

Board of County Commissioners of Lincoln County
Agenda for December 14, 2015

9:00 Call to order and Pledge of Allegiance

9:00 Troy McCue, Lincoln County Economic Development Corporation Executive Director, to present the LCEDC monthly report

10:00 Lincoln County 2016 budget hearing

10:15 Lincoln County Public Trustee 2016 budget hearing

11:00 Patricia Phillips, Human Services Interim Director, to discuss matters relative to the Department of Human Services

1:00 Chris Monks, Road and Bridge Shop Foreman, to discuss an asphalt roller purchase

1:30 Brenda Toft, Lincoln County F.S.A. Executive Director, to present a program update

2:00 Kennard Holley to discuss recycling matters

1. Approve the minutes from the December 8, 2015 meeting
2. Review the November, 2015 reports from the County Assessor, County Clerk and Recorder and County Sheriff
3. Review the November, 2015 Statement of Revenues and Expenditures for County General, Public Health, Capital Projects, Conservation Trust, E911, Landfill, Library, Lodging/Tourism, Road and Bridge and Individual Road Districts
4. County Commissioner Reports
5. County Administrator's Report
6. County Attorney's Report
7. Old business
8. New business

The Board of Lincoln County Commissioners met at 9:00 a.m. on December 14, 2015. The following attended: Chairman Greg King, Commissioners Doug Stone and Ed Schiffers, County Administrator Gary Ensign, and Acting Clerk to the Board Lisa M. Crawford. County Attorney Stan Kimble attended in the afternoon and Clerk to the Board Corinne M. Lengel was absent and excused.

Chairman King called the meeting to order and asked Mr. Schiffers to lead the Pledge of Allegiance.

Lincoln County Economic Development Corporation Executive Director Troy McCue met with the Board to give his monthly report. He covered his activities with each of the towns in Lincoln County and gave highlights for each community. He advised the Board that he is still working with the prospective buyer of the Genoa Tower, who has inquired about possible funding available to help her with the purchase. At the Genoa town board meeting, he learned that they have a board position available and currently have no maintenance man for the town. The previous maintenance man is helping out until they fill the position.

In Hugo, he met with Vicki Duran with DDI to discuss outreach efforts for obtaining more work opportunities for the disabled. He also attended the HIP meeting and worked with a client towards obtaining a loan approval. He did some retention visits in Limon and met with the owner of Blue Cliff Pheasant Farm in Karval who would like to apply for funding for a lodging cabin for the hunters who come from out of town to hunt on his farm. He is also working with the Karval Alliance who is looking into a solar project for the Karval School.

Mr. McCue advised the Board that he is also working on new membership expansion. Currently, there are twelve members, three of which are in pipeline. He urged the commissioners to attend a Legislative Forum with Senator Sonnenberg and Representative Tim Dore in Limon on December 16, 2015.

Before Mr. McCue left, he updated the Board of his progress in obtaining office space in Limon.

Mr. Stone made a motion to approve the minutes from the meeting held on December 8, 2015, as submitted. Mr. Schiffers seconded the motion which carried unanimously.

Next, the Board reviewed the November 2015 reports from the County Assessor, County Clerk and Recorder, and the County Sheriff. Also reviewed were the November 2015 Statements of Revenues and expenditures for the County General, Public Health, Capital Projects, Conservation Trust, E911, Landfill, Library, Lodging/Tourism, and Road & Bridge funds, as well as the individual road districts.

At 10:00 a.m., the Board conducted the hearing on adoption of the county's 2016 budget. County Administrator Gary Ensign gave highlights of the budget as written and when he was finished, Mr. King advised the Board that since there were no public attendees or inquiries from

the public, he would entertain a motion to adopt the 2016 budget. Mr. Stone made a motion to adopt a resolution approving the spending limits for calendar year 2016. Mr. Schifferns seconded the motion and it carried unanimously.

