

Board of County Commissioners of Lincoln County  
Agenda for January 12, 2016

9:00 Call to order and Pledge of Allegiance

9:00 Troy McCue, Lincoln County Economic Development Corporation Executive Director, to present the LCEDC monthly report

9:45 Roxie Devers, Roundhouse Project Coordinator, to discuss matters pertaining to the Roundhouse Project

10:15 Jeremiah Higgins, Lincoln County Assessor, to request a promotion for an employee in the Assessor's Office

Adjourn for 2015

10:30 Call to Order and reorganize for 2016

- a. Elect Chairman and Vice Chairman
- b. Designate official notice board
- c. Appointments and holidays
- d. Set the county's vacation and sick leave policy
- e. Set the E911 surcharge per C.R.S. 29-11-103(3)(a)
- f. Approve Lincoln County's investment policy
- g. Adopt a resolution designating the person to prepare the 2017 Lincoln County budget

1. Approve the minutes from the January 6, 2016, meeting
2. Review the Lincoln County Clerk & Recorder Statement of Cash Receipts and Disbursements for the month ending December 31, 2015
3. County Commissioners' reports
4. County Administrator's report
5. Old business
6. New business

The Board of Lincoln County Commissioners met at 9:00 a.m. on January 12, 2016. The following attended: Chairman Greg King, Commissioners Doug Stone and Ed Schiffers, County Administrator Gary Ensign, and Clerk to the Board Corinne M. Lengel.

Chairman King called the meeting to order and asked Mr. Ensign to lead the Pledge of Allegiance.

Lincoln County Economic Development Corporation Executive Director Troy McCue met with the Board at 9:00 a.m. to give his monthly report. Mr. Ensign provided copies of a letter Mr. McCue submitted on January 6 which reviewed EDC accomplishments and activities for 2015. Attached was the invoice for 2016 government level sponsorship in the amount of \$43,440.00. The Board agreed to pay the bill at the end of January. Mr. McCue did also note that his office would remain in the bank building for the time being, even though the building was recently purchased by Eastern Colorado Bank.

At 9:45 a.m., Roundhouse Project Coordinator Roxie Devers met with the Board to discuss the roundhouse. She stated that the commissioners would need to sign another contract amendment with the State Historical Society extending the time frame of the door and window project from February 10, 2016, to February 10, 2017. Everything seems to be going well.

Mr. Stone made a motion to approve Contract Amendment #2011-01-053 C between the Department of Higher Education, History Colorado, the Colorado Historical Society (referred to as the State and/or History Colorado), Roundhouse Preservation, Inc. and Lincoln County for a contract extension to February 10, 2017, for the doors and windows project at the Hugo Union Pacific Railroad Roundhouse. Mr. Schiffers seconded the motion which carried unanimously.

Before she left, Ms. Devers said that the roundhouse would also receive the Endangered Places award in May.

Mr. Schiffers made a motion to approve the minutes from the meeting held on January 6, 2016, as submitted. Mr. Stone seconded the motion which carried unanimously.

The Board reviewed the December 2015 reports from the County Clerk, the Sheriff, and the Treasurer and then asked County Assessor Jeremiah Higgins to come down and meet with them. Mr. Higgins informed the commissioners that employee Amy Vice passed her Ad Valorem test which historically has resulted in a promotion for the employee passing the test. Since Ms. Vice passed after the 2016 budget was adopted, Mr. Higgins asked what protocol he should follow to ensure that she receives her raise. He asked if the promotion would be effective at the beginning of the year or if he could wait until her normal anniversary date in August. The group deferred to Ms. Lengel who stated he could do whatever he felt most appropriate and Mr. Higgins said he would like to wait until August, particularly since he will be over budget on his salary line item at the end of the year.

Mr. Stone made a motion to approve a promotion for Assessor's office employee Amy Vice to Level 2, Step 6 effective August 1, 2016. Mr. Schifferns seconded the motion which carried unanimously.

County Treasurer Jim Covington arrived for the re-organization portion of the meeting but since it was not yet 10:30 a.m., Mr. King called for commissioner reports. Mr. Stone reported hauling weeds from the Savage Pit on January 8 and burning them. He checked roads south of Karval on January 11.

Mr. Schifferns reported attending the Arriba town board meeting the prior evening and stated they intend to address the marijuana ordinance sometime in February. He added that Corey Hoffmann has taken over duties as the attorney for the town of Arriba until Stan Kimble can return to the position. He also spoke with LaRay Becker-Patton about continuing her place on the fair board for another three years and Ms. Patton agreed. Linda Olsen will also stay on as a hospital board member. Mr. Schifferns said he spoke with Julie Joffe earlier this morning about the problems in the fair building, and he had also received a call from Carl Dutro requesting a couple of fifty foot cables for the microphones to be used during events in the Ellis Allen building when needed. Mr. Ensign will let John Palmer know about Mr. Dutro's request.

