these costs to the CDOC; and

**WHEREAS**, C.R.S. § 16-18-101(3) provides that the provisions of C.R.S. § 16-18-101(3) shall apply to costs that are not otherwise paid by the State; and

**WHEREAS**, Exhibit A to this resolution summarizes the costs of prosecuting crimes alleged to have been committed by persons in the custody of the CDOC, in matters prosecuted by the Office of the District Attorney for the Eighteenth Judicial District, which serves Arapahoe, Douglas, Elbert and Lincoln Counties; and

**WHEREAS**, the Office of the District Attorney for the Eighteenth Judicial District has confirmed the accuracy of these costs to Arapahoe, Douglas, Elbert and Lincoln Counties, and the Counties are now forwarding and certifying such costs to the CDOC relying on such District Attorney confirmation.

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of the County of Lincoln, State of Colorado, as follows:

1. The costs in Exhibit "A" are certified to the CDOC.
2. The costs in Exhibit "A" have not otherwise been paid by the state.

Upon roll call the vote was:

Commissioner Stone, Yes; Commissioner Schiffers, Yes; Commissioner King, Yes.

The Chairman declared the motion carried and so ordered.

Board of County Commissioners  
of Lincoln County

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ATTEST:

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Clerk of the Board

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## Explanation of Methods of Figuring Costs

Related to the prosecution of Colorado Department of Corrections (DOC) cases originating from the Limon facility

### 1. DEFINITIONS:

**Associated Costs** = All costs incurred by the DA's Office related to DOC cases not involving Employee Compensation

**Billing Cycle** = The months represented in the County invoices sent to DOC as prepared by the DA's Office

**Billing Summary** = Tabbed **Sheet** within the **FISCAL SUMMARY workbook** that contains summary calculations and totals reflecting amounts to be billed (invoiced) to DOC by the Four Counties

**Calendar Year** = January 1st thru December 31st

**Ctrl** = Controller

**DA, DA's** = Office of the District Attorney - 18th Judicial District

**DA Costs** = Employee Compensation plus Associated Costs related to the prosecution of DOC matters

**DA's Fiscal Year** = January 1st thru December 31st

**DA Hours** = Time spent by DA Employee working on matters not related to DOC prosecutions

**District Attorney** = The person elected to serve as the District Attorney for the 18th Judicial District

**DOC** = Colorado Department of Corrections

**DOC Fiscal Year** = July 1st thru June 30th

**DOC Hours** = Time spent by DA Employee working on DOC related matters

**Employee(s)** = Person and/or persons employed by the DA

**Employee Compensation** = Employee's annual pay plus the DA's annual contributions to all of the Employee's benefits

**Exempt Employee(s)** = Employee(s) who is/are Attorney(s) or Division Supervisor(s)

**Four Counties** = Arapahoe, Douglas, Elbert, & Lincoln Counties within the 18th Judicial District of Colorado

**Hourly Rate** = Employee's annual pay plus the DA's annual contributions to all of the Employee's benefits, divided by 2080 hours

**Limon Facility** = DOC prison located in Limon Colorado

**Non-Exempt Employee(s)** = Employee(s) who is/are not Attorney(s) or Division Supervisor(s)

**Overtime Compensation** = Pay or time-off to compensate an Employee for time worked exceeding 40:00 hours in a single Work Week

**Sheets** = Tab sheets within Excel workbooks

**Time Record(s)** = Time sheets maintained by DA Employees reflecting time spent working on DOC matters

**Vender** = Supplier of goods or services to the DA's Office

**Work Week** = The DA Work Week runs from 00:01 Saturday morning until 24:00 midnight Friday

### 2. BILLING SUMMARY

## County Percentages

The **Billing Summary Sheet** within the **FISCAL SUMMARY workbook** reflects the total amounts owed by DOC to each of the Four Counties. The amounts owed to each of the Four Counties is calculated upon the population percentage of each County in relationship to the total population of the 18th Judicial District within a Calendar Year. Because portions of two Calendar Years are contained within DOC's Fiscal Year, each of the two years is assigned different County percentages. The percentage owed to each County is calculated separately for each of the portions of the two years within DOC's Fiscal Year, and then added together to give the total amount to be billed (invoiced) to DOC by each of the Four Counties for the Billing Cycle.

### 3. EMPLOYEE COMPENSATION

#### Calculation Formula (Used to figure Employee Hourly Rates for purposes of DOC billing)

Annual Salary  
+ Annual FICA (DA's contribution)  
+ Annual cost of health, dental, & vision benefits (DA's contribution)  
+ Annual cost of Flex Administration Fee (DA's contribution)  
+ Annual cost of disability insurance (DA's contribution)  
+ Annual cost of 401k retirement plan (DA's contribution)

Total of above divided by 2080 hours = Total Hourly Rate for Employee

Separate **Code Sheets** for each of the two years contained within DOC's Fiscal Year adjust the changes in Employee Compensation related to portions of the two Calendar Years within DOC's Fiscal Year. Columns "J" thru "Q" are hidden within the **Code Sheets**. The hidden columns contain the data and Excel formulas used to calculate Employee Hourly Rates. To unhide the columns, block the entire sheet, then in the "Tool Bar" go to "Tools", "Protection", "Unprotect Sheet", then go to "Format", "Columns", and select "Unhide".

