

Board of County Commissioners of Lincoln County
Agenda for December 8, 2015

9:00 Call to order and Pledge of Allegiance

11:00 Sue Kelly, Public Health Director, to present several public health office documents for review and action

1:00 Andy Lorensen, County Coroner, to discuss matters relative to the coroner's office

1. Approve the minutes from the November 30, 2015 meeting
2. Review list of appointments from 2015 for 2016
3. County Commissioner Reports
4. County Administrator's Report
5. County Attorney's Report
6. Old business
7. New business
8. Approve expense vouchers

The Board of Lincoln County Commissioners met at 9:00 a.m. on December 8, 2015. The following attended: Chairman Greg King, Commissioners Doug Stone and Ed Schifferns, County Administrator Gary Ensign, and Clerk to the Board Corinne M. Lengel. County Attorney Stan Kimble attended in the afternoon.

Chairman King called the meeting to order and asked Mr. Schifferns to lead the Pledge of Allegiance.

Mr. Schifferns asked that the word “welded” be changed to “will weld” in the minutes from the previous meeting, and Mr. Stone made a motion to approve the minutes from the meeting held on November 30, 2015, as corrected. Mr. Schifferns seconded the motion, which carried unanimously.

The Board reviewed reports from the County Treasurer for the month of November 2015, as well as a list of appointments for 2016.

Mr. Stone reported attending the CCI conference from November 30 through December 2. He attended the Colorado East Community Action Agency meeting on December 3, and reported that they discussed taking over TFAP (The Food Assistance Program) from Karen Kovar, who wants to discontinue her services with the organization. CECAA does have insurance so the county would no longer need to be concerned with employees being considered as county volunteers. Colorado East does plan to use the same volunteers if possible.

Mr. Stone made a motion to allow Colorado East Community Action Agency to take over The Food Assistance Program from Karen Kovar, and to be allowed the use of the fairgrounds for monthly food distribution at no cost. Mr. Schifferns seconded the motion, which carried unanimously.

On December 3, Mr. Stone reported attending the Build a Better Colorado seminar in Limon. He also attended the *U.S.S. Arizona* artifact dedication ceremony at the Hugo VFW the afternoon of December 7 and the soil conservation dinner that evening.

Mr. Schifferns also reported attending the CCI conference as well as the artifact dedication.

Mr. King reported attending CCI conference where he spoke with Cheyenne County Commissioner Rod Pelton about CKLECC. Commissioner Nancy Bogenhagen did not want to fund the program because she did not want county money going outside of the county. Commissioner Pelton told Mr. King he would speak with her about it again as he understands the importance of the organization. Mr. King also said that broadband was discussed at the Eastern District meeting during conference and it seems that Limon will not get broadband—at least through Century Link. He attended the Build a Better Colorado session on December 3 and the artifact dedication ceremony at the VFW on December 7. He had also picked up information regarding Colorado’s most endangered places and said he would pass it on to Tim

Anderson since Mr. Anderson is the realtor for the Genoa tower. The purchaser may be able to apply for funding through Preservation Colorado.

Mr. Ensign handed out copies listing the Karval Cemetery board members, as well as a letter from Cherry Stogsdill who is interested in filling the vacancy created by George Ansley, Jr.

Department of Human Services Interim Director Patricia Phillips had provided the requested information regarding employee assignments and duties, a comparison between compatible counties, the DHS director hiring plan and timeline, and an organizational chart which listed each employee and their perspective job duties and responsibilities. She did tell Mr. Ensign that the state performs periodic staffing studies and Lincoln County was deemed adequate the last time the survey was done. Mr. Ensign felt Ms. Phillips had done an exceptional job of gathering the information. Mr. King said that Prowers County Commissioner Wendy Buxton-Andrade offered her assistance, as well as that of the Prowers County DHS director, to the commissioners, should they decide they need help in locating, interviewing, and hiring a new director.

