

Board of County Commissioners of Lincoln County
Agenda for April 18, 2016

9:00 Call to order and Pledge of Allegiance

9:00 James Martin, Evergreen Systems & Technology, LLC, to discuss a quote for cable management for internet connections in the courthouse and to discuss an agreement for IT services, website design and recycling services

10:00 Apryl Huelskamp, Lincoln County Tourism Board Chairperson, to discuss a proposed contract between the Lincoln County Tourism Board and the Lincoln Community Hospital for marketing support and to discuss a current vacancy on the tourism board

1. Approve the minutes from the April 6, 2016, meeting
2. Review the March, 2016, reports from the County Assessor, County Clerk, County Sheriff and County Treasurer
3. Review the March, 2016, Statement of Revenues and Expenditures for County General, Public Health, Capital Projects, Conservation Trust, E911, Landfill, Library, Lodging/Tourism, Road and Bridge and Individual Road Districts
4. Review employee timesheet for Susan Kelly, Public Health Director
5. Review the March, 2016, reports from the Colorado Counties Casualty and Property Pool and the County Workers' Compensation Pool
6. Discuss trading the Ford bus used at the hospital and care center for the spare Ford bus used by various county departments and stored at the Hugo county shop
7. Review rental agreement between Lincoln County and GPA & GPE, Inc. doing business as Gravity Play Events for entertainment rides at the 2016 county fair
8. Review the 1st. quarter, 2016, Discharge Monitoring Reports for the county landfill
9. Discuss Free Day at the Lincoln County Landfill scheduled for April 30, 2016
10. Discuss a request for a letter of support for Xcel's proposal to build additional renewable energy generation in Eastern Colorado and a letter already submitted to the Denver Post
11. County Commissioners' reports
12. County Attorney's Report
13. County Administrator's report
14. Old business
15. New business

The Board of Lincoln County Commissioners met at 9:00 a.m. on April 18, 2016. The following attended: Chairman Greg King, Commissioners Doug Stone and Ed Schifferns, County Administrator Gary Ensign, and Clerk to the Board Corinne M. Lengel.

Chairman King called the meeting to order and asked James Martin with Evergreen Systems & Technology, LLC, to lead the Pledge of Allegiance.

Mr. Martin then presented an estimate in the amount of \$689.45 for cable management, securing, cooling, and electrical grounding with battery backups for the internet connections and some of the networking into the building, as well as the replacement of some hardware, and labor costs. Mr. Martin provided pictures of the current setup and explained that he would purchase another cabinet such as the one that presently houses some of the telephone and internet system cabling, which will be a bit larger to provide room for growth. Mr. Schifferns asked if the 12U wall mount rack in the estimate would be large enough and Mr. Martin said that hardware is actually getting smaller so he felt it would be sufficient. Mr. King asked if there are any projects or upgrades on the horizon for the courthouse. Ms. Lengel commented that she learned at a conference the previous week that the new election equipment will require its own network next year. Mr. Martin said that could be done with a new modem. He added that more space may be needed if the county planned to change the current analog phone system at some point but until then, the wall mount in the estimate should have enough capacity.

Mr. Schifferns made a motion to accept the estimate in the amount of \$689.45 from Evergreen Systems & Technology, LLC, for work on the courthouse networking cabling management. Mr. Stone seconded the motion, which carried unanimously.

The IT Services, Website Design, and Recycling Services Management Agreement with Evergreen Systems & Technology, LLC, was reviewed; Mr. Ensign stating that only a few modifications were made from the previous year's document. Dates were changed to reflect the renewal until April 18, 2017, and Mr. Martin's hourly rate increased from \$60 to \$80. Ms. Lengel suggested changing the contract to expire at the end of the year rather than mid-year, in order for departments to know of potential increases when they submit their budgets beginning in August. She stated that departments may be over their 2016 line item if the Board chooses to renew the contract with the increase beginning four months into the current budget year. Mr. Ensign said that at least the hourly rate in the contract would be good for a full year and could not be re-negotiated until April of 2017, rather than in six months. Since it is difficult to predict how much IT will be needed on an annual basis, Ms. Lengel said she merely wanted the Board to be aware that some departments may go over their 2016 allotment.

Mr. Stone made a motion to approve the IT Services, Website Design, and Recycling Services Management Agreement between Lincoln County and James Martin, dba Evergreen Systems & Technology, LLC, for the period of April 18, 2016, through April 18, 2017, with an hourly increase from \$60 to \$80. Mr. Schifferns seconded the motion, which carried unanimously.

