

Board of County Commissioners of Lincoln County
Agenda for January 28, 2016

9:00 Call to order and Pledge of Allegiance

9:00 Chris Monks, Road and Bridge Shop Foreman, to discuss list of surplus vehicles and public notice for the sale of these vehicles

10:00 Tina Waite and LaRay Becker-Patton to discuss fairgrounds use fees and beer garden for upcoming Colorado Championship Ranch Rodeo

1. Approve the minutes from the January 12, 2016, meeting
2. Review the December, 2015, Statement of Revenues and Expenditures for County General, Public Health, Capital Projects, Conservation Trust, E911, Landfill, Library, Lodging/Tourism, Road and Bridge and Individual Road Districts
3. Review annual membership dues for the Ports-to-Plains Alliance
4. Review Lincoln County Assessor's Annual Totals report for 2015
5. Review proposal from Nebraska Safety and Fire Equipment, Incorporated, to replace sprinkler head and range suppression system nozzles in courthouse and sheriff's office
6. Review and sign the 4th. quarter, 2015, Discharge Monitoring Reports for the landfill
7. Review application from Mathew Thompson for permission to charge at the landfill
8. Review the Quarterly Financial & Performance Status Report for the period 10/01/2015 to 12/31/2015 for Community Development Block Grant #14-591
9. Approve appointment of two members to the 18th. Judicial District Juvenile Services Planning Committee
10. Old business
11. New business
12. Approve payroll and expense vouchers

The Board of Lincoln County Commissioners met at 9:00 a.m. on January 28, 2016. The following attended: Chairman Greg King, Commissioners Doug Stone and Ed Schifferns, County Administrator Gary Ensign, and Clerk to the Board Corinne M. Lengel.

Chairman King called the meeting to order and asked Road District One and Shop Foreman Chris Monks to lead the Pledge of Allegiance.

Chris supplied the Board with a sample public notice for the surplus vehicles the county would like to sell by sealed bid. The group agreed to advertise for two weeks in the Mile Saver Shopper, the Limon Leader, and the Eastern Colorado Plainsman, and Chris will meet with the Board at the end of February once bids are received.

Mr. King also asked if they had gotten the Charger fixed. Chris said it seems to be running fine and cost them around \$600 plus labor, rather than the \$7,000 that Chrysler wanted to fix it. He added that they also got the white Chevy pick-up fixed, and he picked up the grader blades and got them divided up among the districts. They are planning on ordering chipping rock again to be delivered to Limon via rail. The price will be the same as last year. Kit Carson County is also interested so Chris thought they may be able to coordinate with them and have the rock delivered at the same time. Chris had nothing else to report and left the meeting.

Mr. Schifferns made a motion to approve the minutes from the meeting held on January 12, 2016, as submitted. Mr. Stone seconded the motion, which carried unanimously.

The Board reviewed the December 2015 Statements of Revenues and Expenditures for the County General, Public Health, Capital Projects, Conservation Trust, E911, Landfill, Library, Lodging/Tourism, and Road & Bridge funds, as well as for the individual road districts.

Also reviewed were the annual membership dues for the Ports-to-Plains Alliance in the amount of \$528.60. Mr. Ensign explained the amount is based on ten cents per capita from the 2010 Census. Mr. Stone made a motion to approve the expenditure of \$528.60 for annual membership dues to the Ports-to-Plains Alliance. Mr. Schifferns seconded the motion, which carried unanimously.

The Lincoln County Assessor's Annual Totals report for 2015 was reviewed, as well as a proposal from Nebraska Safety and Fire Equipment, Inc. to replace sprinkler head and range suppression system nozzles in the courthouse and sheriff's office. Mr. Stone made a motion to approve the proposal in the amount of \$3,225. Mr. Schifferns seconded the motion, which carried unanimously.

After reviewing the Fourth Quarter 2015 Discharge Monitoring reports for the county landfill, Mr. Schifferns made a motion to sign the reports. Mr. Stone seconded the motion, which carried unanimously.

An application from Mathew Thompson to charge at the county landfill was reviewed but Mr. Ensign said the gentleman had previously had his charge account revoked due to payment with insufficient funds. Mr. Ensign spoke with landfill manager Mick Jaques who told him it really didn't matter to him either way, but Mr. Thompson is not a frequent user of the landfill. The commissioners agreed it may cost more for the Treasurer's office to do the billing than it would be worth, and Mr. Stone made a motion to deny the application from Mathew Thompson to charge at the Lincoln County Landfill. Mr. Schifferns seconded the motion, which carried unanimously.

The Board reviewed the Quarterly Financial & Performance Status Report for the period 10/01/2015 to 12/31/2015 for Community Development Block Grant #14-591.

