

Board of County Commissioners of Lincoln County  
Agenda for December 6, 2013

9:00 Call to order and Pledge of Allegiance

9:00 Public Health Director Sue Kelly to give her monthly report and to present her employment contract for approval and signature

10:00 Conduct a hearing on adoption of the county's 2014 budget

10:15 Public Trustee Jim Covington will conduct the hearing for the 2014 Public Trustee's budget

11:00 Ben Mendenhall with the Colorado Statewide Investment Program to provide a program description of services

1:00 Undersheriff Gordon Nall and the Fire Chiefs from the fire departments in Lincoln County to discuss the current fire levels in place and the possibility of going to a Level 3 countywide

1. Approve the minutes from the November 26, 2013 meeting
2. Review the November 2013 report from the County Treasurer's office
3. Review and sign a letter in support of the Northeast Behavioral Health regional application to provide crisis services
4. Act on a proposal from JR Engineering to conduct a hydrology study for the site where culverts were washed out in Road & Bridge District 3 during the September flooding event. Also, review the paperwork submitted to FEMA for partial reimbursement for repairs to flood damaged roads.
5. Review the paperwork received from Pine Bluffs Gravel and Excavating, Inc. on the Limon Pit, which is located in the Southeast quarter of Section 28-T9S-R56W
6. County Commissioners' reports
7. County Administrator's report
8. County Attorney's report
9. Old business
10. New business
11. Approve additional expense vouchers

The Board of Lincoln County Commissioners met at 9:00 a.m. on December 6, 2013. The following attended: Chairman Ted Lyons, Commissioners Greg King and Doug Stone, County Administrator Roxie Devers, and Clerk to the Board Corinne M. Lengel. County Attorney Stan Kimble attended in the afternoon.

Chairman Lyons called the meeting to order and asked Public Health Director Sue Kelly to lead the Pledge of Allegiance.

Ms. Kelly introduced Heike Adams, her new nurse, and thanked the Board again for letting her hire her. The results of the vital records quarterly application audit were high, with just one mistake that kept them from scoring 100%, and there has been no word on the roll-out for electronic death certificates, although Ms. Kelly said she feels it will be coming soon. As part of her orientation and introduction to the CEDRS website, Ms. Adams interviewed the contact on one case of STEC (a type of E. coli) that required investigation. She is also learning the immunization practices and using the CIIS Registry. CDPHE will be purchasing a new medical refrigerator for the department's vaccines in the near future, so Ms. Kelly said she will contact other departments to see if someone can use their old one. Lincoln County has been approved to re-start the "Baby & Me Tobacco Free" program in January, and an MOU will be forthcoming from Rocky Mountain Health Plans Association for a six-month grant in the amount of \$5,600 for the program. Training will take place in February, but they can begin participant recruitment in January. Although they do not anticipate a heavy workload with the activity, they will schedule one-on-one counseling with pregnant or post-partum smoking mothers to help them quit, with a promise of free diapers for the baby's first year. Both Ms. Kelly and Ms. Adams attended the two-day Fall Tobacco Conference in Denver and learned a lot, got some great resources, and returned "fired up" about tobacco cessation.

Mr. Lyons said he hoped it would work out for them, but he believes that teenage smoking is at an all-time high, especially in Lincoln County. Ms. Kelly agreed that Lincoln County is statistically one of the highest counties in the state for heart disease, adding that smoking is largely a cause of that.

From the conference, Ms. Adams said they learned that counseling and education are actually the least effective for cessation, as it takes seven-to-nine attempts for a tobacco user to quit. However, there are things that municipalities can do; such as, increase the tax on tobacco products, license retailers, ban flavorings, and pass minimum pack laws, as well as encourage tobacco users to quit with counseling and education. These things are proven to work, the most effective being an increase in cost. Although some tobacco users might not quit completely, they may at least cut back if the price gets too high, which is at least some improvement. She went on to say that e-cigarettes are now becoming popular, especially with the younger smokers, as they are lead to believe that they are "better for them" than regular cigarettes, as there is a misconception that they don't have nicotine in them. Ms. Adams said they definitely contain nicotine, but since they are not regulated by the FDA, there is no knowledge of what other additives they contain. Ms. Adams said one of the possibilities is formaldehyde. She added that physicians need to be encouraged to inform patients that using

e-cigarettes in place of regular cigarettes has not been proven as a means to quit smoking and should not be used as such.

Ms. Kelly put in that cessation will be covered under the Affordable Care Act and they hope to do their part to educate youngsters not to ever start using tobacco. She finished up her report by stating that they are continuing the Connect for Health Colorado activities, they hosted regional training for the Colorado Health Care Program for Children and Youth with Special Needs, and Bill Rusher hosted a meeting in Hugo with Dawn James and Darcy Jansen to fit the SNS plan into the new statewide template. She has had no reported cases of flu and still has a few of the free doses left, but otherwise is almost out of vaccine.

After the Board had reviewed it, Mr. Stone made a motion to approve Sue Kelly's employment contract for 2014. Mr. King seconded the motion, which carried unanimously.

Mr. Stone made a motion to approve the November 26, 2013, minutes, as submitted. Mr. King seconded the motion, which carried unanimously.

The Board reviewed the November 2013 report from the County Treasurer, as well as a letter in support of the Northeast Behavioral Health regional application to provide crisis services. Mr. King made a motion to sign the letter, Mr. Stone seconded the motion, and it carried unanimously.

Before acting on a proposal from JR Engineering to conduct a hydrology study for the site where culverts were washed out in Road & Bridge District 3 during the September flooding, the Board agreed that they would first like to call Justin Blocker to ask if the study is a requirement since the price could now possibly be as high as \$8,695. Ms. Devers placed a call to Mr. Blocker, but had to leave a message. The Board did review the paperwork submitted to FEMA for partial reimbursement for repairs to flood-damaged roads, as well as the paperwork received from Pine Bluff's Gravel and Excavating, Inc. on the Limon Pit which is located in the southeast quarter of Section 28, Township 9 South, Range 56 West.

