

Board of County Commissioners of Lincoln County  
Agenda for January 13, 2015

9:00 Call to order and Pledge of Allegiance

9:00 Conduct a hearing on a supplement appropriation of \$25,000 to the 2014 Landfill budget

Approve final expense vouchers for the 2014 budget year

Noon - Adjourn for 2014

1:15 Call to Order and reorganize for 2015

- a. Elect Chairman and Vice Chairman
- b. Designate official notice board
- c. Appointments and holidays
- d. Set the county's vacation and sick leave policy
- e. Set the E911 surcharge per C.R.S. 29-11-103(3)(a)
- f. Approve Lincoln County's investment policy
- g. Adopt a resolution designating the person to prepare the 2016 Lincoln County budget

1. Approve the minutes from the January 7, 2015 meeting
2. County Commissioners reports
3. County Administrator's report
4. Old business
5. New business

The Board of Lincoln County Commissioners met at 9:00 a.m. on January 13, 2015. The following attended: Chairman Ted Lyons, Commissioners Greg King and Doug Stone, County Administrator Roxie Devers, Clerk to the Board Corinne M. Lengel, and commissioner-elect Ed Schiffers. Will Bublitz with the Limon Leader and Eastern Colorado Plainsman attended for the swearing-in ceremony of the elected officials at noon, as did several others.

Chairman Lyons called the meeting to order and led the Pledge of Allegiance, and then the Board conducted a hearing on a supplemental appropriation of \$25,000 to the 2014 Landfill budget. There were no members of the public present for the hearing.

Mr. King made a motion to adopt a resolution approving the supplemental appropriation of \$25,000 to the 2014 Lincoln County Landfill budget to pay for the purchase of a used John Deere tractor. Mr. Stone seconded the motion, which carried unanimously.

At a regular meeting of the Board of County Commissioners of Lincoln County, Colorado held in Hugo, Colorado on January 13, 2015 there were present:

Ted Lyons, Chairman	Present
Greg King, Vice Chairman	Present
Douglas D. Stone, Commissioner	Present
Stan Kimble, County Attorney	Absent & Excused
Corinne Lengel, Clerk of the Board	Present
Roxie Devers, County Administrator	Present

when the following proceedings, among others, were had and done, to wit:

**RESOLUTION #900** It was moved by Commissioner King and seconded by Commissioner Stone to propose the following resolution:

**WHEREAS**, C.R.S. 29-1-109 (1) allows supplementary budget appropriations by the governing body after adopting the budget and making appropriations when the governing body of a local government deems it necessary; and

**WHEREAS**, the Lincoln County landfill purchased a used John Deere 5520 tractor for \$25,000, the purchase of which was not anticipated; and

**WHEREAS**, whatever increases were made in the expenditures, like increases need to be made to the revenue so the budget remains in balance as required by law; and

**WHEREAS**, the year 2014 Lincoln County Landfill Fund has adequate funds in the unappropriated fund balance for the amount of the needed supplemental appropriation;

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of Lincoln County that \$25,000.00 be added to both the revenues and expenditures of the 2014 Lincoln County Landfill Fund budget;

**BE IT FURTHER RESOLVED** that the 2014 Lincoln County Landfill Fund budget be increased by \$25,000, thus making the total Landfill Fund budget \$188,811.00.

Board of County Commissioners  
of Lincoln County

ATTEST:

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
The commissioners approved the remaining expense vouchers from the 2014 budget.

COUNTY GENERAL FUND

Chief Deputy Salary \$3,591.77  
Corporal Salary \$2,932.44  
Correctional Officer III Salary \$3,222.45  
Clerk I Salary \$2,281.00  
Correctional Officer III Salary \$2,800.00  
Treasurer Salary \$3,650.00  
Part Time Deputy Clerk Salary \$398.75  
Administrator Salary \$4,470.00  
Land Use Admin Salary \$2,776.00  
Election Deputy Salary \$2,583.00  
Road Deputy Salary \$3,270.73  
Clerk I Salary \$2,523.00  
Clerk I Salary \$2,463.00  
Assessor Salary \$3,650.00  
Clerk I Salary \$2,316.00  
Deputy I Salary \$2,558.00  
Driver Examiner Salary \$2,835.00  
Correctional Officer I Salary \$2,463.00  
Fairgrounds Manager Salary \$1,400.00  
Metal Detector Salary \$378.25  
Correctional Officer I Salary \$2,697.00  
Attorney Salary \$2,422.50  
Commissioner Salary \$3,650.00  
Clerk Salary \$3,650.00  
Correctional Officer I Salary \$2,792.22  
Commissioner Salary \$3,650.00  
Correctional Officer I Salary \$2,664.38  
Maintenance Salary \$2,643.00  
Janitor Salary \$529.25  
Janitor Salary \$1,261.50  
Undersheriff Salary \$3,418.00  
Correctional Officer III Salary \$2,909.32  
Corporal Salary \$2,895.00

Coroner Salary \$825.00  
Sheriff Salary \$4,091.67  
VA Service Officer Salary \$408.33  
Correctional Officer II Salary \$2,855.29  
Janitorial Salary \$1,231.50  
Correctional Officer I Salary \$2,697.00  
Correctional Officer I Salary \$3,044.21  
Deputy Clerk Salary \$2,583.00  
Correctional Officer III Salary \$3,764.76  
Victim's Assistant Salary \$2,823.00  
Weed Coordinator Salary \$3,064.00  
Road Deputy Salary \$3,289.00  
Office Manager II Salary \$2,876.00  
Commissioner Salary \$3,650.00  
4-H Program Assistant Salary \$3,322.00  
Chief Deputy Salary \$2,776.00  
Metal Detector Salary \$680.00  
Captain Salary \$3,418.00  
Appraisal Clerk Salary \$2,366.00  
Correctional Officer II Salary \$3,308.28  
Road Deputy Salary \$3,096.19  
Admin Assist Salary \$3,280.00  
Metal Detector Salary \$1,640.50  
Correctional Officer III Salary \$3,464.17