#### Overtime Compensation - Non-Exempt Employees

When a Non-Exempt Employee works more than 40:00 hours within a Work Week (regardless of the work performed, DOC Hours plus DA Hours), the DA's Office is obligated to compensate the Non-Exempt Employee with pay (or time off) at the rate of 1-½ times his/her Hourly Rate (or over-time worked) for the additional hours. DOC will be billed (**at the Non-Exempt Employee's Hourly Rate**) for all DOC Hours worked. The DA's Office will absorb and compensate the Employee the other 1/2 of Overtime Compensation above 40:00 DOC Hours, and will not bill such 1/2 amount to DOC. Non-Exempt Employee Time Records will reflect the total DOC Hours worked in a single day. District Attorney policy requires Non-Exempt Employees to flex their Work Week to avoid working more than 40:00 hours. Supervisors may permit a Non-Exempt Employees to work more than a 40:00 hour Work Week when unusual circumstances require such. **SEE EXAMPLE CHART BELOW.**

#### Overtime Compensation - Exempt Employees

Exempt Employees DOC Hours will be billed to DOC at the Exempt Employee's Hourly Rate up to 40:00 DOC Hours in a single Work Week. Exempt Employees are not eligible to receive Overtime Compensation for hours worked over 40:00 in a single Work Week. Exempt Employee Time Records will reflect the total DOC Hours worked in a single day, and a separate column will reflect the hours billed to DOC. Once an Exempt Employee works 40:00 DOC Hours in a single week, no additional hours worked in the same week will be billed to DOC. **SEE EXAMPLE CHARTS BELOW.**



**EXAMPLES:**

**EXAMPLE OF DOC BILLING RELATING TO A NON-EXEMPT EMPLOYEE  
WHO RECEIVES 1-1/2 TIMES PAY OR TIME OFF FOR HOURS OVER 40:00 IN A SINGLE WORK WEEK  
(DA's Office absorbs and does not bill DOC the 1/2 portion of Overtime Compensation pay or time-off)  
(These are DA Employees who are **NOT** Attorneys or Division Supervisors)**

DA WORK WEEK	HRS WORKED NON-DOC	HRS WORKED DOC RELATED	TOTAL DAILY HRS WORKED	TOTAL WORK WEEK HRS	DOC HRS BILLED AT HOURLY RATE	TOTAL WORK WEEK DOC HRS WORKED	TOTAL WORK WEEK DOC HRS BILLED	DOC OVERTIME COMP ABSORBED BY DA'S OFFICE
Saturday	01:00	03:00	04:00	04:00	03:00	03:00	03:00	00:00
Sunday	03:00	04:00	07:00	11:00	04:00	07:00	07:00	00:00
Monday	05:00	05:00	10:00	21:00	05:00	12:00	12:00	00:00
Tuesday	00:00	09:00	09:00	30:00	09:00	21:00	21:00	00:00
Wednesday	03:00	10:00	13:00	43:00	10:00	31:00	31:00	00:00
Thursday	02:00	10:00	12:00	55:00	10:00	41:00	41:00	00:30
Friday	01:00	10:00	11:00	66:00	10:00	51:00	51:00	05:00

**EXAMPLE OF DOC BILLING RELATING TO AN EXEMPT EMPLOYEE  
WHO DOES **NOT** RECEIVE ADDITIONAL PAY OR TIME OFF FOR WORKING MORE THAN 40:00 HOURS  
IN A SINGLE WORK WEEK  
(These are Employees who are Attorneys and Division Supervisors)**

DA WORK WEEK	HRS WORKED NON-DOC	HRS WORKED DOC RELATED	TOTAL DAILY HRS WORKED	TOTAL WORK WEEK HRS	DOC HRS BILLED AT HOURLY RATE	TOTAL WORK WEEK DOC HRS WORKED	TOTAL WORK WEEK DOC HRS BILLED	DOC OVERTIME NOT BILLED
Saturday	01:00	03:00	04:00	04:00	03:00	03:00	03:00	00:00
Sunday	03:00	04:00	07:00	11:00	04:00	07:00	07:00	00:00
Monday	05:00	05:00	10:00	21:00	05:00	12:00	12:00	00:00
Tuesday	00:00	09:00	09:00	30:00	09:00	21:00	21:00	00:00
Wednesday	03:00	10:00	13:00	43:00	10:00	31:00	31:00	00:00
Thursday	02:00	10:00	12:00	55:00	09:00	41:00	40:00	01:00
Friday	01:00	12:00	13:00	68:00	00:00	53:00	40:00	12:00

**Employee Time Records Relating to DOC Matters** Each DA Employee is individually responsible for accurately reporting his/her DOC hours worked relating to DOC cases. Employee DOC Time Records are available for inspection (within the DA's Office) by the Four Counties and/or DOC.

## **Employee Hours Not Included In DOC Billing**

Hours expended by the District Attorney and the Assistant District Attorney relating to DOC matters have not been included for DOC Fiscal Year 2011-12.

## **4. ASSOCIATED COSTS**

### **Preparation of Billing & Inspection of Documentation & Date**

The Chief Financial Officer (Controller) and accounting assistants keep track of all Associated Costs (not involving Employee Compensation) for each DOC case. **Costs Sheets** for (July 1st thru December 31st), and (January 1st thru June 30th) of DOC's Fiscal Year, are within the documentation provided to the Four Counties and DOC. The **Sheets** reflect date of Vender invoice, Vender invoice number, Vender name, type of expense, DA general ledger code number, amount of DA check to Vender, DA check number, and an exhibit number that relates to the details of the transaction. Exhibits are placed in a binder for inspection (within the confines of the DA's Office) by the Four Counties and DOC.

### **DA Accounting Related to Vender Billing**

As to Vender invoices dated within the current DA Fiscal Year for services that were rendered within the current DA Fiscal Year, DA payments will be accounted for as a DA expense within the current DA's Fiscal Year. As to Vender invoices dated and received by the DA before the end of February of the DA's current Fiscal Year for services rendered during the previous DA Fiscal Year, DA payments will be accounted for as a DA expense within the DA's previous Fiscal Year. As to Vender invoices dated and received by the DA after the end of February of the DA's current Fiscal Year for services rendered during the previous DA Fiscal Year, DA payments will be accounted for as a DA expense within the DA's current Fiscal Year.

## **5. BACKUP DOCUMENTATION AND DATA**

### **Custodian of Records & Inspection of Records**

Backup documentation and data supporting calculations within documents provided to the Four Counties and DOC by the DA's Office are available for inspection by the Four Counties and DOC within the confines of the DA's Office. Because defense attorneys may raise issues concerning reimbursement of "Costs of Prosecution" relating to C.R.S. 16-18-101(3), the DA's Office is the records custodian for all backup documentation and data related to DOC billing, which permits the Four Counties and DOC to avoid expending resources answering Colorado Open Records Act (CORA) requests, and/or Subpoena Duces Tecum (STD) demands, for production of documentation and/or data by criminal defense attorneys.

