

Board of County Commissioners of Lincoln County
Agenda for January 29, 2016

9:00 Call to order and Pledge of Allegiance

9:00 Cindy Ferree, Limon Child Development Center Director, to provide an update on the Limon Child Development Center/Limon Head Start Program and to comment on the Cheyenne, Kiowa, Lincoln County Early Childhood Council

10:00 Heike Adams, Lincoln County Public Health, to discuss public health office matters

10:30 Robert Kraxberger, Assistance Payments Supervisor, to present the Department of Human Services monthly report

11:00 Dave Frisch, GMS, Incorporated, Consulting Engineers, to present updates on the Lincoln County Fairgrounds wastewater improvement project

1:00 John DeWitt, Land Use Administrator, to present Development Permit #15-04

1. Approve the minutes from the January 28, 2016, meeting
2. Review the 2015 annual report from the Lincoln County Sheriff's Office, Detention/Communications Divisions
3. Cancel Road and Bridge check #30077 in the amount of \$14,193.89 due to lost in transit
4. Review Agreement for Sanction and Approval for 2016 county fair rodeo
5. Review Impact Assistance Grant Application to Colorado Parks and Wildlife for tax year 2015
6. Review request for county credit card for employee Christine J. Schinzel
7. Review agreement with Gary Moore, doing business as Gary Moore Amusements, to provide amusement rides for the 2016 county fair
8. Discuss matter of Lincoln County Sales Tax on farm equipment
9. Discuss use of courthouse and adjacent parking areas for commercial endeavors
10. County Commissioner reports
11. County Administrator's report
12. County Attorney's report
13. Old business
14. New business
15. Approve additional expense vouchers if necessary

The Board of Lincoln County Commissioners met at 9:00 a.m. on January 29, 2016. The following attended: Chairman Greg King, Commissioners Doug Stone and Ed Schifferns, County Administrator Gary Ensign, and Clerk to the Board Corinne M. Lengel. County Attorney Stan Kimble attended in the afternoon.

Chairman King called the meeting to order and asked Cindy Ferree, Limon Child Development Center Director to lead the Pledge of Allegiance. Ms. Ferree then provided the 2014-2015 annual report and gave the commissioners information regarding the organization; including, total number of children served in the past year, financial information, and teaching strategies. She added that they are nationally accredited and that all teachers will have their Bachelor's degree by this summer. They provide quality programs for the kids and involve the parents as much as possible. Ms. Ferree said that they do not have as many single parent families as they used to and when asked if there are many non-English speaking children who utilize the facility, Ms. Ferree responded that Head Start wants them to teach English rather than encourage the use of other languages, at least where the kids are concerned. Mr. King asked if their building is paid for as he did not see the long-term debt listed under the financial section. Ms. Ferree said they do have a monthly payment of \$1,300 but that it was listed under the "Other" line item. Mr. King asked if most of their students are from the Limon area and Ms. Ferree affirmed that, adding that they do have a few from Hugo; mainly those whose parents work in Limon. She added that there is a new Head Start grant coming out through Childcare Center Collaborating Community that could possibly help put a center in Hugo.

Once Ms. Ferree had gone, Mr. Stone made a motion to approve the minutes from the meeting held on January 28, 2016, as submitted. Mr. Schifferns seconded the motion, which carried unanimously.

The Board reviewed the 2015 annual report from the Lincoln County Sheriff's Office, Detentions/Communications Divisions, and at 9:30 a.m., Limon Workforce Center Labor and Employment Specialist Melody Bolton met with the Board to discuss various educational grant opportunities. HB14-1384 provides for the Colorado Opportunity Scholarship Initiative, which allocates monies to each county based on the number of students enrolled in the free/reduced lunch program. She added that they would have to be able to match funds dollar for dollar. She has spoken with school counselors Rhonda Covington and Shirelle Bandy and stated she needs a letter of support from the county commissioners, if they are in agreement. Lincoln County's allocation is \$5,400. Lincoln County Economic Development Director Troy McCue arrived as Mr. King was asking if the county would have to match that amount. Ms. Bolton explained that they will take care of writing the grants and obtaining donors and that the county would not be required to pay for anything. Mr. King asked who the fiscal agent is and Ms. Bolton said they do not have one yet; however, they may approach the Limon Education Foundation.

