

Board of County Commissioners of Lincoln County
Agenda for December 30, 2015

9:00 Call to order and Pledge of Allegiance

9:00 LaRay Becker-Patton, Lincoln County Fair Board Chairperson, to discuss matters relating to the county fair

9:30 Jacki Higgins to discuss sale of a county-owned property interest in a 2.17 acre tract Located south and west of Genoa in Genoa Tracts

1:00 John DeWitt, Land Use Administrator, to discuss land use matters

1. Approve the minutes from the December 14, 2015 meeting
2. Review Employment Contract for Administration of Public Health
3. Review letter from the Colorado Division of Reclamation, Mining and Safety regarding Notice of a 110c Construction Materials Reclamation Permit Release Request Consideration for release for the Taylor Pit
4. Review 2016 Special District "Transparency Notice" from the Tri-County Fire Protection District
5. Review letter of resignation from Leslie Patton, part-time grounds and buildings janitor and discuss proposal for replacement
6. Old business
7. New business
8. Approve payroll and expense vouchers

The Board of Lincoln County Commissioners met at 9:00 a.m. on December 30, 2015. The following attended: Chairman Greg King, Commissioners Doug Stone and Ed Schiffers, County Administrator Gary Ensign, and Acting Clerk to the Board Lisa M. Crawford. Clerk to the Board Corinne M. Lengel was absent and excused.

Chairman King called the meeting to order and asked Lisa Crawford to lead the Pledge of Allegiance.

LaRay Becker-Patton, chairperson of the Lincoln County Fair Board, arrived to discuss a few matters relating to the county fair. She had checked with two other counties for their thoughts and input regarding the idea of preselling tickets for the carnival. Kit Carson County advised her that they did not presell tickets and were not interested in doing so. Yuma County also told her they do not do so or see the need for it. The commissioners agreed not to proceed with preselling carnival tickets. Ms. Becker-Patton did suggest that the new fair board manager take more of an active role in advertising it to the surrounding counties.

Mr. Schiffers then suggested the fair board look into the bounce houses earlier than last year and find out more information regarding what they have available for 2016.

Mr. Stone advised Ms. Becker-Patton that he had spoken with Judd Kravig of the District Three Road & Bridge crew, who has agreed to work the horse races at the fair rather than run the gate, which is the customary duty of the District Three road crewmen.

Mr. Stone made a motion to approve the minutes from the December 14, 2015, meeting, as submitted. Mr. Schiffers seconded the motion and it passed unanimously.

Next, the Board reviewed the Employment Contract for Administration of the Public Health Department. Mr. Ensign advised the Board that the only two changes from last year were the hourly pay rate and the county per diem rate change for 2016. Mr. Schiffers made a motion to approve the Public Health Administrator's Employment Contract for the year 2016. Mr. Stone seconded the motion, which carried unanimously.

Mr. Ensign passed around a letter from the Colorado Division of Reclamation, Mining and Safety Division regarding Notice of a 110c Construction Materials Reclamation Permit Release Request Consideration for release of the Taylor Pit. After a brief discussion, the Board agreed to the closure of the pit.

Mr. Ensign then advised the Board that Leslie Patton, part-time janitor, had submitted her resignation effective December 31, 2015. He went on to advise that Susie Mosher, the other part-time janitor who has shared the position with Ms. Patton, is interested in working full time and submitted a proposal as such. Mr. Ensign advised the Board that this position was once a full time position and had been split into two part time positions to accommodate a couple who had applied for the job. He also told the Board that he had visited with the county department

heads, with the exception of Mr. Higgins who was unavailable, to get their views about it becoming a full time position. All agreed it would be beneficial to the county.

Mr. Ensign continued that if approved, Ms. Mosher would work a full time position of 35 hours a week and receive health benefits. John Mohan has been taking care of cleaning the annex building and would be glad to continue. Mr. Ensign stated that when Mr. Mohan gets busier with outside duties in the spring and summer months, Ms. Mosher may have to take over the annex building and she had agreed to that.

Mr. Stone made a motion to change Susan Mosher's current position of part time janitor to the position of full time janitor, with benefits, as of January 1, 2016. Mr. Schiffers seconded the motion, which carried unanimously.

Jacki Higgins and Vicki Andersen arrived to discuss purchasing county-owned property south and west of Genoa in the Genoa Tracts. The county owns an interest of the property in a 2.17 acre tract. The property they would like to purchase is split between six other owners; however, the ladies chose to begin with the county to see if they would be interested in selling it before moving on to the other landowners. Mr. King asked what the purpose of owning the property was. They responded that they would like to do a beautification of the property with gardens and possibly a walking path, or a parking lot if one is needed if the Genoa Tower is ever sold. Mr. King advised them that the county policy is to offer county-owned property up for public bid with proper advertising beforehand. He also wanted them to know that the county has mineral rights on the property and would keep them. The commissioners agreed that the ladies should pursue the subject with the other six landowners before they came back to the Board to discuss it further.

Mr. King asked that Land Use Administrator John DeWitt join the meeting earlier than his 1:00 p.m. appointed time. A call was placed to him and he arrived at 10:00 a.m. Mr. DeWitt stated he had been looking into the regulations for Mini Houses as the subject has been brought to his attention. He found that the state has not come up with any regulations yet; therefore, he would have no guidelines to follow for inspections. He stated that unlike a manufactured home, there is no process in place to follow from his department or the state. Also, in speaking with various other entities, no one has any information at this time.