## **6. PREPARATION OF BILLING**

### **Persons Responsible**

Documents delivered to the Four Counties and DOC were prepared by Chief Deputy District Attorney John Topolnicki with the assistance of the DA Chief Financial Officer (Controller) and accounting assistants.

### **Accuracy - Conservative Approach - Error Corrections**

Care is taken to ensure that billed DOC Hours and Associated Costs are related to DOC prosecutions. Billing errors relating to over-billing and/or under-billing of DA Costs, that are discovered to have occurred during the last Billing Cycle (after DOC payments to the Four Counties has already been made for such cycle), will be reported, adjusted, reimbursed and/or billed to DOC in the next Billing Cycle. Errors discovered before DOC payments are made will be corrected as discovered, and adjustments (with notice to both DOC and the Four Counties) will be made to the pending billing. DA Employees are instructed to be very conservative in reporting DOC hours, and to always error in favor of DOC. DA Employees are advised that the Four Counties and/or DOC may audit their Time Records and other documentation and data related to submitted billings

### **Employee Hours Related to Preparation of DOC Billing**

Hours expended by DA Employees preparing DOC billings have not been reported or billed for DOC Fiscal Year 2012-13, but may calculated, reported, and billed relating to future Billing Cycles.

## **7. DISTRICT ATTORNEY CONTACTS**

### **Persons Who Will Answer Questions & Handle CORA and SDT requests**

Chief Deputy District Attorney John Topolnicki is the DA contact person who is available to answer questions, to appear before the Boards of County Commissioners of the Four Counties, to consult with DOC Officials, and to deal with CORA and STD requests. DA Chief Financial Officer (Controller) Adry Brudwick can also be contacted. Both Mr. Topolnicki and Ms. Brudwick will be available to assist with audits conducted by the Four Counties and/or DOC.

John Topolnicki Contacts:  
720-733-4550 (Desk)  
303-961-3662 (Mobile)  
JTopolnicki@da18.state.co.us.

Adry Brudwick:  
720-874-8554 (Desk)  
ABrudwick@da18.state.co.us.  
Office of the District Attorney  
6450 South Revere Parkway  
Centennial CO 80111

## **8. PROCEDURES IN COMPLIANCE WITH C.R.S. 16-18-101(3)**

## **Statutory Authority Relating to DOC Reimbursement of "Costs of Prosecution" to Counties**

### **§ 16-18-101. Costs in criminal cases.**

(3) The department of corrections, from annual appropriations made by the general assembly, shall reimburse the county or counties in a judicial district for the costs of prosecuting any crime alleged to have been committed by a person in the custody of the department. The county or counties shall certify these costs to the department, and upon approval of the executive director of the department, the costs shall be paid. The provisions of this subsection (3) shall apply to costs that are not otherwise paid by the state.

### **DA Prepares Cost Calculations**

The DA's Office goal is to provide prosecution expense quarterly reports thirty days following the end of each DOC fiscal quarter related to the prosecution of DOC Limon Facility cases.

### **DA Delivery of Calculations**

After completion of cost calculations, the DA's Office will deliver documents by email to each of the Four Counties and to DOC.

### **Audits**

DOC may begin its auditing of received documents, and supporting documentation and data, upon receipt of documents from the DA's Office, with the understanding that the delivered documents, and supporting documentation and data, have not yet been certified by the counties (as required by statute). Chief Deputy District Attorney John Topolnicki and DA Chief Financial Officer Adry Brudwick will be available to assist with audits conducted by the Four Counties and/or DOC (see contact information above).

**Certification by Boards of County Commissioners** After each of the Boards of County Commissioners for the Four Counties have certified the calculations, supporting documentation, and data received from the DA's Office, each Board of County Commissioners will initiate the delivery of their County's individual certification and billing invoice to DOC directed to: Lenny Merriam, CPA, CFEDOC Controller, CTCF Business Office, P.O. Box 1010, Canon City, CO 81215 - 1010719-269-4214 Desk 719-205-6698 Mobile 719-269-4234 Fax [lenny.merriam@state.co.us](mailto:lenny.merriam@state.co.us)

**Payments & Delivery Thereof**

Reimbursement payments will not be sent by DOC to any of the Four Counties until all of the Four Counties have delivered their individual certifications and billing invoices to DOC's Controller (see contact information above), and until after DOC has completed its auditing process. DOC payments will be made and delivered by DOC directly to the individual Counties and not through the DA's Office.

**Inform DA of Payments Received**

Counties are requested to inform the DA's Office of the dates when DOC payments are received. Such notifications should be made to:

John Topolnicki, Chief Deputy District Attorney  
720-733-4550  
JTpolnicki@da18.state.co.us

and/or to

Doris Houser-Williams, DA Chief Financial Officer (Controller)  
720-874-8554  
DHouser@da18.state.co.us  
Office of the District Attorney  
6450 South Revere Parkway  
Centennial CO 80111

**9. ESTIMATES TO DOC RELATING TO BILLING COSTS**

**Quarterly Estimates**

The DA's Office will attempt to keep the DOC Controller advised of DA Costs incurred through each quarter of DOC's Fiscal Year.

**Fiscal Year Estimate**

During July of DOC's current Fiscal Year, the DA's Office will provide an annual estimate of anticipated DA Costs to be billed to DOC for DOC's current Fiscal Year.

<b>All Limon Correctional Facility Prosecution Expenses Summary District Attorney Employee Compensation and Associated Costs Related to Colorado Department of Corrections (DOC) - Limon Facility</b>		
<b>DOC Fiscal Year - July 1st thru June 30th</b>	<b>2015</b>	<b>2016</b>

<b>Percentage &amp; Dollar Amounts of Total Expenses to be Billed to DOC County &amp; District Attorney Fiscal Year Runs - January 1st thru December 31st DOC Fiscal Year Runs - July 1st thru June 30th</b>		
<b><u>County Percentages</u></b>		

The chart below reflects the total amounts owed by DOC to each of the Four Counties. The amounts owed to each of the Four Counties is calculated upon the population percentage of each County in relationship to the total population of the 18th Judicial District within a Calendar Year. Because portions of two Calendar Years are contained within DOC's Fiscal Year, each of the two years is assigned different County percentages. The percentage owed to each County is calculated separately for each of the portions of the two years within DOC's Fiscal Year, and then added together to give the total amount to be billed (invoiced) to DOC by each of the Four Counties for the Billing Cycle.