Mr. Ensign gave the group a handout concerning the issue that Cody Jolly was coming to talk about, and a brief discussion was held concerning improving public access on Colorado State Trust land. According to Back Country Hunters & Anglers, "the state of Colorado currently provides public hunting and fishing access on approximately 485,000 acres of the state's 3 million acres of trust land, which is the lowest level of access offered on state trust land in any western state. Expanding public recreational hunting, fishing and wildlife viewing access on state trust lands would provide all Colorado sportsmen with additional hunting and fishing opportunities, while also helping Colorado Parks & Wildlife achieve its recruitment and retention goal." Mr. Jolly arrived at 10:00 a.m. and asked if the Board had a chance to review the information he'd sent. Mr. King said they had and personally felt that allowing such access would cause issues with cattle and farming operations. Mr. Jolly said the idea is simply in the early stages but he wanted to be prepared, so he has reached out to John Valentine with the State Land Board, as well as their lobbyist. It appears that it would require a change in legislation and Mr. Jolly said he had hoped for support from the commissioners. Mr. Stone told him the Board is willing to send letters if necessary and Mr. King added they could testify at the capitol as well. He added that to him it appears to be a back door way for the state to move further away from agriculture and closer to recreation. Mr. Jolly said he's spoken with cattlemen's groups and let them know they all need to work together to stop it. He said that they most likely won't see further movement until after the first of the year, but he will let the commissioners know when he hears more.

Mr. King had heard that the building that houses the county communications center has seen some water damage recently so a call was placed to Sheriff Tom Nestor who came to speak with the Board, as did Jail Captain Michael Yowell. The sheriff said he didn't think the county owned the building on County Road 2T anymore as he thought it was sold several years ago. He thought the roof had been fixed but did show the commissioners pictures of where water is coming into the building and onto the equipment. The building houses all the paging systems in

the county for Road & Bridge. Sheriff Nestor said they had looked at buying the microwave building from Rebeltec a year ago but they wanted \$30,000 at that time. He had no idea if the price would still be the same now. Mr. King said it may be the best time to do something and asked the sheriff to look into it further. They would also have to take into consideration that it will cost money to move the equipment to the new building if they decide to buy it. The sheriff said he would check with Len Stone to see how much he would charge. He added that the tower itself seems to be in pretty bad shape but went to check with the Assessor to see who the current owner of the property is. When he returned, Sheriff Nestor said the county sold the property to Mauna Tower, LLC for \$15,000 in 2011.

There was no old or new business to discuss and at 11:00 a.m., Public Health Director Sue Kelly met with the Board to present several documents for commissioner review and action.

Mr. Stone made a motion to approve the CORE Immunization contract with CDPHE in the amount of \$9,089; term ending December 31, 2016. Mr. Schifferns seconded the motion, which carried unanimously.

EPR Coordinator Rich Johnson had put together a blanket document concerning updates, revisions, and other accreditation criteria for the Project Public Health Ready (PPHR) and Public Health Emergency Operations Plan (PHEOP) concerning annual planning and training. Mr. King noticed that the document made reference to RSVP and Ms. Kelly said they would need to update it since the county no longer has an RSVP program.

Mr. Schifferns made a motion to approve the PHEOP blanket adoption of PPHR plans for Public Health. Mr. Stone seconded the motion, which carried unanimously.

Ms. Kelly had checked on medical grade refrigerators and reported that they are extremely expensive; anywhere from \$5,000 to \$10,000. The state did indicate they may be able to fund about \$5,000 of the cost so she is still working on that. As for the generator, Mr. Johnson has a friend who looked at the building and circuitry at no charge to the county. He could set up a generator that would run the heating and refrigerator or could upgrade their circuits for a little higher fee.

Lastly, Ms. Kelly produced the MOU for use of the Ellis Allen building as an open POD (point of distribution) in the event of a Public Health disaster. The courthouse would still be used as the closed POD but the MOU covers a much larger area. Mr. Stone made a motion to sign the MOU for use of the Ellis Allen building at the county fairgrounds in the event of a public health disaster. Mr. Schifferns seconded the motion, which carried unanimously.

Ms. Kelly asked the commissioners if they ever met as the Board of Public Health and Mr. King said he assumed they would call for a special meeting if there were ever a time when they needed to meet as that board.

The Board approved the remaining expense vouchers for the month of November and then adjourned for lunch.