Mr. King reported participating in a Council of Governments teleconference on January 8 where regional broadband strategic planning was discussed. They are still trying to provide Cheyenne Wells, Limon, and Burlington with reliable broadband but according to Century Link, Limon is well served with local providers. Mr. King said that Julie Coonts will replace Jack Hendricks on the Council of Governments board and then stated he had responded to a survey from CDPHE which is currently developing Colorado's Integrated Solid Waste & Materials Management Plan to develop program and policy options for moving materials management (MM) forward in Colorado. As part of the work, eight half-day stakeholder meetings are being conducted around the state targeting landfill and recycling/diversion facility owners and operators, community/county solid waste professionals, haulers, elected decision-makers, brokers, non-profit recyclers, and recycling businesses. The meetings will focus on identifying "waste shed" issues and opportunities, disposal/processing facility needs and gaps, address recycling/diversion opportunities and funding gaps and examine opportunities for shared services. Mr. King had protested that none of the meetings were near Lincoln County and was told to respond to the survey that he would be interested in the web session.

Mr. King told Mr. Covington he would need to work with him and Mark McHone, and possibly the assessor, regarding the mobile home in Bovina that needs to be removed. He also brought up the issue of farm equipment dealerships charging sales/use tax on farm equipment and felt a resolution may need to be adopted, or at the very least, further research done.

Mr. Stone made a motion to cancel Lodging/Tourism check #30225 issued to Advanced Small Business Marketing on December 31, 2015, in the amount of \$2,076.33, as it was never received. Mr. Schifferns seconded the motion which carried unanimously.

The Board approved the final expense voucher for the month of December 2015.

COUNTY GENERAL FUND

Wade Adams, Correctional Officer I Salary \$2,688.58  
Justin Allen, Correctional Officer I Salary \$2,825.32  
LaRay Becker-Patton, Chief Deputy Salary \$3,478.00  
Coley Britton, Corporal Salary \$3,021.50  
Isaac Campos, Road Deputy Salary \$3,310.14  
Jason Case, Road Deputy Salary \$3,481.15  
Joseph Colpitts, Road Deputy Salary \$3,622.50  
James Covington, Treasurer Salary \$3,650.00  
Lisa Crawford, Deputy Clerk Salary \$2,544.02  
Dustin Cunningham, Correctional Officer I Salary \$2,783.34  
Roxana Devers, Contract Labor Salary \$861.82  
John DeWitt, Land Use Admin Salary \$2,876.00  
Mindy Distro, Election Deputy Salary \$2,835.00  
Gary Ensign, Administrator Salary \$4,110.00  
Ryan Erwin, Road Deputy Salary \$4,046.55  
William Garlow, Clerk I Salary \$2,703.00  
Andrea Hendricks, Clerk I Salary \$2,643.00  
Jeremiah Higgins, Assessor Salary \$3,650.00  
Kimberly Hilferty, Clerk I Salary \$2,466.00  
Christine Hollenbaugh, Deputy I Salary \$2,658.00  
Peter Holmstedt, Driver Examiner Salary \$3,015.00  
Michael Hutton, Correctional Officer I Salary \$2,755.43  
Chiara Jameson, Correctional Officer I Salary \$2,761.08  
Julie Joffe, Fairgrounds Manager Salary \$1,500.00  
Stan Kimble, Attorney Salary \$2,650.00  
William King, Commissioner Salary \$3,650.00  
Corinne Lengel, Clerk Salary \$3,650.00  
Christina Lopez, Correctional Officer I Salary \$2,643.00  
Andrew Lorensen, Coroner Salary \$825.00  
Kristopher Lukins, Correctional Officer I Salary \$2,825.32  
Derik Mattson, Correctional Officer I Salary \$2,699.98  
Heather McKay, Correctional Officer I Salary \$2,889.40  
John Mohan, Maintenance Salary \$2,763.00  
Melissa Monks, Janitor Salary \$780.00  
Susan Mosher, Janitor Salary \$1,321.50  
Gordon Nall, Undersheriff Salary \$3,538.00  
Tom Nestor, Sheriff Salary \$4,091.67  
Parker Newbanks Jr, VA Service Officer Salary \$420.87  
Coleen Newman, Part Time Land Use Salary \$875.00  
Jesus Ortiz-Marrufo, Corporal Salary \$3,287.14

Leslie Patton, Janitorial Salary \$1,411.66  
Wendy Pottorff, Deputy Clerk Salary \$2,643.00  
Dale Rostron, Corporal Salary \$3,158.76  
Ed Schifferns, Commissioner Salary \$3,650.00  
Wayne Shade, Weed Coordinator Salary \$3,184.00  
Michelle Shaw, Victim's Assistant Salary \$2,943.00  
Amy Solomon, Office Manager II Salary \$3,026.00  
Doug Stone, Commissioner Salary \$3,650.00  
Ashley Stutsman, Clerk I Salary \$2,366.00  
Renita Thelen, Chief Deputy Salary \$2,926.00  
Delayne Tornowski, Metal Detector Salary \$692.75  
Amy Vice, Appraisal Clerk Salary \$2,516.00  
Agnes Wilkerson, Correctional Officer II Salary \$3,429.31  
Cynthia Yowell, Admin Assist Salary \$3,400.00  
LeRoy Yowell, Metal Detector Salary \$1,632.00  
Michael Yowell, Captain Salary \$3,358.00  
Tyler Yowell, Road Deputy Salary \$3,237.00