At 10:00 a.m., the Board conducted the hearing on adoption of the county's 2014 budget. Ms. Devers said that Elbert County had sent a letter to Arapahoe County stating they did not want to use forecasted population figures but rather figures used by the D.A.'s office instead, and since Arapahoe County decided it wasn't worth arguing over they honored the request.

Since no public attendees were present for the budget hearing no discussion was held and Mr. King made a motion to adopt a resolution adopting the 2014 budget, as presented. Mr. Stone seconded the motion, which carried unanimously.

At a regular meeting of the Board of County Commissioners of Lincoln County, Colorado held in Hugo, Colorado on December 6, 2013, there were present:

Ted Lyons, Chairman	Present
Greg King, Vice Chairman	Present
Douglas D. Stone, Commissioner	Present
Stan Kimble, County Attorney	Absent & Excused
Corinne Lengel, Clerk of the Board	Present
Roxie Devers, County Administrator	Present

when the following proceedings, among others, were had and done, to-wit:

**RESOLUTION #866** It was moved by Commissioner King and seconded by Commissioner Stone to adopt the following resolution:

**WHEREAS**, the Board of County Commissioners of Lincoln County, Colorado has the authority and responsibility pursuant to C.R.S. 29-1-103 to adopt a budget for Lincoln County for the 2014 calendar year; and

**WHEREAS**, in addition to the above referenced statute, the Board of County Commissioners also recognizes the passage of Amendment 1 to the laws of the State of Colorado on November 3, 1992, and has incorporated its interpretation of such Amendment into the 2014 budget; and

**WHEREAS**, upon due and proper notice, published in accordance with the law, said proposed budget was open for inspection by the public at a designated place, and a public hearing was held on December 6, 2013, at which time objections of the electors of Lincoln County were considered; and

**WHEREAS**, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance as required by law;

**NOW, THEREFORE BE IT RESOLVED** that the following spending limits are adopted for calendar year 2014:

General Fund	\$5,993,018
Road & Bridge Fund	4,775,201
Human Services Fund	3,277,463
Library Fund	40,767
Contingent Fund	170,666
Conservation Trust Fund	63,000
Weed Control Fund	0
E911 Fund	324,918
Capital Projects Fund	839,500
Landfill Fund	163,811

Lodging Tax Fund	154,000
Public Health Agency Fund	269,637
Hospital Fund	13,381,879
Total	<u>\$29,453,860</u>

**BE IT FURTHER RESOLVED** that the mill levies established for the following funds are:

General Fund	17.00 mills
General Fund – Mills for hospital	4.00 mills
Road & Bridge Fund	14.90 mills
Social Services Fund	3.00 mills
Library Fund	.25 mills
Capital Projects Fund	4.50 mills
Landfill Fund	.70 mills
Public Health Agency Fund	.65 mills
Hospital Fund	2.50 mills
Total	<u>47.50 mills</u>
Less Temporary Property Tax Credit General Fund	<u>-12.00 mills</u>
Total	35.50 mills

Upon roll call the vote was:

Commissioner King, Yes; Commissioner Stone, Yes; Commissioner Lyons, Yes.

The Chairman declared the motion carried and so ordered.

Board of County Commissioners  
of Lincoln County

ATTEST:

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Clerk of the Board

Mr. Stone then made a motion to adopt a resolution appropriating funds for the 2014 budget. Mr. King seconded the motion, which carried unanimously.

At a regular meeting of the Board of County Commissioners of Lincoln County, Colorado held in Hugo, Colorado on December 6, 2013, there were present:

Ted Lyons, Chairman	Present
Greg King, Vice Chairman	Present
Douglas D. Stone, Commissioner	Present
Stan Kimble, County Attorney	Absent & Excused
Corinne Lengel, Clerk of the Board	Present
Roxie Devers, County Administrator	Present

when the following proceedings, among others, were had and done, to-wit:

**RESOLUTION #867** It was moved by Commissioner Stone and seconded by Commissioner King to adopt the following resolution:

**WHEREAS**, the Board of County Commissioners of Lincoln County adopted the annual budget in accordance with the local government budget law and the provisions of Amendment 1 on December 6, 2013; and

**WHEREAS**, the Board of County Commissioners of Lincoln County has made provision therein for revenues in an amount equal to the total proposed expenditures as set forth in said budget; and

**WHEREAS**, it is not only required by law, but also necessary, to appropriate the revenues provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of Lincoln County;

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of Lincoln County, Colorado, that the following sums are hereby appropriated for 2014 from the revenue of each fund to each fund:

General Fund	\$ 5,993,018
Road & Bridge Fund	4,775,201
Social Services Fund	3,277,463
Library Fund	40,767
Contingent Fund	170,666
Conservation Trust Fund	63,000
Weed Control Fund	0
E911 Fund	324,918
Capital Projects Fund	839,500
Landfill Fund	163,811
Lodging Tax Fund	154,000
Public Health Agency Fund	269,637
Hospital Fund	13,381,879
Total	<u>\$29,453,860</u>

Upon roll call the vote was:

Commissioner King, Yes; Commissioner Stone, Yes; Commissioner Lyons, Yes.

The Chairman declared the motion carried and so ordered.

Board of County Commissioners  
of Lincoln County

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ATTEST:

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Clerk of the Board

Mr. King made a motion to adopt a resolution setting the mill levies for the 2014 budget. Mr. Stone seconded the motion, which carried unanimously.

