

Board of County Commissioners of Lincoln County
Agenda for September 8, 2015

9:00 Call to order and Pledge of Allegiance

9:00 Elected Officials to discuss relevant sections of Senate Bill 15-288; concerning the compensation paid to certain public officials

10:30 Sue Kelly, Public Health Director, to discuss a part-time employee contract for tobacco program

11:00 Road and Bridge Foremen to discuss 2016 proposed Road and Bridge budget

1:00 Colette Barksdale, Human Services Director, to discuss final determination of reimbursable costs

1. Approve the minutes from the August 31, 2015 meeting
2. Review the August, 2015 report from the County Treasurer
3. County Commissioner Reports
4. County Administrator's Report
5. County Attorney's Report
6. Old business
7. New business
8. Approve expense vouchers

The Board of Lincoln County Commissioners met at 9:00 a.m. on September 8, 2015. The following attended: Chairman Greg King, Commissioners Doug Stone and Ed Schifferns, County Administrator Gary Ensign, and Clerk to the Board Corinne M. Lengel. County Attorney Stan Kimble attended in the afternoon.

Chairman King called the meeting to order and asked County Treasurer Jim Covington to lead the Pledge of Allegiance.

Elected officials Jim Covington, Jeremiah Higgins, Tom Nestor, and Corinne Lengel then met with the commissioners to discuss relevant sections of Senate Bill 15-288; concerning the compensation paid to certain public officials. Mr. Covington thanked the commissioners for their time, stating that boards in some counties were not even granting such a meeting prior to making the determination of whether or not to permit the salary increases, and the group was grateful to have been given the opportunity not afforded to some. According to information from CCI, there are plans to run legislation in the 2016 session to allow those counties that want reduced salary increases to request a move to a more appropriate subcategory prior to the effective date of the pay increases. If a county does not request a move to a different subcategory, elected officials will receive a thirty percent increase in their salaries upon the start of a new term. Thus, the assessor, clerk, one commissioner, the coroner, and the sheriff would all receive increases beginning in 2019. Two commissioners would receive the increase beginning in 2017.

Sheriff Nestor stated that his greatest concern is that department staff will be making the same salary as he will in another year if the commissioners continue to grant the cost of living raises that they have in the past. While employees are certainly worthy of their wages, the sheriff felt there would eventually be no incentive for running for office from qualified personnel within the departments. Mr. Ensign commented that granting the increase may be incentive for others to run for the positions.

Mr. Covington put in that there is also a cost of living increase built into the new law in order to avoid counties having to make such a difficult decision in the future. Mr. King stated that the Colorado constitution does state that elected officials cannot receive a raise during their term of office, so the inflationary increase will affect the salary numbers that go into effect in 2019. He asked Ms. Lengel if she had figured the overall increase of what the initial impact would be and was told salaries will be an additional \$96,540 to begin with. With the insurance benefit, it will come to a little over \$113,000. Mr. King said he felt better when County Auditor Ronny Farmer told the Board that Lincoln County is in the best financial shape of any county he audits, and stated he does not have a problem with allowing the thirty percent increase. Mr. Stone agreed. Mr. Covington added that the department heads have always been good about trying to return funds at the end of the year and have always been conscientious of their spending. Mr. Schifferns stated as far as he is concerned the group is well deserving of the raise, particularly those who will not have seen a pay increase in twelve years. He added that the public may see it as a large hit to the county's budget to begin with, but Ms. Lengel put in that if elected officials had received a raise as other employees had, it would amount to less than

\$100 a month over the twelve year period. Mr. Higgins commented that it was also important to understand that this was a statewide effort put forth by the state salary commission, which was established to recommend increases over the years. However, those recommendations often fell on deaf ears at the state legislature, which caused such a large increase to come about all at one time.

Mr. King stated they would have to continue being diligent and careful with county funds, as oil and gas production will decrease, but Mr. Higgins countered that his office really hasn't been counting on oil and gas production in the overall scheme of things. He added that the value will stay steady and Mr. Covington added that the wind towers have certainly helped with that. Mr. King said that the commissioners were all in agreement that the 2016 budget would begin with the twelve mill property tax credit. Mr. Higgins said that when he discusses the tax credit with people, he tries to make them understand that if the county needs the additional mills to operate, then that is what will happen.

Mr. Schifferns made a motion to notify CCI that Lincoln County will not request a move to a different subcategory; elected officials will receive a thirty percent increase in their salaries upon the start of a new term, either in 2017 or 2019. Mr. Stone seconded the motion, which carried unanimously.

The group thanked the Board, and the sheriff and assessor left the meeting.

Mr. Covington asked the Board for a few minutes, stating that he had an issue with a Treasurer's Deed that he would like to speak with the county attorney about. He explained that during the computer conversion the first time, a Treasurer's Deed was issued to Martin Adams on a three-quarter interest in minerals in the northwest quarter of the northwest quarter of Section 5, Township Fourteen, Range 59 South. Somehow the deed was never picked up by either the Assessor or Hedlund Abstract Company, and was then sold at tax sale again the following year. Ultimately, another Treasurer's Deed was issued to Larry and Charlene Monks. He stated that Mr. Adams was never charged for the taxes, but he needs to speak with Mr. Kimble about how to make the situation legal, as once a Treasurer's Deed is issued, he can't undo it. Mr. Ensign said that Mr. Kimble would be in later in the day, so he would call Mr. Covington after the 1:00 appointment.