30126 AFLAC, Premiums \$1,999.02  
30127 All Pro Forms, Supplies \$1,324.26  
30128 Bob Barker, Supplies \$365.41  
30129 Cash Wa, Supplies \$141.56  
30130 Century Link, Phone \$66.54  
30131 ChemaTox, Lab \$895.00  
30132 CHP, Insurance \$65,102.68  
30133 Colorado State Treasurer, 4<sup>th</sup> Quarter Unemployment \$1,149.84  
30134 Colorado Assessor's Association, Classes \$345.00  
30135 Colorado State University, Quarterly Director Payment \$4,421.00  
30136 CCFS, Food \$6,954.20  
30137 County Sheriffs of Colorado, Dues \$2,688.57  
30138 Division of Housing, Insignias \$200.00  
30139 Family Support Registry, Garnishment \$54.16  
30140 Lisa Federspill, Coroner Assist \$50.00  
30141 First National Bank Omaha, Charges \$184.00  
30142 First National Bank of Hugo, Fees \$51.20  
30143 First National Bank Omaha, Charges \$143.95  
30144 First National Bank Omaha, Charges \$184.00  
30145 First National Bank Omaha, Charges \$439.76  
30146 First National Bank Omaha, Charges \$375.47  
30147 First National Bank Omaha, Charges \$184.00  
30148 First National Bank Omaha, Charges \$184.00  
30149 First National Bank Omaha, Charges \$106.01  
30150 First National Bank Omaha, Charges \$755.32  
30151 First National Bank Omaha, Charges \$197.57

30152 First National Bank Omaha, Charges \$23.00  
30153 First National Bank Omaha, Charges \$197.89  
30154 First National Bank Omaha, Charges \$818.00  
30155 First National Bank Omaha, Charges \$147.00  
30156 First National Bank Omaha, Charges \$99.00  
30157 First National Bank Omaha, Charges \$100.73  
30158 Great West Life & Annuity, Deferred Comp \$1,710.00  
30159 Hillyard, Repairs \$372.00  
30160 Hugo Lumber, Repairs \$417.54  
30161 Interstate Battery, Repairs \$94.11  
30162 Jefferson County, Services \$860.00  
30163 Rich Johnson, Coroner Assist \$10.00  
30164 John Elway Chevrolet, Parts \$179.71  
30165 Stan Kimble, Supplies \$293.71  
30166 Greg King, Mileage \$125.10  
30167 Kubl Group, Repairs \$500.00  
30168 Limon Leader, Ads \$23.00  
30169 Lincoln County Treasurer, Reimbursement \$153.00  
30170 LCH, Contract \$7,774.00  
30171 Lincoln County Road & Bridge, Fuel \$109.35  
30172 Lincoln County Treasurer, Merchant Capture \$50.00  
30173 Kristopher Lukins, Coroner Assist \$50.00  
30174 Marshall & Swift, Books \$644.20  
30175 Midwest Radar & Equipment, Certifications \$378.00  
30176 Office Works, Supplies \$2,644.54  
30177 Osborne's, Supplies \$3,047.09  
30178 Osborne's, Supplies \$200.00  
30179 Osborne's, Supplies \$64.23  
30180 PayFlex, Cafeteria Plan \$1,130.00  
30181 PayFlex, Dependent Care \$100.00  
30182 Pitney Bowes Global, Lease \$422.37  
30183 Plains Heating, Repairs \$90.00  
30184 Postmaster, Postage \$392.00  
30185 PSI Digital, Supplies \$224.86  
30186 Pueblo County Commissioners, Venue Changes \$420.00  
30187 Quill, Supplies \$1,763.46  
30188 Quill, Supplies \$708.17  
30189 Reserve Account, Postage \$14,500.00  
30190 Dale Rostron, Coroner Assist \$165.00  
30191 S&S Fumigation, Services \$75.00  
30192 Ed Schiffers, Mileage \$155.25  
30193 SEI Private Trust Company, Retirement \$6,752.05  
30194 Southland Medical Group, Supplies \$167.97  
30195 State of Colorado, January MV Renewals \$193.22

30196 Doug Stone, Mileage \$201.60  
30197 Travis Taylor, Mileage \$189.45  
30198 Becky Thompson, Reimbursement \$1,613.20  
30199 Town of Genoa, Water Tower Lease \$400.00  
30200 Treasurer of Lincoln County, State Withholding \$5,120.00  
30201 Treasurer of Lincoln County, Federal Withholding \$14,280.45  
30202 Treasurer of Lincoln County, FICA Withholding \$23,469.22  
30203 Tyler Technologies, IT Services \$200.00  
30204 USPO, Postage \$149.00  
30205 USPO, Postage \$98.00  
30206 Verizon Wireless, Phone \$142.40  
30207 Amy Vice, Mileage \$270.90  
30208 Waxie Sanitary, Supplies \$313.55  
30209 Xerox, Lease \$930.13