At a regular meeting of the Board of County Commissioners of Lincoln County, Colorado held in Hugo, Colorado on December 6, 2013, there were present:

Ted Lyons, Chairman	Present
Greg King, Vice Chairman	Present
Douglas D. Stone, Commissioner	Present
Stan Kimble, County Attorney	Absent & Excused
Corinne Lengel, Clerk of the Board	Present
Roxie Devers, County Administrator	Present

when the following proceedings, among others, were had and done, to-wit:

**RESOLUTION #868** It was moved by Commissioner King and seconded by Commissioner Stone adopt the following resolution:

CERTIFICATION OF TAX LEVIES

This is to certify that the tax levy to be assessed upon all property within the limits of Lincoln County, State of Colorado, based on a total assessed valuation of \$123,789,426 for the budget year 2014 as determined and fixed by the Board of County Commissioners, is:

General Operating Expenses:

General Fund	17.00
General Fund – Mills to the hospital	4.00
Road & Bridge Fund	14.90
Social Services Fund	3.00
Library Fund	.25
Contingent Fund	0
Conservation Trust Fund	0
Weed Control Fund	0
E911 Fund	0
Capital Projects Fund	4.50
Landfill Fund	.70
Lodging Tax Fund	0
Public Health Agency Fund	.65
Hospital Fund	2.50
Total	<u>47.50 mills</u>
Less Temporary Property Tax Credit – General Fund	- 12.00
Total	<u>35.50 mills</u>

Upon roll call the vote was:

Commissioner King, Yes; Commissioner Stone, Yes; Commissioner Lyons, Yes.

The Chairman declared the motion carried and so ordered.

Board of County Commissioners  
of Lincoln County

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ATTEST:

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Clerk of the Board

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Ms. Devers said that the Board had made the rule at one time that commissioners need to approve all level or step promotions for county employees, so they would need to approve promotions for County Treasurer’s office employee Aliana (Kyle) Cochran and DHS employees Kelly Johnson and Melissa Gossett. The Board approved the promotions.

At 10:15 a.m., Public Trustee Jim Covington conducted the hearing for the 2014 Public Trustee's budget. After hearing the budget proposal, Lincoln County Public Trustee Jim Covington approved the Public Trustee's 2014 budget, thus satisfying the state requirements imposed the previous year.

While Mr. Covington was still there, Mr. King reported attending the salary discussion at the Eastern District portion of conference the previous week, and the district does support the bill to increase salaries for elected officials; however, they believe that the increase should be the same for all categories of counties. He added that the new senate president is not in favor of passing the legislation in an election year.

Mr. Stone reported attending CCI winter conference Monday through Wednesday, and stopping at the shop on Thursday to see how the crushing/mowing of the tumbleweeds was working out. He stated that it is working quite well but the progress is slow, as they can only do about eight or nine miles a day.

Mr. Lyons reported attending a portion of the conference before falling ill and having to return home. On December 3, Mr. Lyons received a phone call from Mike Mellott about the gates being left open on the railroad ROW. Mr. Lyons tried to call Brad Compton but had to leave a message. He added that they have a new foreman, Shane Mapes, so he informed Mr. Mapes of the situation.

Mr. King also reported attending winter conference, and also receiving a phone call from Jim Collie on December 5 about selling gravel. Mr. King told him he didn't think the county was allowed to sell gravel to individuals. Ms. Devers confirmed that because of the fact that they are licensed as county pits, the pit type and rules would have to change, so selling to individuals is indeed prohibited.

Ms. Devers reported receiving a call from Roofing Alliance. They still have about three days' work left to do on the courthouse roof, but since the temperatures have been so low, they cannot get it done by the deadline of December 10. Ms. Devers asked the Board if they wanted to penalize the company since the terms of the contract will not be fulfilled on time, but the commissioners agreed there would be no benefit in doing so.

Human Services Director Colette Barksdale requested that Ms. Devers ask the Board to approve a county credit card with a \$500 limit for her newest employee, Kelly Johnson. Mr. King made a motion to approve the credit card, Mr. Stone seconded the motion, and it carried unanimously.

Ms. Devers explained the county's Cafeteria Plan to the new commissioners, stating that the maximum amount allotted for medical care was increased to \$2,500, and asked them to authorize the changes to the plan. Mr. Stone made a motion to approve the changes to the county's Cafeteria Plan, Mr. King seconded the motion, and it carried unanimously.

Bookmobile employee Katie Zipperer is due a step raise, so Ms. Devers said at least one of the commissioners would need to do an employment evaluation on her prior to the December payroll being done if they intend to give her the raise. Mr. King said he would check her performance with some of the Bookmobile board members.

The department heads have worked diligently on making changes to the county's personnel policy which needs to be approved by the commissioners, hopefully at the December 17 meeting. Ms. Devers gave copies of the policy to the Board to review and it will go into effect on January 1, 2014, if approved.

A previous board of commissioners adopted a resolution designating a list of medical service providers for Worker's Comp insurance claims, but the resolution needs to be amended to include new providers. If employees get hurt on the job, they are encouraged to go to one of the providers listed for Worker's Comp claims.

Mr. King made a motion to adopt a resolution amending the list of medical service providers for Worker's Comp to include Limon Family Practice, Plains Medical Center, Gordon Clinic, and the Flagler Clinic. Mr. Stone seconded the motion, which carried unanimously.

At a regular meeting of the Board of County Commissioners of Lincoln County, Colorado held in Hugo, Colorado on December 6, 2013, there were present:

Ted Lyons, Chairman	Present
Greg King, Vice Chairman	Present
Douglas D. Stone, Commissioner	Present
Stan Kimble, County Attorney	Absent & Excused
Corinne Lengel, Clerk of the Board	Present
Roxie Devers, County Administrator	Present

when the following proceedings, among others, were had and done, to-wit:

**RESOLUTION #869** It was moved by Commissioner King and seconded by Commissioner Stone to adopt the following resolution:

**WHEREAS**, C.R.S. 8-43-404 (5) (a) and Rule 8 of the Division of Workers' Compensation Rules of Procedure requires that in all cases of injury, the employer or insurer shall provide a list of at least two physicians or two corporate medical providers or at least one physician and one corporate medical provider, where available, in the first instance, from which list an injured employee may select the physician who attends said injured employee; and