COUNTY GENERAL FUND

Correctional Officer I Salary \$2,688.58
Correctional Officer I Salary \$2,583.00
Chief Deputy Salary \$3,478.00
Corporal Salary \$3,021.50
Road Deputy Salary \$3,171.70
Road Deputy Salary \$3,237.00
Road Deputy Salary \$3,712.45
Treasurer Salary \$3,650.00
Deputy Clerk Salary \$728.50
Correctional Officer I Salary \$2,594.13
Land Use Admin Salary \$2,876.00
Election Deputy Salary \$2,835.00
Administrator Salary \$4,050.00
Road Deputy Salary \$2,945.17
Clerk I Salary \$2,643.00
Clerk I Salary \$2,643.00
Assessor Salary \$3,650.00
Clerk I Salary \$2,466.00
Deputy I Salary \$2,658.00
Driver Examiner Salary \$3,015.00
Correctional Officer I Salary \$2,859.51
Correctional Officer I Salary \$2,583.00
Fairgrounds Manager Salary \$1,500.00
Metal Detector Salary \$544.00
Attorney Salary \$2,000.00
Commissioner Salary \$3,650.00
Clerk Salary \$3,650.00
Correctional Officer I Salary \$2,825.32
Coroner Salary \$825.00
Correctional Officer I Salary \$2,893.69
Correctional Officer I Salary \$2,802.53
Correctional Officer I Salary \$2,912.70
Maintenance Salary \$2,763.00
Janitor Salary \$772.50
Janitor Salary \$1,321.50
Undersheriff Salary \$3,538.00
Sheriff Salary \$4,091.67
VA Service Officer Salary \$420.87
Part Time Land Use Salary \$875.00
Correctional Officer II Salary \$2,932.76
Janitorial Salary \$1,321.50
Deputy Clerk Salary \$1,093.68
Correctional Officer II Salary \$3,158.76
Commissioner Salary \$3,650.00
Weed Coordinator Salary \$3,184.00

Coordinator Salary \$2,943.00
Office Manager II Salary \$3,026.00
Commissioner Salary \$3,650.00
Clerk I Salary \$2,366.00
Chief Deputy Salary \$2,926.00
Appraisal Clerk Salary \$2,516.00
Correctional Officer II Salary \$3,400.00
Admin Assist Salary \$3,400.00
Metal Detector Salary \$2,448.00
Captain Salary \$3,358.00
Road Deputy Salary \$3,371.93

29946 AFLAC, Premiums \$1,999.02
29947 Apex Software, Renewal \$470.00
29948 Auto-Chlor, Supplies \$363.25
29949 Patricia Bandy, Election Canvass \$75.00
29950 Cash Wa, Supplies \$18.60
29951 Century Link, Phone \$66.54
29952 ChemaTox, Lab \$45.00
29953 CHP, Insurance \$62,184.68
29954 Colorado Department of Agriculture, License \$50.00
29955 Colorado District Attorney's Council, Statutes \$385.00
29956 Colorado Assessor's Association, Conference \$325.00
29957 CCFS, Food \$7,053.83
29958 County Sheriffs of Colorado, Conference \$100.00
29959 County Sheriffs of Colorado, Conference \$175.00
29960 Roxana Devers, Reimbursement \$149.56
29961 John Dewitt, Supplies \$13.89
29962 Embassy Suites Loveland, Travel \$480.00
29963 Evergreen Systems, IT Service \$632.00
29964 Family Support Registry, Garnishment \$54.16
29965 First National Bank Omaha, Charges \$1,312.49
29966 First National Bank Omaha, Charges \$180.42
29967 First National Bank Omaha, Charges \$687.34
29968 First National Bank Omaha, Charges \$98.84
29969 First National Bank Omaha, Charges \$156.61
29970 First National Bank Omaha, Charges \$17.74
29971 First National Bank Omaha, Charges \$5.75
29972 First National Bank Omaha, Charges \$1,674.00
29973 First National Bank Omaha, Charges \$223.98
29974 First National Bank Omaha, Charges \$130.00
29975 First National Bank Omaha, Charges \$20.00
29976 Goodyear Commercial Tire, Tires \$338.78
29977 Great West Life & Annuity, Deferred Comp \$1,710.00
29978 Hart InterCivic, Supplies \$1,926.60
29979 John Higgins, Mileage \$13.50
29980 Hugo Volunteer Fire Department, Meals \$1,800.00
29981 Rich Johnson, Coroner Assist \$50.00
29982 KBB, Car Guides \$98.00
29983 Greg King, Mileage \$79.20