27457 AFLAC, Premiums \$1,420.24  
27458 All Access Systems, Repairs \$1,803.58  
27459 All Pro Forms, Supplies \$1,109.26  
27460 Tony Bandy, Water Heaters \$5,600.00  
27461 CenturyLink, Phone \$66.54  
27462 CHP, Insurance \$66,537.92  
27463 Colorado State Treasurer, 4<sup>th</sup> Quarter Unemployment \$1,109.04  
27464 County Sheriffs of Colorado, Dues \$2,688.57  
27465 Jim Covington, Mileage \$184.40  
27466 Curian Clearing, Retirement \$6,860.70  
27467 Denver Health, Inmate Medical \$463.95  
27468 Entech Engineering, Annex Soil Test \$1,975.00  
27469 Evergreen Systems, IT Services \$697.60  
27470 Express Toll, Travel \$16.40  
27471 Family Support Registry, Garnishment \$200.00  
27472 Family Support Registry, Garnishment \$476.66  
27473 First Bankcard, Charges \$1,550.35  
27474 First Bankcard, Charges \$377.34  
27475 First Bankcard, Charges \$15.40  
27476 First Bankcard, Charges \$100.00  
27477 First Bankcard, Charges \$180.00  
27478 First Bankcard, Charges \$197.34  
27479 First Bankcard, Charges \$49.00  
27480 First Bankcard, Charges \$278.00  
27481 First Bankcard, Charges \$8.00  
27482 First Bankcard, Charges \$206.00

27483 First Bankcard, Charges \$82.27  
27484 First Bankcard, Charges \$23.00  
27485 Alex Flores, Reimbursement \$210.00  
27486 Giddy Up, Uniforms \$58.75  
27487 Great West Life & Annuity, Deferred Comp \$2,725.00  
27488 Hoffman Drug, Supplies \$23.97  
27489 Stan Kimble, Reimbursement \$385.64  
27490 Greg King, Mileage \$132.00  
27491 Leo's Electrical, Repairs \$83.00  
27492 Limon Ambulance, Reimbursement \$2,250.00  
27493 Limon Leader, Ad \$142.85  
27494 Limon Chrysler Dodge, Parts \$22.37  
27495 Lincoln Community Hospital, Contract & Training \$9,074.00  
27496 Lincoln County Road & Bridge, Fuel \$23.20  
27497 Lincoln County Public Health, Vaccinations & Training \$850.00  
27498 Ted Lyons, Mileage \$114.40  
27499 Marshall & Swift, Book \$614.20  
27500 Midwest Radar, Certification \$400.00  
27501 Muzzle Unlimited, Form \$725.00  
27502 Nebraska Safety and Fire Equipment, Repairs \$209.80  
27503 Parker Newbanks, Mileage \$36.00  
27504 Osborne's, Supplies \$3,859.67  
27505 Osborne's, Supplies \$372.17  
27506 PayFlex, Cafeteria Plan \$1,088.33  
27507 PayFlex, Dependent Care \$100.00  
27508 Pitney Bowes, Postage \$422.37  
27509 Precinct Police Products, Supplies \$188.75  
27510 Quill, Supplies \$169.31  
27511 Shideler Electric, Siren Installation \$3,574.60  
27512 State of Colorado, Postage 151.89  
27513 Doug Stone, Mileage \$184.80  
27514 Town of Genoa, Lease \$400.00  
27515 Treasurer of Lincoln County, State Withholding \$4,823.00  
27516 Treasurer of Lincoln County, Federal Withholding \$13,577.19  
27517 Treasurer of Lincoln County, FICA Withholding \$22,930.48  
27518 TrimTech, Repairs \$265.00  
27519 Tyler Technologies, IT Services \$16,247.00  
27520 Verizon Wireless, Phone \$53.67  
27521 Vern's TV, Supplies \$61.47  
27522 Waxie Sanitary, Supplies \$789.67  
27523 Xerox, Lease \$430.56  
27524 XESI, Supplies \$991.96

27569 All Pro Forms, Supplies \$324.51  
27570 Black Hills Energy, Utilities \$3,935.47  
27571 Cash Wa, Supplies \$52.49  
27572 ChemaTox, Bloodwork \$280.00  
27573 Colorado County Clerks Association, Dues \$690.00  
27574 Denver Health, Inmate Medical \$5,448.97  
27575 DirecTV, Television \$101.98

27576 DJ Petroleum, Fuel \$564.59  
27577 ESRTA, Phone \$1,948.22  
27578 First Call of Colorado, Transportation \$290.00  
27579 Hoffman Drug, Supplies \$320.16  
27580 Hugo Lumber, Repairs \$750.50  
27581 Hugo Postmaster, Stamps \$98.00  
27582 InfoRad, Supplies \$49.00  
27583 Interstate Battery, Maintenance \$247.94  
27584 Jefferson County, Coroner Services \$100.00  
27585 KC Electric, Utilities \$6,236.58  
27586 Limon Leader, Ad \$23.00  
27587 Lincoln County Road & Bridge, Fuel \$4,154.25  
27588 Lincoln County Extension Fund, Dues \$95.00  
27589 Zane Nestor, Coroner Assist \$100.00  
27590 Osborne's, Supplies \$22.84  
27591 Quill, Supplies \$362.48  
27592 Stone Communications, Supplies \$1,139.98  
27593 Town of Hugo, Burial \$115.00  
27594 US Postal Service, Rent \$86.00  
27595 Verizon Wireless, Phone \$33.28  
27596 Vern's TV, Supplies \$34.97  
27597 Wireless Advanced Communications, Repair \$577.50  
27598 Witt Boys, Parts \$531.01