**WHEREAS**, the Board of County Commissioners of Lincoln County has determined that in the best interests of the county employees the following list of medical providers should be named as Lincoln County's Workers' Compensation Designated Medical Providers, thus allowing employees to be attended by the available doctor on duty;

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of Lincoln County that the following are named as Lincoln County’s Workers’ Compensation Designated Medical Providers:

Gordon Clinic  
111 6<sup>th</sup> Street  
Hugo, CO 80821  
719-743-2155

Plains Medical Center  
820 1<sup>st</sup> Street  
Limon, CO 80828  
719-775-2367

Limon Family Practice Clinic  
2110 6<sup>th</sup> Street  
Limon, CO 80828  
719-775-2367

Flagler Family Practice  
305 Pawnee Avenue  
Flagler, CO 80815  
719-765-4340

Upon roll call the vote was:

Commissioner King, Yes; Commissioner Stone, Yes; Commissioner Lyons, Yes.

The Chairman declared the motion carried and so ordered.

Board of County Commissioners  
of Lincoln County

ATTEST:

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Clerk of the Board

The Board reviewed the November Sheriff’s report, and there was no old or new business, except that Mr. King commented he would be opposed to the county flying the American flag at half-mast at the courthouse for Nelson Mandela if there happened to be a request made to that effect.

At 11:00 a.m., Ms. Devers left for an appointment, and Ben Mendenhall with Colorado Statewide Investment Program (CSIP) met with the Board to provide a program description of services. County Treasurer Jim Covington also attended that portion of the meeting. Mr. Mendenhall explained that the company manages assets for government entities using the methodology of a safe, high degree of liquidity, and short maturity fund. The firm has been around for thirty-five years and continues to grow. They only manage government funds and do not work with individuals, and every one of their investments meets state statutes.

Mr. Lyons asked what the company charges and was told that they charge twelve basis points to manage the fund. They do not charge based on the number of accounts they manage per entity, nor do they charge for incoming or outgoing wires, and there is no penalty for moving money out of the account. Mr. Mendenhall said there is no holding period; the county could

deposit funds one day and withdraw them the next if they chose, mainly because it is such a liquid fund. When Mr. Lyons asked how the interest is figured, Mr. Mendenhall responded that the interest rate resets every seven days.

Mr. Covington spoke up to say that with the additional money the county has made recently through the wind towers, he has invested what he can in the designated area and needs to look for other investment avenues.

Mr. Lyons said it may help to have the funds available right away if the county were to need money for something that was unplanned. Mr. King asked Mr. Covington if he felt it was a viable program and Mr. Covington said he believes it is and he will have Mr. Mendenhall go over his investment policy with him. Mr. King asked where he would pull the funds from for the initial investment and Mr. Covington said his plan was to use the sales tax on the new wind towers when it comes in. He added that the county is low on liquid funds at this time, which is the main reason he asked the commissioners not to make any major purchases before the end of the year.

Mr. Mendenhall stated that many counties that invest with their company also use CSAFE, Colo Trust and some of the other agencies that Lincoln County uses for investing funds. He added that part of his job is to look at where assets are allocated and make sure that entities diversify more if that is necessary, and he does not charge for that service.

Mr. Covington asked about buying treasuries and Mr. Mendenhall replied that the supply of U.S. Treasuries is very low right now, as a lot of banks and conservative money market funds are buying them, as well as the U.S. government. Because of the low supply, investors have moved into corporate bonds, and that inventory has also gone down, which has caused the yield to go up. He added that the bond market is very intricate in terms of what can be bought or sold.

The Board approved the remaining expense vouchers for the month of November.

#### COUNTY GENERAL FUND

Chief Deputy Salary \$3,178.00  
Corporal Salary \$2,902.20  
Correctional Officer III Salary \$2,620.00  
Clerk I Salary \$2,116.00  
Correctional Officer III Salary \$3,975.40  
Treasurer Salary \$3,650.00  
Clerk Deputy Salary \$796.25  
Administrator Salary \$4,350.00  
Land Use Admin Salary \$2,426.00  
Election Deputy Salary \$2,800.00  
Correctional Officer III Salary \$2,787.26

Correctional Officer I Salary \$3,678.99  
Correctional Officer III Salary \$3,574.43  
Assessor Salary \$3,650.00  
Clerk I Salary \$2,216.00  
Deputy I Salary \$2,408.00  
Driver Examiner Salary \$2,715.00  
Fairgrounds Manager Salary \$1,300.00  
Attorney Salary \$2,346.25  
Commissioner Salary \$3,650.00  
Road Deputy Salary \$3,192.91  
Clerk Salary \$3,650.00  
Road Deputy Salary \$2,957.20  
Commissioner Salary \$3,650.00  
COG Driver \$28.13  
Janitorial Salary \$1,447.64  
Undersheriff Salary \$3,298.00  
Correctional Officer III Salary \$3,101.58  
Maintenance Salary \$2,763.00  
Correctional Officer I Salary \$2,494.86  
Corporal Salary \$2,715.00  
Coroner Salary \$825.00  
Sheriff Salary \$4,091.67  
VA Service Officer Salary \$395.83  
COG Driver \$33.75  
Correctional Officer I Salary \$2,523.00  
Deputy Clerk Salary \$2,403.00  
Correctional Officer III Salary \$2,740.00  
Election Deputy Salary \$2,463.00  
Victim's Assistant Salary \$2,703.00  
Weed Coordinator Salary \$2,944.00  
Office Mgr II Salary \$2,776.00  
Commissioner Salary \$3,650.00  
4-H Program Assistant Salary \$3,222.00  
Chief Deputy Salary \$2,676.00  
Metal Detector Salary \$1,080.00  
Captain Salary \$3,298.00  
Appraisal Clerk Salary \$2,266.00  
Janitor Salary \$1,351.50  
Chief Deputy Salary \$3,298.00  
Correctional Officer II Salary \$3,194.05  
Road Deputy Salary \$2,740.00  
Admin Assist Salary \$3,160.00  
Metal Detector Salary \$1,320.00  
Road Deputy Salary \$3,234.52