30236 Black Hills Energy, Utilities \$2,671.12  
30237 Blue Tarp, Repairs \$2,496.33  
30238 Colorado County Clerk's Association, Dues \$690.00  
30239 Denver Health and Hospital Authority, Training \$195.00  
30240 DirecTV, Television \$106.98  
30241 DJ Petroleum, Fuel \$64.39  
30242 ESRTA, Phone \$2,113.51  
30243 Eastern Colorado Plainsman, Ads \$61.52  
30244 Frontier Telephone, Repairs \$770.00  
30245 Hoffman Drug, Medicine \$4.39  
30246 Hugo Lumber, Repairs \$273.60  
30247 Hugo Postmaster, Box Rent \$90.00  
30248 KC Electric, Utilities \$6,450.95  
30249 Limon Leader, Ads \$604.42  
30250 Lincoln County Road & Bridge, Fuel \$2,729.95  
30251 Lincoln County Extension Fund, Dues \$90.00  
30252 Quill, Supplies \$502.00  
30253 Vern's TV, Supplies \$27.98

#### ROAD & BRIDGE

Carey Ashcraft, Road Crew Salary \$2,763.00  
Rick Ashcraft, Road Foreman Salary \$3,364.00  
Frederick Bletzacker, Road Crew Salary \$3,063.00  
Theron Brent, Road Crew Salary \$2,763.00  
Ryan Bush, Mechanic Salary \$3,272.00  
KC Christensen, Road Crew Salary \$2,703.00  
Brian Cormack, Road Crew Salary \$2,823.00

Duane Daniel, Road Crew Salary \$3,003.00  
Derrick Dean, Road Crew Salary \$2,703.00  
Jason Eager, Road Crew Salary \$3,003.00  
Kevin Harris, Road Crew Salary \$2,703.00  
Casey Huelskamp, Road Crew Salary \$2,703.00  
Jeffrey Huntoon, Road Crew Salary \$2,883.00  
Carson Kravig, Road Crew Salary \$3,123.00  
Judd Kravig, Road Crew Salary \$2,763.00  
Kelly Lammert, Road Crew Salary \$2,883.00  
Zane Leonard, Road Crew Salary \$2,763.00  
Mark McHone, Road Foreman Salary \$3,244.00  
Ord Miller, Road Crew Salary \$2,643.00  
Clay Monks, Road Foreman Salary \$3,704.00  
Mark Newman, Road Crew Salary \$2,643.00  
Joshua Niebur, Road Crew Salary \$2,880.00  
David Orcutt, Road Crew Salary \$2,823.00  
Rick Porter, Road Crew Salary \$2,883.00  
David Seymour, Road Crew Salary \$3,123.00  
Kirsten Smith, Shop Secretary Salary \$3,063.00  
Ronald Stein, Road Crew Salary \$1,397.48  
Ty Stogsdill, Road Crew Salary \$2,643.00  
Michael Stuwe, Road Crew Salary \$2,643.00

30076 21<sup>st</sup> Century, Parts \$224.83  
30077 Ace Irrigation, Culverts \$14,193.89  
30078 AFLAC, Premiums \$1,013.62  
30079 ALSCO, Equipment Rental \$75.95  
30080 George Ansley, Gravel \$279.50  
30081 Black Hills Energy, Utilities \$609.30  
30082 Blue Tarp, Supplies \$64.74  
30083 Charles Brewer, Gravel \$642.00  
30084 CHP, Insurance \$46,362.23  
30085 Clinton Clark, Gravel \$970.50  
30086 Colorado State Treasurer, 4<sup>th</sup> Quarter Unemployment \$750.44  
30087 Corporate Billing, Parts \$432.39  
30088 Dragon ESP, Parts \$282.62  
30089 Eastern Colorado Plainsman, Ads \$23.00  
30090 Bob Eickerman, Gravel \$1,683.00  
30091 Family Support Registry, Garnishment \$612.00  
30092 First National Bank Omaha, Charges \$184.00  
30093 First National Bank Omaha, Charges \$184.00  
30094 Flagler Coop, Fuel \$26,025.00  
30095 Town of Genoa, Water Tower Lease \$400.00  
30096 Great West Life & Annuity, Deferred Comp \$2,180.00



30097 Charles Hoffman, Gravel \$4,929.50  
30098 Interstate Battery, Parts \$627.80  
30099 Komatsu Financial, Contract \$21,036.50  
30100 Judd Kravig, Gravel \$1,387.00  
30101 MacDonald Equipment, Spreader \$15,500.00  
30102 Newman Signs, Signs \$51.70  
30103 Osborne's, Supplies \$23.35  
30104 PayFlex, Cafeteria Plan \$15.00  
30105 SEI Private Trust Company, Retirement \$4,352.13  
30106 Treasurer of Lincoln County, State Withholding \$2,215.00  
30107 Treasurer of Lincoln County, Federal Withholding \$5,752.21  
30108 Treasurer of Lincoln County, FICA Withholding \$12,539.00  
30109 United States Welding, Equipment Rental \$47.10