27616 Denver Health, Inmate Medical \$5,339.64  
27617 Hart's Auto, Parts \$92.49  
27618 Hillyard/Denver, Supplies \$1,379.59  
27619 Lincoln County Treasurer, Reimbursement \$11,871.16  
27620 Lincoln County Treasurer, Reimbursement \$4,855.27  
27621 Lincoln County Clerk, Permit \$81.22  
27622 Matthew Bender, Laws \$18.66  
27623 Mike Patton Construction, Services \$100.00  
27624 Pronghorn Country Ace, Supplies \$67.37  
27625 Quill, Supplies \$429.68  
27626 Town of Limon, FTZ \$832.00  
27627 Town of Hugo, Utilities \$176.25  
27628 Tyler Technologies, IT Services \$770.00  
27629 USPS, Rent \$34.00  
27630 Xerox, Lease \$523.37

#### ROAD & BRIDGE

Road Crew Salary \$2,643.00  
Road Crew Salary \$2,943.00  
Road Crew Salary \$2,583.00  
Road Crew Salary \$2,643.00  
Mechanic Salary \$3,092.00  
Road Crew Salary \$2,643.00  
Road Crew Salary \$2,883.00  
Road Crew Salary \$4,021.61

Road Crew Salary \$2,583.00  
Road Crew Salary \$2,523.00  
Road Crew Salary \$2,883.00  
Road Crew Salary \$2,523.00  
Road Crew Salary \$2,523.00  
Road Crew Salary \$2,763.00  
Road Crew Salary \$3,003.00  
Road Crew Salary \$2,643.00  
Road Crew Salary \$2,763.00  
Road Crew Salary \$2,583.00  
Road Crew Salary \$3,291.13  
Road Foreman Salary \$3,124.00  
Road Foreman Salary \$3,124.00  
Road Foreman Salary \$3,524.00  
Road Crew Salary \$2,763.00  
Road Crew Salary \$2,643.00  
Road Crew Salary \$2,763.00  
Road Crew Salary \$3,003.00  
Shop Secretary Salary \$2,943.00  
Road Crew Salary \$2,523.00  
Road Crew Salary \$2,523.00

27425 21<sup>st</sup> Century, Parts \$448.65  
27426 Ace Industrial Supply, Parts \$786.60  
27427 AFLAC, Premiums \$100.10  
27428 AlSCO, Equipment Rental \$70.95  
27429 Black Hills Energy, Utilities \$1,070.39  
27430 CHP, Insurance \$42,795.11  
27431 Colorado State Treasurer, 4<sup>th</sup> Quarter Unemployment \$738.88  
27432 Curian Clearing, Retirement \$4,040.34  
27433 Division of Reclamation Mining & Safety, Permit \$323.00  
27434 Ethan Durham, Repairs \$534.00  
27435 Evan Enderson, Sand \$144.00  
27436 Family Support Registry, Garnishment \$612.00  
27437 First Bankcard, Charges \$180.00  
27438 First Bankcard, Charges \$180.00  
27439 Flagler Coop, Fuel \$53,720.43  
27440 Town of Genoa, Lease \$400.00  
27441 Great West Life and Annuity, Deferred Comp \$1,990.00  
27442 Charles Hoffman, Gravel \$531.00  
27443 JJ Keller, Supplies \$289.04  
27444 Light House, Parts \$665.00  
27445 Lincoln Community Hospital, Testing \$12.00  
27446 Mountain View Electric, Utilities \$580.92  
27447 Oklahoma Centralized Support Registry, Garnishment \$298.56  
27448 PayFlex, Cafeteria Plan \$15.00  
27449 Power Motive Corporation, Fuel \$222.18  
27450 Pronghorn Country Ace, Parts \$468.90  
27451 Ryland Manufacturing, V-Plow \$8,330.00  
27452 Treasurer of Lincoln County, State Withholding \$2,244.00

27453 Treasurer of Lincoln County, Federal Withholding \$5,878.63  
27454 Treasurer of Lincoln County, FICA Withholding \$12,599.68  
27455 Wagner, Parts & Repairs \$8,394.70  
27456 William Witt, Sand \$315.00

27550 Charles Brewer, Gravel \$2,149.00  
27551 CARSE, Dues \$45.00  
27552 DJ Petroleum, Fuel & Oil \$24,012.15  
27553 ESRTA, Phone \$342.12  
27554 Eastern Colorado Plainsman, Ad \$23.00  
27555 First Bankcard, Charges \$310.92  
27556 Town of Genoa, Utilities \$111.50  
27557 VOID  
27558 Interstate Battery, Parts \$156.95  
27559 Karval Water Users, Water \$70.00  
27560 KC Electric, Utilities \$306.93  
27561 Lawson Products, Parts \$166.73  
27562 Kurt Lofdahl, Gravel \$2,520.00  
27563 MacDonald Equipment, Parts \$1,697.14  
27564 Osborne's, Supplies \$10.68  
27565 Pronghorn Country Ace, Parts \$65.96  
27566 Steel Corner, Parts \$459.27  
27567 Doug Stone, Gravel \$1,524.50  
27568 Witt Boys, Parts \$809.10