Correctional Officer III Salary \$3,997.99

24369 AFLAC, Premiums \$1,424.13  
24370 Auto-Chlor System, Supplies \$299.75  
24371 Patricia Bandy, Canvass Board \$100.00  
24372 Cash-Wa Distributing, Supplies \$141.65  
24373 Century Link, Communications \$66.54  
24374 Chema Tox, Tests \$170.00  
24375 CHP, Insurance \$52,051.73  
24376 Civil Air Patrol Magazine, Advertisement \$145.00  
24377 Colo Dept of Agriculture, Pesticide License \$50.00  
24378 Colo Assessors Assoc, Dues \$520.00  
24379 Consolidated Mgmt, Meals \$6,398.47  
24380 County Sheriff of Colo, Dues \$2,688.57  
24381 County Sheriff of Colo, Conference \$100.00  
24382 Curian Clearing, Retirement \$7,501.52  
24383 Embassy Suites Loveland, Conference \$330.00  
24384 Family Support Registry, Garnishment \$200.00  
24385 First Bankcard, Charges \$511.73  
24386 First Bankcard, Charges \$12.43  
24387 First Bankcard, Charges \$119.91  
24388 First Bankcard, Charges \$5.60  
24389 First Bankcard, Charges \$85.40  
24390 First Bankcard, Charges \$269.21  
24391 First Bankcard, Charges \$11.40  
24392 First Bankcard, Charges \$5.60  
24393 Forward Edge, Tests \$69.00  
24394 Ben Galloway, Autopsy \$2,450.00  
24395 Great West Life & Annuity, Deferred Comp \$2,962.20  
24396 Hart InterCivic, Envelopes \$490.00  
24397 HRdirect, Awards \$504.66  
24398 Justice Benefits, Award \$1,245.20  
24399 Greg King, Travel \$40.80  
24400 Loretta Lengel, Ballot Sorting \$50.00  
24401 Limon Leader, Subscription \$46.00  
24402 LCH, Contract \$8,790.49  
24403 LCH, Testing \$24.00  
24404 Andy Lorensen, Coroner Assist \$25.00  
24405 Ted Lyons, Mileage \$43.60  
24406 Marshall & Swift, Handbook \$309.95  
24407 Office of the District Attorney 18th Judicial District, 4th Qtr Pmt \$28,534.50  
24408 LaRay Patton, Mileage \$13.60  
24409 PayFlex, Cafeteria Plan \$1,616.67

24410 PayFlex, Fees \$100.00  
24411 Precinct Police Products, Supplies \$23.94  
24412 Quill, Supplies \$812.42  
24413 Radiology Imaging, Radiology \$25.00  
24414 Chip Reid, Mileage \$40.80  
24415 Dale Rostron, Coroner Assist \$25.00  
24416 Amy Seymour, Mileage \$124.80  
24417 Doug Stone, Mileage \$250.40  
24418 Treasurer of Lincoln County, State Withholding \$4,843.00  
24419 Treasurer of Lincoln County, Federal Withholding \$13,608.95  
24420 Treasurer of Lincoln County, FICA Withholding \$22,317.54  
24421 Verizon, Communications \$66.58  
24422 Waxie Sanitary, Supplies \$578.84  
24423 Penny Wilkins, Canvass Board \$100.00  
24424 Witt Boys, Parts \$173.15  
24425 World Data Corp, Manuals \$220.00

24534 Alco, Supplies \$15.98  
24535 Black Hills Energy, Utilities \$2,657.32  
24536 Bob Barker Co, Supplies \$661.83  
24537 CCTA, Dues \$100.00  
24538 Colo Cnty Treasurer's Association, Dues \$400.00  
24539 Colo Cnty Clerk's Assoc, Conference \$880.00  
24540 DirecTV, Television \$94.99  
24541 ESRTA, Telephone \$1,863.43  
24542 Eastern Colo Plainsman, Notices \$79.60  
24543 Evergreen Systems, IT \$385.66  
24544 Farm Gas, Fuel \$343.00  
24545 Garfield Cnty Treasurer, Dues \$50.00  
24546 Hart InterCivic, Ballots \$82.50  
24547 Hugo Lumber, Supplies \$998.50  
24548 K&K Carpet, Cleaning \$804.00  
24549 KC Electric, Utilities \$6,005.57  
24550 Kelley Blue Book, Books \$104.76  
24551 Kurtzer's, Supplies \$160.66  
24552 Limon Ambulance, EMT Course \$3,389.20  
24553 Limon Leader, Notices \$998.78  
24554 Lincoln Cnty Treasurer, Reimbursement \$1,275.02  
24555 LCH, Supplies \$562.00  
24556 Lincoln Cnty Rd & Bridge, Fuel \$494.61  
24557 Lincoln Cnty Rd & Bridge, Fuel \$4,329.90  
24558 Matthew Bender, Laws \$48.44  
24559 Mid-American Research, Hand Sanitizer \$105.72  
24560 Osborne's, Supplies \$124.58

24561 Ports-to-Plains, Conference \$250.00  
24562 Quill, Supplies \$357.71  
24563 Radiology Imaging, X-Ray \$32.00  
24564 RDJ Specialties, Coloring Books \$107.78  
24565 Sunrise Environmental, Supplies \$173.58  
24566 Trimtech, Repairs \$195.00  
24567 Verizon, Communications \$53.60  
24568 Vern's TV, Supplies \$55.96  
24569 Witt Boys, Parts \$918.35  
24570 Xerox, Lease \$351.28