29984 Limon Leader, Renewal \$23.00
29985 Limon Chrysler Dodge Jeep, Repairs \$276.86
29986 LCH, Contract \$7,774.00
29987 Lincoln County Road & Bridge, Fuel \$236.80
29988 LCH, Reimbursement \$5,053.30
29989 Andrew Lorensen, Mileage \$90.00
29990 Kristopher Lukins, Coroner Assist \$40.00
29991 Marshall & Swift/Boeckh, Supplies \$349.95
29992 Paul Martin, Mileage \$13.50
29993 Chris Monks, Mileage \$12.60
29994 Northeast Rural Philanthropy Days, Sponsor \$500.00
29995 Office of the District Attorney 18th Judicial District, 2015 4th Quarter Payment \$29,328.00
29996 Linda Olsen, Reimbursement \$28.82
29997 Pasty's Catering, Meeting \$615.04
29998 PayFlex, Cafeteria Plan \$1,130.00
29999 PayFlex, Dependent Care \$100.00
30000 Quill, Supplies \$425.07
30001 Scott Ravenkamp, Mileage \$8.10
30002 John Reid, Mileage \$48.60
30003 Dale Rostron, Coroner Assist \$215.00
30004 Ed Schifferns, Mileage \$82.80
30005 SEI Private Trust Company, Retirement \$6,696.02
30006 State of Colorado, December MV Renewals \$200.61
30007 Doug Stone, Mileage \$154.35
30008 Treasurer of Lincoln County, State Withholding \$4,907.00
30009 Treasurer of Lincoln County, Federal Withholding \$13,623.87
30010 Treasurer of Lincoln County, FICA Withholding \$22,520.82
30011 Tri-County Volunteer Fire Protection District, Reimbursement \$1,080.00
30012 Tyler Technologies, IT Services \$1,229.86
30013 Verizon Wireless, Phone \$87.14
30014 Vicki Ware, Election Canvass \$75.00
30015 Waxie Sanitary, Supplies \$831.74
30016 World Data Corporation, Supplies \$300.00
30017 Xerox, Lease \$721.40

30037 American Jail Association, Dues \$100.00
30038 Black Hills Energy, Utilities \$2,303.70
30039 Blue Tarp, Repairs \$2,549.81
30040 CCTA Western Division, Dues \$50.00
30041 ChemaTox, Testing \$170.00
30042 CCI, Uniforms \$800.20
30043 DirecTV, Television \$106.98
30044 DJ Petroleum, Fuel \$101.21
30045 ESRTA, Phone \$2,154.53
30046 Eastern Colorado Plainsman, Ads \$59.50
30047 Evergreen Systems, IT Service \$87.00
30048 Lisa Federspil, Transports \$100.00
30049 First National Bank of Hugo, Fees \$51.20
30050 Ben Galloway, Autopsies \$3,975.00
30051 Giddy Up, Uniforms \$10.58
30052 Hillyard/Denver, Supplies \$849.94

30053 Hoffman Drug, Supplies \$169.40
30054 Hugo Lumber, Repairs \$1,414.02
30055 International Association of Auto Theft, Dues \$40.00
30056 KC Electric, Utilities \$5,839.57
30057 Limon Leader, Ads \$593.35
30058 Lincoln County Road & Bridge, Fuel \$3,464.24
30059 Lincoln County Treasurer, Merchant Capture \$50.00
30060 Martech Systems, Software \$318.00
30061 Neve's Uniforms, Pants \$51.99
30062 Osborne's, Supplies \$416.77
30063 Quill, Supplies \$566.33
30064 Spectrum General Contractors, Contract \$6,300.00
30065 Vern's TV, Supplies \$59.99
30066 Witt Boys, Parts \$326.32
30067 Witt Boys, Repairs \$212.47

ROAD & BRIDGE

Road Crew Salary \$2,763.00
Road Foreman Salary \$3,364.00
Road Crew Salary \$3,063.00
Road Crew Salary \$2,763.00
Mechanic Salary \$3,272.00
Road Crew Salary \$2,703.00
Road Crew Salary \$2,823.00
Road Crew Salary \$3,003.00
Road Crew Salary \$2,703.00
Road Crew Salary \$3,003.00
Road Crew Salary \$2,703.00
Road Crew Salary \$2,703.00
Road Crew Salary \$2,883.00
Road Crew Salary \$3,123.00
Road Crew Salary \$2,763.00
Road Crew Salary \$2,883.00
Road Crew Salary \$2,703.00
Road Foreman Salary \$3,244.00
Road Crew Salary \$2,643.00
Road Foreman Salary \$3,704.00
Road Crew Salary \$2,305.84
Road Crew Salary \$2,880.00
Road Crew Salary \$2,823.00
Road Crew Salary \$2,883.00
Road Crew Salary \$3,123.00
Shop Secretary Salary \$3,063.00
Road Crew Salary \$2,643.00
Road Crew Salary \$2,643.00
Road Crew Salary \$2,643.00