Mr. Schifferns made a motion to approve the minutes from the meeting held on August 31, 2015, as submitted. Mr. Stone seconded the motion, which carried unanimously.

The Board reviewed the August reports from the Assessor and Treasurer, and then Mr. King called for commissioner reports. Mr. Stone reported speaking with Rick Ashcraft on September 1 about road issues. On September 3, he stopped by the Karval shop and again talked to Rick about roads and the 2016 budget. He had received a complaint about a road and checked it out, but it was being graded that morning. Steve Bailey asked that the streets in Karval be mowed before homecoming on September 19 and Mr. Stone told him they would take care of it. On September 7, he checked roads northwest of Karval.

Mr. Schifferns reported that District One has been busy mowing along the roads, both up north and down south. He spoke with Chris Monks who informed him that the long-range forecast is predicting snow in October. They sent trucks to Karval to help District Three, and Chris has been doing some backfilling of dirt where the new modular will be set for the AirLife staff. They have an employee who wishes to transfer to District Two so he doesn't have so far to drive, so he will begin working there the first of November. Mr. Schifferns will look through Mr. King's applications to see if he would like to interview some of them for the opening. Lastly, Mr. Schifferns said they will be patching roads and oiling before the weather turns cold.

Mr. King reported attending the East Central Council of Local Governments meeting on September 2. They are still working on the broadband regional planning project, local contributions will remain the same for 2016 (which is \$12,000 for Lincoln County), and Gary Beedy is the appointee from the private sector. Mr. King will contact him to see if he will serve another two-year term. He attended the Baby Bear Hugs meeting in Hugo on September 3, stating they are working on a new grant. They will also be holding healthy living classes around the region; one of which will be in Lincoln County. Mr. King reported checking roads north of Arriba on September 5. He, too, received a complaint on a road so he checked on it. His road crew had a picnic in Limon on September 7.

Mr. Ensign reported receiving a letter from the town of Hugo inviting the commissioners to dinner on October 6 for the Colorado Municipal League eastern regional meeting. He had also received a voucher from COG in the morning mail in the amount of \$3,500 for the Enterprise Zone. It is a budgeted item and he submitted the voucher to the Clerk's office for payment. Mr. Ensign spoke with Chris Monks about an old county van that Bobbi Jaques drives to deliver senior citizen meals from Hugo to Arriba a couple of times each week. The van is a 1987 with over 160,000 miles on it and Chris has had problems getting replacement parts for it. Currently, the window is out and the one he found to replace it won't be in for five or six weeks. Mr. Ensign said that all meals are cooked in Hugo and then transported to the senior centers for distribution. Keith Caulkins takes the meals to Limon and COG pays him mileage, according to Terri Baylie. When Mr. Ensign spoke with her, Ms. Baylie said they would be happy to pay Ms. Jaques mileage as well. Mr. King felt that it would be a good idea to allow that practice and they could decommission the 1987 van that Ms. Jaques currently drives. The others agreed.

Chris also told Mr. Ensign that several of the old county vans are in need of replacement, such as the one at the Public Health office. Mr. Ensign felt that since the sheriff has a pickup that he will be getting rid of, and Mr. DeWitt has problems using the county van to inspect gravel pits, the commissioners should give their van to the nurse's office and take the sheriff's pickup as their vehicle.

Mr. King called for old business and Mr. Schifferns said he still had not heard back from Will Bledsoe regarding serving on the Republic River Water Conservation board.

Mr. Stone asked what they intended to do about the coroner having his own office and after a brief discussion, made a motion to have the Department of Human Services vacate the office in

the courthouse lobby by January 1, 2016, in order to create an office for the county coroner. Mr. Schifferns seconded the motion, which carried unanimously.

Mr. Ensign had given Mr. Stone information about a meeting on September 17 at CCI regarding the County Health Pool. Mr. Ensign felt it was fairly important and Ms. Lengel said that Gary Beedy had attended those meetings when he was commissioner. Mr. Ensign felt that both he and Mr. Stone should go.

At 10:30 a.m., Public Health Director Sue Kelly met with the Board to discuss a part-time employee contract for the tobacco program. She would like to replace Mary Ann Hays and Lindsey Blackwelder Taylor is interested in the position; one day a week, or seven to ten hours, at \$30 per hour. Ms. Kelly had emailed Stan Kimble to ask about a contract, adding that it would be a regular part-time position, not seasonal. She added that her ultimate goal is to find someone who will eventually replace her when she decides to retire. Mr. Ensign said that it has always been his theory to have the attorney draw up any contract, especially since the employee will not be subject to withholdings. Ms. Kelly said she didn't realize that would be the case, and Ms. Lengel suggested adding Ms. Taylor to the payroll as Ms. Kelly had done with Mary Ann Hays. Ms. Taylor will not receive benefits, but will still be subject to tax withholdings. Ms. Kelly agreed and Mr. Ensign said he would inform Mr. Kimble that the contract would not be necessary.

Ms. Kelly said she is still considering where they might put the Public Health office if the annex gets moved to the fairgrounds, but so far she feels the best option is to purchase a house in town. Mr. King said that they hope to be hearing about the grant funding soon.

The Board approved the remaining expense vouchers for the month of August 2015.