#### ROAD & BRIDGE

Road Crew Salary \$2,763.00  
Road Crew Salary \$2,403.00  
Road Crew Salary \$2,463.00  
Mechanic Salary \$2,972.00  
Road Crew Salary \$2,523.00  
Road Crew Salary \$2,763.00  
Road Crew Salary \$2,583.00  
Road Crew Salary \$2,463.00  
Road Crew Salary \$2,703.00  
Road Crew Salary \$189.51  
Road Crew Salary \$2,403.00  
Road Crew Salary \$2,583.00  
Road Crew Salary \$2,643.00  
Road Crew Salary \$2,883.00  
Road Crew Salary \$2,463.00  
Road Crew Salary \$2,583.00  
Road Crew Salary \$2,463.00  
Road Crew Salary \$2,643.00  
Road Foreman Salary \$3,004.00  
Road Foreman Salary \$3,404.00  
Road Crew Salary \$2,583.00  
Road Crew Salary \$2,583.00  
Road Crew Salary \$2,523.00  
Road Crew Salary \$2,583.00  
Road Crew Salary \$2,403.00  
Road Foreman Salary \$3,124.00  
Shop Secretary Salary \$2,763.00

24465 21st Century Equipment, Parts \$43.09  
24466 4 Rivers Equipment, Parts \$1,220.88  
24467 Ace Irrigation, Supplies \$12,406.49

24468 AFLAC, Premiums \$100.10  
24469 AlSCO, Rental \$61.95  
24470 Robert Andersen, Gravel \$1,341.00  
24471 Black Hills Energy, Utilities \$239.51  
24472 California Contractors, Supplies \$496.80  
24473 CHP, Insurance \$29,031.80  
24474 Corporate Billing, Parts \$297.63  
24475 Curian Clearing, Retirement \$3,795.39  
24476 Division of Reclamation, Mining & Safety, Fee \$323.00  
24477 DJ Petroleum, Fuel \$26,991.65  
24478 Drive Train Industries, Parts \$413.64  
24479 Earthchem, Parts \$512.46  
24480 Eaton Sales & Service, Parts \$623.00  
24481 Bob Eikermann, Gravel \$494.00  
24482 Ivan Enderson, Gravel \$1,530.00  
24483 Family Support Registry, Garnishment \$612.00  
24484 First Bank Card, Charges \$72.02  
24485 First Bank Card, Charges \$109.87  
24486 Forward Edge, Physicals \$103.50  
24487 Great West Life & Annuity, Deferred Comp \$2,525.00  
24488 Charles Hoffman, Gravel \$1,035.00  
24489 J&S Contractors, Parts \$400.00  
24490 LCH, Physicals \$60.00  
24491 LKQ Western Truck, Parts \$1,544.59  
24492 MVEA, Utilities \$446.03  
24493 DJ Watson, Parts \$1,266.82  
24494 PayFlex, Cafeteria Plan \$15.00  
24495 Professional Finance Co, Garnishment \$533.58  
24496 Pronghorn Ace, Parts \$291.29  
24497 Share Corp, Parts \$161.76  
24498 Sunrise Environmental, Parts \$82.32  
24499 Terminix Processing Center, Services \$465.60  
24500 Treasurer of Lincoln County, State Withholding \$1,853.00  
24501 Treasurer of Lincoln County, Federal Withholding \$4,715.30  
24502 Treasurer of Lincoln County, FICA Withholding \$10,609.74  
24503 Wagner Equipment, Parts \$2,713.13  
24504 Wingfoot Commercial, Tires \$3,382.00  
  
24519 21st Century Equipment, Parts \$157.86  
24520 Blanche Burgess, Gravel \$909.00  
24521 Division of Reclamation, Mining & Safety, Fee \$323.00  
24522 DJ Petroleum, Fuel \$4,492.75  
24523 ESRTA, Telephone \$274.23  
24524 Flagler Coop, Fuel \$21,874.80

24525 Hugo Lumber, Parts \$39.54  
24526 Jamaco Ltd Partnership, Gravel \$549.00  
24527 KC Electric, Utilities \$168.88  
24528 Lincoln Cnty Treasurer, Repairs \$3,571.75  
24529 Pronghorn Ace, Supplies \$190.09  
24530 Steel Corner, Parts \$255.10  
24531 Stone Communications, Parts \$702.50  
24532 Vern's TV, Parts \$234.99  
24533 Witt Boys, Parts \$1,417.54

#### LANDFILL

Operator Salary \$2,523.00  
Part Time Salary \$423.95  
Manager Salary \$2,944.00

24441 Alco, Supplies \$70.27  
24442 CHP, Insurance \$2,190.17  
24443 Curian Clearing, Retirement \$373.08  
24444 MVEA, Utilities \$49.53  
24445 Quill, Supplies \$78.29  
24446 SE & EC Recycling, Fees \$1,297.95  
24447 Treasurer of Lincoln County, State Withholding \$211.00  
24448 Treasurer of Lincoln County, Federal Withholding \$586.55  
24449 Treasurer of Lincoln County, FICA Withholding \$910.50  
24450 Wagner Equipment, Parts \$126.82

24513 DJ Petroleum, Fuel \$2,791.20  
24514 ESRTA, Telephone \$69.77  
24515 Flagler COOP, Fuel \$897.29  
24516 Osborne's, Supplies \$22.00  
24517 Witt Boys, Parts \$162.34

#### LIBRARY

Bookmobile Salary \$750.08  
Bookmobile Salary \$955.50

24451 First Bankcard, Charges \$68.00  
24452 Hoffman Drug, Supplies \$40.07  
24453 Limon Memorial Library, Service Fee \$50.00  
24454 Lookout Books, Books \$383.67  
24455 Office Works, Supplies \$82.72  
24456 Lucille Reimer, Hotel Reimbursement \$144.35

24457 Smart Apple Media, Books \$473.46  
24458 Treasurer of Lincoln County, State Withholding \$11.00  
24459 Treasurer of Lincoln County, Fed Withholding \$24.17  
24460 Treasurer of Lincoln County, FICA Withholding \$260.94  
24461 Viaero Wireless, Communications \$90.05  
24462 Windfall, Books \$137.62

