

Board of County Commissioners of Lincoln County
Agenda for December 31, 2015

9:00 Call to order and Pledge of Allegiance

9:00 Jay Burgess to request an exemption from the provisions of the Lincoln County Subdivision Regulations

9:30 Patricia Phillips, Human Services Interim Director, to present the Department of Human Services monthly report

10:00 Sue Kelly, Public Health Director, to present the agency's December 2015 report

1. Approve the minutes from the December 30, 2015, meeting
2. Review the 2016 Certification of Levies and Refunds prepared by the Lincoln County Assessor's Office
3. County Commissioner reports
4. County Administrator's report
5. County Attorney's report
6. Old business
7. New business
8. Approve additional expense vouchers if necessary

The Board of Lincoln County Commissioners met at 9:00 a.m. on December 31, 2015. The following attended: Vice-chairman Doug Stone, Commissioner Ed Schifferns, County Administrator Gary Ensign, and Clerk to the Board Corinne M. Lengel. Chairman Greg King was absent and excused, as was County Attorney Stan Kimble.

Mr. Stone called the meeting to order and led the Pledge of Allegiance, after which Jay Burgess requested an exemption from subdivision regulations on 11.63 acres in the southwest quarter of Section 5, Township 8 South, Range 55 West. He would like to sell off 148 acres and keep the remainder where his home is.

Mr. Schifferns made a motion to adopt a resolution granting an exemption of subdivision regulations to Charles Jay and Janel Diane Burgess on a parcel of land in the southwest quarter of Section 5, Township 8 South, Range 55 West. Mr. Stone seconded the motion, which carried.

At a regular meeting of the Board of County Commissioners of Lincoln County, Colorado held in Hugo, Colorado on December 31, 2015, there were present:

Greg King, Chairman	Absent & Excused
Douglas D. Stone, Vice Chairman	Present
Ed E. Schifferns, Commissioner	Present
Stan Kimble, County Attorney	Absent & Excused
Corinne Lengel, Clerk of the Board	Present
Gary Ensign, County Administrator	Present

when the following proceedings, among others, were had and done, to-wit:

RESOLUTION #919 It was moved by Commissioner Schifferns and seconded by Commissioner Stone to adopt the following resolution:

WHEREAS, application has been made by Charles Jay Burgess and Janel Diane Burgess for exemption from the Lincoln County Subdivision Regulations on a parcel of land in Lincoln County described as follows:

A parcel of land situated in the southwest $\frac{1}{4}$ Section 5, Township 8 South, Range 55 West of the 6th Principal Meridian, Lincoln County, Colorado, more particularly described as follows:

Commencing at the southwest corner of Section 5, Township 8 South, Range 55 West of the 6th P.M., and considering the west line of said Section 5 to bear north 00°00'00" west; thence north 00°00'00" west along the west line of said Section 5, a distance of 864.98 feet to the point of beginning; thence north 00°00'00" west along the west line of said Section 5, a distance of 559.90 feet; thence south 89°43'42" east, a distance of 856.00 feet; thence south 09°43'17" east, a distance of 568.52 feet; thence north 89°43'42" west, a distance of 952.00

feet to a point on the west line of said Section 5 and point of beginning, said parcel containing 11.63 acres, more or less.

Said tract of land is subject to any rights-of-way or other easements as granted or reserved by instruments of record or as now existing on said tract of land; and

WHEREAS, the request for this exemption did not include a request for a change of use of the property; and

WHEREAS, under Section II-27-D-Subdivision, the Board of County Commissioners may exempt from this definition of the terms “subdivision” and “subdivided land” any division of land if the Board of County Commissioners determines such division is not within the purposes of this article;

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Lincoln County that the parcel as described in the application be excluded from the provisions of the Lincoln County Subdivision Regulations so long as there is not a change in the present use of the property;

BE IT FURTHER RESOLVED that this exemption from the provisions of the Lincoln County Subdivision Regulations excludes any future division of the property without subsequent approval by the Board of County Commissioners.

Upon roll call the vote was:

Commissioner Schifferns, Yes; Commissioner Stone, Yes; Commissioner King, Yes.

The Chairman declared the motion carried and so ordered.

Board of County Commissioners
of Lincoln County

ATTEST:

Clerk of the Board

After Mr. Burgess left, Mr. Schifferns asked for a correction to the minutes from the meeting held on December 30, 2015, and the following sentence was added: “Mr. Schifferns would like to investigate whether or not the current helicopters meet the new standards and will speak

with hospital CEO Kevin Stansbury.” Mr. Stone had noticed a typographical error on page 4 and also asked that a portion of a paragraph on page 2 be struck and replaced with: “...rather than run the gate, which is the customary duty of the District Three road crewmen.” Mr. Schiffers made a motion to approve the minutes, as corrected. Mr. Stone seconded the motion, which carried.

The Board reviewed the 2016 Certification of Levies and Refunds prepared by the Lincoln County Assessor’s office.

At 9:30 a.m., Human Services Interim Director Patricia Phillips and Income Maintenance Tech Robert Kraxberger met with the Board to give the department’s report for the month. The Board reviewed the October and November financial reports and timesheets, as well as the Income Maintenance Report and a Child Welfare report. Ms. Phillips said she didn’t know if the commissioners wanted to see the Child Welfare report but felt it might be beneficial to them. They agreed they would like to have it in the future.

Mr. Ensign asked to see the book that was being passed around and signed by the commissioners. He wanted to know if it contained a record of minutes of the DHS meetings but Ms. Phillips said it was more of a financial statement, although she did not know the book’s origin or what its purpose really is. Mr. Ensign asked if the commissioners are actually meeting as the Board of Human Services when they meet with the director and Mr. Kraxberger affirmed that was the case.