COUNTY GENERAL FUND

Correctional Officer I Salary \$2,583.00
Correctional Officer I Salary \$2,638.65
Chief Deputy Salary \$3,478.00
Corporal Salary \$3,086.50
Correctional Officer III Salary \$2,958.64
Summer Intern \$250.00
Road Deputy Salary \$3,442.60
Road Deputy Salary \$3,108.50
Treasurer Salary \$3,650.00
Deputy Clerk Salary \$891.25
Correctional Officer I Salary \$2,649.78
Administrator Salary \$4,590.00
Land Use Admin Salary \$2,876.00
Election Deputy Salary \$2,835.00
Administrator Salary \$4,050.00
Road Deputy Salary \$3,096.19
Clerk I Salary \$2,643.00

Clerk I Salary \$2,643.00
Assessor Salary \$3,650.00
Clerk I Salary \$2,416.00
Deputy I Salary \$2,658.00
Driver Examiner Salary \$3,015.00
Correctional Officer I Salary \$3,132.99
Fairgrounds Manager Salary \$1,500.00
Metal Detector Salary \$620.50
Attorney Salary \$2,000.00
Commissioner Salary \$3,650.00
Clerk Salary \$3,650.00
Correctional Officer I Salary \$2,722.77
Coroner Salary \$825.00
Correctional Officer I Salary \$2,819.62
Correctional Officer I Salary \$2,583.00
Correctional Officer I Salary \$2,643.00
Maintenance Salary \$2,763.00
Janitor Salary \$735.00
Janitor Salary \$1,321.50
Undersheriff Salary \$3,538.00
Sheriff Salary \$4,091.67
VA Service Officer Salary \$420.87
Part Time Land Use Salary \$875.00
Correctional Officer II Salary \$3,067.18
Part Time Fair Salary \$1,194.75
Janitorial Salary \$1,291.50
Correctional Officer II Salary \$2,955.00
Deputy Clerk Salary \$2,703.00
Commissioner Salary \$3,650.00
Weed Coordinator Salary \$3,184.00
Office Manager II Salary \$4,417.90
Commissioner Salary \$3,650.00
Clerk I Salary \$2,366.00
4-H Program Assistant Salary \$3,472.00
Chief Deputy Salary \$2,926.00
Metal Detector Salary \$952.00
Appraisal Clerk Salary \$2,466.00
Correctional Officer II Salary \$3,429.31
Road Deputy Salary \$3,704.64
Admin Assist Salary \$3,400.00
Metal Detector Salary \$1,385.50
Captain Salary \$3,358.00
Road Deputy Salary \$3,455.45

29271 AFLAC, Premiums \$1,396.58
29272 Vince Ayala, Fair Labor \$340.00
29273 Shane Bedwell, Fair Judge \$297.15
29274 Joyce Berry, Fair Judge \$104.00
29275 Boulder Community Health, Toxicology \$34.00
29276 Boy Scout Troop #50, Meals \$16.75
29277 Cash-Wa, Supplies \$109.54

29278 ChemaTox, Lab \$260.00
29279 CHP, Insurance \$61,051.53
29280 Zachary Churchwell, Fair Labor \$470.25
29281 CCFS, Food \$7,082.08
29282 Jim Covington, Mileage \$270.00
29283 Curian Clearing, Retirement \$7,130.14
29284 DLT Solutions, Subscription \$794.29
29285 Express Toll, Travel \$17.25
29286 Family Support Registry, Garnishment \$54.16
29287 Farm Bureau, Meals \$64.00
28288 First National Bank Omaha, Charges \$207.00
29289 First National Bank of Hugo, Payroll Fee \$52.80
29290 First National Bank Omaha, Charges \$114.40
29291 First National Bank Omaha, Charges \$91.48
29292 First National Bank Omaha, Charges \$31.46
29293 First National Bank Omaha, Charges \$9.80
29294 First National Bank Omaha, Charges \$214.06
29295 First National Bank Omaha, Charges \$1,126.30
29296 First National Bank Omaha, Charges \$158.85
29297 First National Bank Omaha, Charges \$14.47
29298 First National Bank Omaha, Charges \$11.50
29299 Flagler Coop, Supplies \$268.50
29300 Richard Gekeler, Fair Judge \$90.50
29301 Goodyear, Tires \$509.60
29302 Great West Life & Annuity, Deferred Comp \$3,200.00
29303 Susan Greenfield, Fair Judge \$95.00
29304 Groove Ford, Supplies \$57.94
29305 Heart Rock Bison, Meals \$25.25
29306 Lori Holmes, Fair Judge \$66.20
29307 Shiela Kelley, Fair Judge \$108.50
29308 Greg King, Mileage \$124.65
29309 KCCHHS, 3rd Quarter Payment \$4,541.00
29310 Kurtzer's, Parts \$69.26
29311 Corinne Lengel, Mileage \$73.80
29312 Lincoln County Treasurer, Merchant Capture \$50.00
29313 LCH, Contract \$7,774.00
29314 Lincoln County Road & Bridge, Fuel \$3,666.54
29315 Lincoln County 4H Council, Donations \$417.60
29316 Maggie Linnebur, Fair Judge \$68.00
29317 Newton Littleton, Fair Labor \$330.00
29318 Kristopher Lukins, Supplies \$8.56
29319 Frances Maskus, Fair Superintendent \$150.00
29320 Mary Merewether, Fair Superintendent \$300.00
29321 Katie Merewether, Fair Superintendent Aid \$176.95
29322 Melissa Monks, Fair Janitor \$400.00
29323 Office of the District Attorney 18th Judicial District, 2015 3rd Quarter Payment \$29,328.00
29324 Osborne's, Supplies \$26.56
29325 Don Palmer, Fair Announcer \$57.61
29326 LaRay Patton, Fair Superintendent \$119.34
29327 Pepper Patton, Fair Judge \$175.00
29328 PayFlex, Cafeteria Plan \$1,338.33