30254 21<sup>st</sup> Century, Parts \$461.95  
30255 BK Enterprises, Parts \$563.90  
30256 CASI, Road Oil \$1,680.00  
30257 Caterpillar, Leases \$56,326.82  
30258 Colorado Barricade, Signs \$1,258.00  
30259 Corporate Billing, Parts \$83.17  
30260 Division of Reclamation Mining & Safety, Permit Renewals \$1,437.00  
30261 DJ Petroleum, Fuel \$7,051.41  
30262 Drive Train, Parts \$61.63  
30263 ESRTA, Phone \$352.44  
30264 First National Bank Omaha, Charges \$184.00  
30265 Flagler Coop, Fuel \$9,800.00  
30266 Karval Water Users, Water \$70.00  
30267 KC Electric, Utilities \$398.66  
30268 MFCP, Parts \$1,337.07  
30269 MVEA, Electricity \$606.40  
30270 Newman Signs, Signs \$413.90  
30271 Wagner, Equipment and Repairs \$32,818.45  
30272 Wingfoot, Tires \$3,987.70  
30273 Witt Boys, Parts and Tires \$7,145.67  
30274 Witt Boys, Parts \$213.44

#### CAPITAL PROJECTS

30210 Trimtech Body & Glass, Repairs \$1,198.00

30275 Leo's Electrical, Parking Lot Lights \$23,225.00

E911

30211 Century Link, Phone \$11.90  
30212 Town of Genoa, Water Tower Lease \$400.00  
  
30276 Century Link, Phone \$256.52

LANDFILL

Allen Chubbuck, Operator Salary \$2,823.00  
Mickey Jaques, Manager Salary \$3,244.00  
Carl Tudor, Landfill Salary \$264.00  
  
30213 CHP, Insurance \$2,747.87  
30214 Colorado State Treasurer, 4<sup>th</sup> Quarter Unemployment \$57.87  
30215 SEI Private Trust Company, Retirement \$409.53  
30216 Treasurer of Lincoln County, State Withholding \$223.00  
30217 Treasurer of Lincoln County, Federal Withholding \$608.49  
30218 Treasurer of Lincoln County, FICA Withholding \$968.66  
  
30277 CDPHE, 4<sup>th</sup> Quarter Fees \$954.52  
30278 ESRTA, Phone \$76.31  
30279 Hugo Lumber, Parts \$63.97  
30280 Lincoln County Road & Bridge, Fuel \$85.77  
30281 MVEA, Electricity \$112.62  
30282 Osborne's, Supplies \$78.92  
30283 Quill, Equipment \$199.99  
30284 Witt Boys, Parts \$14.58

LIBRARY

Kevin Pickerill, Bookmobile Salary \$494.56  
Katie Zipperer, Bookmobile Salary \$993.29  
  
30219 Colorado State Treasurer, 4<sup>th</sup> Quarter Unemployment \$13.47  
30220 Hoffman Drug, Supplies \$53.54  
30221 Kapco, Supplies \$206.31  
30222 Office Works, Supplies \$44.83  
30223 TEI Landmark Audio, Audios \$160.52  
30224 Treasurer of Lincoln County, FICA Withholding \$227.62  
  
30285 DJ Petroleum, Fuel \$42.00

30286 Hoffman Drug, Supplies \$45.45  
30287 Lincoln County Road & Bridge, Maintenance \$91.89  
30288 Viaero Wireless, Internet \$32.43  
30289 Witt Boys, Repairs \$96.55

#### LODGING & TOURISM

30225 Advanced Small Business Marketing, Promotion \$2,076.33  
30226 Danielle Dascalos, Marketing \$825.00  
30227 Limon Heritage Museum, Addition \$4,256.10  
30228 Linda Olsen, Christmas Tour \$500.00  
30229 Roundhouse Preservation, Repairs \$5,000.00  
30230 Techno Graphics, Marketing \$1,877.74  
  
30290 Advanced Small Business Marketing, Reissue Check 30225 \$2,076.33

#### PUBLIC HEALTH AGENCY

Heike Adams, Nurse Salary \$3,247.00  
John Fox, Doctor Salary \$75.00  
Richard Johnson, EPR Coordinator/Office Manager Salary \$2,626.00  
Susan Kelly, Nurse Salary \$3,368.00  
Patricia McHone, WIC Educator Salary \$2,481.00  
Lindsey Taylor, Part-time Tobacco Educator \$690.00  
  
30110 AFLAC, Premiums \$130.00  
30111 Century Link, Phone \$172.35  
30112 CHP, Insurance \$3,118.00  
30113 Colorado State Treasurer, 4<sup>th</sup> Quarter Unemployment \$122.86  
30114 First National Bank Omaha, Charges \$61.49  
30115 First National Bank Omaha, Charges \$104.08  
30116 First National Bank Omaha, Charges \$531.59  
30117 Tracy Grimes, Rent \$515.00  
30118 Lewan & Associates, Copies \$45.36  
30119 Limon Leader, Ads \$23.00  
30120 Sonia Machuca, Interpreter \$24.00  
30121 Sanofi Pasteur, Vaccinations \$1,646.43  
30122 SEI Private Trust Company, Retirement \$386.65  
30123 Treasurer of Lincoln County, State Withholding \$395.00  
30124 Treasurer of Lincoln County, Federal Withholding \$992.32  
30125 Treasurer of Lincoln County, FICA Withholding \$1,890.64