The second portion of the bill created a state work force development council, which also provides for grant funds to train applicants in a specific industry; namely, healthcare. Mr. McCue stated he checked with Your Community Foundation and they have agreed to be the

pass-through agent. Ms. Bolton said they can apply for as much money as they want, with a 50% match, to provide training to individuals in the four-county area (Lincoln, Cheyenne, Elbert and Kit Carson) who are interested in the healthcare profession. Ms. Bolton stated that she hopes to get support from Lincoln Community Hospital as they have participated closely with them in the past. She added that obtaining this grant would also allow them to train more CNAs for nursing homes and care facilities. Mr. King wanted to know if the Rural Philanthropy Days could help with the matching funds and Mr. McCue said that it certainly could, adding that even veterinarians could benefit from the program if they provided a match. Ms. Bolton said that \$1.5 million was allocated for this program and only one county has applied so far.

Ms. Bolton asked for a letter of support for the Lincoln County scholarship in the amount of \$5,400, as well as another letter with no designated dollar amount. She said they would need to speak with the other three counties first to see what they might need before making a decision. She offered to send samples to Mr. Ensign if the commissioners agree to send the letters.

Mr. Stone made a motion to provide letters of support for educational grant opportunities outlined in HB14-1384. Mr. Schiffers seconded the motion, which carried unanimously.

At 10:00 a.m., Heike Adams and Richard Johnson with Lincoln County Public Health met with the Board to present the monthly report for January and to discuss other department matters. First, Ms. Adams presented an amendment to the immunization contract that would actually decrease the amount of paperwork they would need to provide to the state. Mr. Stone made a motion to approve the Amendment to the Immunization Contract between the Department of Public Health and Environment and Lincoln County Public Health. Mr. Schiffers seconded the motion, which carried unanimously.

Ms. Adams also presented an MOU with the Limon School for use of the Christenson-Newsom Activities Center, Limon Public School, to be used as a Point of Distribution (POD) in the event of a public health disaster. Mr. Stone made a motion to approve the MOU, Mr. Schiffers seconded the motion, and it carried unanimously.

Ms. Adams highlighted public health activities for the month of January, and then invited the group to participate in a community conversation on February 11 with the purpose of connecting adults with developmental disabilities to employment opportunities and broader community involvement. There will also be mental health first aid training at the Hugo Community Building on April 2. Although they will target EMS, Fire, medical personnel, and law enforcement, anyone is invited to attend.

Mr. King asked if Lincoln County is at risk of the Zika virus but Ms. Adams said that the mosquitos known to carry that particular virus are more prevalent in South America, specifically Brazil. She added that the CDC has reported that they do not expect it to spread through North America.

Ms. Adams left for another meeting and Richard Johnson updated the Board on the medical grade refrigerator and standby generator. He stated they are still working on the refrigerator but have not yet heard back from the state as to whether or not they have any funding available to help pay for one. A new refrigerator will cost around \$10,000. They cannot find a used one at this time.

Mr. Johnson provided two proposals from Hansen Electric for standby generators; one in the amount of \$21,000 and the other for roughly half of that. The Board agreed they would like to wait until they decide if the annex building will be moved to the fairgrounds before spending any additional funds.

At 10:30 a.m., Department of Human Services Assistance Payments Supervisor Robert Kraxberger met with the Board to give the monthly report for the department. The commissioners reviewed time sheets and financial reports, the income maintenance, child welfare, and interim director's report, and the grandparenting grant. Mr. Kraxberger also informed them that Routt County may not need any of Lincoln County's Child Care funds as they have received quite a bit of funding from other counties.

Mr. Schifferns made a motion to approve the contract between East Central Council of Local Governments and Lincoln County Department of Human Services for the Grandparenting Grant in the amount of \$350. Mr. Stone seconded the motion, which carried unanimously.

Dave Frisch with GMS, Incorporated, Consulting Engineers, met with the Board at 11:00 a.m. to give an update on the Lincoln County Fairgrounds wastewater improvement project. Mr. Frisch provided drawings, maps, and the contract project manual, and then gave a detailed outline of the project specs. Mr. King asked if the water table would be an issue and Mr. Frisch said he didn't believe so. WW Enterprises is currently working on it. He also explained that there will be an alarm on the system and a dialer in the Ellis Allen building that will call those programmed into the list if there is ever an issue. Mr. Schifferns was concerned with tracing the lines and Mr. Frisch said it shouldn't be an issue on the main line as it can be tracked from manhole to manhole. He added that they could definitely install tracer wire on the service lines, which costs about a dollar a foot. He will include it in the bid and said they can always take it out later on if they decide they don't need it.