24518 DJ Petroleum, Fuel \$158.36

#### CAPITAL PROJECTS

24440 BrainSell, Software \$1,495.00

#### LODGING & TOURISM

24463 Advanced Small Business Marketing, Marketing \$4,653.63  
24464 Danielle Dascalos, Promotions \$581.25

#### PUBLIC HEALTH AGENCY

Nurse Salary \$2,947.00  
Doctor Salary \$50.00  
Receptionist/Educator Salary \$897.75  
Nurse Salary \$2,893.75  
WIC Educator Salary \$2,231.00  
EPR Coord/Office Mgr Salary \$2,426.00

24426 Heike Adams, Labor \$92.66  
24427 CDPHE, Vital Records Supplies \$26.00  
24428 Century Link, Telephone \$165.73  
24429 CHP, Insurance \$4,011.29  
24430 Curian Clearing, Retirement \$314.36  
24431 First Bankcard, Charges \$10.77  
24432 First Bankcard, Charges \$612.93  
24434 Tracy Grimes, Rent \$500.00  
24435 Susan Kelly, Travel \$414.23  
24436 Sonia Machuca, Interpreter \$88.00  
24437 Treasurer of Lincoln County, State Withholding \$352.00  
24438 Treasurer of Lincoln County, Federal Withholding \$924.10  
24439 Treasurer of Lincoln County, FICA Withholding \$1,751.16

24571 ESRTA, Telephone \$269.93  
24572 Evergreen Systems, IT \$256.66  
24573 Frontier Telephone, Repairs \$185.00

24574 Hugo Lumber, Parts \$1.89  
24575 KCCHHS, WIC \$50.88  
24576 Lincoln Cnty Treasurer, Postage \$66.00  
24577 Limon Leader, Advertisement \$83.17  
24578 Sonia Machuca, Interpreter \$33.00  
24579 Osborne's, Supplies \$45.21  
24580 Quill, Supplies \$296.86

E-911

24512 Century Link, Telephone \$267.21

#### HUMAN SERVICES ADMINISTRATIVE FUND

Director Salary \$5,613.81  
Admin Assist IV Salary \$2,548.00  
Legal Tech III Salary \$2,920.00  
Accountant Salary \$2,622.00  
Administrative Assistant \$603.45  
IMT IV Salary \$2,548.00  
Assistance Pmts Supervisor V Salary \$3,140.00  
Caseworker III Salary \$3,419.00  
Caseworker IV Salary \$3,438.00  
Caseworker Supervisor Salary \$4,128.00  
Caseworker IV Salary \$3,668.00  
Srvcs Administrator Salary \$5,077.00  
Caseworker IV Salary \$3,883.00  
CKLECC Coordinator \$851.54  
IMT IV-Fraud Investigator Salary \$1,338.50  
Leap Technician Salary \$1,753.71

65295 Darling Delights, Meeting \$16.25  
65296 Eastern Colo Plainsman, Advertising \$77.73  
65297 ESRTA, Telephone \$606.46  
65298 Evergreen Systems, IT \$20.00  
65299 Farm Gas, Fuel \$274.71  
65300 Limon Leader, Advertising \$148.45  
65301 Lincoln Cnty Rd & Bridge, Fuel \$62.70  
65302 Lincoln Cnty DHS, Travel \$546.45  
65303 CO Dept of Health Care, Client Pmt \$5,666.67  
65304 Century Link, Telephone \$113.78  
65305 Darling Delights, Meeting \$16.25  
65306 Fast & Friendly Food Marts, Client Pmt \$209.77  
65307 Fast & Friendly Food Marts, Client Pmt \$97.98

65308 First Bankcard, Charges \$236.79  
65309 First Bankcard, Charges \$159.20  
65310 First Bankcard, Charges \$109.69  
65311 First Bankcard, Charges \$42.53  
65312 First Bankcard, Charges \$121.47  
65313 First Bankcard, Charges \$219.43  
65314 First Bankcard, Charges \$215.04  
65315 First Bankcard, Charges \$46.00  
65316 Tracy Grimes, Rent \$375.00  
65317 Hoffman Drug, Supplies \$7.16  
65318 1-70 Scout Publishing, Advertising \$30.00  
65319 LG Printing Company, Books \$384.50  
65320 Laboratory Corp, Tests \$76.00  
65321 Lincoln County, Rent \$1,882.00  
65322 Lincoln Cnty DHS, Travel \$1,387.78  
65323 Lincoln Cnty Rd & Bridge, Fuel \$406.15  
65324 Office Max, Supplies \$305.14  
65325 Osborne's, Supplies \$2,033.73  
65326 Rose Padilla, Contract Pmt \$188.75  
65327 Scranton Specht & Associates, Contract Pmt \$2,746.00  
65328 Tom's Storage, CKLECC Expense \$25.00  
65329 Verizon, Communications \$389.69  
65330 Viaero, Communications \$39.00  
65331 Tanya White, Fees \$761.32  
65332 Colette Barksdale, Travel \$147.58  
65333 Andrew Lorensen, Travel \$108.00  
65334 Shannon Sheffield, Travel \$42.78  
65335 Haley Smith, Travel \$120.40  
65336 Julie Witt, Travel \$80.40  
65337 Lincoln County Treasurer, Withholdings \$12,587.27  
65338 CHP, Premiums \$16,619.53  
65339 Curian Clearing, Retirement \$2,890.45  
65340 Great West Life & Annuity, Deferred Comp \$1,375.00  
65341 PayFlex, Liabilities \$500.00  
65342 AFLAC, Premiums \$314.81

At 1:00 p.m., Undersheriff Gordon Nall, Hugo Volunteer Fire Department chief Ken Stroud, and Karval Fire Department chief Shaun Leonard met with the commissioners to discuss placing a Level 3 fire ban on the county. Will Bublitz with the Limon Leader and Eastern Colorado Plainsman was also in attendance.