Mr. DeWitt then advised the Board that he was working on a Recreational Vehicle Temporary Housing Permit Application for RVs with County Attorney Stan Kimble. This would be a permit for those that park their RVs and use them as a temporary residence while constructing a permanent residence.

Lastly, Mr. DeWitt advised the Board that he had sent two certified letters to Davyes Patel regarding the trailer on his property that needs to be removed. He received the letters back as undeliverable. He asked the Sheriff's Department to post a notice on the property and soon after they did, Mr. Patel called his office. Mr. Patel advised Mr. DeWitt that he did not have the finances to remove the trailer as requested by the county. A discussion ensued as to if the

county would take over the responsibility of having it removed. Mr. DeWitt recommended that he make a few more inquiries into the matter before bringing it before the Board for further decisions.

Mr. DeWitt then advised that he'd done gravel pit inspections throughout the county with the state inspector for gravel pits on December 10. They saw that the Savage gravel pit in the south end of the county had been overgrown with tamarack bushes and needed to be cleaned up before it could be recommended for closure. Weed Coordinator Wayne Shade told Mr. DeWitt he was not aware that the pit existed and agreed to start removing the weeds as soon as the owner was notified, and as conditions permit.

Under old business, Mr. Ensign reminded the commissioners that the dump truck is still parked at the courthouse even though the countywide fire ban has been lifted. He asked when the truck would be moved. Mr. Stone advised that his district had removed the truck in Karval and the group agreed that all trucks should be removed throughout the county.

Mr. Ensign then advised the Board that the light poles for the parking lot and the process to install them would start soon.

Next, Mr. Ensign asked the Board if he could arrange for two of the old courthouse benches to replace some of the chairs in the commissioner's room. He explained that currently they are owned and being stored by the Lincoln County Historical Society. He also explained that other fixtures and furniture from the old courthouse were being used throughout other county departments. The commissioners had no problem using the benches in their meeting room.

Mr. King called for new business and County Clerk Corinne Lengel met with the Board to discuss the Secretary of State's decision regarding the Uniform Voting System for the state of Colorado. Ms. Lengel shared that the Secretary of State has chosen Dominion as the single equipment vendor rather than the company that the county currently uses, Hart InterCivic. She stated that she has given it a lot of thought and made a decision to use the Hart equipment instead of changing over to the Dominion equipment in such a critical election year as 2016. Ms. Lengel advised that she is uncomfortable with the fact that Dominion has suggested counties program their own ballots, which she does not feel she or staff have the time or expertise to learn in a presidential election year. Hart's ballot production services have proven effective and flawless over the past ten years, and with over 90% of the county's voters utilizing paper ballots rather than voting on equipment, she does not feel good about changing to something completely new at this time. Mr. King asked if the secretary has given clerks the option to use their current equipment, which he has, possibly even until 2020 or beyond.

Since money was placed in the 2016 budget for the purchase of equipment, Ms. Lengel said she would use some of it to pay for the security system that she needs, as it will not be done in 2015 as she had previously hoped. A 24-hour ballot drop box will also be a requirement in 2016 and Ms. Lengel stated she spoke with Limon Town Manager Dave Stone about possibly putting one at the town hall in Limon.

Mr. Stone asked if there had been discussion among the other clerks regarding the matter and Ms. Lengel stated that there has been; in fact, a Pilot Election Review Committee was formed to make recommendations to the secretary on which system to use as the UVS. She has also attended numerous meetings and conferences but is simply not comfortable moving to a completely new system just yet, particularly when the primary election is just a few months away.

Ms. Lengel then left the meeting, and Mr. Schifferns brought up a concern he has with the Air Life Helicopter that is stationed at the hospital. He has recently heard that other helicopters have caused wild fires upon crashing due to the fact that the helicopter fuel tanks are not contained in a manner to prevent explosion. Mr. Schifferns would like to investigate whether or not the current helicopters meet the new standards and will speak with hospital CEO Kevin Stansbury.

Mr. Ensign reminded the Board that Mr. John Palmer would be taking over the Fair Grounds Manager position as of January 1.

Mr. King then made a decision to ask for commissioner reports as he will be absent from the meeting on December 31. Mr. Stone began by stating that on December 17 he helped some of the road crew in Karval move the donated food from the Christmas Food Drive from the parsonage to the bus barn at the school. He attended the employee appreciation party at the courthouse on December 18, and on December 23 he hosted a dinner for the District Three road crew. On December 29, he checked roads west of Highway 71.

Mr. Schifferns stated he had missed the hospital board meeting on December 16; however, he spoke to board member Lucas Hohl and found out they had discussed designating a team to work with patients who are plagued with ongoing medical problems. He checked roads on December 22 and advised that his district will be putting a culvert at Mike Vaughn's place and removing a bridge. On December 23, he hosted a dinner for the District One road crew.

Mr. King reported that on December 16 he attended the legislative forum in Limon with Senator Sonnenberg and Representative Tim Dore. He also attended the employee appreciation party at the courthouse on December 18 and hosted a dinner for the District Two road crew on December 23.

The commissioners approved the December payroll and expense vouchers for the month and then, with no further business to come before the Board, the meeting was adjourned until 9:00 a.m. on December 31, 2015.

Lisa M. Crawford, Acting Clerk to the Board

Greg King, Chairman