30231 ESRTA, Phone \$243.69  
30232 Hoffman Drug, Fees \$16.95  
30233 KCCHHS, WIC Services \$810.94  
30234 Osborne's, Supplies \$60.01  
30235 Quill, Supplies \$135.99

#### HUMAN SERVICES ADMINISTRATIVE FUND

Tricia Borns, Child Support Admin Salary \$5,268.00  
Sarah Carter, Child Support Admin III Salary \$2,523.00  
Candace Chamberlain, Council Representative \$446.49  
Elizabeth Cox, Income Maintenance Tech II Salary \$2,578.00  
Larissa Lukins, Caseworker II Salary \$3,431.00  
Melissa Gossett, Caseworker III Salary \$3,694.00  
Sherri Hansen, Accounting Clerk V Salary \$2,897.00  
Kelly Johnson, Caseworker I Salary \$3,365.00  
Debra Klapperich, IMT IV Salary \$2,823.00  
Robert Kraxberger, Assistance Pmts Supervisor V Salary \$3,415.00  
Andrew Lorensen, Child Welfare Supervisor Salary \$4,238.00  
Lauren Lyons, Child Welfare Supervisor Salary \$4,238.00  
Trinity Moses, Admin Assistant Intern \$577.69  
Patricia Phillips, Interim Director Salary \$5,272.00  
Amy Seymour, Caseworker IV Salary \$3,763.00  
Haley Smith, CKLECC Coordinator Salary \$992.61  
Julie Witt, CKLECC Council Coordinator Salary \$1,059.57

66662 Eastern Colorado Plainsman, Ads \$229.50  
66663 ESRTA, Phone \$756.67  
66664 Evergreen Systems, IT Services \$9.00  
66665 Farm Gas, Fuel \$105.10  
66666 Flagler News, Ad \$27.00  
66667 Hoffman Drug, Client \$218.14  
66668 LabCorp, Testing \$190.00  
66669 Lexis Nexis, Subscription \$50.00  
66670 Limon Leader, Ads \$315.00  
66671 Lincoln County Road & Bridge, Fuel \$175.12  
66672 Osborne's, Supplies \$4.29  
66673 Scranton Specht & Associates, Legal \$6,003.09  
66674 USPS, Postage \$90.00  
66675 Witt Boys, Maintenance \$66.31  
66676 Century Link, Phone \$148.04  
66677 Colorado State Treasurer, 4<sup>th</sup> Quarter Unemployment \$461.47  
66678 Eastern Colorado Plainsman, Ad \$23.00

66679 Fast N' Friendly, Client \$245.59  
66680 First National Bank Omaha, Charges \$143.57  
66681 First National Bank Omaha, Charges \$73.20  
66682 First National Bank Omaha, Charges \$8.69  
66683 First National Bank Omaha, Charges \$177.12  
66684 First National Bank Omaha, Charges \$129.50  
66685 First National Bank Omaha, Charges \$1,077.14  
66686 First National Bank Omaha, Charges \$11.33  
66687 First National Bank Omaha, Charges \$277.81  
66688 First National Bank Omaha, Charges \$270.92  
66689 First National Bank Omaha, Charges \$42.12  
66690 First National Bank Omaha, Charges \$31.23  
66691 First National Bank Omaha, Charges \$185.13  
66692 Tracy Grimes, Rent \$385.00  
66693 Hoffman Drug, Client \$105.95  
66694 IEBT, Testing \$55.50  
66695 LG Printing, Supplies \$322.00  
66696 Lincoln County DHS, Reimbursement \$2,253.42  
66697 Lincoln County Treasurer, Postage \$1,000.00  
66698 Lincoln County Treasurer, Rent \$1,882.00  
66699 NADA, Guides \$105.00  
66700 Noakes Auto, Repair \$2,617.80  
66701 Office Max, Supplies \$74.32  
66702 Rose Padilla, Contract \$136.25  
66703 Sunrise Environmental, Supplies \$125.62  
66704 Verizon Wireless, Phone \$581.14  
66705 Viaero Wireless, Phone \$333.11  
66706 Xerox, Lease \$213.77  
66707 Candace Chamberlain, Travel \$198.14  
66708 Haley Smith, Travel \$274.05  
66709 Lincoln County Treasurer, Withholdings \$13,769.94  
66710 CHP, Insurance \$21,936.48  
66711 SEI Private Trust Company, Retirement \$3,206.65  
66712 Great West Life & Annuity, Deferred Comp \$1,200.00  
66713 PayFlex, Cafeteria Plan \$200.00  
66714 AFLAC, Premiums \$643.11

Mr. Stone made a motion to adjourn for 2015 and to reconvene for 2016. Mr. Schiffers seconded the motion which carried unanimously.

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Corinne M. Lengel, Clerk to the Board

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Greg King, Chairman

The Board of Lincoln County Commissioners reconvened at 10:30 a.m. on January 12, 2016. The following attended: Commissioners Greg King, Doug Stone, and Ed Schifferns, County Administrator Gary Ensign, and Clerk to the Board Corinne M. Lengel. County Treasurer Jim Covington was also present for the first fifteen minutes.