Mr. Schifferns made a motion to approve the appointment of Andrew Lorensen and Kathleen Murray to the 18th Judicial District Juvenile Services Planning Committee. Both members had agreed to serve again. Mr. Stone seconded the motion, which carried unanimously.

Mr. King asked that Sheriff Nestor come over to the meeting to discuss reverse 911 practices, as he had recently been asked about its usage after the homicide of a local resident over the weekend. Undersheriff Gordon Nall arrived with Sheriff Nestor. Mr. King told them that he'd been asked why reverse 911 was not utilized for the homicide that occurred last weekend near Agate since it was only about eight miles from Lincoln County. The sheriff responded that there seemed to be a breakdown in communication and Elbert County had not notified them about the homicide until Sunday. He added that even though there is a cost for each phone number notified, he will not hesitate to use reverse 911 if he feels it is necessary. Mr. Schifferns asked if the commissioners could help in any way and Sheriff Nestor said he had spoken with the Elbert County Sheriff about it. He added that, had they known, they could have had officers in the area. Mr. King assured the sheriff he wasn't finding fault, he simply wanted to know what to tell residents when they asked.

Undersheriff Nall informed the Board that there is a large pile of trash right at Stacy Sitton's driveway south of I-70 at Boyero that looks to be construction materials. Although they have tried to determine who was responsible for leaving the trash, there is nothing to help with the identification. Mr. Schifferns said he could have Chris Monks take a truck out and pick it up when the undersheriff added that part of the pile is in the roadway. Undersheriff Nall stated they could certainly charge the offender restitution for what it costs the county to remove the trash if they should ever find out who left it.

At 10:00 a.m., Tina Waite and LaRay Becker-Patton met with the Board to discuss fairgrounds use fees and a possible beer garden for the upcoming Colorado Championship Ranch Rodeo on June 24 and 25. In the past, the group has been charged \$700 for use of the facilities and a \$1,000 deposit fee. Ms. Waite said they have discussed having a beer garden and would need to find someone to sponsor the event. They feel it would be beneficial to capitalize on the fact that alcohol is brought onto the grounds anyway. Mr. Ensign said that fairgrounds rules dictate that the proper paperwork be submitted to the county clerk ninety days prior to the event and

Ms. Lengel agreed, stating that it would require a Special Events permit. Mr. Ensign also said that they would need to have a certificate of insurance that includes liquor liability, which is typically a separate endorsement. He felt it would require a designated area and asked if they are a non-profit corporation with legal standing to hold a special event. Mr. Schiffers put in that they would need to make sure they were on top of all the rules and regulations, and that they had someone available to police the event to ensure participants weren't leaving the designated area. Ms. Waite asked if they had permission to go ahead and pursue the idea as long as it was acceptable with their insurance company and they could find someone to sponsor the event. The Board agreed.

Mr. Stone made a motion to allow a fairgrounds use fee of \$700 and a \$1,000 deposit for the 2016 Colorado Championship Ranch Rodeo event at the fairgrounds. Mr. Schiffers seconded the motion, which carried unanimously.

The Board reviewed the Worker's Compensation report while waiting for County Treasurer Jim Covington, whom Ms. Becker-Patton had informed them wanted to speak with them.

Mr. Covington informed the commissioners that he has an employee who will have a baby in March and they are rearranging the office in order for her to bring the baby to work for two or three hours each day. He stated it will help cover his office with mail and other duties and will not be for a long period as she already has daycare lined up. Mr. King said he believed there is currently a county policy against allowing babies in the workplace for extended periods of time, but Mr. Covington said he thought that was for the Department of Human Services since they fall under the commissioners' supervision. Mr. King said that even if that were the case, he believes that all employees should follow county policy and stated he was against allowing it. Mr. Schiffers agreed, stating it would set a precedent for other offices. He added that while he commends the employee for wanting to be at work, he did not feel that it was the best policy for the courthouse and county employees. Mr. Stone also agreed and asked the length of a typical maternity leave. Mr. Ensign said it could be up to twelve weeks through FMLA. Mr. Covington said he felt he should be able to do what was best for his office and added that they would then need to find temporary help until the employee returns to work. Mr. King said that would be fine but felt that the commissioners are responsible for setting policies for the courthouse and county employees and it was simply not a good business practice.

Mr. Covington left and Mr. King called for old business. Mr. Ensign said he had received the invoices for the CCI annual dues and public lands, as well as for Progressive 15, which the Board would approve with the regular expense vouchers. He also wanted them to know that some damage was done to the roundhouse recently when Spectrum was putting the frame in the second window. Bricks were knocked out from the arched window frame up to the roofline, and Ms. Devers had asked him to relay the news to the Board. Mr. Ensign said it is unclear whether the forklift got too close to the building and knocked the bricks loose or if it happened when the window frame was being put in place, but the repairs will fall on Spectrum to cover.