County	DOC First Quarter	DOC Second Quarter	DOC Third Quarter	DOC Fourth Quarter
<b>Arapahoe</b>	\$1,399.57	\$1,307.93	\$540.77	\$1,258.46
Calendar Year Within DOC Fiscal Year	0		0	
Percent Applied to County	64.4100%		64.2400%	
Calendar Year Total to be Billed to DOC	\$2,707.50		\$1,799.23	
Fiscal Year Total to be Billed to DOC	\$4,506.73			

County	DOC First Quarter	DOC Second Quarter	DOC Third Quarter	DOC Fourth Quarter
<b>Douglas</b>	\$706.20	\$659.95	\$275.10	\$640.20
Calendar Year Within DOC Fiscal Year	0		0	
Percent Applied to County	32.5000%		32.6800%	
Calendar Year Total to be Billed to DOC	\$1,366.15		\$915.30	
Fiscal Year Total to be Billed to DOC	\$2,281.45			

County	DOC First Quarter	DOC Second Quarter	DOC Third Quarter	DOC Fourth Quarter
<b>Elbert</b>	\$54.54	\$50.97	\$21.13	\$49.17
Calendar Year Within DOC Fiscal Year	0		0	
Percent Applied to County	2.5100%		2.5100%	
Calendar Year Total to be Billed to DOC	\$105.51		\$70.30	

<b>Fiscal Year Total to be Billed to DOC</b>	<b>\$175.81</b>			
<b>County</b>	<b>DOC First Quarter</b>	<b>DOC Second Quarter</b>	<b>DOC Third Quarter</b>	<b>DOC Fourth Quarter</b>
<b>Lincoln</b>	\$12.60	\$11.78	\$4.80	\$11.17
<b>Calendar Year Within DOC Fiscal Year</b>	<b>0</b>		<b>0</b>	
<b>Percent Applied to County</b>	<b>0.5800%</b>		<b>0.5700%</b>	
<b>Calendar Year Total to be Billed to DOC</b>	<b>\$24.38</b>		<b>\$15.96</b>	
<b>Fiscal Year Total to be Billed to DOC</b>	<b>\$40.35</b>			
<b>District</b>	<b>DOC First Quarter</b>	<b>DOC Second Quarter</b>	<b>DOC Third Quarter</b>	<b>DOC Fourth Quarter</b>
<b>Entire 18th Judicial District</b>	\$2,172.91	\$2,030.63	\$841.80	\$1,958.99
<b>Calendar Year Within DOC Fiscal Year</b>	<b>0</b>		<b>0</b>	
<b>Percent Applied to All Counties Combined</b>	<b>100.0000%</b>		<b>100.0000%</b>	
<b>Calendar Year Total to be Billed to DOC</b>	<b>\$4,203.54</b>		<b>\$2,800.79</b>	
<b>Fiscal Year Total to be Billed to DOC</b>	<b>\$7,004.33</b>			

At 10:00 a.m., Extension Director Travis Taylor met with the Board to present the 2017 budget request for the extension office and to discuss other extension matters. He explained that he had increased the overtime line item since they've hired the 4-H Program Assistant who puts in basically three weeks of time during the week of fair. She has gotten comp time this year but Mr. Taylor said it is difficult for her to take that much time off. He also increased the office supplies line item by \$500 and reduced the postage line item by \$60.

Mr. Taylor also informed the Board that Jean Meinzer, who runs the Edison Drylanders 4-H Club, asked if the thirteen or fourteen kids she has in the club could transfer over to the Lincoln County 4-H Club. Past criteria has been that the party or parent is a taxpayer in Lincoln County,

the student attends school in Lincoln County, or the family lives within ten miles of the county line. Their reasoning is that it is getting extremely expensive to continue participating in the El Paso County Fair, as it costs \$200 per kid to exhibit there. The other reason is that they are as close to the Lincoln County Extension office as they are the El Paso County Extension office. Mr. Taylor said the Drylanders Club is the third chartered club in Colorado. He added that Lincoln County has an \$18 fee to join 4-H; whereas, El Paso County's is \$45. Mr. Kimble asked if the decision is up to the commissioners to make and Mr. Taylor said that it is. Once they do so, it will also need to be approved by the state 4-H program. He added that El Paso County has already agreed to allow the change. The Board agreed it would be fine to allow the kids in the Edison Drylanders 4-H Club to join the Lincoln County 4-H Club.

Mr. Taylor asked if the commissioners had made any decisions regarding building a new extension building at the fairgrounds, and Mr. King told him they are just in the preliminary stages. Mr. Taylor said he wants to make sure that whatever is done is for the greatest good of the county, and that they build a quality building. Mr. Stone told him he will definitely be included when the design planning begins.

At 10:30 a.m., Heike Petersen met with the Board to present the Public Health report for the month of September. When she had finished the report, Ms. Petersen spoke a bit about the shingles vaccine and then provided a letter from Public Health Director Sue Kelly, regarding Richard Johnson remaining as the EPR Coordinator if the commissioners choose to hire someone else for the EM/Communications Coordinator position. Ms. Petersen said that she wanted the commissioners to know that she, too, feels Mr. Johnson's work with EPR is exceptional and he has excellent computer skills as well. She went on to say that it is no one's intention to make the hiring of an emergency manager harder or more expensive for the county, adding that both public health and OEM are difficult to get a grasp of. Public Health is designed to reduce the burden on the healthcare system by keeping people healthy and she said that emergency management is basically the same thing.