29883 AFLAC, Premiums \$1,013.62
29884 ALSCO, Equipment Rental \$77.00

29885 George Ansley, Gravel \$1,636.50
29886 Black Hills Energy, Utilities \$181.01
29887 Blue Tarp, Supplies \$281.80
29888 CASI, Road Oil \$840.00
29889 Caterpillar, Lease \$46,493.25
29890 CHP, Insurance \$45,869.13
29891 Corporate Billing, Parts \$97.93
29892 Family Support Registry, Garnishment \$612.00
29893 Flagler Coop, Fuel \$13,298.80
29894 Fleet Pride, Parts \$59.88
29895 Great West Life & Annuity, Deferred Comp \$2,180.00
29896 Interstate Battery, Parts \$114.95
29897 McCormick Excavation, Road Oil \$21,790.80
29898 MVEA, Utilities \$301.36
29899 PayFlex, Cafeteria Plan \$15.00
29900 Safety-Kleen Systems, Equipment Rental \$262.92
29901 SEI Private Trust Company, Retirement \$4,348.08
29902 Doug Stone, Gravel \$1,166.50
29903 Terminix, Services \$465.60
29904 Treasurer of Lincoln County, State Withholding \$2,292.00
29905 Treasurer of Lincoln County, Federal Withholding \$5,879.46
29906 Treasurer of Lincoln County, FICA Withholding \$12,668.78
29907 Truck Parts Specialist, Repairs \$2,461.14
29908 United States Welding, Equipment Rental \$48.37
29909 Wagner, Repairs \$12,537.09
29910 Zee Medical, Supplies \$37.40

30020 BK Enterprises, Parts \$563.90
30021 Blue Tarp, Supplies \$341.77
30022 Corporate Billing, Parts \$136.01
30023 Division of Reclamation Mining & Safety, Permit Renewal \$323.00
30024 DJ Petroleum, Fuel \$2,011.20
30025 Drive Train, Parts \$316.78
30026 ESRTA, Phone \$355.59
30027 First National Bank Omaha, Charges \$82.31
30028 Fleet Pride, Parts \$59.88
30029 Town of Genoa, Water \$116.50
30030 Hugo Lumber, Supplies \$35.98
30031 Karval Water Users, Water \$70.00
30032 KC Electric, Utilities \$223.14
30033 MHC Kenworth, Parts \$394.89
30034 Ravenkamp Pit, Gravel \$2,561.00
30035 Witt Boys, Parts \$1,858.69
30036 Witt Boys, Parts \$242.44

CAPITAL PROJECTS

29931 LAWS, Vehicle Equipment \$3,000.81
29932 Mac Equipment, Equipment \$11,995.56
29933 Norstar, Equipment \$36,479.00

CONSERVATION TRUST

29930 Meyers & Sams, Engineering Services \$2,365.00

30068 Meyers & Sams, Engineering Services \$665.60

E911

30069 Century Link, Phone \$256.52

LANDFILL

Operator Salary \$2,823.00

Manager Salary \$3,244.00

Landfill Salary \$368.50

29936 CHP, Insurance \$2,624.87

29937 Haulin Hass, Recycling \$341.25

29938 MVEA, Utilities \$47.24

29939 SEI Private Trust Company, Retirement \$409.53

29940 Treasurer of Lincoln County, State Withholding \$225.00

29941 Treasurer of Lincoln County, Federal Withholding \$608.49

29942 Treasurer of Lincoln County, FICA Withholding \$984.64

29943 WW Enterprises, Services \$900.00

30071 ESRTA, Phone \$76.92

30072 Evergreen Systems, IT Service \$218.00

30073 Hugo Lumber, Parts \$26.94

30074 Osborne's, Supplies \$68.63

30075 Witt Boys, Parts \$245.75

LIBRARY

Bookmobile Salary \$514.23

Bookmobile Salary \$937.33

29934 Treasurer of Lincoln County, FICA Withholding \$222.08

29935 Viaero Wireless, Phone \$64.86

30070 DJ Petroleum, Fuel \$90.09

LODGING & TOURISM

29944 Advanced Small Business Marketing, Promotion \$2,322.00

29945 Danielle Dascalos, Marketing \$825.00

PUBLIC HEALTH AGENCY

Nurse Salary \$3,247.00
Doctor Salary \$75.00
EPR Coordinator/Office Manager Salary \$2,626.00
Nurse Salary \$3,312.00
WIC Educator Salary \$2,481.00
Part-time Tobacco Educator \$945.00