27608 Wagner, Parts/Repairs \$12,852.19  
27609 Hugo Lumber, Parts \$138.61

#### CAPITAL PROJECTS

27525 Meyer & Sams, Lift Station \$3,406.00

#### LANDFILL

Operator Salary \$2,703.00  
Manager Salary \$3,124.00  
Landfill Salary \$336.00

27527 CHP, Insurance \$2,624.87  
27528 Colorado State Treasurer, 4<sup>th</sup> Quarter Unemployment \$55.48  
27529 Curian Clearing, Retirement \$393.33  
27530 Mountain View Electric, Utilities \$58.56  
27531 Osborne's, Supplies \$44.75  
27532 Treasurer of Lincoln County, State Withholding \$215.00  
27533 Treasurer of Lincoln County, Federal Withholding \$577.49  
27534 Treasurer of Lincoln County, FICA Withholding \$942.94



27600 CDPH, 4<sup>th</sup> Quarter Fees \$811.88  
27601 ESRTA, Phone \$75.80  
27602 Hugo Lumber, Supplies \$53.13  
27603 Lincoln County Road & Bridge, Fuel \$127.60  
27604 Witt Boys, Supplies \$168.42

#### LIBRARY

Bookmobile Salary \$392.01  
Bookmobile Salary \$903.83

27535 Colorado State Treasurer, 4<sup>th</sup> Quarter Unemployment \$12.74  
27536 Treasurer of Lincoln County, FICA Withholding \$198.26  
27537 Viaero Wireless, Phone \$66.40

27605 DJ Petroleum, Fuel \$81.65  
27606 Lincoln County Road & Bridge, Parts \$24.51  
27607 Witt Boys, Parts \$23.00

#### LODGING & TOURISM

27538 Advanced Small Business Marketing, Ad \$3,545.58  
27539 Danielle Dascalos, Marketing \$750.00  
27540 Techno Graphics, Marketing \$557.36

#### PUBLIC HEALTH AGENCY

Nurse Salary \$3,097.00  
Doctor Salary \$50.00  
Receptionist/Educator Salary \$1,061.90  
Nurse Salary \$2,607.75  
WIC Educator Salary \$2,331.00  
EPR Coordinator/Office Manager Salary \$2,576.00

27403 Heike Adams, Mileage \$98.40  
27404 CDPHE, Birth Certificates \$77.50  
27405 Century Link, Phone \$166.50  
27406 CHP, Insurance \$4,805.99  
27407 Colorado State Treasurer, 4<sup>th</sup> Quarter Unemployment \$105.76  
27408 Colorado Department of Health & Equipment, Supplies \$17.30  
27409 Curian Clearing, Retirement \$540.28  
27410 First Bankcard, Charges \$74.08  
27411 First Bankcard, Charges \$145.43  
27412 Great West Life and Annuity, Deferred Comp \$100.00  
27413 Tracy Grimes, Rent \$500.00  
27414 Mary Ann Hays, Mileage \$51.20

27415 Lewan & Associates, Copies \$38.97  
27416 Lincoln County Road & Bridge, Fuel \$49.01  
27417 Sonia Machuca, Services \$103.50  
27418 Onward Innovation, Training \$1,000.00  
27419 Osborne's, Supplies \$78.18  
27420 William Rusher, Reimbursement \$693.64  
27421 Sanofi Pasteur, Vaccines \$2,880.50  
27422 Treasurer of Lincoln County, State Withholding \$377.00  
27423 Treasurer of Lincoln County, Federal Withholding \$980.62  
27424 Treasurer of Lincoln County, FICA Withholding \$1,793.72

27543 ESRTA, Phone \$253.92  
27544 Mary Ann Hays, Mileage \$38.40  
27545 KCCHHS, WIC \$1,432.07  
27546 Limon Leader, Ad \$23.00  
27547 Novartis, Vaccines \$99.92  
27548 Osborne's, Supplies \$42.96  
27549 Witt Boys, Parts \$65.49

27631 Lewan & Associates, Copies \$42.22  
27632 Lincoln County Treasurer, Postage \$49.00  
27633 Lincoln County Road & Bridge, Fuel \$35.96

E-911

27526 Town of Genoa, Lease \$400.00

27599 Century Link, Phone \$267.21

#### HUMAN SERVICES ADMINISTRATIVE FUND

Director Salary \$5,540.00  
Admin Assist IV Salary \$2,713.00  
Admin Assistant Salary \$2,344.00  
Admin Assistant Salary \$2,344.00  
Caseworker I Salary \$2,850.00  
Legal Tech III Salary \$3,231.00  
Accountant Salary \$2,787.00  
PT Case Aid/ PT Tech Salary \$2,624.00  
IMT IV Salary \$2,713.00  
Assistance Pmts Supervisor V Salary \$3,305.00  
Caseworker III Salary \$3,728.00  
Caseworker IV Salary \$3,603.00  
Caseworker Supervisor Salary \$4,293.00  
Services Administrator Salary \$5,162.00  
Caseworker I Salary \$2,990.00  
CKLECC Coordinator Salary \$697.46  
IMT IV-Fraud Investigator Salary \$214.25