Mr. King called for commissioner reports and Mr. Stone reported receiving the phone call regarding the hunters shooting off fireworks on October 1. The caller had contacted the sheriff's department but wanted to know if the county could put up signs since the place is difficult to find. Mr. King said he was sure there were signs at both ends of the county road, and Mr. Stone said that he and Rick Ashcraft went out on October 3 to see and there are, indeed, signs at both ends of the road. Mr. Stone also reported attending the budget meeting on October 4.

Mr. Schifferns reported receiving a call that someone had found some of the county road signs that were stolen in a dumpster at the rest area. On October 5, he went to Flagler to check it out and also asked Sheriff Nestor to look into it. He also attended the budget meetings on October 4, and later asked Tom Anderson why they hadn't returned the coroner's phone call about a vehicle. He was told that they have a new employee and there was some confusion regarding the incident.



Mr. King attended the budget meeting on October 4, and also talked to Mark McHone about the fact that they'd only been given a week's notice regarding mandatory flagging school. The class will be in Hugo on October 11, and since Mr. McHone and another road crewman will be unable to attend that day due to prior obligations, Mr. King said they will see if they can attend in another county. They will just be unable to flag until they obtain their certifications. Mr. King had received an email concerning a request to send a letter to the editor in support of one of the amendments on the general election ballot. Mr. Kimble stated that it would be acceptable, as long as he signs the letter as a county resident and not as a commissioner. Mr. King also reported that District Two is grading, hauling gravel, and mowing, and that they also set a dumpster at Arriba to collect trash during the fire ban.

Mr. Kimble reported reading the state statute again regarding sales/use tax and said he couldn't find anywhere that a public utility can get out of it. He called the Logan County Attorney who agreed, stating that being publicly owned is not relative. Mr. Kimble also spoke with Krista Mann who told him that Xcel does want to discuss the matter. He added that the whole county does profit from the wind farms in various ways. Although they don't want to make the collection of sales/use tax the basis of their approval of a new project, they do want to make sure and collect the tax if the project *is* approved.

Mr. Ensign provided a replacement budget page for the Transportation Enhancement Grant, which is funding for the roundhouse. Roxie Devers informed him that if the grant is approved it won't be until next September or October, so there would be no need for the 2017 budget to reflect any figures.

Dellenbach Motors had contacted the county coroner to let him know they would honor the price of \$34,600 for the 2016 Chevy pickup. It will take four-to-six weeks for delivery. Mr. Lorensen had checked with the other company that was recommended for a topper but told Mr. Ensign it would be \$1,995; whereas, the one he had wanted was \$2,200.

Mr. Ensign asked the Board how they wanted to handle the Assessor's request since the vehicle is currently on the lot. He asked if they wanted Mr. Higgins to continue shopping for a vehicle, if they wanted to deny the request, or if it was their intent to make the purchase this year from the Capital Projects Fund. He added that they could possibly pass off the assessor's other pickup to John Mohan, since he does have need for a county vehicle and is currently using one of the older ones.

Mr. Stone made a motion to allow County Assessor Jeremiah Higgins to purchase a 2015 Jeep Grand Cherokee Laredo from Limon Auto Solutions for \$26,750, to be paid for out of the 2016 Capital Projects Fund, and to give the 2000 Chevy pickup currently used by the Assessor's office to John Mohan for county business. Mr. Schiffers seconded the motion, which carried unanimously.

There was no old or new business so the commissioners approved the remaining expense vouchers for the month of September 2016.

COUNTY GENERAL FUND

Correctional Officer I Salary \$2,953.56  
Correctional Officer I Salary \$3,144.12  
Chief Deputy Salary \$3,598.00  
Corporal Salary \$3,415.32  
Road Deputy Salary \$3,380.73  
Road Deputy Salary \$3,260.38  
Road Deputy Salary \$3,287.11  
Part Time Land Use Admin Salary \$1,654.95  
Treasurer Salary \$3,650.00  
Correctional Officer I Salary \$2,929.74  
Metal Detector Salary \$408.00  
Land Use Admin Salary \$2,976.00  
Chief Deputy Salary \$3,238.00  
Administrator Salary \$4,230.00  
Clerk I Salary \$2,466.00  
Road Deputy Salary \$3,340.57  
Clerk I Salary \$2,823.00  
Clerk I Salary \$2,823.00  
Assessor Salary \$3,650.00  
Clerk I Salary \$2,566.00  
Deputy I Salary \$2,808.00  
Driver Examiner Salary \$3,135.00  
Correctional Officer III Salary \$3,118.63  
Correctional Officer I Salary \$2,996.36  
Metal Detector Salary \$561.00  
Attorney Salary \$3,250.00  
Commissioner Salary \$3,650.00  
Clerk Salary \$3,650.00  
Correctional Officer I Salary \$3,023.72  
Coroner Salary \$825.00  
Correctional Officer I Salary \$3,242.69  
Correctional Officer I Salary \$2,968.98  
Fairgrounds Maintenance Salary \$1,600.00  
Correctional Officer I Salary \$2,920.32  
Maintenance Salary \$2,943.00  
Janitor Salary \$480.50  
Janitor Salary \$2,763.00  
Undersheriff Salary \$3,658.00  
Sheriff Salary \$4,091.67  
VA Service Officer Salary \$433.33  
Part Time Land Use Salary \$980.72  
Corporal Salary \$3,665.00  
Fairground Maintenance Salary \$343.00  
Clerk I Salary \$2,763.00  
Corporal Salary \$3,608.03  
Commissioner Salary \$3,650.00  
4-H Program Assistant Salary \$3,297.00  
Weed Coordinator Salary \$3,364.00  
Victim Assistant Salary \$3,123.00

Office Manager II Salary \$3,126.00  
Commissioner Salary \$3,650.00  
Chief Deputy Salary \$3,026.00  
Appraisal Clerk Salary \$2,681.00  
Correctional Officer II Salary \$3,527.59  
Part Time Salary \$173.25  
Admin Assist Salary \$3,520.00  
Metal Detector Salary \$1,666.00  
Captain Salary \$3,478.00  
Road Deputy Salary \$3,915.27