29911 AFLAC, Premiums \$130.00
29912 CDPHE, Certificates \$79.25
29913 Century Link, Phone \$172.96
29914 CHP, Insurance \$2,981.60
29915 Eastern Colorado Plainsman, Ads \$105.95
29916 Evergreen Systems, IT Service \$75.00
29917 First National Bank Omaha, Charges \$7.89
29918 First National Bank Omaha, Charges \$716.85
29919 First National Bank Omaha, Charges \$44.00
29920 Tracy Grimes, Rent \$515.00
29921 Hugo Postmaster, Postage \$49.00
29922 Limon Leader, Ads \$152.95
29923 Lincoln County Road & Bridge, Fuel \$98.31
29924 Quill, Supplies \$130.70
29925 Henry Schein, Vaccinations \$53.74
29926 SEI Private Trust Company, Retirement \$386.65
29927 Treasurer of Lincoln County, State Withholding \$410.00
29928 Treasurer of Lincoln County, Federal Withholding \$1,006.75
29929 Treasurer of Lincoln County, FICA Withholding \$1,921.04

30018 Lincoln County Road & Bridge, Fuel \$61.51
30019 Osborne's, Supplies \$173.58

HUMAN SERVICES ADMINISTRATIVE FUND

Legal Tech IV Salary \$2,897.00
Admin Assistant Salary \$2,523.00
Council Representative Salary \$483.39
Income Maintenance Tech II Salary \$2,578.00
Caseworker I Salary \$3,551.00
Caseworker II Salary \$3,544.00
Accounting Clerk V Salary \$2,897.00
Social Case Worker I Salary \$3,065.00
IMT IV Salary \$2,823.00
Assistance Pmts Supervisor V Salary \$3,415.00
Child Welfare Supervisor Salary \$4,238.00
Child Welfare Supervisor Salary \$4,238.00
Admin Assistant Intern \$746.77
Services Administrator Salary \$5,272.00
Caseworker IV \$4,093.00
CKLECC Coordinator Salary \$852.39

IMT V-Fraud Investigator Salary \$254.38
CKLECC Council Coordinator Salary \$1,336.31

66611 Evergreen Systems, IT Services \$438.00
66612 Farm Gas, Fuel \$64.57
66613 Fast N' Friendly, Client \$215.16
66614 Jean's Family Kitchen, Meals \$172.54
66615 Stan Kimble, Legal \$596.70
66616 Lexis Nexis, Subscription \$50.00
66617 Lincoln County DHS, Reimbursement \$1,493.77
66618 Lincoln County Road & Bridge, Fuel \$278.20
66619 Mary's Hope Sober Homes, Reimbursement \$6,000.00
66620 Office Max, Supplies \$11.66
66621 Osborne's, Supplies \$89.53
66622 Scranton Specht & Associates, Legal \$5,191.00
66623 Weld Adolescent Resources, Contract \$57,108.24
66624 Witt Boys, Services \$270.61
66625 Haley Smith, Reimbursement \$375.30
66626 Century Link, Phone \$148.05
66627 CBI, Services \$79.00
66628 ESRTA, Phone \$768.21
66629 Evergreen Systems, IT Services \$60.00
66630 First National Bank Omaha, Charges \$13.00
66631 First National Bank Omaha, Charges \$229.48
66632 First National Bank Omaha, Charges \$89.73
66633 First National Bank Omaha, Charges \$339.31
66634 First National Bank Omaha, Charges \$227.96
66635 First National Bank Omaha, Charges \$33.31
66636 First National Bank Omaha, Charges \$222.39
66637 First National Bank Omaha, Charges \$108.38
66638 First National Bank Omaha, Charges \$683.89
66639 First National Bank Omaha, Charges \$39.80
66640 Tracy Grimes, Rent \$385.00
66641 IEBT, Testing \$166.50
66642 LabCorp, Testing \$114.00
66643 Liggy's, Meeting \$18.00
66644 Lincoln County DHS, Reimbursement \$2,453.34
66645 Lincoln County Treasurer, Rent \$1,882.00
66646 Northeast Colorado Child Care Resource, Contract \$6,561.05
66647 Office Max, Supplies \$89.96
66648 Osborne's, Supplies \$16.78
66649 Rose Padilla, Contract \$188.75
66650 Carole Spady, CKLECC Contract \$1,000.00
66651 Verizon Wireless, Phone \$581.14
66652 Viaero Wireless, Phone \$333.11
66653 Xerox, Lease \$233.95
66654 Candace Chamberlain, Travel \$100.67
66655 Julie Witt, Travel \$127.80
66656 Lincoln County Treasurer, Withholdings \$13,124.83
66657 CHP, Insurance \$19,468.04
66658 SEI Private Trust Company, Retirement \$1,466.87