Leap Technician Salary \$883.90

66006 Eastern Colorado Plainsman, Ad \$388.52  
66007 ESRTA, Phone \$679.50  
66008 Farm Gas, Fuel \$142.82  
66009 Fast & Friendly, Fuel \$57.35  
66010 Fast & Friendly, Fuel \$313.10  
66011 Flagler News, Subscription \$28.00  
66012 Hugo Lumber, Supplies \$1.29  
66013 IEBT, Testing \$222.00  
66014 Limon Leader, Ad \$555.76  
66015 Lincoln County Road & Bridge, Fuel \$476.14  
66016 USPS, Postage \$86.00  
66017 Witt Boys, Supplies \$361.09  
66018 Andrew Lorensen, Travel \$88.40  
66019 Century Link, Phone \$114.62  
66020 Custom Ink, CKLECC \$5,666.00  
66021 Colorado State Treasurer, 4<sup>th</sup> Quarter Unemployment \$470.40  
66022 Darling Delights, Meeting \$41.00  
66023 Eastern Colorado Plainsman, Subscription \$23.00  
66024 First Bankcard, Charges \$330.00  
66025 First Bankcard, Charges \$13.13  
66026 First Bankcard, Charges \$120.15  
66027 First Bankcard, Charges \$355.70  
66028 First Bankcard, Charges \$152.53  
66029 First Bankcard, Charges \$210.82  
66030 First Bankcard, Charges \$228.40  
66031 First Bankcard, Charges \$30.81  
66032 First Bankcard, Charges \$159.81  
66033 First Bankcard, Charges \$187.86  
66034 First Bankcard, Charges \$177.71  
66035 Gunnison County, CKLECC \$624.75  
66036 IEBT, Testing \$55.50  
66037 Jean's Family Kitchen, Meeting \$50.00  
66038 Kiowa County Press, CKLECC \$374.40  
66039 Lincoln County Treasurer, Hot Line \$2,690.80  
66040 Lincoln County Sheriff, Processing \$84.80  
66041 Media Logic Radio, CKLECC \$3,000.00  
66042 NADA, Car Guides \$105.00  
66043 Office Max, Supplies \$334.19  
66044 Osborne's, Supplies \$104.66  
66045 Rose Padilla, Contract \$158.75  
66046 Rocky Mountain Microfilm, Supplies \$5,034.50  
66047 Verizon Wireless, Phone \$489.91  
66048 Viaero Wireless, Phone \$299.90  
66049 Xerox, Supplies \$199.34  
66050 Tricia Borns, Travel \$6.39  
66051 Lauren Lyons, Travel \$138.16  
66052 Nicole Poulos, Travel \$87.20  
66053 Haley Smith, Travel \$185.60  
66054 Lincoln County Treasurer, Withholdings \$14,031.28

66055 CHP, Insurance \$22,546.87  
66056 Curian Clearing, Retirement \$2,587.88  
66057 Great West Life & Annuity, Deferred Comp \$1,275.00  
66058 PayFlex, Cafeteria Plan \$350.00  
66059 AFLAC, Premiums \$314.81  
66060 Colette Barksdale, Travel \$110.10  
66061 Lincoln County DHS, Expenses & Travel \$1,659.03

Mr. Stone made a motion to approve the minutes from the meeting held on January 7, 2015, as submitted. Mr. King seconded the motion, which carried unanimously.

Mr. Stone reported checking roads on January 9. He also received a call from Jeff Thornton about a cattle guard on County Road 109 south of the lake that needs to be repaired. Dean Parker owns the land and had thought he signed papers with the county regarding maintenance of the cattle guard when it was put in, but he couldn't find them. Mr. Thornton wanted to know if the county could help in any way. Monty Mattson told Mr. Stone that the commissioners had passed a resolution requiring landowners to take care of their own cattle guards, but Mr. Stone felt that since the county has oiled all the way up to this particular cattle guard, they may need to help lift it out. The road crew may also need to build a detour and set up road blocks, but he didn't know if there were county regulations or guidelines that he needed to follow.

Mr. Lyons told him that he didn't see a problem with helping lift it out or providing timbers, or even helping them clean out underneath the cattle guard. If the landowner doesn't have a loader or other piece of equipment to do the job, Mr. Lyons felt that the county should offer assistance, especially when the county plowing the roads is generally what causes them to fill with dirt and debris anyway. He said they have done that in District One. Mr. Stone said he just didn't want to start something that would lead to everyone asking for county assistance if they weren't supposed to be doing it. He added that the cattle guard will need to be removed as it is some of the metal pipe that either needs to be welded or replaced.

Mr. Stone also reported getting eight inches of snow in areas of his district on Sunday night, so road crews were busy plowing roads the past two days.

Mr. King reported that the COG meeting on January 7 was cancelled due to the cold weather, and he attended a Centennial Mental Health video conference in Limon on January 8. President of the CMH board Tom Westfall stated that if Elbert County does not shape up then some of the administrative staff should be transferred to Limon. On January 9, Mr. King attended the Baby Bear Hugs meeting and reported that they made \$7,200 on their raffle. They now have ten families in their Safe Care courses, which are families that don't qualify for DHS benefits but can be given assistance through Baby Bear Hugs, such as child-proofing of their homes. On January 12, Mr. King attended the Lincoln County Economic Development Corporation meeting, stating that the main topic of conversation was communicating LCEDC activities to the public. The board *does not* want to name names when reporting which businesses are contacted. They

will also continue to bill the town of Hugo and leave their information on the website until the dues aren't paid.

Mr. Schifferns asked how they will address what was discussed at the last commissioner meeting and Mr. King said that most businesses don't want anyone to know if they've spoken with LCEDC, and Limon Town Administrator Dave Stone said that the town of Limon will pull out of LCEDC if that happens. Mr. King put in that he certainly does not want the county to have to take it over.