32048 Adamson Police Products, Equipment \$111.00  
32049 AFLAC, Premiums \$1,999.02  
32050 Justin Allen, Reimbursement \$65.68  
32051 Apex Software, Renewal \$470.00  
32052 CCTA-Eastern Division, Dues \$100.00  
32053 CCTA, Registration \$225.00  
32054 Century Link, Phone \$66.62  
32055 ChemaTox, Testing \$85.00  
32056 CHP, Insurance \$68,106.40  
32057 Clinton Clark, Mileage \$27.00  
32058 Colorado Assessor's Association, Dues \$520.00  
32059 Colorado Department of Agriculture, License \$100.00  
32060 CCFS, Food \$7,292.40  
32061 COVA, Registration \$380.00  
32062 Jim Covington, Mileage \$43.20  
32063 Evergreen Systems, IT Service \$750.67  
32064 Lisa Federspill, Coroner Assist \$150.00  
32065 First National Bank Omaha, Charges \$6.47  
32066 First National Bank of Hugo, Fees \$52.40  
32067 First National Bank Omaha, Charges \$29.29  
32068 First National Bank Omaha, Charges \$1,681.56  
32069 First National Bank Omaha, Charges \$152.66  
32070 First National Bank Omaha, Charges \$175.00  
32071 First National Bank Omaha, Charges \$45.27  
32072 First National Bank Omaha, Charges \$33.39  
32073 First National Bank Omaha, Charges \$131.25  
32074 First National Bank Omaha, Charges \$252.95  
32075 First National Bank Omaha, Charges \$12.04  
32076 Galls, Equipment \$309.99  
32077 Great West Life & Annuity, Deferred Comp \$2,185.00  
32078 Hugo Postmaster, Stamps \$98.00  
32079 Jefferson County, Services \$370.00  
32080 Richard Johnson, Coroner Assist \$150.00  
32081 KCCHHS, 3<sup>rd</sup> Quarter Payment \$2,270.50  
32082 Stan Kimble, Copies \$509.95  
32083 Greg King, Mileage \$77.85  
32084 LCH, Contract \$9,846.66  
32085 Lincoln County Road & Bridge, Fuel \$1,602.01  
32086 Lincoln County Extension, Reimbursement \$60.00  
32087 LCH, Equipment \$1,802.42

32088 Andy Lorensen, Mileage \$105.30  
 32089 Kristopher Lukins, Supplies \$17.05  
 32090 National Sheriff's Association, Dues \$52.00  
 32091 NE Safety & Fire Equipment, Monitoring \$108.15  
 32092 Carmel Nestor, Coroner Assist \$75.00  
 32093 John Palmer, Reimbursement \$106.89  
 32094 LaRay Patton, Mileage \$15.30  
 32095 PayFlex, Cafeteria Plan \$1,173.33  
 32096 PayFlex, Fee \$100.00  
 32097 Quill, Supplies \$449.26  
 32098 Chip Reid, Mileage \$45.90  
 32099 Reserve Account, Postage \$1,000.00  
 32100 rfarmer, Audit \$8,150.00  
 32101 Dale Rostron, Coroner Assist \$75.00  
 32102 Ed Schiffers, Mileage \$109.80  
 32103 SEI Private Trust Company, Retirement \$9,118.76  
 32104 Doug Stone, Mileage \$264.60  
 32105 Treasurer of Lincoln County, State Withholding \$5,401.00  
 32106 Treasurer of Lincoln County, Federal Withholding \$15,310.65  
 32107 Treasurer of Lincoln County, FICA Withholding \$24,847.56  
 32108 Treasurer of Lincoln County, 3<sup>rd</sup> Quarter Unemployment \$1,212.03  
 32109 UPS, Postage \$22.57  
 32110 Verizon Wireless, Phone \$89.59  
 32111 Waxie Sanitary, Supplies \$180.26  
 32112 Xerox, Lease \$769.44  
 32113 Cynthia Yowell, Reimbursement \$14.30

32216 Black Hills Energy, Utilities \$403.91  
 32217 Cash Wa, Supplies \$100.33  
 32218 DirecTV, Television \$111.98  
 32219 DJ Petroleum, Fuel \$85.88  
 32220 Curt Dutro, Mileage \$21.60  
 32221 ESRTA, Phone \$2,264.04  
 32222 ESRTA, Phone \$45.34  
 32223 Hillyard Denver, Supplies \$1,206.00  
 32224 Hoffman Drug, Supplies \$3.50  
 32225 Hugo Lumber, Repairs \$246.39  
 32226 KC Electric, Utilities \$6,439.11  
 32227 LCH, Contract \$9,846.66  
 32228 Lincoln County Road & Bridge, Fuel \$2,595.26  
 32229 Dylan Maddalena, Reimbursement \$529.98  
 32230 Mark James, Mileage \$27.90  
 32231 Matthew Bender, Supplies \$481.11  
 32232 Chris Monks, Mileage \$14.40  
 32233 Osborne's, Supplies \$127.19  
 32234 Quill, Supplies \$271.21  
 32235 John Reid, Mileage \$48.60  
 32236 Christine Schinzel, Mileage \$7.20  
 32237 Michelle Shaw, Travel \$267.30  
 32238 Amy Solomon, Travel \$16.20  
 32239 Spectrum General Contractors, Contract \$42,193.07

32240 State of Colorado, MV Renewals \$209.09  
32241 Stone Communications, Repairs \$687.50  
32242 John Thompson, Mileage \$27.90  
32243 Wingfoot, Tires \$658.16  
32244 Witt Boys, Parts \$325.70  
32245 Witt Boys, Parts \$13.81  
32246 Xerox, Lease \$107.77