29329 PayFlex, Account Fee \$100.00
29330 Shiela Pelster, Fair Superintendent Aid \$176.95
29331 Janet Pepper, Fair Superintendent \$300.00
29332 Albert Pepper, Fair Judge \$50.00
29333 Macie Perry, Rabbits \$300.00
29334 Melissa Poet, Fair Judge \$77.00
29335 Prairie Development Corporation, 2nd BLF Grant Payment \$56,500.00
29336 Prairie Mountain Publishing, Forms \$264.42
29337 Pronghorn County Ace, Supplies \$4.49
29338 Quality Inn & Suites, Travel \$165.75
29339 Quill, Supplies \$1,303.60
29340 Quill, Supplies \$37.98
29341 Rob's Septic, Services \$4,070.00
29342 The Rose Petal, Fair Flowers \$38.42
29343 Sancier Ruppel, Fair Judge \$250.80
29344 S&S Fumigation, Fumigation \$75.00
29345 Sadie Saylor, Fair Judge \$50.00
29346 Ed Schiffers, Mileage \$67.05
29347 Dick Scott, Fair Judge \$150.80
29348 Staats, Supplies \$15.54
29349 Doug Stone, Mileage \$117.90
29350 Renita Thelen, Race Secretary \$125.00
29351 Debbie Thieman, Fair Superintendent \$341.55
29352 Gregory Tidquist, Fair Labor \$470.25
29353 Randy Trainer, Rabbits \$300.00
29354 Treasurer of Lincoln County, State Withholding \$5,221.00
29355 Treasurer of Lincoln County, Federal Withholding \$14,782.85
29356 Treasurer of Lincoln County, FICA Withholding \$24,089.40
29357 Tri-Me Spraying, Chemical \$15,611.25
29358 Grace Tucker, Fair Judge \$77.00
29359 Verizon Wireless, Phone \$100.37
29360 Waxie Sanitary, Supplies \$333.52
29361 Maxine Wezel, Fair Superintendent \$300.00
29362 Konda Wezel, Fair Superintendent Aid \$172.83
29363 Barbara Williams, Fair Superintendent \$181.06
29364 Denise Williams, Fair Superintendent \$176.95
29365 Aurora Wineski, Fair Labor \$297.50
29366 Xerox, Lease \$784.50

29404 Auto-Chlor, Supplies \$308.50
29405 Black Hills Energy, Utilities \$592.50
29406 CCTA, Dues \$100.00
29407 CCTA, Registration \$225.00
29408 DirecTV, Television \$106.98
29409 Mindy Dutro, Reimbursement \$16.64
29410 ESRTA, Phone \$2,133.01
29411 Eastern Colorado Plainsman, Ads \$71.05
29412 ECCOG, Contribution \$3,500.00
29413 Eastern Colorado Hay, Fair \$330.50
29414 Hugo Lumber, Maintenance \$198.30
29415 KC Electric, Electricity \$8,221.12

29416 Limon Leader, Ads \$801.51
29417 LCH, Physical \$125.00
29418 Lincoln County Road & Bridge, Fuel \$396.56
29419 Lincoln County Public Health, Copies \$9.40
29420 National Sheriff's Association, Dues \$50.00
29421 Osborne's, Supplies \$309.13
29422 PTAC, Dues \$200.00
29423 Quill, Supplies \$68.35
29424 Radiology Imaging Associates, X-ray \$32.00
29425 S&S Fumigation, Fumigation \$75.00
29426 State of Colorado DPA, September MV Renewals \$212.06
29427 Travis Taylor, Travel \$190.35
29428 UPS, Postage \$11.42
29429 Vern's TV, Supplies \$4.98
29430 Witt Boys, Parts \$155.02
29431 Xerox, Lease \$76.61

ROAD & BRIDGE

Road Crew Salary \$2,763.00
Road Foreman Salary \$3,364.00
Road Crew Salary \$3,063.00
Road Crew Salary \$1,863.60
Road Crew Salary \$2,763.00
Mechanic Salary \$3,212.00
Road Crew Salary \$2,703.00
Road Crew Salary \$2,763.00
Road Crew Salary \$3,003.00
Road Crew Salary \$2,703.00
Road Crew Salary \$3,003.00
Road Crew Salary \$2,703.00
Road Crew Salary \$2,640.10
Road Crew Salary \$2,883.00
Road Crew Salary \$3,123.00
Road Crew Salary \$2,763.00
Road Crew Salary \$2,883.00
Road Crew Salary \$2,703.00
Road Foreman Salary \$3,244.00
Road Crew Salary \$2,643.00
Road Foreman Salary \$3,704.00
Road Crew Salary \$2,640.00
Road Crew Salary \$2,880.00
Road Crew Salary \$2,823.00
Road Crew Salary \$2,883.00
Road Crew Salary \$3,123.00
Shop Secretary Salary \$3,063.00
Road Crew Salary \$2,643.00
Road Crew Salary \$2,643.00