At a regular meeting of the Board of County Commissioners of Lincoln County, Colorado held in Hugo, Colorado on December 14, 2015, there were present:

Greg King, Chairman	Present
Douglas D. Stone, Vice Chairman	Present
Ed E. Schifferns, Commissioner	Present
Stan Kimble, County Attorney	Absent & Excused
Corinne Lengel, Clerk of the Board	Absent & Excused
Lisa M. Crawford, Acting Clerk	Present
Gary Ensign, County Administrator	Present

when the following proceedings, among others, were had and done, to-wit:

RESOLUTION #916 It was moved by Commissioner Stone and seconded by Commissioner Schifferns to adopt the following resolution:

WHEREAS, the Board of County Commissioners of Lincoln County, Colorado has the authority and responsibility pursuant to C.R.S. 29-1-103 to adopt a budget for Lincoln County for the 2016 calendar year; and

WHEREAS, in addition to the above referenced statute, the Board of County Commissioners also recognizes the passage of Amendment 1 to the laws of the State of Colorado on November 3, 1992, and has incorporated its interpretation of such Amendment into the 2016 budget; and

WHEREAS, upon due and proper notice, published in accordance with the law, said proposed budget was open for inspection by the public at a designated place, and a public hearing was held on December 14, 2015, at which time objections of the electors of Lincoln County were considered; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance as required by law;

NOW, THEREFORE BE IT RESOLVED that the following spending limits are adopted for calendar year 2016:

General Fund	\$6,038,509
Road & Bridge Fund	5,285,965
Human Services Fund	3,162,315
Library Fund	49,000
Contingent Fund	170,666
Conservation Trust Fund	81,000
E911 Fund	313,325
Capital Projects Fund	1,341,000
Landfill Fund	311,848

Lodging Tax Fund	154,000
Public Health Agency Fund	313,190
Hospital Fund	15,401,926
Total	<u>\$32,622,743</u>

BE IT FURTHER RESOLVED that the mill levies established for the following funds are:

General Fund	22.45 mills
General Fund – Mills for hospital	4.00 mills
Road & Bridge Fund	10.50 mills
Social Services Fund	2.50 mills
Library Fund	.20 mills
Capital Projects Fund	4.00 mills
Landfill Fund	.70 mills
Public Health Agency Fund	.65 mills
Hospital Fund	2.50 mills
Total	<u>47.50 mills</u>
Less Temporary Property Tax Credit General Fund	-16.58 mills
Total	<u>30.92 mills</u>

Upon roll call the vote was:

Commissioner Stone, Yes; Commissioner Schiffers, Yes; Commissioner King, Yes.

The Chairman declared the motion carried and so ordered.

Board of County Commissioners
of Lincoln County

ATTEST:

Acting Clerk of the Board

Mr. Schifferns then made a motion to adopt a resolution appropriating funds for the 2016 budget. Mr. Stone seconded the motion which carried unanimously.

At a regular meeting of the Board of County Commissioners of Lincoln County, Colorado held in Hugo, Colorado on December 14, 2015, there were present:

Greg King, Chairman	Present
Douglas D. Stone, Vice Chairman	Present
Ed E. Schifferns, Commissioner	Present
Stan Kimble, County Attorney	Absent & Excused
Corinne Lengel, Clerk of the Board	Absent & Excused
Lisa M. Crawford, Acting Clerk	Present
Gary Ensign, County Administrator	Present

when the following proceedings, among others, were had and done, to-wit:

RESOLUTION #917 It was moved by Commissioner Schifferns and seconded by Commissioner Stone to adopt the following resolution:

WHEREAS, the Board of County Commissioners of Lincoln County adopted the annual budget in accordance with the local government budget law and the provisions of Amendment 1 on December 14, 2015; and

WHEREAS, the Board of County Commissioners of Lincoln County has made provision therein for revenues in an amount equal to the total proposed expenditures as set forth in said budget; and