Commissioner Greg King called the meeting back to order and called for nominations for chairman for 2016. Mr. Schifferns made a motion to appoint Greg King as the chairman of the board for 2016 as he felt he had done an excellent job in 2015. Mr. Stone agreed and seconded the motion which carried unanimously. Mr. Schifferns then made a motion to appoint Doug Stone as the vice-chairman of the board for 2016. Mr. King seconded the motion and it also carried unanimously.

Mr. Stone made a motion to designate the official notice board for the Board of County Commissioners as that which is located in the lobby hallway of the county courthouse. Mr. Schifferns seconded the motion and it carried unanimously.

The Board discussed the appointments and holidays for 2016 and Mr. Covington commented that he would like permission to be allowed a one hundred and fifty mile radius when selecting investment banks for county funds, adding that he would never solicit out of state. Mr. Stone made a motion to approve the following list of appointments and holidays for 2016. Mr. Schifferns seconded the motion which carried unanimously.

#### **APPOINTMENTS FOR 2016**

County Attorney	Stan Kimble
Official Banks (Other than those delineated to the right, any other qualified financial institution within the State of Colorado and within a 150 mile radius of the Lincoln County Treasurer's Office in Hugo, Colorado.)	First National Bank of Hugo First National Bank of Denver Equitable Savings & Loan ColoTrust Csafe High Plains Bank Eastern Colorado Bank First Financial Equity Corp Colorado Statewide Investment Program (CSIP) SIGMA Financial Corporation
County Physician	Dr. John Fox
Public Health Specialist Fairgrounds Manager	Kelly Alvarez John Palmer
Veterans' Service Officer	Parker Newbanks, Jr.

Shop Foreman  
Road Foremen  
District #1  
District #2  
District #3

Chris Monks  
  
Chris Monks  
Mark McHone  
Rickie Ashcraft

Jail & Juvenile Officer

Tom Nestor

Official Newspaper

Eastern Colorado Plainsman

Hospital Board – 7 Members – 5 Year Term

2017  
2017  
2018  
2019  
2020  
2020  
2021

Jack Cross  
Keith James  
Steve Burgess  
Colleen Luft  
Lucas Hohl  
Linda Orrell  
Linda Olsen

Fair Board – 9 Members – 3 Year Term

2017  
2017  
2017  
2018  
2018  
2018  
2019  
2019  
2019

Clinton Clark  
April Hollowell  
Tom Lee  
John Higgins  
Ed B. Schifferns  
Mike Vaughn  
Wendy Simmons  
LaRay Becker-Patton  
Chip Reid

Land Use Board – 9 Members – 3 Year Term

2017  
2017  
2017  
2018  
2018  
2018  
2019  
2019  
2019  
John DeWitt

Scott Ravenkamp  
John Thompson  
Curtis Dutro  
Ephron Brent  
James Bledsoe  
John Higgins  
John Reid  
Chris Monks  
Paul Martin  
Secretary

Land Use Board of Adjustment

2017	Robert Boyd
2017	Scott Ravenkamp
2017	Paul Jenkins, Alternate
2017	Jim Mannis
2018	Jamie Clark
2018	Ephron Brent, Alternate
2019	Sid Yoder

Weed Board – 9 Members – 3 Year Term

2017	Tom LeValley
2017	Shelby Britten
2017	Jamie Clark
2018	Scott Ravenkamp
2018	Robert W. Raines, Jr.
2018	David Riemenschneider
2019	Terry Saffer
2019	Todd Thompson
2019	Wade Hollowell

E911 Authority Board – 5 Members – 2 Year Term

2017	Jack Cross
2017	Diane Kimble
2017	Mark McHone
2018	Ken Stroud
2018	Patrick Leonard

Bookmobile Board – 5 Members – No Term Limit

Maria Root	Cherry Stogsdill
Cleta Hiner-Felzien	Lisa Miller
Pam Brown	

Prairie Development Corporation – 2 Members – 2 Year Term

1/2017	Robert Safranek
1/2017	Steve Burgess

Tourism Board – 5 Members – 2 Year Term

1/2017	Vacant
1/2017	Dan Merewether
1/2017	Apryl Huelskamp
1/2018	Steve Beedy
1/2018	Linda Orrell



Karval Community Cemetery District Board of Directors

12/31/2017

12/31/2019

12/31/2021

Vernon Stone

Dennis Kravig

Cherry Stogsdill

Representatives for:

Baby Bear Hugs

Centennial Mental Health

County Health Pool

Colorado East Action Agency

Council of Governments

Lincoln County Human Services Liaison

COG Economic Development Board Member

EMS and RETAC

RETAC Pre-hospital

Land Use

Lincoln Community Hospital

Southeast & East Central Recycling

Resources Unlimited

Transit Advisory Committee

Eastern Colorado Services for the

Developmentally Disabled

Bookmobile

Greg King

Ed Schifferns

Doug Stone

Gary Ensign - Alternate

Doug Stone

Greg King

Doug Stone

Gary Beedy

Greg King

Gary Ensign - alternate

John DeWitt - Alternate

Rob Handley

John DeWitt

Ed Schifferns

Ed Schifferns

Ed Schifferns/Greg King

Greg King

Vicki Duran

Greg King

Human Services Region Citizen Review Panel – 3 Year Term

1/2017

Linda Messer

The following list of holidays was approved for 2016:

January 18, 2016

February 15, 2016

May 30, 2016

July 4, 2016

September 5, 2016

October 10, 2016

November 11, 2016

November 23 and 24, 2016

December 26, 2016

January 2, 2017

Martin Luther King Day

President's Day

Memorial Day

Independence Day

Labor Day

Columbus Day

Veterans Day

Thanksgiving

Christmas Day (Observance)

New Year's Day (Observance)

Mr. Stone made a motion to set the county's vacation and sick leave policy for 2016, according to the personnel policy adopted on January 1, 2014. Mr. Schifferns seconded the motion which carried unanimously.

Mr. Schifferns made a motion to set the E-911 surcharge at \$.70, per C.R.S. 29-11-103(3)(a). Mr. Stone seconded the motion which carried unanimously.

County Treasurer Jim Covington presented the Lincoln County Investment Policy, explaining that it had not changed from last year. He informed the board members that the policy looks at the safety and liquidity of the money the county has invested and dictates that certain percentages be invested in various types of funds. He added that it also looks at eligible investment avenues. Mr. Stone made a motion to adopt the Lincoln County Investment Policy for 2016. Mr. Schifferns seconded the motion, which carried unanimously. Mr. Covington said he tries to keep investments local as much as possible but does still need to get some type of return on the money as well.

Mr. Schifferns made a motion to adopt a resolution designating the Lincoln County Administrator as the budget officer who will complete the preparation of the 2016 budget. Mr. Stone seconded the motion which carried unanimously.

At a regular meeting of the Board of County Commissioners of Lincoln County, Colorado held in Hugo, Colorado on January 12, 2016, there were present:

Greg King, Chairman	Present
Douglas D. Stone, Vice Chairman	Present
Ed E. Schifferns, Commissioner	Present
Stan Kimble, County Attorney	Absent & Excused
Corinne Lengel, Clerk of the Board	Present
Gary Ensign, County Administrator	Present

when the following proceedings, among others, were had and done, to-wit:

**RESOLUTION #920** It was moved by Commissioner Schifferns and seconded by Commissioner Stone to adopt the following resolution:

**WHEREAS**, C.R.S. 29-1-104 states that the governing body of each local government shall designate or appoint a person to prepare the budget and submit the same to the governing body; and

**WHEREAS**, one of the duties of the County Administrator is to act as the budget officer for Lincoln County;

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of Lincoln County that the Lincoln County Administrator is designated as the person to prepare the 2017 budget.

Upon roll call the vote was:

Commissioner Schifferns, Yes; Commissioner Stone, Yes; Commissioner King, Yes.

The Chairman declared the motion carried and so ordered.

Board of County Commissioners  
of Lincoln County

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ATTEST:

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Clerk of the Board

Mr. Ensign said the Board would need to designate the vice-chairman as the representative to the County Health Pool and the administrator as the alternate, so Mr. Schifferns made a motion to designate Doug Stone as the representative to CHP and Gary Ensign as the alternate. Mr. Stone seconded the motion which carried unanimously.

Mr. Ensign also reported that Kenny Mills would be at the courthouse and annex building on Wednesday or Thursday to work on the locks.

The Board reviewed the CAPP summary for 2015 and then Mr. Ensign asked the commissioners to sign the original 2016 budget and copies for the Administrator, Clerk, and Treasurer.

Mr. King called for old business and Mr. Stone asked if there were any updates regarding the Ellis Allen building. Mr. King said he spoke with Tom Lee earlier this morning about the issues at the fairgrounds and said they will definitely be discussed at the fair board meeting this evening. Mr. Schifferns commented that the problems need to be fixed and done right. Mr. Schifferns said he'd been approached by someone asking what the county intended to do with the light poles that were removed from the courthouse parking lot. The plan is to store the poles and determine if some of them need to be put up on the west side of the parking lot. The remaining poles may be sold to interested parties.

Mr. King called for new business and asked Ms. Lengel about an email she had forwarded to the commissioners regarding the Uniform Voting System and a memo sent to Secretary of State Wayne Williams by Douglas County Clerk Merlin Klotz. Mr. Klotz commented in his email that, "Regardless which of the piloted systems you may prefer, statute gives the choice of system to the County and the window to preserve that right for the county is very small. Please contact me if you and your Commissioners are concerned and wish to join me in this effort." Ms. Lengel said she had not had time to complete the cost analysis comparison that Mr. Klotz suggested, but did say she had received another email regarding a coalition he was forming and

would forward it to the Board as well. She added that she expected to learn more at the winter conference next week and would update the commissioners at their next meeting.

With no further business to come before the Board, the meeting was adjourned until 9:00 a.m. on January 28, 2016.

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Corinne M. Lengel, Clerk to the Board

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Greg King, Chairman