29226 21st Century, Parts \$946.35

29227 4 Rivers, Parts \$356.78
29228 AFLAC, Premiums \$361.14
29229 ALSCO, Equipment Rental \$70.95
29230 ATCO, Parts \$240.00
29231 Black Hills Energy, Utilities \$255.29
29232 Caleb Brent, Overpayment \$15.40
29233 CASI, Road Oil \$840.00
29234 CGRS, Professional Services \$350.00
29235 CHP, Insurance \$40,963.19
29236 COBITCO, Road Oil \$16,664.34
29237 Colorado Department of Labor & Employment, Professional Services \$280.00
29238 Curian Clearing, Retirement \$4,339.98
29239 Division of Reclamation Mining & Safety, Fee \$216.00
29240 Division of Reclamation Mining & Safety, Fee \$323.00
29241 Drive Train Industries, Parts \$385.84
29242 ESRTA, Phone \$351.59
29243 Eastern Colorado Plainsman, Ads \$25.06
29244 Family Support Registry, Garnishment \$612.00
29245 Farm Gas, Fuel \$12.50
29246 First National Bank Omaha, Charges \$225.96
29247 Flagler Coop, Fuel \$34,415.08
29248 Forward Edge, Testing \$34.50
29249 Town of Genoa, Water \$230.61
29250 Great West Life & Annuity, Deferred Comp \$2,180.00
29251 Charles Hoffman, Gravel \$2,547.00
29252 Hugo Lumber, Supplies \$122.29
29253 J&S Contractors, Parts \$718.00
29254 Karval Water Users, Water \$75.48
29255 Limon Leader, Ads \$50.10
29256 LCH, Testing \$12.00
29257 Martin Marietta, Road Oil \$7,841.05
29258 Mile Saver Shopper, Ads \$45.80
29259 MVEA, Utilities \$261.43
29260 Newman Traffic Signs, Signs \$291.77
29261 Kyle Newsom, Sand \$882.00
29262 O.J. Watson, Supplies \$156.50
29263 PayFlex, Cafeteria Plan \$15.00
29264 Doug Stone, Gravel \$207.00
29265 Treasurer of Lincoln County, State Withholding \$2,263.00
29266 Treasurer of Lincoln County, Federal Withholding \$5,783.10
29267 Treasurer of Lincoln County, FICA Withholding \$12,670.66
29268 United States Welding, Equipment Rental \$48.37
29269 Wagner, Repairs & Parts \$5,923.26
29270 Witt Boys, Parts & Tires \$1,359.46

29386 California Contractors, Supplies \$358.80
29387 Corporate Billing, Parts \$336.47
29388 DJ Petroleum, Fuel \$6,374.73
29389 Drive Train Industries, Parts \$109.38
29390 ESRTA, Phone \$355.53
29391 Flagler Coop, Fuel \$29,672.82

29392 Honnen Equipment, Parts \$706.15
29393 Hugo Lumber, Supplies \$31.98
29394 Karval Water Users, Water \$146.58
29395 KC Electric, Electricity \$201.25
29396 Limon Leader, Ad \$23.00
29397 Safety-Kleen Systems, Equipment Rental \$264.24
29398 Witt Boys, Parts \$436.20

CAPITAL PROJECTS

29432 LAWS, Vehicle Equipment \$2,860.00

E-911

29433 Century Link, Phone \$256.52

LANDFILL

Operator Salary \$2,823.00
Manager Salary \$3,244.00
Landfill Salary \$704.00

29375 CHP, Insurance \$2,624.87
29376 Curian Clearing, Retirement \$409.53
29377 Evergreen Systems, Electronics Recycling \$560.00
29378 Flagler Coop, Fuel \$341.05
29379 Lincoln County Road & Bridge, Parts \$23.10
29380 MVEA, Utilities \$57.47
29381 SE&EC Recycling, Fees \$1,297.95
29382 Treasurer of Lincoln County, State Withholding \$226.00
29383 Treasurer of Lincoln County, Federal Withholding \$608.49
29384 Treasurer of Lincoln County, FICA Withholding \$1,035.98
29385 Witt Boys, Parts \$351.20

29434 ESRTA, Phone \$76.37
29435 Hugo Lumber, Repairs \$36.11
29436 Osborne's, Supplies \$33.88

LIBRARY

Bookmobile Salary \$345.63
Bookmobile Salary \$937.33

28372 Hoffman Drug, Supplies \$18.17
28373 Treasurer of Lincoln County, FICA Withholding \$196.28
28374 Viaero Wireless, Internet \$32.51

29437 DJ Petroleum, Fuel \$41.37

29438 Witt Boys, Parts \$9.99

LODGING & TOURISM

29367 Advanced Small Business Marketing, Marketing \$4,499.68
29368 Danielle Dascalos, Marketing \$825.00
29369 Hi-Plains Rodeo Bible Camp, Promotion \$2,000.00
29370 Limon Chamber of Commerce, 4th of July Fireworks \$3,500.00
29371 Lincoln Community Hospice, Promotion \$3,000.00

29439 Town of Hugo, Park Beautification \$955.26
29440 Town of Limon, Golf Course Ads \$2,012.50

PUBLIC HEALTH AGENCY

Nurse Salary \$3,247.00
Doctor Salary \$75.00
Nurse Salary \$3,584.00
WIC Educator Salary \$2,481.00
EPR Coordinator/Office Manager Salary \$2,676.00