Mr. Ensign asked what would happen to the old septic tanks and was told they will be filled with sand. It may be possible to remove the tops in order to make sure the tanks are completely filled and not a hazard. Mr. Ensign also wanted to know if the lift station will be located in the flood plain but was assured it would not be and that it will be equipped with an auto shut-off system. Mr. Ensign inquired if there will be fencing around the lift station if it is below grade. Mr. Frisch responded that there was nothing in the specs for fencing but they could certainly put up some metal posts and fill with them with concrete in order to keep vehicles from driving on the area.

Mr. King asked when construction might begin and Mr. Frisch said it may be around May 1. They will need to submit the plans to the state with the proper fee and then must wait to have

the project approved. It will take approximately sixty days for project completion from the start date, so the plan is to have it finished by mid-July.

Mr. Ensign wanted to know when the operator would have to be certified. Mr. Frisch said that when the system is turned on the certified operator will have to be available. Tests are only given at specific times throughout the year and John Palmer will need to be registered prior to taking it. Mr. Ensign felt it may already be too late to sign up for the spring test but he wasn't sure. He added that the commissioners would be approving the contract with DOLA for impact grant funds in the amount of \$150,000 later in the day.

Mr. Schifferns made a motion to cancel Road & Bridge check number 30077, issued to Ace Irrigation on December 31, 2015, in the amount of \$14,193.89, as it was never received by the vendor. The check will be re-issued. Mr. Stone seconded the motion, which carried unanimously.

The Board reviewed an Agreement for Sanction and Approval for the 2016 county fair rodeo and Mr. Stone made a motion to approve the agreement with CPRA. Mr. Schifferns seconded the motion, which carried unanimously.

Also reviewed was an Impact Assistance Grant Application to Colorado Parks and Wildlife for tax year 2015. Mr. Schifferns made a motion to approve the application, Mr. Stone seconded the motion, and it carried unanimously.

Mr. Schifferns made a motion to approve a county credit card with a limit of \$1,000 for Christine Schinzel, new 4-H Program Assistant for the Extension office. Mr. Stone seconded the motion, which carried unanimously.

The Board approved additional expense vouchers for the month of January and then adjourned for lunch.

When the meeting reconvened at 1:00 p.m., Land Use Administrator John DeWitt met with the Board to present Development Permit #15-04 for a single-family residence for Michael Kotrba. The land use board approved the permit with the following conditions: acquisition of a bond title from the county clerk's office for the mobile home; an adequate septic system; and the removal of an outhouse/privy non-conforming to county regulations. Those items must be addressed and/or corrected in order for a development permit to be issued. Mr. DeWitt made the same recommendation to the Board and Mr. Schifferns made a motion to approve Development Permit #15-04 for a single-family residence for Michael Kotrba, once conditions are met. Mr. Stone seconded the motion, which carried unanimously.

Mr. DeWitt asked if the commissioners are still of the mindset that mini homes will not be allowed in the county until standards are in place for them and they agreed. He also stated that the land use board voted to recommend to the commissioners that no more than one residence be allowed on a 35-acre tract, which brought about a lengthy discussion that included

how current situations would be handled. The discussion ended with Mr. Kimble stating he would put the question out on the County List Serve to see if other counties had experienced similar requests.

As for Davyes Patel, Mr. DeWitt said that both attempts to notify him by certified mail came back undeliverable, yet when the notice was posted on his property, he called shortly thereafter to let Mr. DeWitt know that he is aware of the violation but cannot do anything about it. He has no money and no means to remove the mobile home from the property. Mr. DeWitt told him the county may be able to do so and levy his property taxes with the cost, and Mr. Kimble said he would check with County Treasurer Jim Covington to see if that were correct.