At 10:00 a.m., Lincoln County Tourism Board Chairperson Apryl Huelskamp, and Dan Merewether, met with the Board to discuss a proposed contract between the tourism board and the Lincoln Community Hospital and Care Center for marketing support, and a vacancy on the tourism board. Ms. Huelskamp explained that they had chosen not to retain their previous consultant as he was too expensive; charging \$75 per hour. Hospital CEO Kevin Stansbury had spoken with the tourism board about joining efforts to create a full time position out of a current part-time position held by Megan Mosher. She would remain a hospital employee and they would continue to cover her benefits if the tourism board could contribute \$20,000 annually to her salary. She would then be responsible for web marketing, Facebook and other social media marketing, maintenance of the events calendar, quarterly administrative and budget updates, the coordinating of special events, and as a liaison to other community groups in the county. Ms. Huelskamp said that they had been paying \$40,000 per year with the previous consultant, so they felt it was an excellent solution, especially since Ms. Mosher already attends several of the meetings that would be required of her. Mr. Merewether spoke up to say that the change would be very beneficial to everyone involved since they will be receiving better service on a local level, and it will actually be much cheaper.

Mr. Stone made a motion to sign the Marketing Support Contract between Lincoln County Tourism Board and Lincoln Community Hospital. Mr. Schifferns seconded the motion, which carried unanimously.

Mr. King said that Tim Andersen was suggested as Donna Metcalf's replacement on the tourism board so he spoke with him about it. He is interested and Mr. Stone made a motion to appoint Tim Andersen to the Lincoln County Lodging/Tourism Board. Mr. Schifferns seconded the motion, which carried unanimously.

Once Ms. Huelskamp and Mr. Merewether had gone, Mr. Stone made a motion to approve the minutes from the meeting held on April 6, 2016, as submitted. Mr. King seconded the motion, which carried.

The Board reviewed the March 2016 reports from the County Assessor, Clerk, Sheriff, and Treasurer, and the March 2016 Statements of Revenues and Expenditures for the County General, Public Health, Capital Projects, Conservation Trust, E911, Landfill, Library, Lodging/Tourism, and Road & Bridge funds, and the individual road districts. Public Health Director Susan Kelly's time sheet was also reviewed.

After reviewing the March 2016 reports from the Colorado Counties Casualty and Property Pool and the County Workers' Compensation Pool, the group discussed trading the Ford bus at the hospital for the spare Ford bus used by various county departments and stored at the Hugo county shop. Mr. Ensign stated that the 2002 Ford bus at the hospital, which has around 87,000 miles on it, has only one wheelchair tie-down, while the 2004 Ford bus at the county shop, with a mileage of approximately 64,000 miles, has two. The bus at the county shop is rarely used by anyone other than Travis Taylor, who uses it for 4-H kids. He spoke with Elon Calkum and they are in agreement that it would be better for both parties to make the switch.

Mr. Ensign stated the titles would need to be changed over in the clerk's office, as the 2002 bus is in the hospital's name but the bus at the shop belongs to the county. Mr. Schifferns made a motion to transfer the 2002 Ford bus to the county shop and the 2004 Ford bus to Lincoln Community Hospital. Mr. Stone seconded the motion, which carried unanimously.

The Board reviewed the Rental Agreement between the county and GPA & GPE, Inc., dba Gravity Play Events, for entertainment rides at the 2016 county fair. Mr. Ensign said it does include the addition of the twenty-four foot slide and totals \$4,530, which is still under the \$5,000 budgeted amount. He added that the county will need to pay for a motel room for the operators for one night but that should still be less than the allocated \$5,000.

Mr. Stone made a motion to approve the Rental Agreement with GPA & GPE, Inc., dba Gravity Play Events in the amount of \$4,530. Mr. Schifferns seconded the motion, which carried unanimously.

The Board reviewed the First Quarter 2016 Discharge Monitoring Reports for the county landfill, and then discussed the free day scheduled for April 30. Emails were sent to all area town officials and the free day has been properly advertised in the newspapers. Mr. Stone said he'd spoken with Sheriff Tom Nestor to see if the fire ban could be lifted for a couple of weeks.

The Board discussed a request for a letter of support for Xcel's proposal to build additional renewable energy generation in Eastern Colorado and a letter already submitted to the *Denver Post*. Mr. Ensign provided a copy of a sample letter that Greg Brophy requested the commissioners send to the Colorado Department of Regulatory Agencies Public Utilities Commission, as well as a copy of his email to Mr. Brophy explaining the Board's hesitation in doing so. The email informed Mr. Brophy that endorsement of any yet unpermitted projects that would require any permitting decision on the part of the commissioners could be perceived as prejudicial and inappropriate. He added that while the commissioners certainly agreed with several of his points, they were in no position to formally or informally endorse such a letter.