The main topic was the tumbleweeds in several areas of the county and the fire danger they will cause if no moisture is received. Mr. Stone said he has mixed feelings, as he worries about

residents of the town of Karval burning trash since there are so many tumbleweeds in the town itself, but on the other hand, farmers and ranchers need some way to dispose of them and burning is one of the only ways they can do so.

The undersheriff said that based on the fact that some moisture has been received, he would recommend leaving all areas in a Level 2 at this time, with the understanding that if conditions worsen the fire chiefs can call for it to be changed to a Level 3. Both fire chiefs agreed and Shaun Leonard added that he would prefer that no permits be given to people unless they have a barrel. He added that Carl Stogsdill does offer a trash pick-up service in Karval, but he doesn't know where he disposes of it. He said he assumes that Mr. Stogsdill takes it to the landfill.

Mr. Kimble asked what a Level 3 fire ban means and Undersheriff Nall responded that no burning is allowed at all in the designated fire district with that level in place. Level 2 allows for burning in a barrel or a pit with a cover only. When Mr. Stone asked about burning tumbleweeds in stock tanks, the undersheriff said it may be acceptable under a Level 2 burn ban if the tank is covered with chicken wire.

Ken Stroud said that he believes a Level 2 ban is acceptable for the time being, as the worst conditions are in the southern portion of the county. The undersheriff added that wind, humidity, and weather conditions dictate whether or not a ban is necessary, and the sheriff's office relies heavily on the fire chiefs for their opinions in their respective districts. If they feel a fire ban should be put in place, the sheriff usually comes to the commissioners and requests that it be done.

Mr. King said he felt they should let the fire chiefs determine what was needed in their districts and Undersheriff Nall said the sheriff would let them know if one of the districts decided to move to a Level 3 fire ban.

The group left and Mr. Lyons called for the county attorney's report. Mr. Kimble stated that, just for informational purposes, the county has the ultimate authority for setting or lifting fire bans. Although the fire chiefs can determine what is safe for their districts, the sheriff and commissioners have authority over the fire chiefs, if it should ever become an issue.

Mr. Kimble reported that the undersheriff had given him a packet of information concerning the road damage in District 2 that he had not yet had time to look through, and the hearing for the next phase of the wind towers has been scheduled for December 19.

At that time, Justin Blocker with FEMA called back to discuss the Hydrologic and Hydraulic (H & H) Study to be performed in District 3 by JR Engineering. Mr. Stone told him he was concerned with the price possibly in excess of \$8,000 when FEMA said they would only cover about \$1,500 for a hydrology study, and asked what would happen if the county chooses not to have the study done at all.

Mr. Blocker responded that FEMA actually reimburses up to \$1,250, but he believed the funding for the project would be contingent upon the study being completed. He added that he would look into it and see if there would be a way around having the study done based on the fact that no flood plain mapping is available in the county, but he felt the FEMA funding may be jeopardized, at least for the upsize to eight foot culverts. FEMA would still pay for the bypass and for six foot culverts, since that was what was removed, but they would not pay for the upsize, according to Mr. Blocker. Mr. Lyons told him that they had removed three six foot pipes and were replacing them with two eight foot pipes, so it came out to be the same price. Mr. Blocker said he felt it would then be a wash, as FEMA would pay to have it put back the way it was originally. He added that he would contact the environmental group and make sure a state audit wouldn't be a problem later on.

Mr. Kimble went on with his report, stating that he has prepared a memo for the Land Use board meeting and would like to give them an official county position. Mr. King wanted to know how the conflict of him being a county commissioner as well as a mineral owner would affect the decision by the commissioners, and Mr. Kimble told him that depending on what the Land Use board decides, he can wait to see if it becomes an issue with the board of county commissioners. Mr. King asked if the commissioners can still approve the permit if the Land Use board would happen to deny it, and Mr. Kimble told him that they have final authority in the matter.

Mr. Kimble had spoken with Jamie Prochno with the Colorado Water Conservation Board and her opinion is that the commissioners should adopt the flood plain ordinance and pass a resolution to enroll in the National Flood Insurance Program, since there is no cost to enroll and no requirement to be part of a flood plain to apply. FEMA does pay for flood plain studies, but it may be quite some time before they get to Lincoln County.

Mr. Lyons said what bothers him most about passing the ordinance is that landowners' property values may decrease if it is determined they are in a flood plain. Mr. King stated that, on the other hand, if people learn they are in a flood plain they may be able to get flood insurance where they couldn't before.

Mr. Kimble said that based on Ms. Devers' research with CCI, the county will be covered if someone files suit, but Mr. Lyons said he wasn't concerned with that; he was worried about what another regulation would do to the residents. Mr. Kimble added that it definitely makes the county look bad if the commissioners don't at least try to find out where the flood plains are.

Justin Blocker called back again to say that the H & H study is required because the footprint of the project has changed due to the increased size of the culverts. Not being mapped for flood plains makes it more difficult to complete the study, which is one of the reasons for the higher cost, but he added that FEMA will reimburse the county for the *full* cost of the study. He did say that Crowley County has also had a hydrology study done by Rick Kidd Engineering, which

cost them between \$3,000 and \$3,500 if Lincoln County wanted to look into another company to perform the study.

Mr. Kimble commented that if the flood plain ordinance is not in place and the county is not enrolled in NFIP, funding may be lost in the future if there is any kind of disaster, even such as the flooding in September in District 3.

Ms. Devers asked the commissioners if they wanted her to contact Steve Rossoll with JR Engineering to let him know they intended to contact another firm for a quote, and they asked that she do so.

The Board reviewed the November County Clerk's report and then set meeting dates for the months of January and February 2014.

With no further business to come before the Board, the meeting was adjourned until 9:00 a.m. on December 17, 2013.

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Corinne M. Lengel, Clerk to the Board

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Ted Lyons, Chairman