Mr. DeWitt took a formal complaint from Clays regarding two mobile homes that were brought onto the Winterberg/Perry property in Limon, insisting that the county needs to do something. Mr. Kimble said that he, too, received a letter from Rhonda Clay and he responded that the county's new nuisance ordinance may be of some help. However, since the Winterberg property on County Road 22 was originally designated as a junkyard, there isn't much that can be done, according to Mr. Kimble. Mr. Kimble said they could possibly ask Perrys to make an attempt to keep trash from blowing onto neighboring property.

Mr. DeWitt left and the Board reviewed the agreement with Gary Moore, dba Gary Moore Amusements, to provide carnival rides for the 2016 county fair. Mr. Kimble had made the requested changes so Mr. Stone made a motion to sign the agreement. Mr. Schifferns seconded the motion, which carried unanimously.

The group discussed the matter of Lincoln County sales tax being collected on farm equipment; Mr. King stating that the only dealership that collects the tax is the John Deere dealership in Strasburg. Discussion ensued regarding whether or not removing a sales tax would require that the question be placed on the November ballot. Ms. Lengel said she thought the Board had placed the question on the ballot when they agreed to remove the sales tax on pesticides and found that it was done in 2010. Mr. King said he felt they should do the same with sales tax on farm equipment.

As for using the courthouse and adjacent parking areas for commercial endeavors, Mr. Kimble said he could look into it and the Board agreed to have him do so.

Mr. Schifferns reported attending the fair board meeting on January 12 where they discussed the recent flooding issues at the Ellis Allen building and reviewed the Gary Moore contract. On January 14, he attended the Centennial Mental Health meeting in Akron. On the Twenty-fifth, he attended the Transportation meeting, as did the other two commissioners. Mr. King reported the state would like to place a tax increase of three-quarters of a percent on the November ballot for the purpose of state highways. There is also apparently proposed legislation that would require counties to be responsible for all state highways in their jurisdiction. On January 27, Mr. Schifferns spoke with Chris Monks about road crew activities

and they have been hauling gravel, straightening out the Ravenkamp pit, and fixing windshields. He attended the hospital board meeting on January 28 and learned there is now a full time nurse at the jail that will cost the county an additional \$10,000. He also got an answer to his question about whether or not the helicopters used by Air Life have crash proof fuel tanks, which they do.

Mr. Stone reported checking roads east of Karval on January 13. He also stopped by the county shop where members of the road crew were building a rock screen. He met with road foreman Rick Ashcraft on the Fifteenth to discuss whether or not to bring a rock crusher down to Karval to crush cement, or if it would be cheaper to have McCormick Excavating in Stratton get it. He attended the Republican Central Committee meeting on January 18. On January 19, he stopped by the county shop and spoke with Rick about summer oil projects and learned of the termination of a road crewman. That same employee called him on January 20 asking to meet with him and Rick Ashcraft, but Mr. Stone said he was unavailable and the employee met with Rick instead. He attended the Transportation meeting in Akron on January 25, and met Steve Marshall with Cobitco at the Karval shop on January 26 where they discussed oil projects. Mr. Marshall told him that oil will be cheaper this year.

Mr. King reported checking roads north of Arriba, Genoa, and Limon on January 12, and helping the road crew move the county-owned mobile home from Boyero to the landfill on January 14. He also attended the Republican Central Committee meeting on January 18, as did Mr. Schifferns, and the Resources Unlimited meeting in Limon on January 19. There was an excellent turnout. Later that afternoon, he attended the retac meeting. Mr. King also reported attending the Transportation meeting in Akron on January 25 and the Economic Development Corporation meeting on January 27.

Mr. Ensign presented an updated proposal from Nebraska Safety and Fire Equipment, Inc., discussed at the previous day's meeting. Apparently, the proposal approved by the Board was incorrect and instead of a total of \$3,225 to replace sprinkler head and range suppression system nozzles in the courthouse and jail, it will cost \$27,137. No action was taken on the updated proposal.

Mr. Ensign had also received the agreement between the State of Colorado Department of Local Affairs and Lincoln County for grant funds in the amount of \$150,000 for the fairgrounds lift station project. Mr. Schifferns made a motion to sign the agreement, Mr. Stone seconded the motion, and it carried unanimously.

With no further business to come before the Board, the meeting was adjourned until 9:00 a.m. on February 5, 2016.

Corinne M. Lengel, Clerk to the Board

Greg King, Chairman