Mr. Lyons maintained that perception is still the problem and didn't believe the organization will get many donations if Lisa Nolder is not visiting the businesses. He added that she could visit every business in the town of Hugo in one day and wouldn't have to report anything that was confidential, but with the LCEDC board dictating the policy, she is between a rock and a hard place since her job is to follow that policy.

Mr. King also reported receiving a call from Marion Heger who has around 1,000 tires to dispose of and wanted to know if the county still brought the tire grinder to the landfill periodically. Mr. Lyons said they had done it one time and it was a mistake, as the steel was not removed from the tires, which caused problems.

Mr. King asked Ms. Lengel if the Driver Examiner closures are on the website, as he'd had a complaint from someone who does not get the local paper and was upset that the office was closed when they came to renew their license. Ms. Lengel assured him the closures are always posted on the website.

Lastly, Mr. Kiely had told Mr. King that the town of Limon would like to be informed when the county allows exemptions from subdivision regulations within or around Limon, as was recently done with Parker Land Company, LLC, since they may have questions. Ms. Devers said that Dave Stone is one of the recipients on the list for the commissioner agendas, but she didn't know if Mr. Kiely was.

Mr. Lyons reported attending the hospital board meeting on January 8, as did Mr. Schifferns. Mr. Lyons stated that Kathy Stone gave a presentation regarding the accounts receivables, and they are down to sixty-nine days out at this time. It had been reported that they were around 140 days out, but Ms. Stone had said that 105 days was a more realistic figure. Mr. Lyons felt that the new CEO, Kevin Stansbury, is doing a good job, adding that several changes have been around the hospital. He also said that they had discussed the fact that the hospital had 169 employees and how many children would possibly utilize a daycare facility. Lucas Hohl had made a motion that the building of a daycare facility not be pursued, as it is not feasible at this time. Mr. Lyons told them that the county might give the hospital the property that the annex building sets on if the commissioners decide to go ahead and move it, but he didn't feel the area would be large enough for what the requirements would be for a daycare.

On January 10, Mr. Lyons picked up Brad Gilchrist and they looked at a couple of the mobile homes that the county wants to have dismantled. He will tear down the one in Limon Mobile Home Park for the materials, but said that he would need \$200 to dismantle the one in Bovina since it's surrounded by bushes with thorns and is filled with trash. Mr. Lyons said the county would need to take care of the bushes in order for Mr. Gilchrist to get to the wood-sided home. He spoke with Crystal Smith, the woman who lives on the property, and she told him that her mother actually owns the land. They were under the impression that the county was going to do something with the mobile home over a year ago, and they are definitely in favor of getting rid of it. Mr. Lyons said he still feels that Mr. Kimble needs to let the commissioners know if there are any legal ramifications to the county having someone dismantle them. Ms. Devers said she'd received an email from CTSI asking several other questions that the county should be asking to avoid litigation, and added that she doubted that Mr. Gilchrist carries his own liability insurance. Mr. Lyons went on to say that he'd told Mr. Gilchrist that the county probably wouldn't have a problem paying him the \$200 and would most likely allow him to haul the trash inside the trailer to the landfill free of charge. He suggested that the other commissioners either go and look at the mobile home or have Land Use Administrator John DeWitt take pictures of it so that they understood what they were faced with. Mr. Schiffers said he'd seen it several years ago and knew what he was talking about. Mr. Lyons said he would like to know if the county is liable since the mobile homes are county property.

Mr. Lyons also stopped by the landfill and James Martin was there loading up the electronics to be recycled. He then drove down County Road 26 and commented that the oil production has definitely slowed down quite a bit in that area.

Ms. Devers had several forms for the commissioners to fill out regarding the county's retirement plan, and then stated that when she was gone on January 8, Katie Zipperer called Ms. Lengel to report that the Bookmobile laptop was stolen from the Limon library and wanted to know if she should file a police report. Ms. Lengel told her to do so. Subsequently, Ms. Zipperer gave Ms. Devers the specs on a new laptop that she would like to order, but failed to include the cost. She had thought the last one was around \$300, but she would also need a case and the accessory bundle. Ms. Devers asked the commissioners if they wanted to approve a spending limit, but Mr. King said he would prefer that Ms. Zipperer give more details regarding exactly what she wants.

A letter to the fairgrounds was received from Pronghorn County/Ace regarding the announcement of a partnership with BlueTarp Financial, which would be another avenue, basically similar to a credit card with a \$5,000 limit, to purchase items from their store. Mr. King said the way the bills are currently handled is fine. Since the billing statements from Pronghorn generally come after the commissioners have approved bills at the beginning of the month, Ms. Devers said she will have to contact Donna Metcalf and ask if she will consider waiving the late charges that incur. Otherwise, county employees may have to refrain from shopping there.

Each year, Ms. Devers completes a certification for any Enterprise Zone Projects the county has and since the fairgrounds is one, she will need to complete the certification if the Board still wants her to. She stated that if there are no contributions within two years the state can drop the organization from the list, and since there have never been any contributions, it is likely that will happen. People have said they won't contribute unless the commissioners state what the money will be spent on, and the commissioners have never wanted to commit to a particular project, so it's been a Catch-22 situation. Ms. Devers emailed Tricia Hale with NextEra to let her know that the Enterprise Zone was another means of donating money to the county that was also tax deductible, but she has not heard anything back from her. Mr. Stone commented that he calls her almost weekly and she has never gotten back to him on the building, either. Ms. Devers had set up a large display at the fair but never got a single contribution. Mr. Schiffers asked how much it took to keep the Enterprise Zone active, and Ms. Devers told him it would need to be at least \$250.