WHEREAS, it is not only required by law, but also necessary, to appropriate the revenues provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of Lincoln County;

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Lincoln County, Colorado, that the following sums are hereby appropriated for 2016 from the revenue of each fund to each fund:

General Fund	\$ 6,038,509
Road & Bridge Fund	5,285,965
Social Services Fund	3,162,315
Library Fund	49,000
Contingent Fund	170,666
Conservation Trust Fund	81,000
E911 Fund	313,325
Capital Projects Fund	1,341,000
Landfill Fund	311,848
Lodging Tax Fund	154,000
Public Health Agency Fund	313,190
Hospital Fund	15,401,926
Total	<hr/> \$32,622,743

Upon roll call the vote was:

Commissioner Stone, Yes; Commissioner Schifferns, Yes; Commissioner King, Yes.

The Chairman declared the motion carried and so ordered.

Board of County Commissioners
of Lincoln County

ATTEST:

Acting Clerk of the Board

Mr. Stone made a motion to adopt a resolution certifying the mill levies for the 2016 budget. Mr. Schifferns seconded the motion which carried unanimously.

At a regular meeting of the Board of County Commissioners of Lincoln County, Colorado held in Hugo, Colorado on December 14, 2015, there were present:

Greg King, Chairman	Present
Douglas D. Stone, Vice Chairman	Present
Ed E. Schifferns, Commissioner	Present
Stan Kimble, County Attorney	Absent & Excused
Corinne Lengel, Clerk of the Board	Absent & Excused
Lisa M. Crawford, Acting Clerk	Present
Gary Ensign, County Administrator	Present

when the following proceedings, among others, were had and done, to-wit:

RESOLUTION #918 It was moved by Commissioner Stone and seconded by Commissioner Schifferns to adopt the following resolution:

CERTIFICATION OF TAX LEVIES

This is to certify that the tax levy to be assessed upon all property within the limits of Lincoln County, State of Colorado, based on a total assessed valuation of \$216,461,632 for the budget year 2016 as determined and fixed by the Board of County Commissioners, is:

General Operating Expenses:

General Fund	22.45
General Fund – Mills to the hospital	4.00
Road & Bridge Fund	10.50

Social Services Fund	2.50
Library Fund	.20
Contingent Fund	0
Conservation Trust Fund	0
E911 Fund	0
Capital Projects Fund	4.00
Landfill Fund	.70
Lodging Tax Fund	0
Public Health Agency Fund	.65
Hospital Fund	2.50
Total	<u>47.50 mills</u>
Less Temporary Property Tax Credit – General Fund	- 16.58
Total	<u>30.92 mills</u>

Upon roll call the vote was:

Commissioner Stone, Yes; Commissioner Schiffers, Yes; Commissioner King, Yes.

The Chairman declared the motion carried and so ordered.

Board of County Commissioners
of Lincoln County

ATTEST:

Acting Clerk of the Board

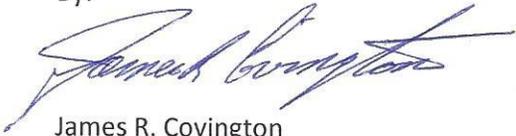
At 10:15 a.m., Public Trustee Jim Covington conducted the hearing for the 2016 Public Trustee's budget. After hearing the budget proposal, Lincoln County Public Trustee Jim Covington approved the Public Trustee's 2016 budget, thus satisfying the state requirements.

RESOLUTION

Pursuant to C.R.S. 38-37-104(6), I James R. Covington, in my capacity as the public trustee of Lincoln County, Colorado, and as the sole officer of the office of the public trustee for that county, adopt by resolution the attached budget for the 2016 budget year and authorize the appropriation of funds in conformity with that budget. I certify that this budget has been prepared pursuant to the requirement of the Local Colorado Government Budget Law, 29-1-101 et seq., C.R.S., and the statutes governing the Office of the Public Trustee, 38-37-1-101 et seq., C.R.S. This budget is effective immediately.