29209 AFLAC, Premiums \$35.36
29210 Baby Bear Hugs, Dues \$100.00
29211 CDPHE, Certificates \$215.00
29212 Century Link, Phone \$171.69
29213 CHP, Insurance \$4,461.27
29214 Curian Clearing, Retirement \$567.28
29215 First National Bank Omaha, Charges \$14.20
29216 First National Bank Omaha, Charges \$104.08
29217 First National Bank Omaha, Charges \$75.00
29218 Great West Life and Annuity, Deferred Comp \$100.00
29219 Tracy Grimes, Rent \$515.00
29220 Hugo Postmaster, Stamps \$20.00
29221 Lewan and Associates, Copier Charges \$47.99
29222 Novartis Vaccines, Vaccines \$440.05
29223 Treasurer of Lincoln County, State Withholding \$397.00
29224 Treasurer of Lincoln County, Federal Withholding \$993.92
29225 Treasurer of Lincoln County, FICA Withholding \$1,840.22

29399 ESRTA, Phone \$243.75
29400 Hoffman Publications, Ad \$30.38
29401 Lincoln County Road & Bridge, Fuel \$81.48
29402 Sonia Machuca, Interpreting \$24.00
29403 Osborne's, Supplies \$23.07

HUMAN SERVICES ADMINISTRATIVE FUND

Director Salary \$5,595.00

Legal Tech IV Salary \$2,823.00
Admin Assistant Salary \$2,523.00
Income Maintenance Tech II Salary \$2,523.00
Caseworker I Salary \$3,221.00
Caseworker II Salary \$3,546.00
Accounting Clerk V Salary \$2,897.00
Admin Assistant Intern \$2,104.70
Social Case Worker I Salary \$3,560.00
IMT IV Salary \$2,823.00
Assistance Pmts Supervisor V Salary \$3,415.00
Child Welfare Supervisor Salary \$4,238.00
Child Welfare Supervisor Salary \$4,238.00
Admin Assistant Intern \$2,243.85
Services Administrator Salary \$5,272.00
Caseworker IV \$3,763.00
CKLECC Coordinator Salary \$1,088.55
IMT V-Fraud Investigator Salary \$127.19
CKLECC Council Coordinator Salary \$995.71

66458 Douglas County Sheriff, Services \$35.00
66459 ESRTA, Phone \$681.19
66460 Farm Gas, Fuel \$120.79
66461 Frontier Telephone, Phone \$370.00
66462 Hoffman Drug, Supplies \$7.68
66463 IEBT, Testing \$111.00
66464 Istonish, Supplies \$648.00
66465 Jefferson County Sheriff, Services \$45.36
66466 Limon Leader, Ad \$23.00
66467 Lincoln County Sheriff, Services \$154.80
66468 Office Max, Supplies \$12.66
66469 Verizon Wireless, Phone \$581.06
66470 Witt Boys, Maintenance \$18.66
66471 Haley Smith, Mileage \$81.00
66472 Julie Witt, Mileage \$93.60
66473 Andrews Space Center, Rent \$330.00
66474 Baby Bear Hugs, Sponsorship \$1,000.00
66475 Century Link, Phone \$148.17
66476 Fast N' Friendly, Client \$47.07
66477 Fast N' Friendly, Client \$271.78
66478 First National Bank Omaha, Charges \$1,149.23
66479 First National Bank Omaha, Charges \$73.29
66480 First National Bank Omaha, Charges \$132.84
66481 First National Bank Omaha, Charges \$178.44
66482 First National Bank Omaha, Charges \$359.94
66483 First National Bank Omaha, Charges \$309.39
66484 First National Bank Omaha, Charges \$1,495.48
66485 First National Bank Omaha, Charges \$132.20
66486 First National Bank Omaha, Charges \$107.30
66487 First National Bank Omaha, Charges \$204.00
66488 First National Bank Omaha, Charges \$19.11
66489 Tracy Grimes, Rent \$385.00

66490 IEBT, Testing \$111.00
66491 Client, Repairs \$2,258.30
66492 L&L Investors, Client \$1,000.00
66493 Liggy's, Meeting \$12.00
66494 Lincoln County DHS, Reimbursement \$2,123.77
66495 Lincoln County Road & Bridge, Fuel \$408.16
66496 Lincoln County Treasurer, Postage \$1,000.00
66497 Lincoln County Treasurer, Rent \$1,882.00
66498 Office Max, Supplies \$180.90
66499 Rose Padilla, Contract \$256.25
66500 Scranton Specht & Associates, Contract \$5,253.42
66501 Verizon Wireless, Phone \$581.06
66502 Viaero, Phone \$333.56
66503 Xerox, Lease \$195.54
66504 Lincoln County Treasurer, Withholdings \$15,587.00
66505 CHP, Insurance \$22,098.64
66506 Curian Clearing, Retirement \$3,404.57
66507 Great West Life & Annuity, Deferred Comp \$1,200.00
66508 PayFlex, Cafeteria Plan \$200.00
66509 AFLAC, Premiums \$577.59

At 11:00 a.m., the Road & Bridge foremen met with the Board to discuss their 2016 budget requests. First, Chris Monks stated that they may need to look into replacing their aging truck fleet overall, as each district now has trucks that are having problems. He added that they don't need to do anything about it right now but that it needs to be looked at soon. Mr. King stated that he and Mark McHone have discussed getting rid of one of the trucks in District Two and Chris said he has one in District One as well. Mack and International have been the cheapest over the years, even though they have bid on Kenworth and some others. He added that servicing the trucks is also going to become a bigger issue with the new laws. District Three Foreman Rick Ashcraft suggested the Detroit brand, stating that he didn't know how much they cost but the fuel economy is good on them. Mr. Schiffers asked Chris how many need to be traded and was told that there is at least one in each district.