#### ROAD AND BRIDGE

Road Crew Salary \$2,943.00  
Road Foreman Salary \$3,484.00  
Road Crew Salary \$3,183.00  
Road Crew Salary \$2,943.00  
Mechanic Salary \$3,392.00  
Road Crew Salary \$5,416.17  
Road Crew Salary \$3,123.00  
Road Crew Salary \$2,823.00  
Road Crew Salary \$3,123.00  
Road Crew Salary \$2,823.00  
Road Crew Salary \$2,763.00  
Road Crew Salary \$2,823.00  
Road Crew Salary \$3,063.00  
Road Crew Salary \$3,243.00  
Road Crew Salary \$2,943.00  
Road Crew Salary \$3,003.00  
Road Crew Salary \$2,883.00  
Road Foreman Salary \$3,424.00  
Road Crew Salary \$2,823.00  
Road Foreman Salary \$3,824.00  
Road Crew Salary \$3,063.00  
Road Crew Salary \$2,943.00  
Road Crew Salary \$3,003.00  
Road Crew Salary \$2,823.00  
Road Crew Salary \$2,823.00  
Road Crew Salary \$3,243.00  
Shop Secretary Salary \$3,183.00  
Road Crew Salary \$2,823.00

32158 21<sup>st</sup> Century, Parts \$128.77  
32159 AFLAC, Premiums \$942.77  
32160 ALSCO, Equipment Rental \$81.95  
32161 Black Hills Energy, Utilities \$77.60  
32162 Blue Tarp, Supplies \$195.26  
32163 Charles Brewer, Gravel \$477.00  
32164 CHP, Insurance \$45,531.73  
32165 Cobitco, Road Oil \$1,561.40  
32166 CNH Productivity Plus, Parts \$292.12  
32167 Corporate Billing, Parts \$1,046.92  
32168 Flagler Coop, Fuel \$12,526.42  
32169 Forward Edge, Testing \$69.00

32170 Great West Life & Annuity, Deferred Comp \$2,580.00  
32171 Interstate Batteries, Parts \$441.80  
32172 MVEA, Utilities \$344.55  
32173 Noakes Auto, Repairs \$342.79  
32174 PayFlex, Cafeteria Plan \$15.00  
32175 Power Motive Corporation, Parts \$1,287.06  
32176 rfarmer, Audit \$3,912.00  
32177 SEI Private Trust Company, Retirement \$4,741.35  
32178 Treasurer of Lincoln County, State Withholding \$2,240.00  
32179 Treasurer of Lincoln County, Federal Withholding \$6,134.26  
32180 Treasurer of Lincoln County, FICA Withholding \$13,309.76  
32181 Treasurer of Lincoln County, 3<sup>rd</sup> Quarter Unemployment \$787.00  
32182 Wagner, Repairs \$4,229.41  
32183 Wagner, Repairs \$2,131.00  
32184 Wingfoot, Tires \$5,985.24

32192 4Rivers, Parts \$15.34  
32193 Blue Tarp, Parts \$71.70  
32194 Cobitco, Road Oil \$29,218.68  
32195 Corporate Billing, Parts \$234.59  
32196 Division of Reclamation Mining & Safety, Permits \$1,114.00  
32197 DJ Petroleum, Fuel \$4,776.25  
32198 Don's Maintenance, Repairs \$812.45  
32199 Dragon ESP, Parts \$171.56  
32200 ESRTA, Phone \$359.33  
32201 First National Bank Omaha, Charges \$34.00  
32202 Flagler Coop, Fuel \$12,530.00  
32203 Town of Genoa, Water \$111.50  
32204 Hugo Lumber, Supplies \$219.98  
32205 Karval Water Users, Water \$161.16  
32206 KC Electric, Utilities \$168.79  
32207 Martin Marietta, Road Oil \$36,793.82  
32208 Mile Saver, Ad \$37.40  
32209 Sunrise, Parts \$156.19  
32210 Wingfoot, Tires \$1,789.68  
32211 Witt Boys, Parts \$1,444.84

#### CAPITAL PROJECTS

32114 EMR Enterprises, Waste Water Project \$73,978.63  
32115 Meyer & Sams, Professional Services \$39,716.19  
32214 Complete Door Systems, Repairs \$1,833.00  
32215 Designs by Dave Architectural Millwork, Court Cabinets \$8,146.00

#### E911

32212 Century Link, Phone \$256.52

#### LANDFILL

Operator Salary \$3,003.00

Manager Salary \$3,424.00  
Landfill Salary \$419.75

32128 American Environmental Consulting, Services \$165.38  
32129 CHP, Insurance \$2,747.87  
32130 Haulin Hass, Tire Recycling \$440.00  
32131 Lincoln County Road & Bridge, Fuel \$26.62  
32132 MVEA, Utilities \$62.03  
32133 Professional Finance Company, Garnishment \$611.01  
32134 SEI Private Trust Company, Retirement \$433.83  
32135 Treasurer of Lincoln County, State Withholding \$265.00  
32136 Treasurer of Lincoln County, Federal Withholding \$789.78  
32137 Treasurer of Lincoln County, FICA Withholding \$1,047.56  
32138 Treasurer of Lincoln County, 3<sup>rd</sup> Quarter Unemployment \$62.08

32250 CDPHE, 3<sup>rd</sup> Quarter Fees \$794.92  
32251 DJ Petroleum, Fuel \$1,821.39  
32252 ESRTA, Phone \$83.01  
32253 Hugo Lumber, Supplies \$47.54  
32254 Lincoln County Road & Bridge, Fuel \$48.72  
32255 Osborne's, Supplies \$72.07  
32256 Witt Boys, Parts \$288.12

#### LIBRARY

Bookmobile Salary \$776.35  
Bookmobile Salary \$999.81

32121 Kapco, Supplies \$282.79  
32122 Treasurer of Lincoln County, State Withholding \$12.00  
32123 Treasurer of Lincoln County, Federal Withholding \$25.14  
32124 Treasurer of Lincoln County, FICA Withholding \$271.76  
32125 Treasurer of Lincoln County, 3<sup>rd</sup> Quarter Unemployment \$15.58  
32126 Viaero Wireless, Phone \$32.50  
32127 Katie Zipperer, Travel \$197.48

32247 DJ Petroleum, Fuel \$84.46  
32248 Lincoln County Road & Bridge, Parts \$103.95  
32249 Witt Boys, Parts \$69.10

#### LODGING & TOURISM

32116 Danielle Dascalos, Marketing \$900.00  
32117 Dilbert Jones, Catering \$1,700.00  
32118 Limon Chamber of Commerce, Car Show \$1,999.00  
32119 LCH, Marketing \$1,667.00  
32120 Lincoln County Derby Club, Derby Prizes \$4,000.00