A letter claiming to be written by Lincoln County Commissioner Doug Stone appeared in the *Denver Post*; however, Mr. Stone had not written the letter. County Attorney Stan Kimble felt the Board needed to object to the letter, and Mr. King stated he thought they should send a letter to the paper denying any involvement and disavowing the letter they claimed was written by Mr. Stone. Mr. Stone commented that he had left a message for Mr. Brophy and told him he agreed with his points and the letter sounded okay to him, but that he would have to speak with the other commissioners first. After the Board agreed that they could not appear to support one particular energy company over any others at their meeting on April 6, Mr. Stone left Mr. Brophy another message that the commissioners had agreed not to get involved. It wasn't long after that the letter appeared in the *Denver Post*.

Mr. King said he didn't have a problem sending a generic letter in support of renewable energy that did not back one particular company over another, but he certainly did not want to

endorse the letter provided by Mr. Brophy. Mr. Ensign will work with Mr. Kimble to draft a letter to the *Denver Post* and will have it available for the commissioners to sign at their special meeting on Friday. He asked if the Board did want to send a letter of support to the PUC and it was suggested that the paragraph directly referring to Xcel be removed.

Mr. King called for commissioner reports and Mr. Stone reported checking on the crack-sealing project on April 7. He also checked roads and went by Jeff Thornton's residence to assess the fire damage. He told Mr. Thornton that if he needed gravel to cover the area where the house had set the county would provide it to him, since the pit is only a couple of miles away. On April 11, Mr. Stone checked roads east of Karval and east on County Road W. They have some soft spots on the county line that will need to be fixed. He stopped by the county shop on April 12 and spoke with Rick Ashcraft who told him that Wagner Equipment was auctioning off some belly dumps. He was going to watch the auction on line but ended up not buying anything. His new road crewman started on April 11. Mr. Stone reported stopping by the shop again on April 14, and checking roads for snow on the Sixteenth. He checked roads again for snow on Sunday and reported that they had received an inch of moisture in the area. Earlier this morning, Mr. Stone called Rick Ashcraft to have him check the road to Springhill Cemetery, as there will be a burial there on Thursday.

Mr. Schifferns reported attending the hospital board meeting on March 31. There were concerns with ransom ware on their computers, as the hospital in Yuma had reported it happening there. Home Health moved into the old Scarinzi home. He also reported that lightning struck at the Gordon Clinic; incapacitating a computer and refrigerator. Mr. Ensign commented that he had informed Herman Schreivogel several years ago that the four-inch service line into the hospital was bad and should be replaced. Mr. Schifferns reported receiving a phone call from Gary Elrick asking if Green Horizons could bid on the courthouse lawns, but Mr. Ensign said that John Mohan takes care of them. On April 11, Mr. Schifferns spoke with the mailman who told him there are pieces of iron appearing in the roads and he has run over at least three of them. Mr. Schifferns said the pieces are breaking off of the machine doing the rotomill and brought one in to show the others. He said the mailman told him that the iron pieces are puncturing tires, but Mr. Stone felt that the piece was old as the break did not appear to be recent. Mr. Schifferns also attended the Arriba town board meeting that evening. On April 14, Mr. Schifferns attended the Centennial Mental Health meeting in Akron. He stated there are still numerous issues within the organization.

Mr. King reported attending the COG meeting the evening of April 6. They are still working on broadband as it is critical to get it in Limon to keep and expand businesses there. Senior Speak-out is in Stratton this year, and Terry Baylie will retire at the end of December. On April 12, Mr. King checked roads north of Genoa and Limon. On the Thirteenth, Don Morrison asked why he is never contacted about bidding on county fuel. Mr. King told him they would inform him the next time they contract for fuel so that he has an opportunity to bid. Mr. King stopped by the county shop on April 14 and spoke with Mark McHone, and stopped at the landfill on April 15, where he spoke with Mick Jaques. The road crew completed the work on County Road 3X east of County Road 28, and Mr. King said he'd spoken with a resident who asked that he

have someone from his road crew blade County Road 3J. On April 17, Mr. King received a call from a resident who had quite a bit of snow. Mr. King said that road crews were out plowing and widening the roads.

Mr. Ensign reported running across the information for cattle guards, which had been a topic of conversation in an earlier meeting, and provided copies of resolution #323. He also informed the commissioners that a shredder had been purchased for their office.

As for old business, Mr. Ensign said that Dave Frisch was pleased with the number of bid packets out for the lift station project at the fairgrounds. He felt there would be at least two very good companies to choose from as long as the bids are returned. They hope to begin the project by the first part of May.

Ms. Lengel provided the 3.2 Beer License Renewal for PJ's General Store in Rush, stating she had spoken with Sheriff Nestor who has had no problems with the establishment within the year. Mr. Stone made a motion to approve the renewal of the 3.2 Beer License for PJ's General Store. Mr. Schiffers seconded the motion, which carried unanimously.

With no further business to come before the Board, the meeting was adjourned until 9:00 a.m. on April 22, 2016.

Corinne M. Lengel, Clerk to the Board

Greg King, Chairman