Discussion turned briefly to the Hoffman pit; Mr. McHone stating that he had contacted the railroad to see about making an entrance to the south across railroad property. He was told he would have to fill out a form and submit a \$1,000 fee for them to consider it. He felt that it just may be cheaper in the long run to continue paying the \$400 annual fee to Shriner's Hospital. Mr. Stone said they are considering opening a new gravel pit in District Three.

The group reviewed the 2015 budget amounts, adding \$2,000 to the Mower Blades line item, but leaving the rest basically the same for the coming year. When it came to the Capital Leases line item, Mr. King said it may be a good year to buy trucks since they would not be buying road graders. Mr. Stone said they would need a grader in District Three since most of the work they do is with blades. Chris added that District One has an old mower that they will trade out this winter, but they don't need the tractor so it will only cost about \$10,000. Mr. King asked him to check prices on trucks to see what he could find and Chris asked if he wanted him to price new

or used vehicles. Mr. Schifferns suggested he do both. Chris said they need to be aware of the warranties on them, as they won't be able to do much service on them anymore at the shop.

Mark McHone spoke up to say that he would like for the county to purchase another roller, as it is difficult and costly when two districts need it at the same time. His hope was that they could purchase oil from Limon if they had enough volume, saving money on having to haul it from Burlington or somewhere else. They would like something smaller than what they currently have that could be hauled on the county's trailers. Chris said that a roller half the size of what they have now runs about \$25,000 used, adding that they may find a decent deal if he started looking for one this fall. Mr. King asked if it would come out of the District Four budget so that all districts could use it and everyone agreed.

Chris commented that they have several leaks in the skylights at the Hugo shop, adding that Bart O'Dwyer had suggested not replacing them until they really started to leak, which they have. He said it wasn't as big of an issue until it started raining, but now feels that something needs to be done. Mr. Schifferns asked if they could turn it into the insurance company and Mr. Ensign said he would check.

Mr. Stone wanted to know what had happened to the \$28,000 the county received from the oil company to help fix damaged roads in District Three, and Mr. Ensign said he assumed it had been deposited in the County General fund. Mr. Ashcraft said he needs about \$30,000 to complete work on the roads down south and was told to do what he felt needed to be done. A supplemental appropriation may be required at the end of the year. Mr. Ensign said he would check with the Treasurer's office to make sure where the funds were deposited.

The road foremen had no other business and the group adjourned for lunch.

At 1:00 p.m., Human Services Director Colette Barksdale met with the Board to discuss the final determination of reimbursable costs. Ms. Barksdale said that although she wanted to cooperate with the commissioners and did not want the situation to become confrontational, she also felt that she deserved to make a statement regarding the allegations. She added that she felt she was never given an opportunity to explain her side of the story and wanted to know why the Board didn't just ask her if they had specific questions about some of the things she was doing. She felt that she made several mistakes and should have been given the opportunity to explain them, and did not like the fact that she was basically blindsided. Ms. Barksdale went on to say that she has put in numerous hours over her fourteen years that have not been logged on her time sheets, but those extra hours and efforts apparently were not and are not appreciated. She added that five of the eight years they did Project School Supply, her husband and son helped her with no compensation or cost to the county. She finished by stating that it was her opinion that the commissioners only had one side of the story and she should have been allowed to produce documentation to prove them wrong.

Mr. King responded that the entire investigation came about because she drove county vehicles to Glenwood Springs without the permission of the current, or past, boards of county commissioners and that there was supporting documentation of that fact.

Mr. Schifferns said that it did sound like she had done a lot of additional work for the county that they didn't know about, but she needed to provide better record-keeping. Mr. Stone put in that they did give her ample time to go through everything they had listed.

Ms. Barksdale disagreed, stating that she only had the list of allegations in front of her as of August 31 when she received the commissioners' letter, as she had not been given a copy of it prior to that time. She added that she did not feel that she did anything wrong, but if the Board wanted her to reimburse the costs, they could come to an agreement as to how she would do so and move forward.

Mr. Schifferns repeated that Ms. Barksdale's record-keeping needs to be improved and she would need to log everything in the future.

The Board agreed they would like for Ms. Barksdale to reimburse the county \$3,057.22 or \$3,023.62, depending on the amount she chose to pay for April 18, 2014, and Ms. Barksdale said she would not be able to pay it back all at one time. She stated she may be able to repay something quarterly over a year's time, which would amount to approximately \$750 every three months.

Mr. Kimble spoke up to say that the county auditor was the one who made them realize that there needed to be a better bookkeeping system with greater transparency.

Mr. King then informed Ms. Barksdale that she would need to remove the department's files and other items from the office in the courthouse lobby by the first of the year, as they would be turning that office into the coroner's office. Ms. Barksdale asked what they proposed to do with the files that need to be double-locked according to IRS and HIPPA. She explained that any paperwork with a social security number, name, address and/or taxpayer ID must be double-locked for a period of three years once the case has been closed. The files can be destroyed when that timeframe has passed. Ms. Barksdale added that they consider the courthouse to be one "lock" and the office where the files are located is another. She cannot use space in her offices due to the fact that the files cannot be located in interview rooms where they are readily available to anyone being interviewed, nor is there room in any of her staff offices. The files would be expensive to digitize but that could be an option.