66659 Great West Life & Annuity, Deferred Comp \$1,200.00
66660 PayFlex, Cafeteria Plan \$200.00
66661 AFLAC, Premiums \$643.11

When the meeting re-convened at 1:00 p.m., County Coroner Andy Lorensen met with the Board to discuss matters relative to the coroner's office. First, he stated he would like to be able to charge a fee of \$20 to insurance companies or attorneys when they request autopsy reports. After checking with other counties that do charge such a fee, he learned the range was anywhere from a flat rate of \$25 to \$1.75 per page. Mr. Kimble commented that if he is referring to CORA requests, he must either post the requirement on a website or adopt a policy prior to charging the fee. He explained that the county does have a policy that he could implement for the coroner's office as well, since it is not department specific. He added that the custodian of the records is not allowed to charge for the first hour of labor costs but can charge \$.25 per page for copies. Once the first hour has passed, the custodian is allowed to charge for labor. Mr. Lorensen said he would like to charge a flat rate as that is what most counties do.

Mr. Lorensen also asked if there is a mechanism in place that allows the coroner to recover costs from family members if a deceased party has no assets and the cost of disposition falls on the county. In those instances, he would like for the county pay to the costs associated with disposition and then allow family members to reimburse the county by setting up a payment plan. His thought was to use a promissory note as an agreement between those parties and the county.

Mr. Kimble said that in 2008 the county adopted a resolution concerning unclaimed bodies, but nothing has ever been done for occasions where a family wishes to claim a body but has no funds to pay for disposition. He clarified that Mr. Lorensen was requesting that the county set up a fund and authorize the coroner to act in those particular situations and Mr. Lorensen stated that was correct. Mr. Lorensen also stated that he had heard that every cemetery is required to have a certain number of plots available for the county to use as paupers graves, but no one else had heard of that. He added that he tries to be as respectful of the family as he can while still being cognizant of his budget and county funds. Ms. Lengel asked if he had spoken with County Treasurer Jim Covington about how the accounting end of his plan would work. Mr. Lorensen went to ask Mr. Covington to come over to the meeting but returned to say that Mr. Covington wasn't in. Mr. Kimble said that it would not require Board action in the way of a resolution, as 30-10-618 C.R.S. dictates that the coroner is allowed to try and recoup costs in no particular manner.

Mr. King asked Mr. Lorensen if he uses the county shop to fuel the coroner vehicle as he noticed most of his fuel purchases were from DJ Petroleum in Limon. Mr. Lorensen said the coroner does not have a key to access the gas pumps at the shop, nor did he feel it was feasible to bring the vehicle to Hugo for gas since he lives in Limon. He did say that DJ gives him a deal as the price per gallon is generally lower. Mr. King said DJ is probably not charging the gas tax, which is as it should be since the county is tax exempt.

After Mr. Lorensen left, Mr. Kimble said he had a few things to report. He is working on a property purchase for the hospital which will ultimately become county property but the transaction has not been completed yet.

As for the request from Adrian Pickenpaugh to enter into a contract with the county for road maintenance, Mr. Kimble said that there are some counties that do hire independent contractors, but they are mountain counties. He said if the commissioners chose to go ahead and sign such an agreement, he could borrow wording from one of the counties that currently has one in place. The Board agreed that Mr. Pickenpaugh should be a private contractor and that the county should not get involved in entering into such agreements. Mr. Stone added that Mr. Pickenpaugh should let the road foremen know if he does decide to do private work for people.

Lastly, Mr. Kimble said that he started working on the Patel property, but felt that a Notice and Order needs to be sent to Davyes Patel in order to be fair. He also added that something needs to be done with the mobile home.

With no further business to come before the Board, the meeting was adjourned until 9:00 a.m. on December 14, 2015.

Corinne M. Lengel, Clerk to the Board

Greg King, Chairman