There was no old business and the only new business was information from Mr. King that Mark McHone and Caleb Brent paid the past due utility pole reimbursement fees and Mr. McHone also paid his portion of the meal ticket that was discussed at the last meeting.

The Board reviewed the December 2014 County Clerk and Sheriff reports.

Mr. King asked Ms. Devers if she had any further information on the roundhouse, but she still has not heard back from Tom Cella. She emailed him and told him that Spectrum must perform 80% of the work and asked if he had received County Attorney Stan Kimble's letter. She also told him that if he agrees that Spectrum will perform 80% of the work then they need to get started.

Ms. Devers had looked up the prices on a Toshiba laptop, which is what Katie Zipperer would like to purchase for the bookmobile, and stated that it would be \$349.99 for the lower end model. The case and other accessories would be \$24.99, but the computer only comes with a one-month trial of Office 365, so she would also have to purchase software, which may be around \$70 for the cheapest package. Norton Antivirus would run \$79.99 for a year, so Ms. Devers said they were looking at a minimum of \$525, assuming Ms. Zipperer wanted the cheapest software. Mr. King said he would still like for Ms. Zipperer to let them know exactly what she wants before they decide how much she can spend. He asked if the theft was covered by the county's insurance, but Ms. Devers said it would not be due to the deductible. She will contact Ms. Zipperer to find out exactly what she wants to order.

With no further business to come before the Board for 2014, the meeting was adjourned until 1:15 p.m. on January 13, 2015.

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Corinne M. Lengel, Clerk to the Board

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Ted Lyons, Chairman

The Board of Lincoln County Commissioners met at 1:15 p.m. on January 13, 2015. The following attended: Commissioners Greg King, Doug Stone, and Ed Schifferns, County Administrator Roxie Devers, and Clerk to the Board Corinne M. Lengel. County Treasurer Jim Covington was also present for the first fifteen minutes.

Vice-Chairman Greg King called the meeting back to order and called for nominations for chairman for 2015. Mr. Stone made a motion to appoint Greg King as the chairman of the board for 2015. Mr. Schifferns seconded the motion, which carried unanimously. Mr. Schifferns then made a motion to appoint Doug Stone as the vice-chairman of the board for 2015. Mr. King seconded the motion, and it also carried unanimously.

Mr. Stone made a motion to designate the official notice board for the Board of County Commissioners as that which is located in the lobby hallway of the county courthouse. Mr. Schifferns seconded the motion and it carried unanimously.

Mr. Stone made a motion to approve the following list of appointments and holidays for 2015. Mr. Schifferns seconded the motion, which carried unanimously.

#### **APPOINTMENTS FOR 2015**

County Attorney	Stan Kimble
Official Banks	First National Bank of Hugo Mile High Bank Equitable Savings & Loan ColoTrust Csafe High Plains Bank Eastern Colorado Bank First Financial Equity Corp Colorado Statewide Investment Program (CSIP) SIGMA Financial Corporation
County Physician Public Health Specialist Fairgrounds Manager	Dr. John Fox Kelly Alvarez Julie Joffe
Veterans Service Officer	Parker Newbanks, Jr.
Shop Foreman	Chris Monks
Road Foremen District #1	Chris Monks



District #2  
District #3

Mark McHone  
Monty Mattson

Jail & Juvenile Officer

Tom Nestor

Official Newspaper

Limon Leader

Hospital Board – 7 Members – 5 Year Term

2016  
2017  
2017  
2018  
2019  
2020  
2020

Linda Olsen  
Jack Cross  
Keith James  
Steve Burgess  
Dolle Lehrkamp  
Lucas Hohl  
Linda Orrell

Fair Board – 9 Members – 3 Year Term

2016  
2016  
2016  
2017  
2017  
2017  
2018  
2018  
2018

Wendy Simmons  
LaRay Becker-Patton  
Chip Reid  
Clinton Clark  
April Hollowell  
Tom Lee  
John Higgins  
Ed B. Schifferns  
Mike Vaughn

Land Use Board – 9 Members – 3 Year Term

2016  
2016  
2016  
2017  
2017  
2017  
2018  
2018  
2018  
John DeWitt

John Reid  
Chris Monks  
Paul Martin  
Scott Ravenkamp  
John Thompson  
Curtis Dutro  
Ephron Brent  
Shawn Smith  
John Higgins  
Secretary

Land Use Board of Adjustment

2016	Sid Yoder
2016	Jamie Clark, Alternate
2017	Robert Boyd
2017	Scott Ravenkamp
2017	Paul Jenkins, Alternate
2017	Jim Mannis
2018	Shawn Smith
2018	Ephron Brent, Alternate

Weed Board – 9 Members – 3 Year Term

2016	Terry Saffer
2016	Todd Thompson
2016	Wade Hollowell
2017	Tom LeValley
2017	Shelby Britten
2017	Jamie Clark
2018	Scott Ravenkamp
2018	Robert W. Raines, Jr.
2018	David Riemenschneider

E911 Authority Board – 5 Members – 2 Year Term

2016	Ken Stroud
2016	Patrick Leonard
2017	Jack Cross
2017	Diane Kimble
2017	Mark McHone

Bookmobile Board – 5 Members – No Term Limit

Bobbie Jaques	Cherry Stogsdill
Mary Andersen	Lisa Miller
Pam Brown	

Prairie Development Corporation – 2 Members – 2 Year Term

1/2017	Robert Safranek
1/2017	Steve Burgess

Tourism Board – 5 Members – 2 Year Term

1/2016	Steve Beedy
1/2016	Linda Orrell

1/2017  
1/2017  
1/2017

Donna Metcalf  
Dan Merewether  
Apryl Huelskamp

Representatives for:

Baby Bear Hugs  
Centennial Mental Health  
County Health Pool

Greg King  
Greg King  
Doug Stone  
Roxie Devers – Alternate  
Doug Stone  
Greg King  
Gary Beedy  
Greg King  
Roxie Devers – Alternate  
John DeWitt - Alternate

Colorado East Action Agency  
Council of Governments  
COG Economic Development Board Member  
EMS and RETAC

Rob Handley  
John DeWitt  
Ed Schifferns  
Ed Schifferns  
Ed Schifferns/Greg King  
Greg King

RETAC Pre-hospital  
Land Use  
Lincoln Community Hospital  
Southeast & East Central Recycling  
Resources Unlimited  
Transit Advisory Committee  
Eastern Colorado Services for the  
Developmentally Disabled  
Bookmobile

Vicki Duran  
Greg King

Human Services Region Citizen Review Panel – 3 Year Term

1/2017

Linda Messer

The following list of holidays was approved for 2015:

January 19, 2015  
February 16, 2015  
May 25, 2015  
July 3, 2015  
September 7, 2015  
October 12, 2015  
November 11, 2015  
November 26 and 27, 2015  
December 25, 2015  
January 1, 2016

Martin Luther King Day  
President's Day  
Memorial Day  
Independence Day  
Labor Day  
Columbus Day  
Veterans Day  
Thanksgiving  
Christmas Day  
New Year's Day

Mr. Stone made a motion to set the county's vacation and sick leave policy for 2015, according to the personnel policy adopted on January 1, 2014. Mr. Schifferns seconded the motion, which carried unanimously.

Mr. Schifferns made a motion to set the E-911 surcharge at \$.70, per C.R.S. 29-11-103(3)(a). Mr. Stone seconded the motion, which carried unanimously.

County Treasurer Jim Covington presented the Lincoln County Investment Policy, explaining that it had not changed from last year. He informed the board members that the policy looks at the safety and liquidity of the money the county has invested and dictates that certain percentages be invested in various types of funds. He added that it also looks at eligible investment avenues. Mr. Stone made a motion to adopt the Lincoln County Investment Policy for 2015. Mr. Schifferns seconded the motion, which carried unanimously. Mr. Covington asked that the commissioners let him know of any large purchases they intend to make so that he can make sure the assets are liquid at the time and the county doesn't lose any accrued interest.

Ms. Devers announced her retirement with the county, stating that in the past she has been designated personally as the county's budget officer. Since she will be leaving in the fall, she changed the resolution to read, "Lincoln County Administrator" instead.

Mr. Stone made a motion to adopt a resolution designating the Lincoln County Administrator as the budget officer who will complete the preparation of the 2016 budget. Mr. Schifferns seconded the motion, which carried unanimously.

At a regular meeting of the Board of County Commissioners of Lincoln County, Colorado held in Hugo, Colorado on January 13, 2015 there were present:

Greg King, Chairman	Present
Douglas D. Stone, Vice Chairman	Present
Ed E. Schifferns, Commissioner	Present
Stan Kimble, County Attorney	Absent & Excused
Corinne Lengel, Clerk of the Board	Present
Roxie Devers, County Administrator	Present

when the following proceedings, among others, were had and done, to-wit:

**RESOLUTION #901** It was moved by Commissioner Stone and seconded by Commissioner Schifferns to adopt the following resolution:

**WHEREAS**, C.R.S. 29-1-104 states that the governing body of each local government shall designate or appoint a person to prepare the budget and submit the same to the governing body; and

**WHEREAS**, one of the duties of the County Administrator is to act as the budget officer for Lincoln County;

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of Lincoln County that the Lincoln County Administrator is designated as the person to prepare the 2016 budget.

Upon roll call the vote was:

Commissioner Schifferns, Yes; Commissioner Stone, Yes; Commissioner King, Yes.

The Chairman declared the motion carried and so ordered.

Board of County Commissioners  
of Lincoln County

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ATTEST:

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Clerk of the Board

Mr. Covington asked to add a bank to the list of official banks used by the county, and Mr. Stone made a motion to approve the addition of SIGMA Financial Corporation to the Official Banks on the 2015 Appointments. Mr. Schifferns seconded the motion, which carried unanimously.

Ms. Devers went to get her job description for the Board to review, asking if there was anything they would like to change. She, herself, made a few adjustments, such as adding HR Coordinator and "complete reports for county landfill operations", as well as "other duties as assigned." She also removed several duties that she no longer performs. After checking the personnel policy, Ms. Devers commented that there is a provision allowing internal transfers of employees into other positions and departments if the Board would like to consider that, which they agreed would be an excellent idea.

Mr. Schifferns made a motion to approve the amended job description for the county administrator. Mr. Stone seconded the motion, which carried unanimously.

Mr. King asked Ms. Devers how long she would need to train her replacement and inquired about a starting salary, and she responded that she would like as much time as possible. As for salary, if someone is promoted from within, the commissioners would have to consider whether to follow the promotion procedures in the county's Pay Schedule Policies, which usually involves someone being promoted from within the same office, or not using that procedure and negotiating with the new employee. Ms. Devers will send an email to department heads to let them know about the opening, and the commissioners agreed they would like applications turned in from internally by January 29 so that they can review them on

January 30. Mr. King also commented that if they do have to advertise outside of the county they may need to utilize the Mile Saver Shopper and Flagler News as well.

With no further business to come before the Board, the meeting was adjourned until 9:00 a.m. on January 29, 2015.

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Corinne M. Lengel, Clerk to the Board

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Greg King, Chairman