32213 Limon Heritage Society, Ads \$4,000.00

PUBLIC HEALTH AGENCY

Nurse Salary \$3,347.00  
Doctor Salary \$75.00  
EPR Coordinator/Office Manager Salary \$2,776.00  
Nurse Salary \$3,701.75  
WIC Educator Salary \$2,581.00  
Part-time Tobacco Educator \$434.63

32139 AFLAC, Premiums \$130.00  
32140 CDPHE, Certificates \$171.25  
32141 Century Link, Phone \$176.30  
32142 CHP, Insurance \$3,118.00  
32143 Evergreen Systems, IT Service \$40.00  
32144 First National Bank Omaha, Charges \$417.21  
32145 First National Bank Omaha, Charges \$74.08  
32146 First National Bank Omaha, Charges \$95.97  
32147 Tracy Grimes, Rent \$515.00  
32148 Hugo Postmaster, Stamps \$47.00  
32149 Patricia McHone, Travel \$10.24  
32150 Quill, Supplies \$134.96  
32151 Sanofi Pasteur, Vaccinations \$3,094.12  
32152 Henry Schein, Test Kits \$115.19  
32153 SEI Private Trust Company, Retirement \$400.15  
32154 Treasurer of Lincoln County, State Withholding \$427.00  
32155 Treasurer of Lincoln County, Federal Withholding \$1,089.46  
32156 Treasurer of Lincoln County, FICA Withholding \$1,956.16  
32157 Treasurer of Lincoln County, 3<sup>rd</sup> Quarter Unemployment \$116.41  
  
32185 ESRTA, Phone \$266.19  
32186 First National Bank Omaha, Charges \$91.40  
32187 Hugo Lumber, Parts \$29.55  
32188 KCCHHS, WIC Contract \$1,235.27  
32189 Lincoln County Road & Bridge, Fuel \$71.87  
32190 Sonia Machuca, Interpreter \$75.00  
32191 Osborne's, Supplies \$45.20

HUMAN SERVICES ADMINISTRATIVE FUND

Child Support Admin Salary \$3,117.00  
Child Support Admin III Salary \$2,688.00  
Council Representative Salary \$389.86  
Income Maintenance Tech II Salary \$2,688.00  
Caseworker II Salary \$3,654.00  
Caseworker III Salary \$3,709.00  
Accounting Clerk V Salary \$3,062.00  
Admin Assistant Intern Salary \$2,524.44  
Caseworker I Salary \$3,686.00  
IMT IV Salary \$3,062.00  
Assistance Pmts Supervisor V Salary \$3,525.00  
Child Welfare Supervisor Salary \$4,403.00



Child Welfare Supervisor Salary \$4,403.00  
Admin Assistant Intern Salary \$2,547.60  
Director Salary \$5,547.00  
Caseworker IV Salary \$4,018.00  
CKLECC Coordinator Salary \$1,306.66  
IMT V-Fraud Investigator Salary \$94.20  
CKLECC Council Coordinator Salary \$1,951.47

67125 Akron Balanced Child Development, Client Childcare \$2,825.00  
67126 ESRTA, Phone \$790.48  
67127 Farm Gas, Fuel \$262.92  
67128 Office Max, Supplies \$257.17  
67129 Witt Boys, Repairs \$314.09  
67130 Julie Witt, Travel \$74.25  
67131 Century Link, Phone \$152.71  
67132 Barb Engelbrecht, CKLECC \$250.00  
67133 Evergreen Systems, IT Services \$66.00  
67134 Fast N' Friendly, Client \$75.37  
67135 First National Bank Omaha, Charges \$445.19  
67136 First National Bank Omaha, Charges \$47.59  
67137 First National Bank Omaha, Charges \$21.73  
67138 First National Bank Omaha, Charges \$33.77  
67139 First National Bank Omaha, Charges \$57.34  
67140 First National Bank Omaha, Charges \$975.30  
67141 First National Bank Omaha, Charges \$15.76  
67142 First National Bank Omaha, Charges \$455.39  
67143 First National Bank Omaha, Charges \$156.33  
67144 Genesis Counseling, Client \$120.00  
67145 Tracy Grimes, Rent \$385.00  
67146 Lakeshore Learning Materials, CKLECC \$81.44  
67147 Lincoln County DHS, Reimbursement \$1,101.02  
67148 Lincoln County Treasurer, Reimbursement \$1,000.00  
67149 Lincoln County Treasurer, Rent \$1,882.00  
67150 Lincoln County Treasurer, Unemployment \$496.89  
67151 Office Works, Supplies \$135.95  
67152 Office Max, Supplies \$25.19  
67153 Rose Padilla, Contract \$155.00  
67154 Pitney Bowes, Postage \$422.37  
67155 rfarmer, Audit \$4,238.00  
67156 Scranton Specht & Associates, Legal \$5,690.64  
67157 Carole Spady, CKLECC \$593.75  
67158 Verizon Wireless, Phone \$638.32  
67159 Viaero Wireless, Phone \$89.96  
67160 Xerox, Lease \$221.07  
67161 Candace Chamberlain, Travel \$191.86  
67162 Haley Smith, Travel \$251.10  
67163 Julie Witt, Travel \$185.85  
67164 Lincoln County Treasurer, Withholdings \$15,535.11  
67165 CHP, Insurance \$21,938.32  
67166 SEI Private Trust Company, Retirement \$3,210.49  
67167 Great West Life & Annuity, Deferred Comp \$1,275.00

67168 PayFlex, Cafeteria Plan \$300.00  
67169 AFLAC, Premiums \$643.11  
67170 Lincoln County Road & Bridge, Fuel \$438.50

With no further business to come before the Board, the meeting was adjourned until 9:00 a.m. on October 24, 2016.

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Corinne M. Lengel, Clerk to the Board

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Greg King, Chairman