Ms. Phillips stated that since the Board had raised some questions about how the purchase of a van for a family was completed, she would like to update them on the status of the situation. The family came out and picked up the van and had insured it, but DHS paid for the title and temporary permit for it. She told Ms. Lengel that her staff was very helpful and accommodating throughout the process. DHS did send in an application for the van purchase to be reimbursed through a grant but received an email back stating they do not normally purchase vehicles. Ms. Phillips said that she then wrote a letter to the permanency unit at the state but is concerned that they will not fund something that has already been paid for. She added that Parental Fee funds were used for the initial purchase of the van, which is 100% state money so no county funds were used, but it does decrease the overall Parental Fee allotment the department can use for the remainder of the fiscal year.

Mr. Stone asked if the family were Lincoln County residents and Ms. Phillips said they actually live in Aurora; however, the children of the deceased party were from Lincoln County and were placed with the relatives in Aurora, which was why Lincoln County DHS became involved.

Ms. Phillips said that Routt County has requested additional Child Care funds as they are overspent in that area and she felt Lincoln County may be able to help them out. The 2015/2016 Lincoln County allocation was \$68,668.47; \$8,291.21 of which has been used from July 2015 through November 2015. Ms. Phillips predicts an expenditure of possibly \$11,607.69 throughout the remainder of the fiscal year and stated she would like to give Routt County

\$30,000, which would still leave over \$18,000 in reserve. Routt County would have to pay a 20% county fee so Lincoln County would be reimbursed approximately \$6,000. Any amount the county does not use is returned to the state at the end of the fiscal year, which ultimately can affect future allocations.

Mr. Ensign asked what MOE is and Mr. Kraxberger responded that it is an acronym for Maintenance of Effort. Ms. Phillips added that families that make below \$75,000 annually may be eligible for some programs, and counties have to show maintenance of effort which is where the twenty percent calculation comes in.

Mr. Schifferns made a motion to allow Lincoln County Human Services to transfer \$30,000 of the department's Child Care allotment for 2015/2016 to the Routt County Department of Human Services. Mr. Stone seconded the motion, which carried.

The last item on Ms. Phillips' agenda was to discuss a commissioner liaison to the department. They felt it would be helpful to have one commissioner assigned to participate in their Red Teams, get to know staff members, and learn more about how the department operates and how some of the programs work. She added that if they preferred not to designate one commissioner, they were certainly all welcome to drop in at any time. Both Mr. Schifferns and Mr. Stone felt it would be a good idea.

Mr. Ensign brought up the purchase of a vehicle transmission discussed at the previous day's meeting when the commissioners approved expense vouchers. Ms. Phillips explained that it was purchased for a kinship provider of two children. She also has four kids of her own and is taking care of a relative's child as well. Since she is not certified as a kinship foster care provider, she does not get paid the foster care fee, so Ms. Phillips said that DHS does what it can through Kinship Support to help her in other ways. After numerous other hardships in December, the transmission went out of the provider's vehicle so in order to maintain placement of the children, Ms. Phillips said it was more cost effective to pay \$2,000 for the new transmission than it was to remove the kids from the home and pay foster care fees of \$1,000 per month.

Mr. Schifferns said he appreciated the thought process but felt the department needs to evaluate whether it would simply be cheaper to buy a new car rather than a \$2,000 transmission, especially if it were an older vehicle. Ms. Phillips said they do generally consider that factor but this car was in fairly good shape and not that old, so this was the decision they made. She added that she didn't know exactly how much time the caseworker had spent assessing the situation but did know that they had gotten a couple of different estimates. She went on to say that they have had problems with George's Repair because when they find out that DHS is paying the bill, they tend to add on unnecessary costs. Mr. Schifferns told her that in the future they need to make sure they are not putting a \$2,000 part on a vehicle that may only be worth \$1,000. Ms. Phillips said they would keep that in mind and do further research if they have another occurrence such as this one.

Public Health Director Sue Kelly had arrived for her appointment with the Board and stated the department was very busy during the month of December, and highlighted some of their various activities. They passed the last vital records audit with 100% accuracy, they had several communicable disease cases reported, and nineteen immunizations were given during the month. They continue to gather data on the cost of a new vaccine refrigerator and power generator system for the building, as she had received a cost estimate on the latter that was far higher than she anticipated. She said she would finish her report and then come back to that subject. They did receive a complaint about rodent infestation from someone renting a private home, which raised the question of how to address those types of situations. Ms. Kelly referred the case on to Adult Protection with DHS as there is a disabled adult in the home. Ms. Kelly added that condemnation codes might have applied if the county had any. She'd spoken with Land Use Administrator John DeWitt and learned a little about the nuisance ordinance, and will speak with other county health departments to see if she can learn anything else that may be useful. Ms. Kelly was impressed with the fact that Nicole Comstock, who is the interim director of the Office of Emergency Preparedness and Response, stopped in to see them to gather input and concerns as they look to hire a new director. Lastly, Ms. Kelly provided a proposal for a back-up generator for the annex building from Hansen Electric in the amount of \$21,000. She said she had no idea it would be so much and felt there must be other options. Mr. Ensign told her that there are generators available at the county shop but added that hers is not the only issue, as it is also a requirement that the county clerk have backup power available during an election.

After Ms. Kelly left, Mr. Stone called for old business. Mr. Ensign reminded the commissioners that the 2016 appointments will be approved at the reorganization meeting on January 12 if they still need to contact members or prospective members to determine if they will serve.

There was no new business to discuss so the commissioners approved a few more expense vouchers and then, with no further business to come before the Board, the meeting was adjourned until 9:00 a.m. on January 6, 2016.

Corinne M. Lengel, Clerk to the Board

Doug Stone, Vice-chairman