Resolved this 14TH day of DECEMBER, 2015.

By:



James R. Covington

Public Trustee of Lincoln County, Colorado

Notary:

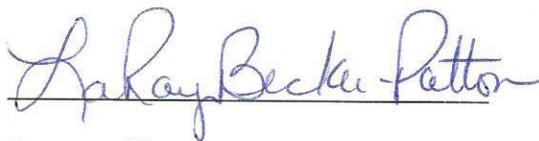
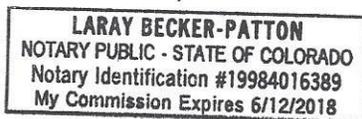
STATE OF COLORADO)

) ss.

COUNTY OF LINCOLN)

The foregoing resolution was acknowledged before me this 14th day of December, 2015 by James R. Covington as Public Trustee of Lincoln County, Colorado.

Witness my hand and official seal



Notary Public

My commission expires: June 12, 2018

Next, Mr. King called for commissioner reports and Mr. Stone started by advising the Board that he had attended the Karval Alliance meeting on December 8. They discussed the Plover Festival and the Solar Project for the school. On December 9, he visited at the county shop and checked roads. He learned from Road Foremen Rick Ashcraft that the state mine inspector had been out to inspect three of the gravel pits for reclamation. He also checked the oil well north of Karval but did not find anyone around to visit with.

Mr. Schifferns reported that on December 9 he checked roads south of Arriba. He thanked Chairman King for his dedication in pursuing the artifact from the *USS Arizona* for the VFW Joe Will Post 6612 in Hugo.

Chairman King reported that he saw Nikki Reid from Karval on December 8 and they talked about the Karval Preschool Playground Equipment Project which was recently awarded a \$4,000.00 grant from the Cooper Clark Foundation. The Board discussed the fact that they'd previously talked with Ms. Reid when she requested help and had told her that if she obtained enough money to proceed with the project, the county would contribute \$2,000. Mr. King stated they should contact her and authorize payment of the \$2,000 toward the Karval Preschool Playground Project. The Board would like to thank the Cooper Clark Foundation for their contribution to such a worthy project.

Mr. King went on to report that on December 9 he had checked roads in Arriba and Genoa and checked the pumps at the old shop in Genoa. He advised the Board that he felt the electrical breakers at the old shop should be inspected soon.

At 11:00 a.m., Patricia Phillips, Robert Kraxberger, and Sherri Hansen from the Department of Human Services arrived to discuss matters pertinent to their office. Ms. Phillips began by presenting the CDHS Certification of Compliance County Merit System for the year of 2016. She explained that this certification meant that the county merit system has been maintained by Lincoln County Department of Human Services as required by the state. Mr. Stone made a motion to approve the certification, Mr. Schifferns seconded the motion, and it carried unanimously.

Ms. Hansen explained that she had to make some adjustments to her department's 2016 budget because some employee raises were reimbursed for time prior to the budget being approved. She explained that the overall budget amount did not change, just some of the individual line items.

Mr. King asked the group if they felt satisfied with the overall running of the office since the previous director left the position. All three employees felt that a lot of issues had been ironed out and overall things were going well.

Ms. Phillips then presented items that the Board had previously requested of her. She gave them several reports and reviewed each one with them. She presented an organizational chart

of employees, job titles and their specific duties, the number of employees' duties in comparison with surrounding counties, and a hiring plan and timeline for hiring a new Human Services Director.

After reviewing the reports, Chairman King commented that Lincoln County has more supervisors in comparison to the other counties listed in the report. Ms. Phillips addressed the reason for this and what had transpired in the past to add these positions. When asked if she felt this was a necessary decision, she stated that she understood it at the time the positions were added.