Maye Gene Lee donated a piano to the Ellis Allen building and would like acknowledgement for tax purposes. Mr. Ensign will ask Ms. Lee what the cost of the instrument was and will prepare a letter for the commissioners to sign at the next meeting, thanking her for the donation. Mr. Schifferns asked if Jay Jolly were ever thanked for the PA system in the building but no one knew anything about the donation. Mr. Ensign will check into it.

Mr. Schifferns wanted to know if the locks had been changed on both the courthouse and the annex building. Mr. Ensign told him the courthouse is done but the annex is scheduled for early next week. Mr. Schifferns also asked if any progress has been made on the carpet replacement and cabinet repairs on the courts side of the building. Mr. Ensign said he and John Mohan agreed to address the cabinets first and he intends to contact Dave Dobbs to see if he would be available to complete the work. He added that the carpeting is the worst in their main hallway. Mr. King commented that it may be best to wait for a while as there is a proposed bill in legislation that would require the state to pay rent to county buildings that house the courts. If it should pass, some of that money could be used to upgrade the carpeting.

Ms. Lengel said there had been previous discussion about remodeling the women's restroom in the main hallway of the courthouse, particularly replacement of the toilets. The walls and stalls are also in need of replacement or repair. Mr. King asked that John Mohan determine what he could do. Ms. Lengel also said that money to replace the carpet and paint in the longer hallways on the north side of the courthouse was put into the budget for the past two years but the project simply hadn't gotten done. Mr. King agreed that there needed to be some type of scheduled upkeep on the building.

Other old business included an update on the Ellis Allen building. Mr. Ensign said the insurance adjustor was out a week ago and met with him, Adrian McDaugale, and John Mohan. The ceiling in the men's restroom will need to be replaced, as well as the inner east wall as there was moisture found in it. It will need time to dry out so they have hung black plastic over the area for privacy in order to be able to use the building for the events scheduled in February. John Palmer plans to have the restroom fixed in early or mid-March. Several resolutions were discussed regarding the plumbing and freezing pipes and Mr. Ensign said the best option may be to surface mount the pipe in the men's room and enclose it. However, that won't fix the women's restroom or the kitchen should the same problem occur in either of those rooms. Ms. Lengel asked if they could simply turn the heat up in the colder months to avoid the pipes freezing but Mr. Ensign said it wouldn't help should the furnace board go out, which is what they think may have happened.

As for new business, Mr. Ensign said that the backflow preventer in the building that houses it and the meter for the shop and fairgrounds waterline is leaking and needs to be replaced. Both Wayne Nestor with the town of Hugo and Nick Stewart with Flatland Plumbing looked at it and agree that it cannot be repaired. A certified plumber must do the work but Mr. Ensign said that Mr. Stewart is very reasonable in what he charges. The new backflow preventer will cost around \$2,300 and Mr. Ensign estimated the labor costs at less than \$500.

Mr. Schifferns said a resident had asked about progress on the roundhouse and he had referred him to Ms. Devers.

The Board approved the January 2016 payroll and several expense vouchers for the month before breaking for lunch.

At 1:00 p.m., Bob Glancy, Forecast Coordinator for the National Weather Service, and Kevin Kuretich, Regional Field Manager with the Colorado Department of Public Safety, Division of Homeland Security and Emergency Management, met with the Board to present the county with the National Weather Service Storm Ready Certification. Land Use Administrator John DeWitt and Coleen Newman were there for the presentation.

Mr. Glancy stated he wanted to recognize Mr. DeWitt and the county as Storm Ready and listed several different items that were evaluated in order to achieve that designation. The county meets the criteria for being a 24-hour warning point and operations center, including warning dissemination. The county also has a number of ways to monitor weather. Mr. Glancy added that the administrative paperwork and weather operations plan are also up to date and accurate, and that the program helps counties be more resilient in the event of weather-related incidents.

Mr. Kuretich said that one of his goals is to make the eastern region the first Storm Ready region in the state and they only need to add Phillips and Sedgwick counties to the list in order to reach that goal. He also gave the commissioners a letter congratulating Mr. DeWitt for his efforts and explaining the purpose of the Storm Ready concept. Mr. DeWitt was presented with a large plaque and Mr. Glancy stated that Lincoln County is the twenty-third county in the state to receive the designation.

The commissioners finished approving expense vouchers and then, with no further business to come before the Board, the meeting was adjourned until 9:00 a.m. on January 29, 2016.

Corinne M. Lengel, Clerk to the Board

Greg King, Chairman