Mr. King said it may come to that because the coroner simply cannot stay in the commissioner's room. He asked if she needed frequent access to the records, adding that she may be able to contact the FSA office where there is some extra space. Mr. Ensign asked if partitioning off a section of the Conex container would be acceptable so that the records are more readily available to her when she needs access to them. Ms. Barksdale felt it would be an option as long as the partition could be locked as well. She added that she doesn't want to be out of

compliance and end up causing the county to be fined over it.

Ms. Barksdale left and Mr. Ensign asked the Board if they wanted her to have something to them concerning repayment of the funds by September 18, which they did. He said he would contact her and let her know.

Mr. King called for the attorney's report and Mr. Kimble said that he was aware that Land Use Administrator John DeWitt was keeping them apprised of the problems going on in the southern portion of the county with Michael Kotrba, Davyes and Oneida Patel, and Soledad Cano. Mr. DeWitt was asked to join the meeting.

Mr. Kimble asked Mr. DeWitt what a reasonable time would be for Mr. Kotrba to comply with the Notice and Order and was told that if he were to begin the development permit process immediately, it would still be about two months before it would be completed. The process can be a lengthy one depending on if it is submitted before or after the monthly land use board meeting. Mr. Kotrba was sent the zoning regulations and ISDS regs, as well as the nuisance ordinance, and told Mr. DeWitt that he would be working on it. Mr. DeWitt stated that outhouses are not banned by Lincoln County but they do need to be constructed in a particular manner. What Mr. Kotrba has is *not* acceptable and if he insists on having an outhouse rather than a septic, then he must go through the proper construction and the Board would have the final approval. He added that Mr. Kotrba seems to be cooperative but felt that the county needs to be aggressive in the matter. According to the assessor, the mobile home was not there and showed up sometime this year. Mr. Kimble stated that the order stated he would need to remove the mobile home and the rubbish, but he wasn't sure if they could do anything about the campers since they are licensed vehicles. Mr. DeWitt said he could find no resolutions prohibiting people from living in RVs, nor did he find anything prohibiting pre-1976 mobile homes in any of the county regulations, even though several people told him the regs exist. There is suggestive language in the zoning regulations as well, but nothing comes right out and specifies that they are not allowed.

Mr. Kimble asked if Mr. Kotrba intends to keep the mobile home and Mr. DeWitt responded that he was told that he does want to fix it up, to which Mr. Kimble said it appeared it would violate the nuisance ordinance. If Mr. Kotrba would remove the mobile home and clean up the rubbish, they could possibly work with him on the development permit. Mr. DeWitt said he would like to give Mr. Kotrba until September 18 to see if any progress has been made. As for the Patel property, Mr. DeWitt had done an inspection and found that much of it was cleaned up. The dogs and pull campers were gone, the furniture had been piled up closer to the mobile home, and a board was across the door to keep it closed. Their building permit expires in the next few days but Mr. DeWitt said he was having trouble contacting them. The property does have a well and septic system. Mr. Kimble said that no formal notice and order was sent to Patels and asked if Mr. DeWitt wanted to wait to see if he could correspond with them as well. Mr. DeWitt replied that he has no formal address and is not sure they even live on the property, but he will make another attempt to notify them.

Lastly, Mr. DeWitt suggested having a Notice and Order served on Soledad Cano, as he was notified in writing of the complaints against his property and chose to ignore the certified letter. Mr. Kimble said he would work on it.

Mr. DeWitt moved on to a report on oil and gas and wind energy, stating that the project manager for Nereo was scheduled to come in today to discuss the wind farm at Arriba but had not been in so far. Wiepking–Fullerton had another well approved earlier in the day, and three of the four gravel pits that were inspected have been approved. He asked about the new pit Mr. Stone was interested in on the Jenkins property and Mr. Stone said they would need to do some exploring to see if there is gravel there.

Mr. DeWitt left and County Treasurer Jim Covington was asked to come over and discuss the issue with the Treasurer Deeds. First, he informed Mr. Ensign that the \$28,000 from the oil company had gone back into the Road & Bridge fund, not County General.

Mr. Covington explained the situation to Mr. Kimble, stating that the first Treasurer’s Deed was issued on May 26, 2010, and the second on November 14, 2014. Mr. Kimble said he would look into it and Mr. Covington will check with the County Treasurer’s Association to see if anyone else has ever had such an issue arise.

Mr. Covington left and Mr. Kimble was asked for an update on the roundhouse. Mr. Ensign said that representatives from Spectrum were out on September 2 and he met with them as Ms. Devers had been ill. They did put the one window back that had been blown out by the storm and informed him that nine windows have been completely finished. They are still working on the doors. It was also determined that the beams in the middle of the doors are in poor condition. Since there was nothing about them in the original specs, Spectrum will contact the architect and make a proposal for how much it will cost to fix them. Ms. Devers had said at one point that there may be some funds available for that. Project completion date is now scheduled for April 26, 2016.

Mr. DeWitt stopped back in to let the Board know that he does need to have their approval on the 2016 EMPG grant after all; otherwise, he will not receive any money for what he has completed in the past nine months.

Mr. Schiffers made a motion to approve the 2016 EMPG grant. Mr. Stone seconded the motion, which carried unanimously.

With no further business to come before the Board, the meeting was adjourned until 9:00 a.m. on September 18, 2016.

Corinne M. Lengel, Clerk to the Board

Greg King, Chairman