Mr. Kraxberger then presented his reports, one of which was an organizational flow of the employees he supervises and their individual duties. The next was the caseload report that explained each employee's caseloads per program.

Mr. King then advised the group that the commissioners had discussed the department's practice of purchasing refreshments for monthly meetings and charging the county, and asked that it be handled differently in the future. They would like the practice to be discontinued and will pass the information along to the next director.

Mr. Schiffers asked if the situation in which they purchased a van for a client had been ironed out financially. Ms. Phillips explained that it had worked itself out.

Mr. King asked Ms. Phillips if she felt there should be any changes to the job description for the position of Director of Human Services. Ms. Phillips said that she would add that there should be a background check added to the requirements.

Once the Board returned from a lunch break, Road & Bridge Shop Forman Chris Monks arrived to discuss an asphalt roller purchase. He advised the commissioners that he had received a new bid from Caterpillar and shared it with the Board for review. The Board agreed to approve the purchase from CAT in the amount of \$27,273.00. Mr. Ensign suggested they complete the purchase by the end of 2015 in order to expend funds from the 2015 budget.

Before Mr. Monks left, Mr. King suggested they buy as much fuel as they can now because of the low rates rather than wait until later. Mr. Monks agreed.

Next, Lincoln County F.S.A. Executive Director Brenda Toft arrived to give some program updates in her office. She began by informing the Board of some changes to staffing; she has hired two new employees and moved Alisha Stroud to a Farm Loan PT. She went on to say that the CRP signup dates started December 1 and will run through February 26, 2016. She explained the Agriculture Risk Coverage and Price Loss Program and said that the signup started December 14 for the 2016 crop year.

Ms. Toft then spoke about the COC Elections and told the Board that Dale Felzien will be replacing Lawn Thompson.

Kennard Holley arrived to update the Board of his progress in the recycling of wind tower blades. He asked for support from the Board in coming up with a plan so that the blades would not be allowed to be disposed of at the county landfill. He stated that he has obtained a shredder to recycle them and felt it was more ecological than disposing of them in the landfill. Mr. King advised him that there is a limit to the sizes of the blades and that they had to be cut down to the required size before the landfill accepted them. County Attorney Stan Kimble then interjected that he did not feel the Board can say what the landfill cannot accept. Mr. King stated the Board agreed that it is up to Mr. Holley to ask that the blades be hauled to him instead of the landfill, and that the Board should not be involved in this as it was a private matter. Mr. Shifferns added that Mr. Holley should go directly to the windmill source to obtain a contract for disposing of the blades with his business.

County Administrator Gary Ensign then asked the Board if he would receive the step increase that he was due on December 1 of this year. Mr. Stone made a motion to approve a step raise for County Administrator Gary Ensign, Mr. Schifferns seconded the motion, and it carried unanimously.

Mr. King asked Mr. Ensign about the parking lot lighting project and Mr. Ensign informed him that they are waiting on the poles to arrive by the first of year.

Mr. King then asked Mr. Ensign if he had received a carnival contract with Gary Moore Amusements for next year's fair. He stated the Board wanted to make sure it did not interfere with being able to have the bounce houses as an additional attraction. Mr. Ensign said he would look into the matter.

County Attorney Stan Kimble gave his report and started by informing the Board that he had attended a Simla Town Board meeting, where a concerned citizen shared her opposition to the wind farms. He then passed around a proposed resolution to amend the Lincoln County Zoning Resolution. He explained that he is currently working on it and advised the Board and the Land Use Board that they should take their time in reviewing it before approving the resolution. The resolution involves decisions about recreational vehicles being used as a permanent residence in unincorporated Lincoln County.

Mr. Kimble then advised the Board that he was working on a proposed contract with Doctor Scarinzi regarding the purchase of his property for the hospital.

With no further business to come before the Board, the meeting was adjourned until 9:00 a.m. on December 30, 2015.

Lisa M. Crawford, Acting Clerk to the Board

Greg King, Chairman